



City of Cleveland Heights Charter Review Commission

APPROVED PLAN FOR CONTINUED WORK

(Revised and Updated 10/4/18)

Phase 1 -- Data Gathering

Phase 2 -- Assessment of Major Items

Discussion and voting to set operating conclusions, in principle, as to major items (elected mayor or not; structure of council elections) as well as all associated features essential to understanding what the form will actually involve (distribution of power, etc.).

Chair and facilitator to begin drafting charter segments on a running basis to implement the principles decided and instructions given by the Committee of the Whole; and facilitator to begin preparing related segments of the accompanying report to be transmitted to Council.

Phase 3 -- Consideration of Additional Items

Discussion and voting to set operating conclusions, in principle, as to sections of the charter other than those covering phase 2 items.

Continued drafting of segments of the charter and the report.

Phase 4 -- Completion and Consideration of Draft Charter and Report

Assembly of all segments of the draft charter into an integrated whole, for consideration and approval by the committee of the whole.

Commentary to Committee by Mayor; review by legal department

Public meeting.

Preparation of, and voting on, any adjustments to the proposed charter prompted by Mayor's commentary, legal review, and public hearing. Completion of, and voting on, the accompanying report to council.

Phase 5 -- Delivery to Council

Newly proposed charter and accompanying report delivered to council.

UPDATED DETAILED PLAN – PROPOSED OCTOBER 4, 2018

October 4th Meeting –

- Review Articles V and VIII.

October 25th Meeting –

- Review Articles IX-XII

November 1st Meeting -

- Review Articles XIII-XVII (end)

November 15th Meeting –

- Review and vote on draft of complete charter
- Review and vote on draft of report to Council

December 6th Meeting –

- Consider any comments by the Mayor and legal department; vote on any resulting changes
- Plan for public meeting, including format and notice

January 4th --

- Public Meeting

January 18th Meeting –

- Consider results of public meeting; vote on any resulting changes to charter and report; refer resulting documents to full Commission
- Assemble as Commission and vote on charter and report as well as sign report