



**CLEVELAND HEIGHTS POLICE DEPARTMENT
2019 CITIZENS POLICE ACADEMY APPLICATION**



PLEASE PRINT OR TYPE

NAME:			
DOB:	Sex: M <input type="checkbox"/> F <input type="checkbox"/>	SSN:	
Street Address:	City	State	Zip
Phone:		E-mail Address:	
Driver License No. or State ID No.:		License or ID Card Issued in State of:	
Occupation:	Business Name:	How Long:	
Civic Associations			
<p>Have you ever been convicted of a crime (excluding Traffic Violations)? N <input type="checkbox"/> Y <input type="checkbox"/> If yes, provide details:</p>			

PLEASE READ AND INITIAL BY EACH OF THE FOLLOWING

- _____ I understand the Cleveland Heights Police Department Citizens Police Academy will meet every week **6:00 p.m. - 9:00 p.m. 2 times a week for six (6) weeks**
- _____ I understand individuals selected to participate in the Academy are expected to attend all sessions and to participate in class activities
- _____ I understand I may miss no more than **one (1)** class for any reason during the term of the academy in order to be eligible for graduation. If I do not graduate due to attendance, I will be afforded the opportunity to make up the missed classes during the next academy. I will then be eligible for official graduation from that academy class.
- _____ I understand that I will be subject to a criminal background inquiry before being accepted into the program.
- _____ I understand the Chief of Police reserves the right to exclude any applicant from consideration whose participation is deemed not to be in the best interests of the Cleveland Heights Police Department and/or the applicant.

I HAVE READ AND UNDERSTAND THE CONDITIONS ASSOCIATED WITH THIS APPLICATION AND PARTICIPATION IN THE CLEVELAND HEIGHTS POLICE DEPARTMENT CITIZENS POLICE ACADEMY.

SIGNATURE: _____ **DATE:** _____

PLEASE ANSWER THE FOLLOWING QUESTIONS:

What are some of the community/volunteer activities in which you have been involved?

How did you learn about the Citizens Police Academy?

Why do you wish to participate in the Citizens Police Academy?

What is your perception of Crime in the City of Cleveland Heights?

What do you think the Cleveland Heights Police Department should do differently to address the needs of our community?

Please return completed and signed application to:

**Chief Annette M. Mecklenburg
Cleveland Heights Police Department
40 Severance Circle
Cleveland Heights, OH 44118**

or

**Scan and fax to (216) 691-9751
Email to chief@clvhts.com**

**Questions can be addressed to
The Cleveland Heights Police Academy: 216-291-3836**

THE CLEVELAND HEIGHTS CITIZENS POLICE ACADEMY

The concept of the Citizens Police Academy was started in England by the Devon and Cornwall Constabulary in Middlemoor, Exeter. The academy started as a get-together between constables and residents of the community.

The Cleveland Heights Police Department wants to develop an improved understanding of its residents; and The Police Department wants its residents to have an improved understanding of its police department and its operations. It is the goal of the Police Department to keep and maintain a relationship with graduates of the Citizens Police Academy.

The goal is to for police department employees to interact with and educate a group of well-informed Citizens regarding Cleveland Heights police procedures, investigations and operations – and to foster a deeper understanding between police officers and members of the community

Instructors are highly trained law enforcement professionals who regularly teach both veteran police officers and police recruits. The Citizens Police Academy lasts six weeks, and upon successfully completing the program, graduates will become members of the Citizens Police Academy Alumni Association and continue their relationship with the Cleveland Heights Police Academy and the Cleveland Heights Police Department.

Citizens wishing to attend the Citizens Police Academy are encouraged to complete the application and return it before August 1, 2019.

I look forward to hearing from you, and meeting you.

Sincerely,

Annette M. Mecklenburg, Chief of Police
Cleveland Heights Police Department

GUIDELINES FOR CITIZENS POLICE ACADEMY 2019

All students will be sized for a T-shirt, sweatshirt, and sweatpants during the first week of class. These are a gift to you from the Cleveland Heights Police Department.

Each student will receive a notebook, notepad, syllabus, and all class materials.

A release and waiver of liability must be completed by each student on the first day of class.

Due to the comprehensive nature of the academy, attendance is mandatory. Students may not have more than one excused absence in order to successfully complete the academy.

Most classes will be conducted at the Cleveland Heights Police Academy, 2595 Noble Road, Cleveland Heights. Parking at the police academy is located adjacent to the building in a fenced-in lot. The lot is video monitored and patrolled by the Cleveland Heights Police Department.

A criminal background check will be performed on all applicants for the Citizens Police Academy.

Classes will meet on Tuesday and Wednesday nights from 6 pm to 9 pm for six weeks. The comprehensive course will cover an overview of criminal law, criminal investigation techniques, special weapons and tactics, basic self-defense techniques, an overview of drug investigations and numerous other topics. All of the instructors are veteran police officers certified by the State of Ohio to teach these various disciplines.

Upon successful completion of the Academy, students will enjoy membership in the Cleveland Heights Citizens Police Academy Alumni Association, and continue their relationship with their classmates, the Cleveland Heights Police Department and the Cleveland Heights Police Academy.

CLEVELAND HEIGHTS POLICE DEPARTMENT
2019 CITIZENS POLICE ACADEMY SCHEDULE
(CLASS SESSIONS ON TUESDAYS AND WEDNESDAYS)

- August 13 Introductions and Orientation - Police Academy
 Tour of Police Station
- August 14 Overview of Ohio Criminal Law
- August 20 Civil Liability
 Laws of Arrest
 HAZMAT
- August 21 Criminal investigation
 Latent fingerprints, crime scene sketching, crime scene photography
- August 27 Drug Investigations
 Search Warrants
 Search and Seizure
- August 28 Self Defense Techniques
- September 3 Bombs/ Explosives
 SWAT
 K-9
- September 4 Pistol Range Visit
 Weapons Safety
- September 10 Patrol Techniques (Bike Patrol & Traffic Laws)
 Speed Enforcement
 Speed Enforcement Demo
- September 11 Handling medical emergencies;
 First Aid and CPR
- September 17 Domestic Violence
 Juvenile Diversion Program Overview
- September 18 OVI-
 Standardized Field Sobriety Testing
- September 25 Graduation