



City of Cleveland Heights Charter Review Commission

APPROVED PLAN FOR CONTINUED WORK - DRAFT

(Second Revision and Updated 10/25/18)

Phase 1 -- Data Gathering

Phase 2 -- Assessment of Major Items

Discussion and voting to set operating conclusions, in principle, as to major items (elected mayor or not; structure of council elections) as well as all associated features essential to understanding what the form will actually involve (distribution of power, etc.).

Chair and facilitator to begin drafting charter segments on a running basis to implement the principles decided and instructions given by the Committee of the Whole; and facilitator to begin preparing related segments of the accompanying report to be transmitted to Council.

Phase 3 -- Consideration of Additional Items

Discussion and voting to set operating conclusions, in principle, as to sections of the charter other than those covering phase 2 items.

Continued drafting of segments of the charter and the report.

Phase 4 – Completion and Consideration of Draft Charter and Report

Assembly of all segments of the draft charter into an integrated whole, for consideration and approval by the committee of the whole.

Commentary to Committee by Mayor; review by legal department

Public meeting.

Preparation of, and voting on, any adjustments to the proposed charter prompted by Mayor's commentary, legal review, and public hearing. Completion of, and voting on, the accompanying report to council.

Phase 5 -- Delivery to Council

Newly proposed charter and accompanying report delivered to council.

UPDATED DETAILED PLAN – PROPOSED OCTOBER 25, 2018

October 25th Meeting –

- Review Articles VII (continued), IX-XII

November 1st Meeting -

- Review Articles XIII-XVII (end)

November 15th Meeting –

- Consider draft of complete charter
- Consider draft of report to Council

November 29th Meeting-

- Continue considering draft of complete charter
- Continue considering draft of report to Council

December 13th Meeting –

- Consider any comments by the legal department; vote on any resulting changes
- Plan for public meeting, including format and notice

January 10th --

- Public Meeting

January 24th Meeting –

- Consider results of public meeting; vote on any resulting changes to charter and report; refer resulting documents to full Commission
- Assemble as Commission and vote on charter and report as well as sign report

January meetings are tentative as to both dates and occurrences. Processing from the public meeting may require more than one meeting