



CLEVELAND HEIGHTS POLICE DEPARTMENT

ANNETTE M. MECKLENBURG, CHIEF OF POLICE



BAD CHECK INFORMATION SHEET

NAME

BUSINESS NAME

ADDRESS

ADDRESS

CITY STATE ZIP

CITY STATE ZIP

TELEPHONE

TELEPHONE

TO WHOM WAS THE CHECK MADE PAYABLE?

WHERE WAS CHECK PREPARED?

WHO PREPARED THE CHECK?

WHERE WAS THE CHECK RECEIVED? BY WHOM?

ADDRESS (IF DIFFERENT THAN ON THE CHECK)

WHO, IF ANYONE, SAW THE CHECK PREPARED?

PHYSICAL DESCRIPTION: AGE HEIGHT WEIGHT RACE COMPLEXTION DISTIGUISHING MARKS OR TATOOS

ID TAKEN (LIST ANY AND ALL AVAILABLE INFORMATION)

REASON CHECK WAS RETURNED (CHECK ONE)	EFFORTS TO COLLECT
NSF? CLOSED ACCOUNT? PRESENTED TWICE? STOPPED PAYMENT? OTHER?	PHONED? HOW MANY TIMES? _____ SENT LETTERS? HOW MANY? _____ WHAT WHERE THE RESPONSES? _____ LAW SUIT FILED? YES NO ATTORNEY: _____ PHONE: _____

IS THERE ANY DISPUTE CONCERNING THE GOODS PAID FOR BY THIS CHECK? YES NO

IF YES, EXPLAIN: _____

ARE YOU AWARE THAT PROSECUTION IN NO WAY GUARENTEES PAYMENT OF THESE FUNDS? YES NO

ARE YOU AWARE THAT THE CITY HAS NO OBLIGATION, DUTY OR AUTHORITY TO COLLECT THESE FUNDS FOR YOU? YES NO

BY SIGNING THIS, I SWEAR AND AFFIRM THAT THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT I AGREE TO SIGN A COMPLAINT AND TO TESTIFY IN COURT IN THIS MATTER IS REQUESTED TO DO SO BY SUBPOENA OR OTHERWISE.

Online report - NO SIGNATURE

SIGNATURE

DATE

