

**CITY OF CLEVELAND HEIGHTS
LANDMARK COMMISSION**

40 Severance Circle
Cleveland Heights, Ohio 44118

Minutes for the special meeting of
November 25, 2019

At 5:30 p.m. on Tuesday, November 25, 2019, a special meeting of the Landmark Commission was held in the Executive Conference Room, Cleveland Heights City Hall at 40 Severance Circle.

MEMBERS PRESENT

Mazie Adams
Ken Goldberg
Mark Souther
Margaret Lann
Tom Veider

MEMBERS ABSENT

Jim Edmonson
Marjorie Kitchell

STAFF PRESENT

Kara Hamley O'Donnell, City Planner II/Historic Preservation Planner

COUNCIL PRESENT

Mary Dunbar

OTHERS PRESENT

Jason Langston, Blink Signs
Robert Mann, Proximity Golf

CALL TO ORDER

The meeting was called to order at 5:32 p.m.

MINUTES OF THE NOVEMBER 5, 2019, REGULAR MEETING

Mr. Goldberg made motion to approve with two corrections, seconded by Mr. Souther. Approved 5-0.

OLD BUSINESS

Certificate of Appropriateness request: Proximity Golf signage

- The applicants presented the revised sign to the Landmark Commission for their approval. The Architectural Board of Review has approved the sign, contingent on Landmark Commission approval.
- Mr. Goldberg made a motion to approve with the condition that it be bolted into the mortar rather than brick or stone and, seconded by Mr. Souther, it passed 5-0.

Landmark Ordinance and Procedure review

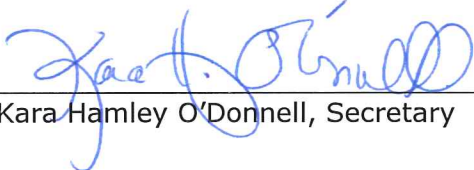
- The Commission reviewed changes to the Landmark Ordinance and policies and procedures for review of changes to designated as Landmarks and properties within designated local historic districts. The Ordinance review resulted in changes to present to City Council. The procedures review will set

the standard as the Commission prepares to create design guidelines. A CLG grant for the creation of such guidelines will be created.

ADJOURNMENT

There being no further business, the Commission adjourned their meeting at 7:30 p.m. The next regular meeting date will be Tuesday, January 7, 2020, at 5:30 p.m. in the Executive Conference Room at City Hall, 40 Severance Circle. [Meeting time and location may be subject to change due to the Architectural Board of Review agenda.]

Respectfully submitted,


Kara Hamley O'Donnell, Secretary

Approved,


Mazie Adams, Chair

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