
MEMORANDUM

TO: Members of Council
FROM: Tanisha R. Briley, City Manager
DATE: April 13, 2018
RE: April 16, 2018

MEETINGS & REMINDERS

Monday, April 16	-	6:15 p.m.	-	Committee of the Whole
	-	7:30 p.m.	-	City Council
Tuesday, April 17	-	7:00 p.m.	-	Architectural Board of Review
	-	7:30 p.m.	-	Citizens Advisory Committee
Wednesday, April 18	-	7:00 p.m.	-	Board of Zoning Appeals
Thursday, April 19	-	5:30 p.m.	-	Charter Review Commission
Friday, April 20	-	9:30 a.m.	-	Commission on Aging

LEGISLATION

1. Revise the Existing System of Ranking Schools
2. Bond Ordinance – Sewer Vehicles
3. Complete Streets
4. Zamboni acquisition

GENERAL INFORMATION

1. Enclosed are the Agenda and the City Manager's update.
2. Enclosed is an update from the Vice City Manager.
3. Enclosed are updates from the Public Works Director.
4. Enclosed is an update from the Planning and Development Director.
5. Enclosed is an update from the Economic Development Director.
6. Enclosed is an update from the Parks and Recreation Director.
7. Enclosed is the weekly activity report from the Fire Chief.
8. Enclosed is the weekly activity report from the Police Chief.
9. Enclosed are minutes from the Architectural Board of Review.
10. Enclosed is the Board of Zoning Appeals agenda.
11. Enclosed are the final actions of the Planning Commission.

TRB/jkw
Enclosures



COUNCIL UPDATE

APRIL 13, 2018

1. LEGISLATION

- **Revise the Existing System of Ranking Schools, *Second Reading***. This legislation urges the State and the Ohio Department of Education to revise the existing system of ranking schools. After review with CH-UH School District staff, it is recommended that the resolution be left as it is written.
- **Bond Ordinance – Sewer Vehicles**. This legislation provides for the issuance and sale of bonds in the maximum principal amount of \$640,000 for the purpose of paying costs of acquiring motor vehicles and related equipment for use in performing the functions of the City’s Sewer Division.
- **Complete and Green Street Policy**. This legislation sets forth the City’s Complete and Green Street Policy with multipurpose streets that better accommodate walkers, cyclists, and public transportation while reducing the environmental impact of our transportation infrastructure by incorporating green infrastructure strategies to reduce waste, stormwater runoff, and energy consumption.
- **Zamboni**. This legislation authorizes the City Manager to enter into an agreement with Frank J. Zamboni & Co. Inc. through the National Joint Powers Alliance program, for the acquisition of a Zamboni.

2. HB 478 – SMALL CELL LEGISLATION

- HB 478 (Small Cell Infrastructure), as amended, passed the Senate on Wednesday by a vote of 26-7, and went to the House for concurrence, where it passed by a vote of 68-15. It is now awaiting the Governor’s signature. 90 days after signature, the bill will take effect which is the amount of time cities will have to shore up design guidelines for their communities.
- In anticipation of the bill’s passage, staff has already begun preliminary work on design guidelines. Ultimately, the design guidelines will need Council approval. More to come in the near future.

- A January special bulletin from the Ohio Municipal League is enclosed to provide more background on this topic for your reference. The bill has been amended several times since this bulletin; however, it provides a good overview of the issues.

3. DEBT INFORMATION

- As follow up to questions raised last week by Councilman Ungar, please see the enclosed draft amortization schedule for the private placement note planned for the purchase of new sewer equipment. The schedule is assuming 3.2% interest rate over ten years. At this time we expect the rate to come in lower than this projection. The City's last issue had a true interest cost of 2.8%.
- The City's bond ratings are "A 1" with Moody's Investor's Service and "AA-" S&P Global Ratings which are strong and expected to improve over time as we continue to rebuild our reserves and strengthen our financial policies.

4. MASTER PLAN UPDATE

- Staff will provide an update on the City's Master Plan for the period March 2017 through March 2018 during the City Council meeting. The update will include a brief demo of the new software we are implementing to track and report progress on the plan. The software's implementation is being phased in over several months. Phase 1 includes all actions that were prioritized "3 – star" or high priority and all actions that were categorized as "ongoing". The next phase will pull in all remaining actions for updates and the full plan will be reflected for the next quarterly update.
- The enclosed report provides more detail regarding progress on the Master Plan. The report includes a brief summary at the Vision level of the plan which reflects highlights of the work that staff has achieved at the Goals and Actions levels of the plan. The circles on the report represent a visual display of progress. The left circle is displaying the collective status of all of the actions related to that Vision. This circle has traffic light indicators of **on track**, **some disruption**, **major disruption**, and **no update**. The percentage inside the left circle reflects the percentage of on track actions. The right circle is showing the progress of all of the actions related to that vision. The indicators are **in progress**, **no update**, and **complete** and the percentage inside the right circle is showing the percentage of actions that are related to that Vision that are complete. At this point in the plan, we would not expect to see many actions complete as the Master Plan is a multi-year effort most if not all actions.
- Overall, we have made great progress on the Master Plan and highlights will be shared at Monday's meeting.



Special Bulletin

January 23, 2018

SMALL CELL WIRELESS INFRASTRUCTURE

BILL INTRODUCED

After nearly four months of meetings, discussion and hard work, the legislature has introduced a bill that would govern the implementation of small cell wireless infrastructure in a municipality's right-of-way. As many will recall, SB 331 (Sen. Peterson's "Petland" bill) was passed during last General Assembly's lame duck session and included an amendment sharply curtailing municipality's Home Rule rights to manage the deployment of small cell wireless infrastructure in their right-of-way. Several municipalities challenged the provision in court, resulting in several judges granting injunctions that cited the provision's violation of the Constitution's single-subject rule.

The Ohio Municipal League, along with a coalition of multiple municipal leadership groups and individuals representing municipalities large and small, was approached by Ohio House Speaker Cliff Rosenberger to join conversations with representatives from wireless telecommunication companies that operate in Ohio to work on new legislation both parties could live with. The exercise was geared to address objections brought forth by Ohio municipalities across the state concerning the small cell infrastructure language in SB 331 while ensuring a level of predictability for the telecommunication companies as new technology is deployed throughout the state. The League is grateful for the opportunity to work with the industries' interested parties and our extremely talented delegation of municipal officials as the compromise language was hammered out through a spirit of cooperation and transparency.

Attached is the most recent draft version of the language assembled by LSC [HERE](#) in addition to a Memorandum [HERE](#) from Lindsay Miller of IceMiller law firm outlining authorities being granted municipalities in the bill and the restrictions placed upon cities and villages when administering the installation of the telecommunications infrastructure. In general, the legislation contains both "wins" and compromises for both coalitions while neither side received everything that was asked for.

The bill will be formally introduced today and committee hearings have already been scheduled for this week in the House Government Accountability and Oversight Committee. So far, the yet-to-be-introduced bill will receive a sponsor's hearing today in Hearing Room 313 at 1:00 pm, and a proponent hearing tomorrow at 2:30 pm in the same hearing room. As you will notice, the bill appears to be on a "fast track" to swift passage, at least in the Ohio House but we expect the Senate to act on the proposal in a timely manner also when they receive it.

If any of our members would like to testify on behalf of the bill, please contact OML Director of Communications Ashley Brewster at abrewster@omlohio.org to receive assistance with coordination and details concerning testifying.

The League wants to extend our gratitude to the many organizations on both sides working many long hours to achieve a bill that both Ohio's municipalities and the "big four" wireless service providers can move forward with. We thank the Ohio House Speaker Rosenberger and his staff for their leadership in bringing the parties together to address concerns and to work towards solutions.

Initial Data

BOND DATA		TABLE DATA	
Amount:	\$640,000	Table starts at date:	
Annual interest rate:	3.200%	or at payment number:	1
Term in years:	10		
Payments per year:	2		
First payment due:	12/1/2018		

PERIODIC PAYMENT			
Entered payment:	\$37,645.77	<i>The table uses the calculated periodic payment amount</i>	
Calculated payment:	\$37,645.77	<i>unless you enter a value for "Entered payment".</i>	

CALCULATIONS			
Use payment of:	\$37,645.77	Beginning balance at payment 1:	640,000
1st payment in table: 1		Cumulative interest prior to payment 1:	0.00

Table

No.	Payment Date	Beginning Balance	Interest	Principal	Ending Balance	Cumulative Interest
1	12/1/2018	640,000	10,240	27,406	612,594	10,240
2	6/1/2019	612,594	9,802	27,844	584,750	20,042
3	12/1/2019	584,750	9,356	28,290	556,460	29,398
4	6/1/2020	556,460	8,903	28,742	527,718	38,301
5	12/1/2020	527,718	8,443	29,202	498,516	46,744
6	6/1/2021	498,516	7,976	29,670	468,846	54,721
7	12/1/2021	468,846	7,502	30,144	438,702	62,222
8	6/1/2022	438,702	7,019	30,627	408,075	69,241
9	12/1/2022	408,075	6,529	31,117	376,959	75,771
10	6/1/2023	376,959	6,031	31,614	345,344	81,802
11	12/1/2023	345,344	5,526	32,120	313,224	87,327
12	6/1/2024	313,224	5,012	32,634	280,590	92,339
13	12/1/2024	280,590	4,489	33,156	247,433	96,828
14	6/1/2025	247,433	3,959	33,687	213,747	100,787
15	12/1/2025	213,747	3,420	34,226	179,521	104,207
16	6/1/2026	179,521	2,872	34,773	144,747	107,080
17	12/1/2026	144,747	2,316	35,330	109,418	109,396
18	6/1/2027	109,418	1,751	35,895	73,522	111,146
19	12/1/2027	73,522	1,176	36,469	37,053	112,323
20	6/1/2028	37,053	593	37,053	0	112,915



CLEVELAND HEIGHTS

Committee of the Whole

April 16, 2018

Agenda

1. Report of City Council Members 6:15 p.m. – 6:25 p.m.
Goal: Mayor and City Council members will provide updates on items of interest
2. Legislation Overview 6:25 p.m. – 6:35 p.m.
Goal: Discuss proposed legislation
3. Discussion of Staff Reports 6:35p.m. – 6:45p.m.
Goal: Council members will ask staff questions about their reports and/or activities
4. Council Operating Guidelines 6:45 p.m. – 7:10 p.m.
Goal: Council members will discuss Part VII of the draft Council Operating Guidelines
5. Executive Session 7:10 p.m. – 7:20 p.m.
To discuss, with an attorney for the public body, claims or disputes involving the public body that, in the judgment of such attorney, appear likely to be the subject of a future claim



City of Cleveland Heights

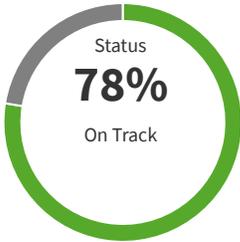
Executive Report

Master Plan Status Update 1Q2018 - Final

Strategic Plan Progress as of Mar 31, 2018

Created on: Apr 16, 2018

Strategic Plan Progress from Mar 01, 2018 to Mar 31, 2018



■ On Track 77.6%
■ No Update 22.4%



■ In Progress 59.8%
■ Upcoming 26.8%
■ Completed 13.4%

Total Status Count: 58



Total Action: 97



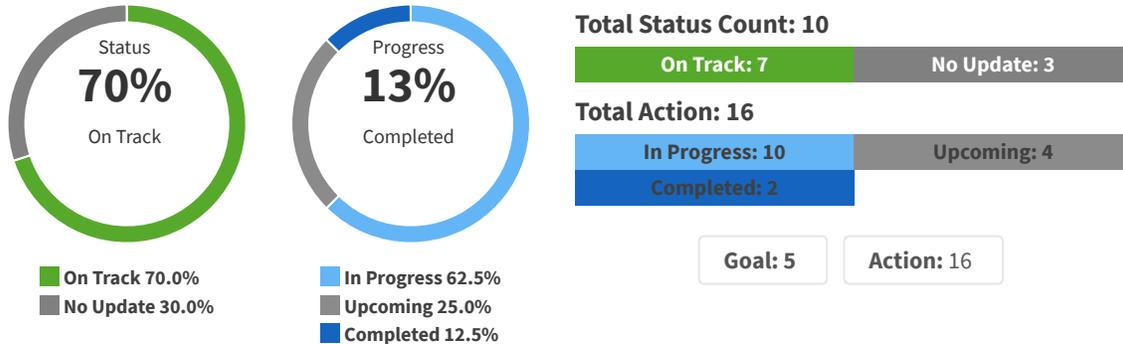
Vision: 11 Goal: 47 Action: 97

Summary

This is the first update to the City of Cleveland Heights' Master Plan showing progress from March 20, 2017 to March 31, 2018.

Vibrant Neighborhoods

Cleveland Heights will be a city of strong, safe, and vibrant neighborhoods composed of a variety of beautiful homes and buildings, well-maintained yards and greenspaces, historic districts, active neighborhood associations, and revitalized blocks.



Summary

GOAL A: Revitalize and rehabilitate neighborhoods affected by blight, abandonment, foreclosure, rental conversions, and demolition (Actions 1, 3, 4, 5)

The city-wide CRA is well underway and on track for 2018 implementation. It includes a tiered approach that provides greater incentives to areas of the community in the most need, which is in line with the recommendations of the Master Plan. Input has been received from various stakeholder groups in 2017 and early 2018 including City Council and the Ohio Development Services Agency. Next steps will include legislative action by City Council anticipated in the second quarter of 2018.

GOAL B: Continue to promote the city’s neighborhoods to potential residents, especially the workforce in University Circle (Actions 2, 4,)

Planning is underway to reinstitute the City's annual realtor meeting in June 2018. General advertisements ran in Cleveland Magazine, Edible Cleveland, and are planned for other publications in future months.

GOAL C: Strategically use local dollars, state and national grants, and comprehensive incentive programs to stabilize the housing market and spur private investment (Actions 1, 2, 3, 5)

Numerous funds were identified including HOME, CDBG, Lead Safe Cuyahoga, County Demolition Fund, Healthy Homes Fund, SBA Grant, Economic Development Fund, HRRC Challenge Fund, County HELP Loan, CRS Heritage Home Loan to coincide with identified target areas of Master Plan. Lead Safe Cuyahoga, and CDBG Paint and Violation Repair programs are focusing efforts on target areas by offering reduced match dollars and priority scheduling. The Housing Inspection Department utilizes an inspector designated specifically to HUD LMI areas which directly overlay the city's target investment areas.

The vacant lot committee has reviewed the vacant property list in conjunction with our target areas and identified potential development sites, potential side lot program sites, and designated green space locations. The proposed city-wide CRA will encourage new construction and renovation.

Inspectors conducted sweeps of their assigned neighborhoods to identify any immediate code violations. The clerical staff has updated the rental list upon receipt of occupancy permit applications and issued appointment request letters to owners that are past the compliance dates.

Property databases are maintained for tax delinquencies, foreclosure, vacancy, and nuisance activity to proactively identify any potential problem properties.

GOAL D: Continue to promote the preservation of historic homes and buildings (Actions 5, 6)

The City successfully hosted and participated in the 2017 Home Remodeling Fair in partnership with Home Repair Resource Center. The 2018 HRRC Home Remodeling Fair scheduled for April 14, 2018 at City Hall. Over 25 participating experts and contractors answer questions regarding painting, electrical repairs, plumbing issues, financing, flooring, and more.

A new historic district, Mayfield Heights, was added in 2017 bringing our total to 12 districts on the National Register of Historic Places.

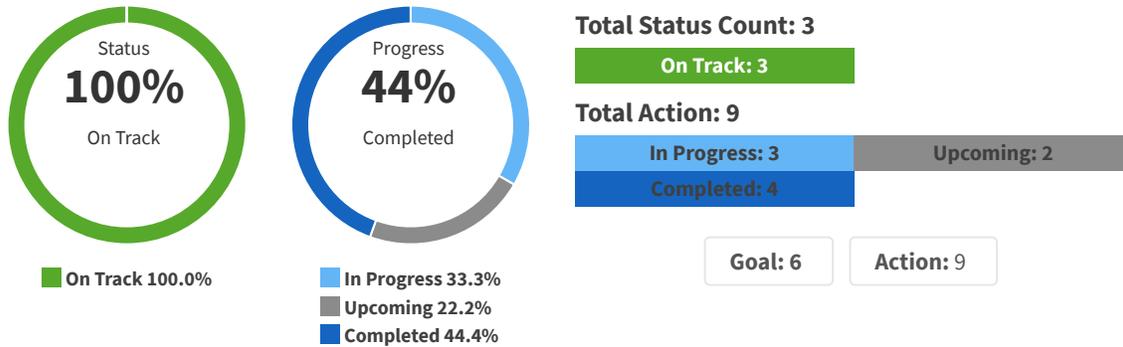
GOAL E: Continue to promote and support neighborhood identities to enhance the sense of place and build pride among residents (Actions 1, 3)

Planning staff, with help from the GIS Specialist, have begun identification of neighborhood planning districts with the intention of developing area plans throughout this year and 2019.

Community Improvement Awards were held October 19, 2017 and included 2 historic preservation awards.

Complete Transportation Network

Cleveland Heights will be a community where getting to work, meeting friends over dinner, or shopping can be accomplished easily by foot, bike, transit, or car along beautiful and well-maintained streets that safely and comfortably accommodate all users.



Summary

GOAL A: Adequately repair and maintain the city’s network of attractive streets (Actions 1, 2)

The City successfully completed last year's Annual Street Resurfacing and Surface Treating programs. Major resurfacing projects on Cedar Road and Noble Road were completed with generous support from Cuyahoga County and ODOT. We continue to promote Access Cleveland Heights as a way to empower residents with the ability to notify the City of important infrastructure needs and repairs.

GOAL C: Support the development of high-quality transit connections, and incorporate TOD concepts (Actions 1, 2)

We are continuing to advocate for improved transit connections to and from Cleveland Heights. Recent budget cuts at the Regional Transit Authority have made this more difficult. We are closely monitoring RTA's operational cuts, and will continue to research ways to improve public transportation in our community.

GOAL D: Develop a bicycle network that incorporates recommendations of the Eastside Greenway Plan and local bicycle plans, and achieves silver bicycle friendly community designation (Action 4)

GOAL E: Promote biking and walking with a system of Complete Streets that incorporate options for all types of transportation (Action 1)

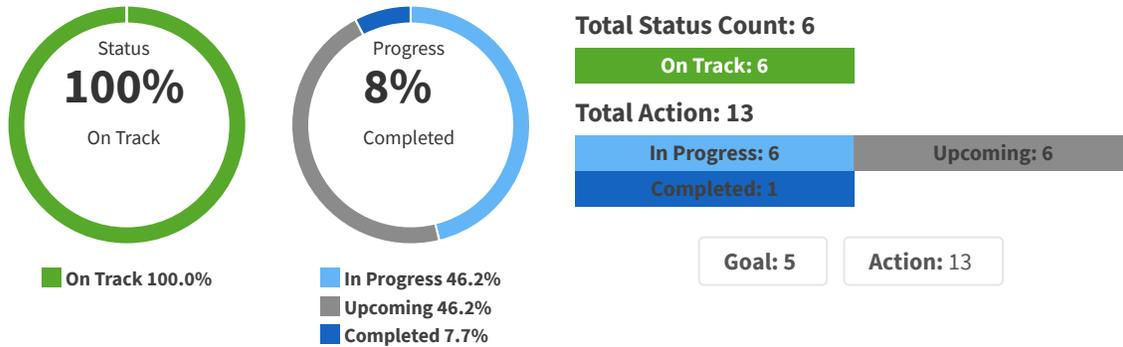
The Complete and Green Streets policy is ready for City Council's adoption and Planning and Public Works staff, with help from the Transportation Advisory Committee, will continue to find opportunities to make our streets better for all users regardless of age, ability or mode of transportation.

GOAL F: Review the sidewalk network to ensure a well-connected system of routes that are accessible for residents of all abilities (Action 1)

All Systematic and Point of Sale inspections conducted on commercial and residential properties survey all yard areas including public walkways to ensure a safe and walkable community.

Environmentally Sustainable Community

Cleveland Heights will be an environmentally sustainable community that uses green infrastructure to capture and slow stormwater, encourages active transportation, and promotes state of the art building techniques to preserve the environment.



Summary

GOAL A: As part of an integrated plan, use green infrastructure in public projects and promote it in private investments in order to minimize the impact on the city's sewer infrastructure (Actions 1, 2, 3, 4, 5)

As a member of the Doan Brook Watershed Partnership, the City has access to several programs and services offered. In 2017, the Planning Department distributed informational flyers regarding regulations permitting down spout disconnect, rain gardens and rain barrels. The Doan Brook Watershed Partnership sponsored workshops to inform residents of rain barrels and rain gardens and conducted residential surveys with property owners to offer advice on how storm water can be managed on their property. The City co-promotes these activities with DBWP. These activities will continue in 2018.

GOAL C: Promote walking or biking as a more sustainable way to get around (Actions 1, 3, 5)

The City began further promotions of the positive effect of bicycling. Once the North Park Buffered bike lane (scheduled to be completed this spring/summer) and the Cedar-Glen Parkway Multi-Purpose Path (scheduled to be completed by April 26th) are completed, we will start to update the existing bike map that is in circulation.

The City is a participant in Bike Cleveland's request to NOACA for funding to expand bike share stations throughout the County. Funding approval has been recommended by NOACA staff and is awaiting Board approval. The proposal includes bike-share stations at Cedar Fairmount and Coventry. Coventry SID, however, voted last month to not include a station in their district. CH-UH Library Director Nancy Levin is interested in allowing the station at Coventry Peace Park, across the street from the business district. If the library alternative also fails, two owners of apartments in the district may want a station near the business district in front of their buildings.

GOAL D: Link incentive programs to green development and building techniques, such as LEED certification (Action 1)

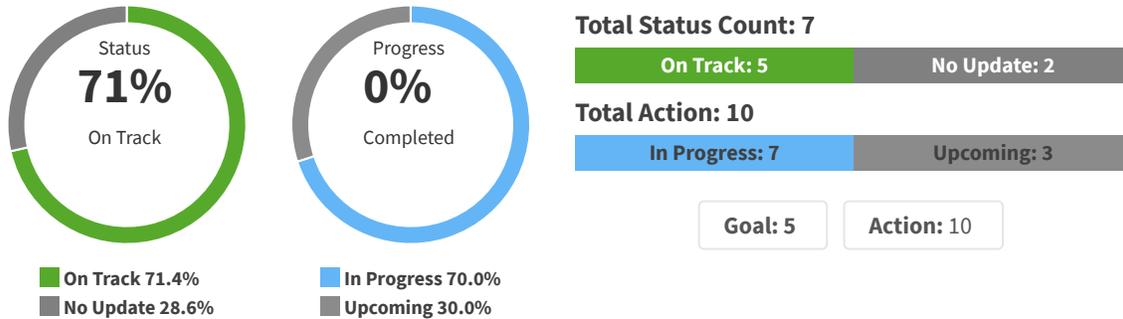
The City-wide Community Reinvestment Area (CRA) currently under design would require LEED "Silver" certification be achieved in order to be eligible for tax exemptions for all program eligible new construction activities. Remodeling activities will not have this same requirement so as not to overly burden and potentially discourage reinvestment in existing structures.

GOAL E: Continue to promote sustainability through city regulations, such as the adopted sustainable zoning code amendment (Action 1)

Two rounds of zoning code amendments have been adopted in 2017 and one in 2018 (Q1). Staff will continue to find ways to promote sustainability in the Zoning Code, in policies and through activities.

Business Friendly

Cleveland Heights will be a business-friendly community that leverages the city’s entrepreneurial spirit, well-educated population, solid services, strong infrastructure, and proximity to world-class institutions to foster new businesses, grow existing ones, and provide meaningful employment opportunities.



Summary

GOAL A: Partner with institutions and capitalize on proximity to capture University Circle spin-off development (Actions 1, 2, 4)

Outreach and feasibility activities associated with this Goal are scheduled for 3rd Quarter. The primary focus of this goal is to facilitate the development of the Mayfield Road Innovation and Technology Corridor (MITC) as a leading center for innovation and technology related businesses. The University Circle Area is a natural location to look for spin-off uses for the MITC.

GOAL B: Work with local and regional economic development organizations to increase the number of high-paying jobs available in the city by assisting the expansion of existing businesses and attracting new ones (Actions 1, 2,)

Staff works closely with the County Economic Development Department, Heights Hillcrest Chamber of Commerce, ECDI, SBDC, Greater Cleveland Partnership and other regional organizations to promote economic growth and expansion in the City in order to increase employment opportunities, payroll, investment, and tax base expansion. The City's economic development team has been in place since August of 2016.

GOAL D: Promote and support the city’s start-up culture to grow new businesses (Actions 4)

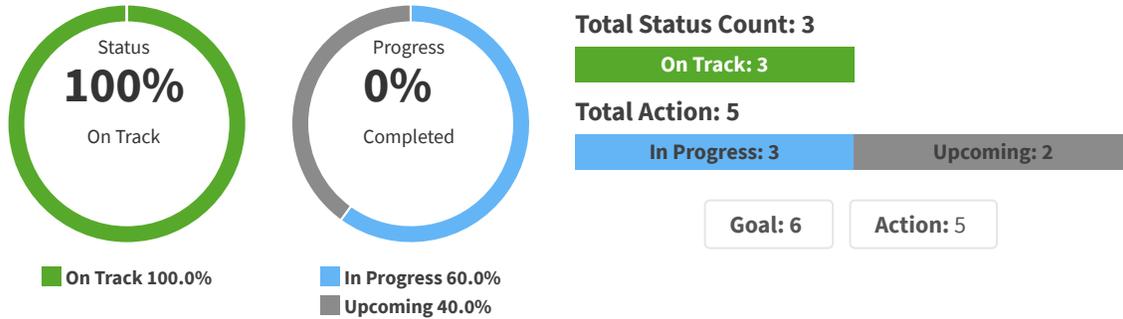
Staff has held three (3) economic development events since late 2016 to promote and enhance networking opportunities. Staff is planning to coordinate with the newly to be created CDC to promote culture of innovation through networking, events and education.

GOAL E: Continue to aggressively market the city as an ideal location for business and investment (Actions 3, 4)

The ED staff has developed and published the ED e-newsletter and the distribution list has steadily increased. The e-newsletter consistently promotes business districts, programs and successful ED projects throughout the City, including new business openings. Staff works closely with our public relations staff and marketing director to "get the word out" about economic opportunities in the City. The ED website had been expanded and updated and will be shortly fully transitioning to the new City website format.

Strong Business Districts

Cleveland Heights will have an appropriate number of strong, safe, and walkable neighborhood business districts that serve the needs of local residents and attract visitors from throughout the region to unique shopping, dining, and entertainment.



Summary

GOAL A: Redevelop Severance Town Center as a mixed-use and walkable area consistent with the character of Cleveland Heights (Action 1)

ED staff has reached out to Severance Town Center ownership and will continually engage them in working towards the redevelopment of the site.

GOAL C: Promote the repair and redevelopment of the city’s older commercial buildings (Action 1)

Staff has been actively involved in projects in the Cedar Lee and Cedar Fairmount areas and is managing the redevelopment process for both the Top of the Hill and Meadowbrook and Lee sites. Meadowbrook & Lee is at the RFQ response phase, while TOH is at the beginning of the Detailed Design phase.

GOAL D: Fill vacant, unbuilt, and underutilized parcels with new development (Action 1)

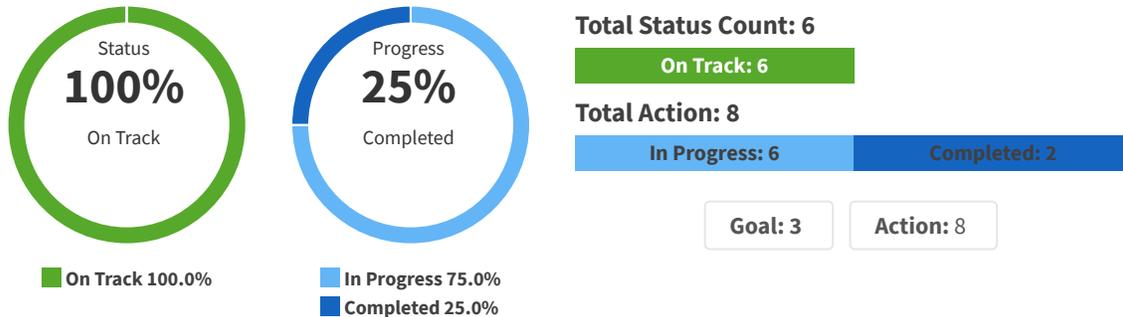
Staff has updated the ED strategic plan and reviews and continuously updates this document on an ongoing basis. The City is making steady progress in filling vacant, unbuilt and underutilized parcels with new development as evidenced by the Top of the Hill, Meadowbrook & Lee, Evo Domus, Mister Brisket, and Boss Dog Brewing Company projects.

GOAL E: Enhance the walkability of business districts as a competitive advantage (Action 1)

Coventry, Cedar Lee and Cedar Fairmount have each been comprehensively renovated. Cedar Taylor is well underway. Planning staff will be conducting walkability audits in every commercial district beginning this summer. The findings will result in improvement plans that Public Works would implement.

High-Quality Infrastructure

Cleveland Heights will be a city of high-quality infrastructure and solid public services that support and spur business activity and serve residents.



Summary

GOAL A: Develop an integrated plan to coordinate multiple and simultaneous infrastructure investments in order to lower construction and maintenance costs (Actions 1, 2, 3, 4)

The GIS Analyst position was filled in 2017 and work is underway to create an updated inventory of the City's infrastructure. The City meets regularly with outside utilities to coordinate infrastructure projects. The City is using current tools such as the eNewsletter and business eNewsletter to communicate with residents and businesses about upcoming infrastructure projects. Meetings are held with residents and businesses for major projects.

NEORS is engaged in the Heights Hilltop Sanitary Sewer Evaluation Study which will greatly inform our EPA consent decree work to study our sanitary system. The City will engage in additional work to cover details that the NEORS will not cover to develop a complete current condition baseline as required.

GOAL B: Partner with the City of Cleveland Division of Water to operate and improve the water system (Actions 1, 2)

The City officially transitioned to direct service with CWD in January 2017. Currently, CWD is handling all services with the exception of some meter reading that is performed by Cleveland Heights on behalf of CWD for customers who have not yet had their meters changed out. The direct service agreement was recently amended to include a Homestead transition rate for eligible residents.

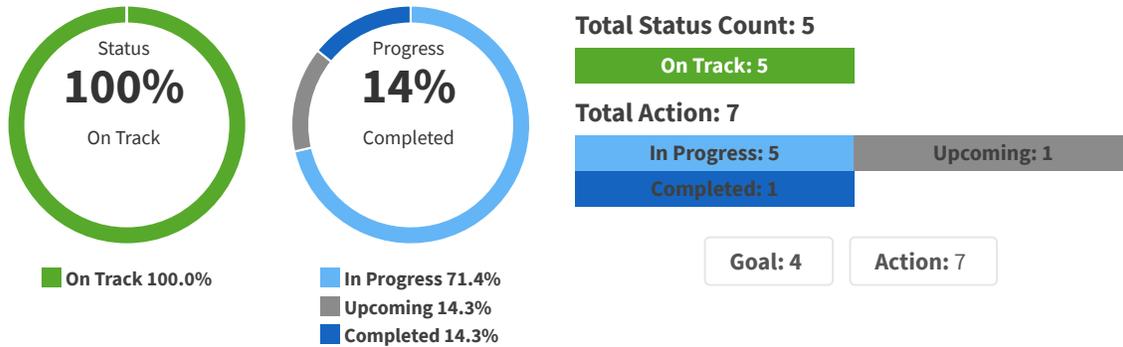
The City was successful in securing grant funds from the Suburban Water Main Replacement Program for the replacement of the waterline on Meadowbrook. We will continue to regularly submit applications for water improvements that support the City's integrated plan.

GOAL C: Capitalize on infrastructure investments to spur growth (Actions 1, 2)

ED staff is promoting use of incentive programs in all commercial districts and where infrastructure is being upgraded. Commercial Loan Fund and ED Fund are being utilized to assist projects in areas where infrastructure investment has been made such as the Boss Dog project in the Cedar Lee District. ED staff works with SID's and businesses affected by streetscaping and street reconstruction.

Hub for Arts and Culture

Cleveland Heights will continue to be a cultural leader that supports an active arts community through vibrant events, incorporation of art in public spaces, and support for the artists and arts organizations that call the City home.



Summary

GOAL A: continue strong arts and cultural programming at Cain Park (Actions 2, 3)

Cain Park continues to be a focal point of the Cleveland Heights Parks and Recreation Department. In the past year, staff has been diligent in making needed repairs to the facilities such as roof repairs, bathroom upgrades, tennis court upgrades, concession stand upgrades and retention wall maintenance.

With regard to expanding program offerings throughout the year, staff continues to research potential sponsors and partners to address the potential funding issues. The current budget does not allow for season expansion, but creative partnerships may provide opportunities for small events or limited special events in the park.

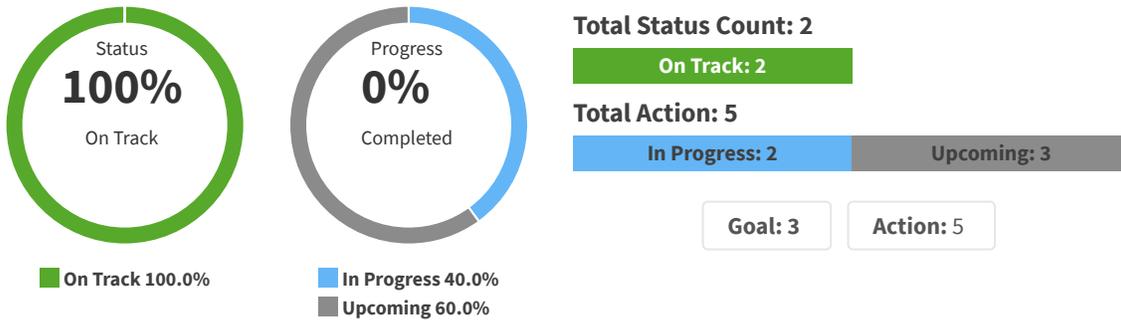
The 2018 Cain Park season (the 80th season) features a diverse array of talent and big shows including The Monkeys, The O'Jays, Joan Osbourne and more. This season will also feature movie showings in the Alma Theater such as Frozen, The Wiz and LA LA Land. The Cain Park Art's Festival will feature approximately 130 artists booths along with good music and food.

GOAL B: Use events to activate neighborhoods and business districts (Action 1)

Staff has worked closely with and participated with the SID's in all of their events. We look forward to working closely with the future CDC and SID's to develop and encourage events to promote the arts in the City.

A Diverse and Open Community

Cleveland Heights will continue to be a diverse community that is open and welcoming to all who choose to call the City home.



Summary

GOAL A: Promote and maintain the city’s longstanding tradition of diversity and actively foster an environment of inclusiveness (Actions 1, 3)

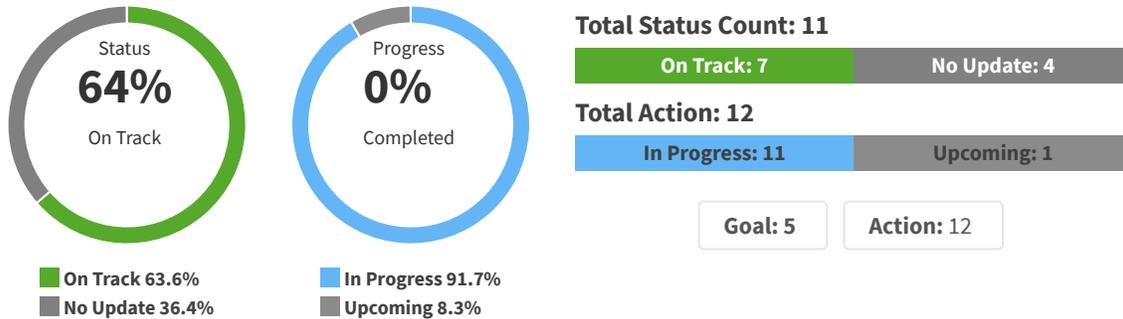
Beginning review of previous diversity training received by City employees to determine what type of assessment is needed to identify specific and relevant training needs.

GOAL B: Promote affordable housing by continuing to partner with fair housing organizations, investing in a variety of housing options, and continuing to use federal funds to support these efforts (Actions 1)

Staff will explore the feasibility of broadened use of low income housing tax credits to encourage affordability in housing. Staff plans to continue to discuss universal design as a consideration by developers in the City.

A Safe and Engaged Community

Cleveland Heights will continue to be a community of active and engaged citizens that pursues innovative partnerships with local and regional groups critical for providing safe communities, resilient neighborhoods, and strong schools.



Summary

GOAL A: Partner with the school district to promote a quality school system through initiatives to attract and retain families with children (Actions 1, 3)

City communications staff meets quarterly with School District communications staff. The City cross posts school announcements and activities to City FB page. The City continues to support block parties in their planning activities. New materials were created and previous materials were updated for new resident welcome packets to include positive news articles about the City. These packets are annually distributed to realtors and new residents as requested.

GOAL B: Continue to develop, encourage, and support a mutually proactive relationship between elected and appointed officials and residents (Actions 1, 2)

ED staff has held three (3) general ED outreach and networking events and a City-wide community meeting on the Top of the Hill project since late 2016. Staff is committing to continuing this outreach effort to the community in the future.

GOAL C: Continue to forge partnerships with community groups to directly respond to unique local needs (Actions 1, 2)

City staff has been actively involved in the working group sessions designed to create and establish a Community Development Corporation in the City. Recommendations were presented to City Council on March 26, 2018. We envision that the CDC will be created in the 2nd Quarter of 2018.

GOAL D: Enhance safety in the city’s neighborhoods and business districts (Actions 1, 2, 3, 4)

The Police Department continued their community outreach through weekly Meet Your Police meetings and special community meetings to address specific issues like the March 2018 forum held in response to a shooting. Specific efforts are implemented to ensure police are visible on our streets and in business districts. The Chief has also increased the Department's social media presence through regular posts on FB, NextDoor and the City's website.

GOAL E: Promote a proactive relationship among surrounding communities and regional entities (Actions 1, 2)

The Heights-Hillcrest Communications Center, a joint effort of Cleveland Heights, Richmond Heights, Shaker Heights, South Euclid, and University Heights launched in 2017. The public safety dispatchers from all cities were successfully integrated in to the new center with the last transition of Richmond Heights dispatchers in March 2018.

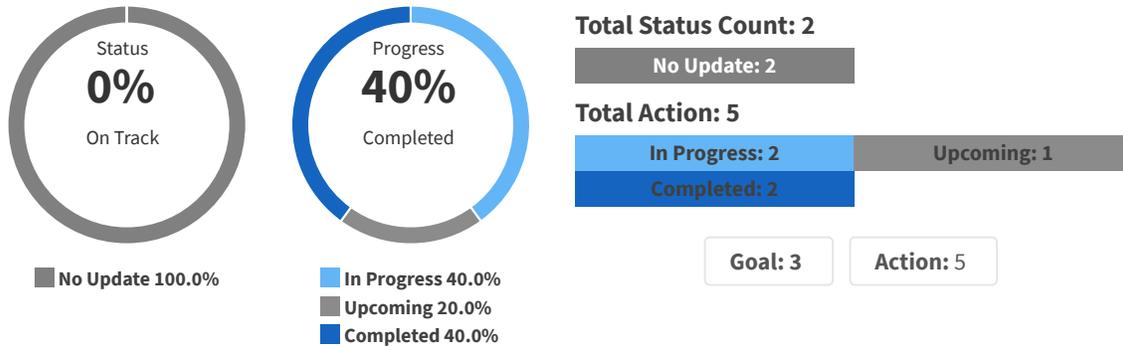
The Cleveland Heights Police Department formally joined the EDGE SWAT Team and Mobile Field Force. Group for joint SWAT services.

Cleveland Heights and University Heights are working together with the Cedar-Taylor merchant association on a NOACA Taylor Road study.

Cleveland Heights is working with Mayfield Heights-Lyndhurst-South Euclid on a NOACA study to design Mayfield Road to include multi-modal transportation including pedestrians, bicyclists, buses and other motorized vehicles.

A Healthy Community

Cleveland Heights will be a city of optimal physical health and general well-being through access to healthy foods, a strong park system, and healthy homes.



Summary

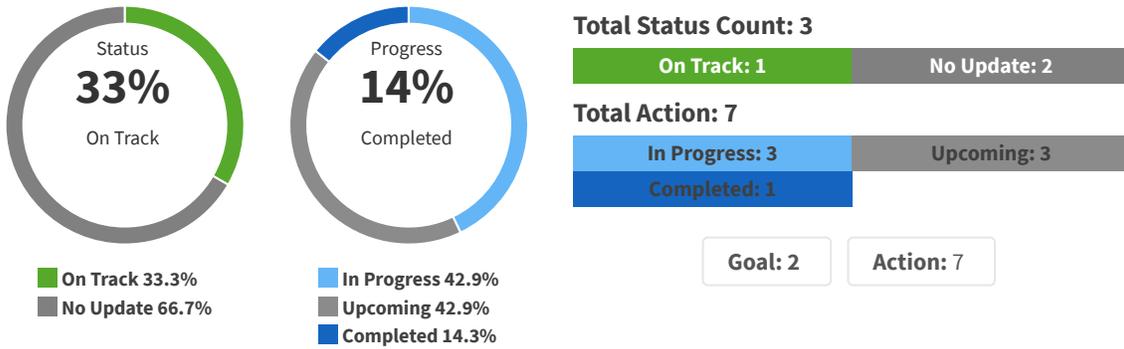
GOAL B: Continue to promote policies that limit exposure to environmental hazards (Actions 1, 2,)

The City was awarded a grant of \$494,000 from HUD to continue the Lead Safe Cuyahoga and Healthy Homes programs for 2018-2021. The program has been modified to include incentives for properties in the Master Plan target areas.

The Systematic Exterior Inspection street list will be posted on our website in April and inspections will begin shortly after. New rental inspections continue to be conducted as the individual properties become due on a 3 year cycle.

Future Land Use

To guide the City’s future development, the Future Land Use section describes the way that buildings and parcels should be used if developed or redeveloped.



Summary

Since the adoption of the Master Plan, the Planning staff uses the Future Land Use map to evaluate development proposals. Planning staff also includes information on the conformance to the Future Land Use map in reports to Boards and Commissions.

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TO: TANISHA R. BRILEY, CITY MANAGER

FROM : SUSANNA NIERMANN O'NEIL , ASSISTANT CITY MANAGER

RE: COMMUNITY OUTREACH UPDATE

DATE: APRIL 13, 2018

BOARDS AND COMMISSIONS:

- **Greg Goss, Cleveland Heights architect, applied for the ABR Board the last time the City advertised for the Board. At that time only alternates were needed. An opening as a regular member on the Board has opened up. Greg Goss has agreed to have his name in consideration for Council appointment to the ABR.**

COMMUNITY RELATIONS:

- **Charter Review Community Meeting (April 19th at 7 at the Center) promotion is in many places – Sun Press, Facebook, e newsletter, flyers, etc). Please see attached flyer.**
- **The Immigration Task Force application is online and available in print form in the Atrium.**
- **Working with community groups regardin Arbor Day at Forest Hill on Sunday April 29th .**
- **Noble Neighbors We are Noble weekend support especially for the event at the vacant lot (where McDonalds used to be).**

COMMUNICATION INITIATIVES (Trupo):

- **Attended Coventry and Cedar Lee SID meetings**
- **Participated in Webinar –tips on using NextDoor**
- **Coordinated the bi-weekly e-newsletter**
- **Preparing campaign for National Bike Month**
- **Ongoing support to Envisio/Master Plan**

SOCIAL MEDIA/FACEBOOK:

- **Facebook postings – Library Week ; great article about Tommy's ;Cedar Lee Theater promotion for *Isle of Dogs* with adoptions on site; Charter Review meeting.**



To: Tanisha Briley – City Manager
From: Alex Mannarino – Director of Public Works
Date: April 13, 2018
Subject: Public Works Weekly Update

Forestry:

- Tree Tracker work history from April 5, through April 12, 2018.
- YTD: Trimmed 106 trees, removed 67, and dumped 51 loads of woodchips and 25 loads of logs

Sewer:

- Assisted County with pump station repair
- Continued repairing a catch basin at 3569 Randolph
- Repaired catch basin at 3551 Randolph
- Jetted catch basin at JLR Collision
- Jetted catch basin for Di Franco plumbing at Bradford and Lee
- Cemented floor drains at station 3 per EPA
- Backfilled sink hole at the north side of the Rec center
- Replaced catch basin grate at the Transfer Station
- Replaced manhole
- Jetted sanitary mains on Beechwood and Carver

Other Sewer-Related:

- Woodview pump back in service
- County jetted and cleaned sanitary main on Selwyn

Water Admin:

- **CWD:**
 - Read Orion Route 1
 - Obtained Final Readings
 - Turned water off/on for plumbing repairs
 - Investigated water complaints regarding leaks

Refuse:

- Transported 280.77 (19 loads) of refuse to Shiloh landfill
- Transported 54.47 tons (6 loads) of mixed recycling to Kimble

Streets Maintenance:

- **Cold Patch:** Cedar Hill (potholes), Brewster (16336, 16313), Edison (3427, 3502, 3505, 3510, 3513), E Overlook (3080, 2460, 2454, 2448), Coventry (N Park to Fairhill), Derbyshire (2424, 2420, 2416, 2410, 2404), 1070 Carver (potholes), 2551 Fairmount (patch), 1040 Pembroke, 16228 Forest Hills (basin), Grandview and N Park (potholes), 2529, 2539 Kingston (pothole), Bradford at S Taylor (cutout), 3387 Bradford (cutout), E Fairfax at S Taylor (cutout), Maplewood at Cedar (potholes), 2587 Ashton, 2529 Kingston, 1831 S Taylor, 1696 Crest, 1392 Ardoon, 1570 Maple (2) (cutouts)
- **Miscellaneous:** Removed 2 poles from Superior and Forest Hills Park
- **Spring Leaf Collection:** April 2nd to April 27th (leaves, bags, brush)

- **Sweepers:** E. Monmouth, Canterbury, Bradford, Marlindale, Silsby, Maple/Wood, Crest, Oakridge Circle, Cleveland Hts, Rushleigh to Woodview, Runnymede, Randolph, Selwyn, Wilton, Lincoln, Edgehill, Kenilworth (sections)
- **Hauling:** Grinding leaves, woodchips, hauling mulch (Midwest)
Tractor Trailers – 15 Tandem Dumps – 10 from Cemetery
- **Snow/Ice:**
 - #990 – Emptied / cleaned, (Eliminated conveyer system for tailgate spreader)
 - #996 – Emptied / cleaned
 - #983 - Emptied / cleaned

MEMORANDUM

To: Tanisha Briley-City Manager
From: Alex Mannarino-Director of Public Works
Date: April 13, 2018
Re: Capital Projects Weekly Update

Legislative Requests

I would like to respectfully request that you read in as a matter of record at the Monday, April 16 council meeting the following:

- Sealed Bids were received on March 23, 2018 for the 2018 Street Resurfacing Program. Bids have been tabulated and reviewed and Burton Scot Contractors, LLC whose combined Base and Alternate A. bid of \$976,900.45 has been found to be the lowest and best responsible bid.
- Sealed Bids were received on March 23, 2018 for the 2018 Surface Treating Program. Bids have been tabulated and reviewed and Specialized Construction, Inc. whose combined Base and Alternate A. bid of \$212,119.80 has been found to be the lowest and best responsible bid.

Cedar Road Resurfacing/Cedar-Fairmount Streetscape

TraffTech will be out next week to finalize their work. Perk should be wrapping up the path work in the next couple weeks.

Mayfield Signalization

We are currently finalizing the project agreements, and preparing the city's local share.

Safe Routes to Schools – ODOT PID 101112

Stage two comments are still being addressed.

#18-01 North Park – Buffered Bike Lane – ODOT PID 106001

We are waiting for the awarded contractor to provide us with some required contract documents.

Edgehill and Overlook Intersection Re-Design – ODOT PID 106749

We have responded to ODOT's Stage 1 Comments, and will be commencing Stage 3 plan design.

2018 Street Resurfacing Program

Project is being awarded.

2018 Surface Treating Program

Project is being awarded.

Dominion East Ohio

Woodview and Elbon PIR-1527

Restoration work is underway.

Hyde Park PIR-2132

Restoration work is underway.

Washington Boulevard PIR-3047

Dominion has not yet submitted a permit request. They are currently awaiting Historic Preservation review.

MEMORANDUM

To: Tanisha Briley, City Manager
From: Richard Wong, Planning Director
Date: April 13, 2018
Subject: Weekly Update

Planning Commission

A lot split was approved for the College Club project's 13 townhomes that had been already approved by the Architectural Board of Review and Board of Zoning Appeals. WXZ's Matthew Wymer after receiving thanks from Commission members said that interest in purchase of the townhomes has been healthy. A conditional use permit was granted to Freedom Motors for the building just west of Rainforest Car Wash. Wheelchair accessible vehicles are equipped with ramps and controls in a

Battle Creek, Michigan factory. The sales of the equipment occur in showrooms such as the Cleveland Heights facility. Service will be limited to non-noisy repairs of the adaptive equipment



Doan Brook Watershed Partnership

Earth day stream clean ups are scheduled for the lower watershed in the Rockefeller Park area on April 21 from 1-3 pm. The upper watershed stream clean-up including Shaker Lakes is on April 22 from 1-3 pm. This year, volunteers will meet at the tent at the corner of Fairhill and East 127th street.

Cleveland Heights
Economic Development



To: City Manager Tanisha Briley
From: Economic Development Director Tim Boland
Subject: Activities Report – April 13, 2018

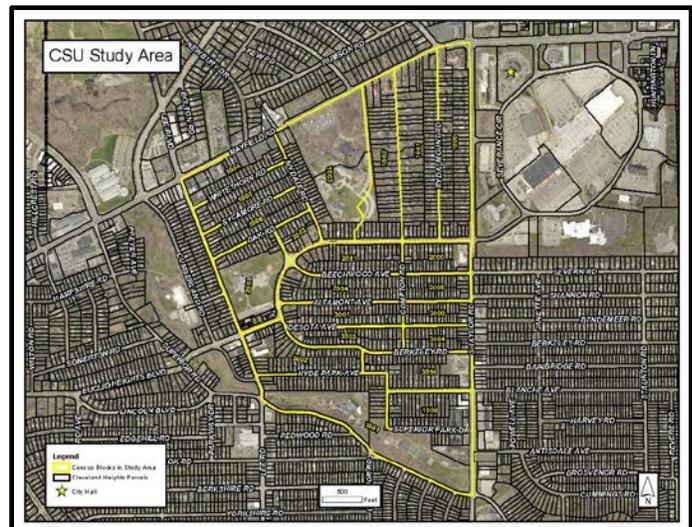
Activities and Initiatives:

1. Outreach and Marketing

- Business updates:
 - Staff continues to work on several new business leads, including discussions of available properties and the possibility of using City tools to help facilitate them locating in the City.
 - Staff performed business outreach in the Coventry Village Commercial District this week.
- Staff attended the following community meetings/events:
 - Coventry Village Special Improvement District
 - County Quarterly Economic Development Update
 - City Council Housing Committee
 - Future Heights Planning & Development Committee

2. Cleveland State University Class Project

The City was approached by CSU’s Levin College of Urban Affairs to provide an opportunity to one of their GIS classes to work on a mutually agreed upon project. With guidance from a cross-department working group, the class is working on an analysis of the redevelopment potential of the area bounded by Mayfield Road, Taylor Road, Superior Road and Lee Road. The class will prepare findings and development recommendations / conclusions from their analysis as it relates to the redevelopment potential of the study area (including timeframes for this redevelopment to occur) and is tentatively scheduled to present these to the City on May 10.

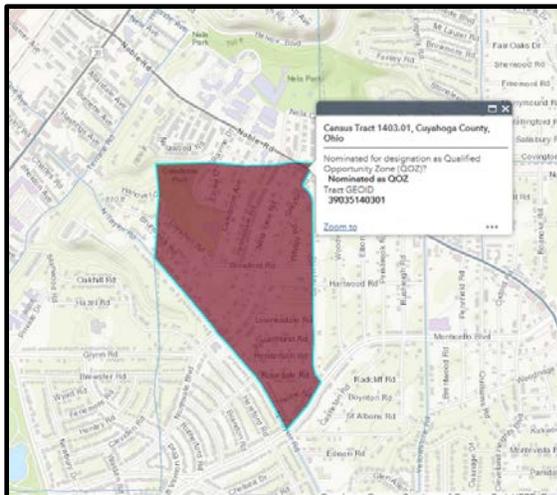


3. Boulevard Townhomes Property Transfer

Staff will be working with the Law Department to prepare legislation to transfer two City-owned parcels to the Boulevard Townhomes Homeowners Association. They had expressed interest in taking over ownership of the parcels, and the City's Vacant Lot Committee has recommended moving ahead with the transfer.



4. Opportunity Zone Update



The County provided an update on the status of the Opportunity Zone program as part of their Quarterly Economic Development Update. The State has submitted nominations for Census tracts to be included to the Treasury Department. The Treasury has begun releasing confirmed Opportunity Zone Census tracts on a state-by-state basis. Ohio's have not yet been formally announced, although it is expected that they will approve all of the tracts submitted by the State, including the one in Cleveland Heights. The Treasury Department is also completing the required guidance necessary for investment to

move forward under this new program.

5. Meadowbrook & Lee Redevelopment

The deadline to submit responses for the RFQ/RFP is Monday, April 16 deadline. We have received positive feedback on the site and have been posting answers to questions on the project's webpage: www.clevelandheights.com/mls.

Thank you,
Tim Boland
Economic Development Director

Memorandum

To: Tanisha Briley, City Manager
From: Joseph P. McRae, Parks and Recreation Director
Subject: Parks and Recreation Department Update
Date: April 13, 2018

Please find a brief summary of the Parks and Recreation Department announcements and activities attached for your review:

City Council Legislation

- Staff recommends City Council approval of the purchase of a new Zamboni 552AC in an amount not to exceed \$133,611.30. This is a cooperative purchase from Frank J. Zamboni & Company Inc. (located in Paramount, CA) through the National Joint Purchasing Alliance (NJPA). The cooperative purchase contract price saved the City approximately \$4,200. The City will also save another \$5,000 for the trade-in of the 1988 Zamboni currently stored at the Service Garage, which is no longer operational and beyond its useful life. City Council approved this project as part of the 2018 Capital Improvement Plan during the budget process. The project budget was \$160,000 will be funded by Fund 216. The Zamboni allows staff to maintain the ice rinks at the Community Center.

General Announcements

- The 3rd Annual Women Out Walking (WOW) program will kick off on Sunday, April 22 at 2pm at the Cleveland Heights Community Center. Register at www.chparks.com
- Cuyahoga County District 10 Councilman Houser will host a 2018 Wellness Fair at the Community Center from 10am – 2pm.

Ice Programs

- The Community Center North Ice Rink has been closed for a comprehensive refrigeration system upgrade. The scope of work includes a new ammonia based ice system as well as a new dehumidification and heating system. The project is scheduled to be completed by late August. The South Ice Rink will remain up through the first week of May.

Sports Programs

- Men's Adult Basketball League playoffs will take place this Sunday, April 15 at the Community Center.

Senior Center Programs

- League of Women Voters provided an election update for seniors.
- The Genealogy Group and Breakfast Bingo Group had their monthly meetings.
- The Meet, Greet and Eat group had their luncheon outing at Dewey's Pizza.
- Seniors traveled to Severance Hall for a Cleveland Orchestra Friday morning concert



Cleveland Heights Fire Department

Weekly Activity Report

Total Emergency Calls Year To Date	1,950
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Total Emergency Calls for Period	131
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Report Date Period: 04/06/2018 - 04/13/2018

Fire Data

	<u>Current Period</u>	<u>Year to Date</u>	<u>Last Year to Date</u>	<u>Current Year % of Run Count</u>
Emergency Fire Run Count	24	393	309	20.78 %
Emergency Structure Fire Count	3	26	24	
Emergency Non Structure Fire Count	21	364	283	
Emergency Vehicle Fire Count		3	2	

Emergency Medical Data

Total Emergency Run Count	107	1,557	1,462	79.22 %
Emergency Medical Run Count	105	1,513	1,429	
Automobile Accident Run Count	2	44	33	
Advanced Life Support Run Count	21	408	416	
Basic Life Support Run Count	83	1,138	1,045	
Total EMS Transports	70	1,065	970	
Total EMS Non Transports	28	400	431	

Mutual Aid Run Count to Date

Mutual aid received	SEFD A - 19 SHFD A - 15 ECFD A - 4 UHFD A - 18
Mutual aid given	SEFD A - 11 SHFD A - 14 ECFD A - 10 UHFD A - 2
Automatic aid received	SEFD A - 1 SHFD A - 7 ECFD A - 1 UHFD A - 3
Automatic aid given	SEFD A - 0 SHFD A - 7 ECFD A - 0 UHFD A - 1

<u>Fire Prevention Bureau</u>	<u>Current Period</u>	<u>Year to Date</u>
Total Completed Fire Inspections	17	172
Company Fire Inspections	15	15
Fire Prevention Fire Inspections	2	7
Fire Alarm Test Inspections		
Kitchen Supression Test Inspections		
Sprinkler Test Inspections		
Other Inspections		150
Smoke Detectors Distributed	5	52

CITY OF
**CLEVELAND
HEIGHTS** 

DEPARTMENT OF POLICE

ANNETTE M. MECKLENBURG, CHIEF

40 SEVERANCE CIRCLE, CLEVELAND HEIGHTS, OHIO 44118 – Telephone 216-291-4974

MEMORANDUM

To: Tanisha R. Briley, City Manager

From: Annette Mecklenburg, Chief of Police

Date: April 13, 2018

Subject: Weekly Update

On Thursday, April 12, 2018 around 10:30 am the Cleveland Heights Police Department received calls of shots fired in the area of Excel's Barbershop at 2575 Noble Rd. Additional information received reported that a male had been shot. Upon arrival officers discovered that a male in the rear parking lot, later identified as 26 year old Lorenzo Kane. Mr. Kane has sustained two gunshot wounds to his leg and a grazing wound to his chin. He was transported to an area hospital where he underwent surgery for his injuries. He is currently in stable condition.

Investigation revealed that the Mr. Kane was at the Barbershop waiting for employee, 27 year Eddie Henderson, to arrive to cut his hair. Upon the arrival of Mr. Henderson and argument ensued between Mr. Kane and Mr. Henderson during which Mr. Henderson walked out of the shop and into the parking lot with Mr. Kane following a short distance behind him. While in the parking lot Mr. Henderson, a concealed carry permit holder, produced a handgun and shot Mr. Kane three times. Eddie Henderson has been placed under arrest and charged with Attempted Murder. He is currently in custody at the Cleveland Heights Jail and is being held on a \$100,000 cash/surety bond.

On Thursday, April 12, 2018 a fixed License Plate Reader (LPR) was installed at the intersection of Lee Rd. and Cedar Rd. The LPR has been provided as a result of a grant from the County.

Save the Dates:

Bike Auction – City Hall Sunday, May 6, 2018 1:00 pm

Coffee with the Cops – CRT Facility at Noble Rd. and Greyton Saturday, May 19, 2018 9 am – 11 am

Jason West Scholarship Raffle – Boss Dog Brewery Sunday May 20, 2018 5 pm – 8 pm

End of Watch Ceremony for Jason West – City Hall Saturday, May 26, 2018 at dusk

Cleveland Heights Police BICYCLE AUCTION



May 6, 2018 at 1:00 PM

Cleveland Heights Police Department
40 Severance Circle

This is a cash-only auction.

Learn about bicycle safety, safe routes to school, bicycle laws and regulations and more! **FREE BICYCLE HELMETS** to any child under the age of 14 with purchase of bicycle.

Meet and take pictures with police K9 units, police cruisers and bicycle officers. It's a fun event for the whole family!

Bicycles are sold as is, no exchanges or returns permitted.



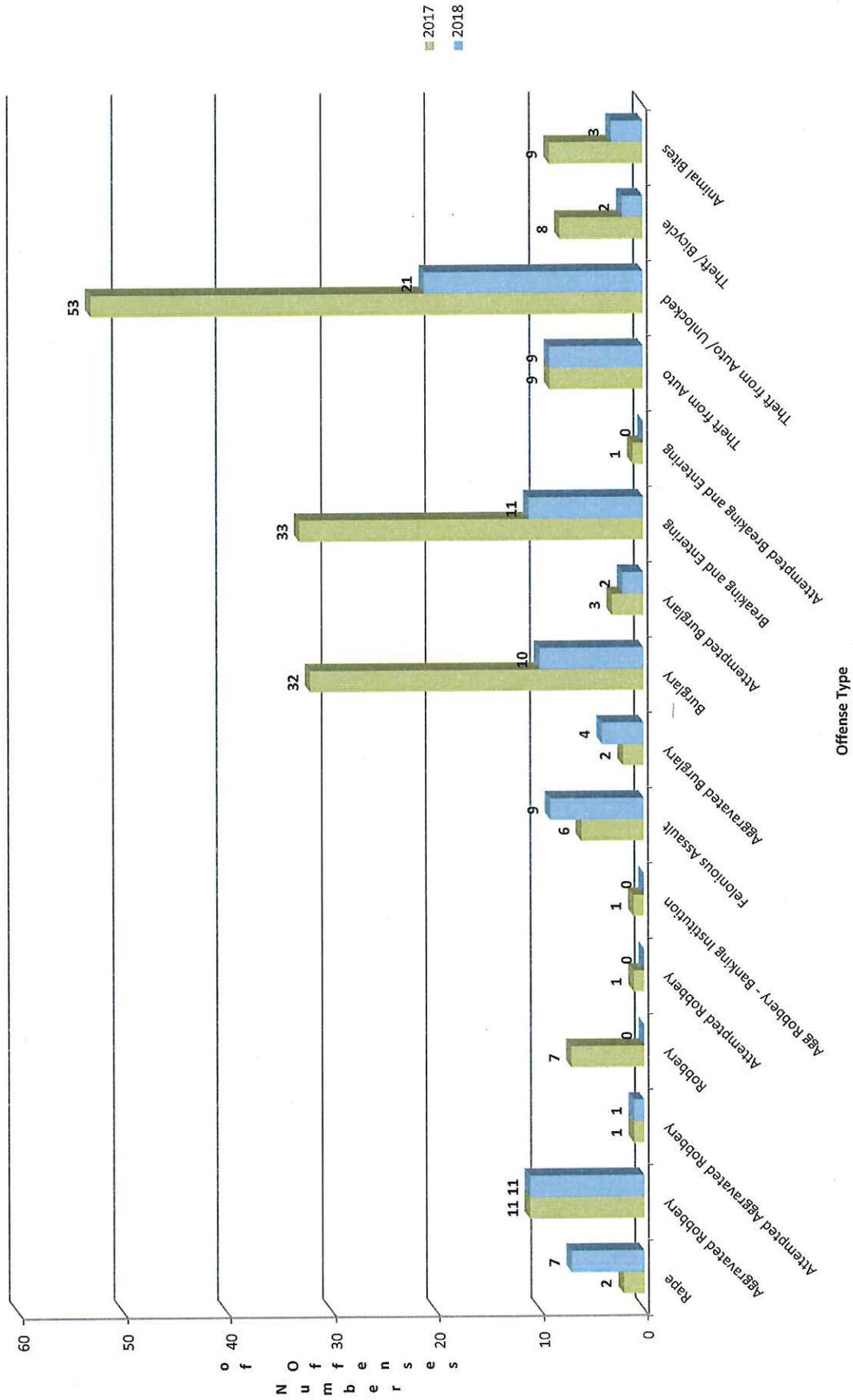
CLEVELAND HEIGHTS CITY HALL & POLICE STATION

40 Severance Circle • Corner of Mayfield Road & South Taylor

www.clevelandheights.com



**Crime Comparison:
January 1 - April 13, 2017 Compared to January 1 - April 13, 2018**



**CITY OF CLEVELAND HEIGHTS
ARCHITECTURAL BOARD OF REVIEW
MINUTES OF THE MEETING
MARCH 20, 2018**

MEMBERS PRESENT:

Michael Wellman, Vice Chair
Erik Lund
Jonathan Kurtz

STAFF PRESENT:

Richard Wong, Planning Director

CALL TO ORDER

Mr. Wong called the meeting to order at 7:00 PM at which time three members were present including alternate member Jonathan Kurtz, filling in for Melissa Fliegel, whose absence was excused.

APPROVAL OF THE MARCH 6, 2018 MINUTES

Members had no comments or questions so the minutes were approved as submitted and were signed by Mr. Wellman.

**PUBLIC HEARING
MARCH 20, 2018**

ABR 2018-277: Gina and Scott Heiman, 2924 Fairmount Boulevard, requests to install 6'-high ornamental metal fence along Arlington frontage and trellis on south side of pool.

- Scott Heiman said the fence would replace the wood and chain link fences that now exist.

ACTION: Mr. Wellman moved to approve the fence as shown on the plans by Whitley/Whitley Architects and Planners, received March 16, 2018. Seconded by Mr. Kurtz, the motion was unanimously approved.

ABR 2018-278: Mike Prokop, 983 Helmsdale Road, requests to replace back window without matching original's style and size.

- Mike Prokop explained that the back window was going to have a higher sill to afford privacy to a bathroom. The affected vinyl siding would be replaced using matching siding from the back of the garage. The garage would then be resided on a wall that was out of sight.
- Mr. Wellman suggested altering the window's proportions to be more compatible with the other windows.
- Mr. Lund asked if the trim would match the adjacent window.

- Mr. Prokop said the window's width could be reduced but increasing the height would reduce the bathroom's privacy. The trim would be a J-channel.
- Mr. Kurtz said the odd proportions would be accentuated if it had wide trim.

ACTION: Mr. Wellman moved to approve the window as shown on the drawing by Mike Prokop, received March 5, 2018, with the condition that the width be decreased by approximately 6" and that the height be increased if possible. Seconded by Mr. Lund, the motion was unanimously approved.

ABR 2018-279: Jesse Bassett, 3050 East Overlook Road, requests to build a two-car, detached garage.

- Shannonwood Homes' Duane Schreiner, 1635 Wood Road, 44118, brought a sample of the vinyl siding (color: "Thistle") chosen to match the home's color. The roof shingle will match the home's Timberline "Charcoal" color.

ACTION: Mr. Lund moved to approve the garage as shown on the plans by Shannonwood Homes, received March 5, 2018. Seconded by Mr. Wellman, the motion was unanimously approved.

ABR 2018-280: Glinda Thomas, 2736 Berkshire Road, requests to build an elevator addition and a garage addition and to demolish a detached three-car garage.

- Burney Builders' Ken Burney, 20160 Detroit Road, 44116, and The D.H. Ellison Co.'s David Ellison, 2002 West 41 Street, 44113, said tonight's drawings were changed to comply with the Zoning Code's garage regulations. He also was going to make more changes based on the meeting that he just had with the neighbors. An attached four-car garage would face Mornington Lane. The old garage would become a storage room. The elevator would provide a disabled daughter's access to all floors.
- Neighbor Bobbie Stanich, 2724 Berkshire Road, said the architect was going to add trim and windows to blend the elevator form into the house better.
- Mr. Wellman found the incorporation of the elevator well-done.
- Mr. Ellison, in response to a comment by Mr. Lund, said the home lacked a complete entablature on the existing corner pilaster. A full entablature and horizontal trim at every floor will be provided on the elevator form.

ACTION: Mr. Wellman moved to approve the additions as shown on the marked-up plans by D.H. Ellison Co., received March 6 and March 20, 2018, with the condition that revised plans be submitted for an ABR administrative approval. A second was not received but Mr. Lund and Mr. Kurtz agreed with the motion.

ABR 2018-281: Doreen Cilik, 1898 Powell Avenue, requests to build a wooden ramp to front door.

- Deborah Cilik, Doreen Cilik's daughter, said the ramp was needed so that her mother could remain in the home.

- Mr. Wong explained that the Zoning Code allowed the ramp to be in front of the home as long as ABR approved it.
- Mr. Kurtz said the ramp would be steep compared to one that was ADA compliant.
- Mr. Wong said an ADA ramp would have one foot of run for every inch of rise.
- Mr. Lund asked if the Building Department would review the plans.
- Mr. Wong offered to check with the Certified Building Official tomorrow about the Building Department's approval process, the absence of footers and the slope.
- Ms. Cilik questioned the slickness of the wood, too.
- Mr. Kurtz urged her to ask the builder to add as much length to the ramp as possible to reduce the ramp's steepness.

ACTION: Mr. Wellman moved to approve the ramp as shown on the drawings by contractor Aneal Lochan. A second was not received but Mr. Lund and Mr. Kurtz contributed to—and agreed with--the motion.

ABR 2018-282: Ivan and Sarah Sheehan, 2195 North St. James Parkway, request to build a two-car, detached garage.

- The Great Garage Company's Amy and John D'Amico, 8550 Wallings Road, 44133, said the siding was primed, oriented strand board lap siding that would be painted to match the home.

ACTION: Mr. Lund moved to approve the garage as shown on the plans by The Great Garage Company, received March 7, 2018. Seconded by Mr. Kurtz, the motion was unanimously approved.

Old Business

No old business was raised.

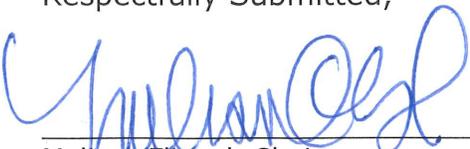
New Business

No new business was raised.

Adjournment

The meeting was adjourned at 7:56 PM.

Respectfully Submitted,



 Melissa Flegel, Chair

4/2/18

 date



 Richard Wong, Secretary

4-2-18

 date



CITY OF CLEVELAND HEIGHTS
BOARD OF ZONING APPEALS AGENDA

The regularly scheduled meeting of the Board of Zoning Appeals of the City of Cleveland Heights, Ohio will be held on Wednesday, April 18, 2018 at 7:00 p.m. in Council Chambers, City Hall, 40 Severance Circle Drive.

ROLL CALL

APPROVAL OF THE MINUTES OF THE MARCH 21, 2018 PUBLIC HEARING

PUBLIC HEARING – APRIL 18, 2018:

CAL. NO. 3451 Kristen and Mark Gallagher, 2612 Wellington Rd., 'A' Single-family District, requests a variance to Code Section 1121.12(g) to rebuild a garage with a height of 15'8" (15' max. permitted).

Moved to: Grant Deny Continue Withdraw

Moved by _____ Seconded by _____

Motion Carried Failed

CAL. NO. 3452 John and Anya Rudd, 2178 Harcourt Dr., 'AA' Single-family District, requests variances to Code Section 1121.12(i)(1) to permit a 6' tall ornamental aluminum fence in the front yard (4' max. permitted) and Code section 1121.12(h)(3) to permit a 200 sq. ft. Koi pond with no fence enclosure (6' fence req'd.).

Moved to: Grant Deny Continue Withdraw

Moved by _____ Seconded by _____

Motion Carried Failed

CAL. NO. 3454 Brent and Katrina Hicks, 2654 Derbyshire Rd., 'A' Single-family District, requests variance to Code Section 1121.12(i)(1) to permit 6' tall fence in corner side yd. parallel to Overlook Lane (4'max. permitted).

Moved to: Grant Deny Continue Withdraw

Moved by _____ Seconded by _____

Motion Carried Failed

CAL. NO. 3448 Xian Mao, 2640 Euclid Heights Blvd., 'MF3' Multi-family District, requests variances to Boarding House Code section 1153.03(18): to permit lot size to be 6,700 sq. ft. (20,000 sq. ft. min. req'd.); to permit a lot width of 50' (100' min. req'd.); to permit a 3' west side yard and 8' east side yard (15' min. req'd.); and to Code section 1161.03(a)(6) to permit 3 parking spaces (8 spaces min. req'd.).

Moved to: Grant Deny Continue Withdraw

Moved by _____ Seconded by _____

Motion Carried Failed

CAL. NO. 3450 True North Energy LLC, 2310 Lee Rd., 'C2X' Multiple-Use District, requests expansion of nonconforming use to occupy a greater land by expanding their building per Nonconforming Uses Code Section 1173.01 by adding 745 sq. ft. rear addition

Moved to: Grant Deny Continue Withdraw

Moved by _____ Seconded by _____

Motion Carried Failed

If approved, True North Energy LLC, 2310 Lee Rd., 'C2X' Multiple-Use District requests variance to Code section 1131.06 (d)(1) to permit a 7' rear yard and 15' side yard setbacks (20' min. req'd.).

Moved to: Grant Deny Continue Withdraw

Moved by _____ Seconded by _____

Motion Carried Failed

CAL. NO. 3449 TRDBY LLC, 2550 Noble Rd., 'C2' Local Retail District, proposes converting a 2nd floor office to 2 apartments and requests a variance to Code section 1161.03(a)(4) to permit 2 surface parking spaces (1 surface & 1 enclosed req'd.).

Moved to: Grant Deny Continue Withdraw

Moved by _____ Seconded by _____

Motion Carried Failed

CAL. NO. 3453 TRDBY LLC, 2565 Noble Rd., 'C2' Local Retail District, requests a variance to Code Section 1131.04(c) to permit parcel to be 7,769 sq. ft (10,000 sq. ft. min. req'd.).

Moved to: Grant Deny Continue Withdraw

Moved by _____ Seconded by _____

Motion Carried Failed

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT



Proj. 18-07: J. Fryer, 2490 Lee Blvd., C-1 Office, requests beauty service establishment in an office building per Code chapters 1111, 1115, 1131, 1151, 1153, 1161, 1163 & 1166.

Approved, 5-0, with the following additional conditions:

1. *This use shall not be injurious to the use and enjoyment of other properties in the immediate vicinity or create a nuisance for adjacent properties; and*
2. *The applicants shall work with staff to resolve any complaints from neighbors.*

Proj. 18-05: WXZ Residential Group LLC, 2384 Overlook, MF-3 Multi-Family, requests lot resubdivision of PPN 685-03-042 per Code chapters 1111, 1115 & 1123.

Approved, 5-0, with the condition that, prior to submitting the plat to the County Recorder, it must be signed by the Director of Law and Director of Planning.

Proj. 18-06: Freedom Motors USA, Inc., 2888 Mayfield, C-3 General Commercial, requests retail sales & service of wheelchair accessible vehicles per Code chapters 1111, 1115, 1131, 1151, 1153, 1161, 1163 & 1166.

Approved, 6-0, with the following additional conditions:

1. *This use shall not be injurious to the use and enjoyment of other properties in the immediate vicinity or create a nuisance for adjacent properties;*
2. *The applicants shall work with staff to resolve any complaints from neighbors;*
3. *Any and all signage (building, window, pole, instructional, directional, etc.) shall conform to zoning requirements, taking into account previous variances, and require Architectural Board of Review Approval;*
4. *Receipt of required Building Permits;*
5. *The inventory of used vehicles shall not exceed fifty percent (50%) of the overall inventory at any time;*
6. *Only repair of automobiles customarily associated with automobile sales shall be permitted, shall be conducted inside the building, and no junk, inoperative or unlicensed vehicle shall be permitted to remain outside on the property for more than forty-eight (48) hours; and*
7. *All auto repair, cleaning, washing & drying operations shall take place inside the building.*

Proj. 18-09: TRDBY LLC, 2555 & 2565 Noble, C-2 Local Retail, requests resubdivision of PPN 682-15-021 & 682-15-022 per Code chapters 1111, 1115 & 1131.

Approved, 6-0, with the following additional conditions:

1. *Approval contingent upon Board of Zoning Appeals variance to minimum lot size; and*
2. *Prior to submitting the plat to the County Recorder, it must be signed by the Director of Law and Director of Planning.*

I hereby certify that the above decisions constitute the final actions taken by the Planning Commission on April 11, 2018. I further certify that this Action Summary was mailed to each applicant on April 13, 2018.

Richard Wong, Secretary for Planning Commission



CLEVELAND HEIGHTS

AGENDA (tentative) – CLEVELAND HEIGHTS CITY COUNCIL MEETING **COUNCIL CHAMBERS**

Monday, April 16, 2018
Regular Meeting
7:30 p.m.

Cleveland Heights City Hall
40 Severance Circle
Cleveland Heights, Ohio

- 1) **Roll Call of Council Members**
- 2) **Excuse absent members**
- 3) **Approval of the minutes of the regular Council meeting held Monday, April 2, 2018.**
- 4) **Personal communications from citizens**
- 5) **Report of the City Manager**

Sealed Bids were received on March 23, 2018 for the 2018 Street Resurfacing Program. Bids have been tabulated and reviewed and Burton Scot Contractors, LLC whose combined Base and Alternate A. bid of \$976,900.45 has been found to be the lowest and best responsible bid.

Matter of Record

Sealed Bids were received on March 23, 2018 for the 2018 Surface Treating Program. Bids have been tabulated and reviewed and Specialized Construction, Inc. whose combined Base and Alternate A. bid of \$212,119.80 has been found to be the lowest and best responsible bid.

Matter of Record

Request permission to disseminate an RFP for Marketing and Branding

Matter of Record

Refer to: Recreation, Community & External Relations Committee of Council

- 6) **Report of the Director of Finance/Clerk of Council**

Notify Council that one Fiscal Officer's Certificate pertaining to proposed legislation to be introduced later in the meeting to provide for the issuance of bonds for the purpose of

**AGENDA (tentative) CITY OF CLEVELAND HEIGHTS
MONDAY, APRIL 16, 2018**

paying costs of acquiring motor vehicles and related equipment for use in performing the functions of the City's Sewer Division.

Matter of Record

7) Envisio Presentation

8) Committee Reports

**a.) RECREATION, COMMUNITY AND EXTERNAL RELATIONS
COMMITTEE**

RESOLUTION NO. 35-2018 (RCER). Resolution authorizing the City Manager to enter into an agreement with Frank J. Zamboni & Co. Inc. through the National Joint Powers Alliance program, for the acquisition of a Zamboni

Introduced by Council Member _____

Vote _____
For Against No. Reading

b.) SAFETY AND MUNICIPAL SERVICES COMMITTEE

c.) ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 30-2018 (AS), *Second Reading*. A Resolution urging the State and the Ohio Department of Education to revise the existing system of ranking schools

Introduced by Council Member _____

Vote _____
For Against No. Reading

d.) FINANCE COMMITTEE

ORDINANCE NO. 36-2018 (F). An ordinance providing for the issuance and sale of bonds in the maximum principal amount of \$640,000 for the purpose of paying costs of acquiring motor vehicles and related equipment for use in performing the functions of the City's Sewer Division

Introduced by Council Member _____

**AGENDA (tentative) CITY OF CLEVELAND HEIGHTS
MONDAY, APRIL 16, 2018**

Vote _____
For Against No. Reading

e.) HOUSING AND TRANSPORTATION COMMITTEE

RESOLUTION NO. 37-2018 (HT), *First Reading*. A Resolution setting forth the City's Complete and Green Street Policy.

Introduced by Council Member _____

Vote _____
For Against No. Reading

f.) PLANNING AND DEVELOPMENT COMMITTEE

9) Mayor's Report

10) Adjournment

(Council members and staff will stay following adjournment to discuss questions informally with citizens.)

NEXT MEETING OF COUNCIL: MONDAY, MAY 7, 2018

Proposed: 4/16/2018

RESOLUTION NO. 35-2018 (RCER)

By Council Member

A Resolution authorizing the City Manager to enter into an agreement with Frank J. Zamboni & Co. Inc. through the National Joint Powers Alliance program, for the acquisition of a Zamboni; and declaring an emergency.

WHEREAS, in order to meet operational needs, it is necessary to purchase a Zamboni for the Department of Parks & Recreation; and

WHEREAS, Section 171.12 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the National Joint Powers Alliance cooperative purchasing program without obtaining competitive bids; and

WHEREAS, the City Manager has determined that a Zamboni may be purchased through the National Joint Powers Alliance program at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said vehicle by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The City Manager be, and she is hereby, authorized to execute any and all agreements necessary for the purchase of a Zamboni from Frank J. Zamboni & Co. Inc. from the 2018 Capital Equipment Budget through the National Joint Powers Alliance cooperative purchasing program, in accordance with the requirements of Section 171.12 of the Cleveland Heights Codified Ordinances for a price not to exceed One Hundred Thirty-Three Thousand Six Hundred Eleven Dollars and Thirty Cents (\$133,611.30). The City reasonably expects that the cost of these expenditures will be paid with the proceeds from the City's issuance of tax-exempt notes or bonds. All contracts hereunder shall be in a form approved by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need of the Department of Parks & Recreation to carry out its duties and functions. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. 35-2018 (RCER)

CAROL ANN ROE, Mayor
President of Council

LAURIE SABIN
Clerk of Council

PASSED:

Proposed: 4/2/2018

RESOLUTION NO. 30-2018 (AS),
Second Reading

By Council Member

A Resolution urging the State and the Ohio Department of Education to revise the existing system of ranking schools; and declaring an emergency.

WHEREAS, Ohio is one of very few states that translate student assessments and testing into rankings of schools and districts;

WHEREAS, this Council finds said practice to be harmful to communities, particularly racially and economically diverse communities, by negatively impacting community value; and

WHEREAS, such rankings have repercussions for economic development as perceptions of school district performance greatly influence neighborhood choice for families and businesses, and most of all sends a negative message to education professionals, families, and students about the perceived value of their educational experience; and

WHEREAS, this Council wishes to join surrounding communities in urging the State to revise the existing system of ranking schools and districts to a new system which more accurately measures how public schools are fulfilling their primary role of developing productive citizens.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council does hereby urge the State and the Ohio Department of Education to revise the existing system of ranking schools and districts by testing and metrics to a new system which more accurately measures how well public schools are fulfilling their primary role of developing productive citizens. This Council further requests the Ohio Department of Education to formulate a process that meaningfully involves parents, school board members, civic leaders, school administrators, and other school patrons to develop an accountability system which will truly measure how public schools are fulfilling their primary roles of developing productive citizens, as well as a grading system which accurately represents those efforts to the public.

SECTION 2. The Clerk of Council is hereby directed to send a copy of this Resolution to Governor John Kasich, Ohio Senate President Larry Obhof, Ohio House Speaker Clifford Rosenberger, Ohio Senator Sandra Williams, Ohio Representative Janine Boyd, Ohio Department of Education Board President Tess Elshoff, and Vice President Nancy P. Hollister.

RESOLUTION NO. 30-2018 (AS), *Second Reading*

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 4. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to timely voice objection against the current ranking system. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

CAROL ANN ROE, Mayor
President of the Council

LAURIE SABIN
Clerk of Council

PASSED:

Proposed: 4/16/2018

ORDINANCE NO. 36-2018 (F)

By Council Member

An ordinance providing for the issuance and sale of bonds in the maximum principal amount of \$640,000 for the purpose of paying costs of acquiring motor vehicles and related equipment for use in performing the functions of the City's Sewer Division, and declaring an emergency.

WHEREAS, the Director of Finance, as fiscal officer of the City, has certified to this Council that the estimated life or period of usefulness of the improvement described in Section 1 is at least five years and the estimated maximum maturity of the Bonds described in Section 1 is 10 years;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, County of Cuyahoga, Ohio, that:

SECTION 1. Authorized Principal Amount and Purpose; Principal and Interest Payment; Denominations; Dating. It is necessary to issue bonds of the City in an aggregate principal amount not to exceed \$640,000 for the purpose of paying costs of acquiring motor vehicles and related equipment for use in performing the functions of the City's Sewer Division, together with the necessary appurtenances thereto, including the payment of expenses related to the issuance of the Bonds (the Bonds). The principal amount of the Bonds to be issued shall be the amount certified by the Director of Finance in the certificate awarding the Bonds and setting certain terms thereof pursuant to Section 7 (the Certificate of Award). Unless otherwise determined by the Director of Finance in the Certificate of Award, the Bonds shall be designated "Vehicle Acquisition Bonds, Series 2018", shall be issued in one lot, and shall be issued only as fully registered serial bonds.

The Bonds shall bear interest (computed on the basis of a 360-day year consisting of 12 30-day months, unless otherwise determined by the Director of Finance in the Certificate of Award), payable on June 1 and December 1 (or such other semiannual dates or annual dates as determined by the Director of Finance in the Certificate of Award) of each year (the Interest Payment Dates), commencing on the initial Interest Payment Date determined by the Director of Finance in the Certificate of Award (which initial Interest Payment Date shall not be later than one year from the issuance date of the Bonds), until the principal amount has been paid or provided for. As referred to herein, Principal Payment Dates means December 1 (or such other semiannual dates or annual date as determined by the Director of Finance in the Certificate of Award) in each of the years in which principal on Bonds is payable, in each of the years 2018 through 2027 (or such other annual years as are determined by the Director of Finance in the Certificate of Award, the latest of which shall not be later than the maximum maturity of the Bonds referred to in the preambles hereto).

The Bonds shall be dated as of their issuance date or, as of such other date not more than 60 days prior to the issuance date as is determined by the Director of Finance in the Certificate of

ORDINANCE NO. 36-2018

Award. Any provision herein notwithstanding, the entire principal amount of the Bonds may be represented by a single certificate with multiple payments of principal listed on a principal payment schedule attached thereto.

The Bonds shall be issued in a denomination or denominations specified in the Certificate of Award, as may be reflected in the aforementioned principal payment schedule, but in no case as to a particular maturity date exceeding the principal amount of Bonds maturing on that date. The Bonds shall mature on such Principal Payment Dates and in such amounts as shall be determined by the Director of Finance, subject to the provisions hereinbelow set forth, in the Certificate of Award, consistent with the Director of Finance's determination of the best interest of and financial advantages to the City. The Bonds shall bear the rate or rates of interest per year as shall be determined by the Director of Finance in the Certificate of Award. The Bonds shall bear interest from the most recent date to which interest has been paid or provided for or, if no interest has been paid or provided for, from their date.

The rate or rates of interest per year to be borne by any Bonds, and the principal amount of Bonds maturing on each Principal Payment Date, shall be such that (i) the total principal and interest payments on the Bonds in any fiscal year in which principal is payable are substantially equal and (ii) the true interest cost of the Bonds does not exceed 6%.

The Director of Finance may adjust the Interest Payment Dates and Principal Payment Dates within the parameters set forth in this Section and based on the Director of Finance's judgment as to the best interest of the City. Any adjustments made by the Director of Finance pursuant to the authorizations set forth in this Section and this Ordinance shall be set forth in the Certificate of Award.

SECTION 2. Optional Redemption Provisions. The Bonds may be subject to redemption prior to stated maturity as follows:

(a) Optional Redemption. If determined by the Director of Finance in the Certificate of Award to be advantageous to and in the best interest of the City, the Bonds specified in the Certificate of Award shall be subject to optional redemption, by and at the sole option of the City, in whole or in part (as selected by the City) on any such date or dates, and at the redemption price or prices (expressed as a percentage of the principal amount redeemed) plus, in each case, accrued interest to the redemption date, all as specified in the Certificate of Award, provided the redemption price for any optional redemption shall not be greater than 102%.

Bonds to be redeemed pursuant to this paragraph (a) shall be redeemed only upon written notice from the City to the Bond Registrar (as defined in Section 4), given upon the direction of this Council by adoption of a resolution or passage of an ordinance. That notice shall specify the redemption date and the principal amount of each maturity of Bonds to be redeemed, and shall be given at least 45 days prior to the redemption date or such shorter period as shall be acceptable to the Bond Registrar. In the event that notice of redemption shall have been given by the Bond Registrar to the registered owners as hereinafter provided, there shall be deposited with the Bond Registrar, on or prior to the redemption date, funds which, in addition to any other moneys available therefor and held by the Bond Registrar, will be sufficient to redeem at the redemption price thereof,

plus interest accrued to the redemption date, all of the redeemable Bonds for which notice of redemption has been given.

(b) Partial Redemption. If fewer than all of the Bonds of a single maturity are to be redeemed, the selection of Bonds to be redeemed, or portions thereof, shall be made by lot by the Bond Registrar in any manner which the Bond Registrar may determine.

(c) Notice of Redemption. The notice of the call for redemption of Bonds shall identify (i) by designation, letters, numbers or other distinguishing marks, the Bonds or portions thereof to be redeemed, (ii) the redemption price to be paid, (iii) the date fixed for redemption, and (iv) the place or places where the amounts due upon redemption are payable. The notice shall be given by the Bond Registrar on behalf of the City by mailing a copy of the redemption notice by first class mail, postage prepaid, at least 30 days prior to the date fixed for redemption, to the registered owner of each Bond subject to redemption in whole or in part at the registered owner's address then shown on the Bond Register maintained by the Bond Registrar. The failure of any registered owner of any Bond to be redeemed to receive notice by mail or any defect in that notice regarding any Bond, however, shall not affect the validity of the proceedings for the redemption of any other Bond.

(d) Payment of Redeemed Bonds. Notice having been mailed in the manner provided in paragraph (c) hereof, the Bonds and portions thereof called for redemption shall become due and payable on the redemption date, and, upon presentation and surrender thereof at the place or places specified in that notice, shall be paid at the redemption price, plus interest accrued to the redemption date. If moneys for the redemption of all of the Bonds and portions thereof to be redeemed, together with interest accrued thereon to the redemption date, are held by the Bond Registrar on the redemption date, so as to be available therefor on that date and, if notice of redemption has been deposited in the mail as aforesaid, then from and after the redemption date those Bonds and portions thereof called for redemption shall cease to bear interest and no longer shall be considered to be outstanding. If those moneys shall not be so available on the redemption date, or that notice shall not have been deposited in the mail as aforesaid, those Bonds and portions thereof shall continue to bear interest, until they are paid, at the same rate as they would have borne had they not been called for redemption. All moneys held by the Bond Registrar for the redemption of particular Bonds shall be held in trust for the account of the registered owners thereof and shall be paid to them, respectively, upon presentation and surrender of those Bonds, provided that any interest earned on the moneys so held by the Bond Registrar shall be for the account of and paid to the City to the extent not required for the payment of the Bonds called for redemption.

SECTION 3. Execution and Authentication of Bonds. The Bonds shall be signed by the City Manager and the Director of Finance, in the name of the City and in their official capacities, provided that either or both of those signatures may be a facsimile. The Bonds shall be delivered in the denominations and numbers requested by the Original Purchaser (as defined in Section 7) and approved by the Director of Finance, shall be numbered as determined by the Director of Finance, and shall express upon their faces the purpose, which may be in summary terms, for which they are issued and that they are and shall be issued pursuant to Chapter 133 of the Revised Code, the City's Charter, this Ordinance and the Certificate of Award. No Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under the Bond proceedings (for purposes of this Ordinance, meaning this Ordinance, the Certificate of Award, the

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Registrar Agreement (if any), and such other proceedings of the City, including the executed Bonds, that provide collectively for, among other things, the rights of holders and beneficial owners of the Bonds) unless and until the certificate of authentication printed on the Bond is signed by the Bond Registrar as authenticating agent. Authentication by the Bond Registrar shall be conclusive evidence that the Bond so authenticated has been duly issued, signed and delivered under, and is entitled to the security and benefit of, this Ordinance. The certificate of authentication may be signed by any authorized officer or employee of the Bond Registrar or by any other person acting as an agent of the Bond Registrar and approved by the Director of Finance on behalf of the City, or by the Director of Finance if the Director of Finance is to be the Bond Registrar pursuant to Section 4. The same person need not sign the certificate of authentication on all of the Bonds.

SECTION 4. Appointment of Bond Registrar. As used herein, “Bond Registrar” means the person or entity appointed pursuant to this Section 4 as the initial authenticating agent, bond registrar, transfer agent and paying agent for the Bonds and until a successor Bond Registrar shall have become such and, thereafter, “Bond Registrar” shall mean the successor Bond Registrar. In the Certificate of Award, the Director of Finance shall appoint the initial Bond Registrar, who may be the Director of Finance; provided that, if the Bond Registrar is to be a bank or trust company: (a) the Director of Finance shall first determine that said bank or trust company will not endanger the funds or securities of the City; and (b) the Director of Finance shall sign and deliver, in the name and on behalf of the City, a Bond Registrar Agreement between the City and the Bond Registrar (the Registrar Agreement) after having obtained the approved of this Council of said Registrar Agreement; and (c) unless paid from other sources, the Director of Finance shall provide for the payment of the services rendered and for reimbursement of expenses incurred pursuant to the Registrar Agreement from the proceeds of the Bonds to the extent available and then from other money lawfully available and appropriated or to be appropriated for that purpose.

SECTION 5. Payment of Debt Charges. The debt charges on the Bonds shall be payable in lawful money of the United States of America without deduction for the services of the Bond Registrar as paying agent. Principal of a Bond shall be paid on each Principal Payment Date and interest shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond was registered, and to that person’s address appearing, on the Bond Register (as defined in Section 6) at the close of business on the 15th day preceding that Interest Payment Date; provided, however, that so long as the entire principal amount of the Bonds is represented by a single certificate, payment of principal and interest may be made by wire or check or draft mailed to the person in whose name the Bond was registered on the applicable date of payment, with presentation and surrender of said certificate to be made to the Bond Registrar after payment of principal and interest at final maturity.

SECTION 6. Registration; Transfer and Exchange. So long as any of the Bonds remain outstanding, the City will cause the Bond Registrar to maintain and keep, at an office satisfactory to the Director of Finance and the Bond Registrar, all books and records necessary for the registration, exchange and transfer of Bonds as provided in this Section (the Bond Register). Subject to the provisions of Section 5, the person in whose name a Bond is registered on the Bond Register shall be regarded as the absolute owner of that Bond for all purposes of this Ordinance. Payment of or on account of the debt charges on any Bond shall be made only to or upon the order of that person;

neither the City nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the City's liability upon the Bond, including interest, to the extent of the amount or amounts so paid.

Any Bond may be exchanged for Bonds of any authorized denomination upon presentation and surrender at the office of the Bond Registrar designated in the Certificate of Award or, if not so designated, then at the designated corporate trust office of the Bond Registrar, together with a request for exchange signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. A Bond may be transferred only on the Bond Register upon presentation and surrender of the Bond at the designated office of the Bond Registrar, together with an assignment signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. Upon exchange or transfer, the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations requested by the registered owner equal in the aggregate to the unmaturing principal amount of the Bond surrendered and bearing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the City are required, the Bond Registrar shall undertake the exchange or transfer of Bonds only after the new Bonds are signed by the authorized officers of the City. In all cases of Bonds exchanged or transferred, the City shall sign and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Ordinance. The exchange or transfer shall be without charge to the registered owner, except that the City and Bond Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The City or the Bond Registrar may require that those charges, if any, be paid before the procedure is begun for the exchange or transfer. All Bonds issued and authenticated upon any exchange or transfer shall be valid obligations of the City, evidencing the same debt, and entitled to the same security and benefit under this Ordinance, as the Bonds surrendered upon that exchange or transfer. Neither the City nor the Bond Registrar shall be required to make any exchange or transfer of (i) Bonds then subject to call for redemption between the 15th day preceding the mailing of notice of Bonds to be redeemed and the date of that mailing or (ii) any Bond selected for redemption, in whole or in part.

SECTION 7. Award and Sale of the Bonds; Financing Costs. In accordance with this Ordinance, the Bonds shall be awarded and sold at private sale at a price of not less than 97% of par plus any accrued interest to the original purchaser as determined by the Director of Finance in the Certificate of Award (the Original Purchaser) in accordance with the Certificate of Award. The Director of Finance is authorized to and shall sign and deliver the Certificate of Award. The Director of Finance shall, in the Certificate of Award, determine the principal amount of the Bonds, designate the interest rate or rates the Bonds shall bear, establish the Original Purchaser and the purchase price of the Bonds, set the Interest Payment Dates and Principal Payment Dates and amounts, set any optional redemption provisions, and make all of the other designations herein authorized and directed to be made, all within the parameters set forth herein, and shall execute the Certificate of Award and shall cause the Bonds to be prepared, signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds, to the Original Purchaser upon payment of the purchase price. The Mayor, Vice Mayor, City Manager, Director of Finance, Director of Law, Clerk of Council and other City officials, as appropriate, are each authorized and

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directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Ordinance.

The Director of Finance is authorized, if it is determined to be in the best interest of the City, to combine the issue of Bonds with one or more other bond issues of the City into a consolidated bond issue pursuant to Section 133.30(B) of the Revised Code in which case a single Certificate of Award may be utilized for the consolidated bond issue if appropriate and consistent with the terms of this Ordinance.

The expenditure of the amounts necessary to pay the financing costs (as defined in Section 133.01 of the Revised Code) in connection with the Bonds is authorized and approved, and the Director of Finance is authorized to provide for the payment of any such amounts and costs from the proceeds of the Bonds to the extent available and otherwise from any other funds lawfully available that are appropriated or shall be appropriated for that purpose.

SECTION 8. Application of Proceeds. The proceeds from the sale of the Bonds received by the City shall be paid into the proper fund or funds, and those proceeds are appropriated and shall be used for the purpose for which the Bonds are being issued. Any portion of those proceeds received by the City representing premium (after payment of financing costs) or accrued interest shall be paid into the Bond Retirement Fund.

SECTION 9. Provisions for Tax Levy. There shall be levied on all the taxable property in the City, in addition to all other taxes, a direct tax annually during the period the Bonds are outstanding in an amount sufficient to pay the debt charges on the Bonds when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Bonds when and as the same fall due. In each year, to the extent that revenues and surplus funds from the City's Sewer Division or other moneys are available for the payment of debt charges on the Bonds and are appropriated for that purpose, the amount of the tax shall be reduced by the amount of revenues and funds and/or moneys so available and appropriated.

SECTION 10. Federal Tax Considerations. The City covenants that it will use, and will restrict the use and investment of, the proceeds of the Bonds in such manner and to such extent as may be necessary so that (a) the Bonds will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Section 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the Code), or (ii) be treated other than as bonds to which Section 103 of the Code applies, and (b) the interest thereon will not be an item of tax preference under Section 57 of the Code.

The City further covenants that (a) it will take or cause to be taken such actions that may be required of them for the interest on the Bonds to be and to remain excluded from gross income for

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federal income tax purposes, (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion and (c) it, or persons acting for them, will, among other acts of compliance, (i) apply the proceeds of the Bonds to the governmental purposes of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Director of Finance, or any other officer of the City having responsibility for the issuance of the Bonds is hereby authorized (a) to make or effect any election, selection, designation (including specifically designation of the Bonds as “qualified tax-exempt obligations” if such designation or treatment is applicable and desirable, and to make any related necessary representations and covenants), choice, consent, approval or waiver on behalf of the City with respect to the Bonds as the City is permitted or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting the favorable tax treatment or status of the Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the City, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds, and (c) to give one or more appropriate certificates of the City, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of the City regarding the amount and use of all the proceeds of the Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Bonds.

SECTION 11. Certification and Delivery of Ordinance and Certificate of Award. The Clerk of Council is directed to deliver or cause to be delivered a certified copy of this Ordinance and a signed copy of the Certificate of Award to the Cuyahoga County Fiscal Officer.

SECTION 12. Satisfaction of Conditions for Bond Issuance. This Council determines that all acts and conditions necessary to be performed by the City or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the City have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the City are pledged for the timely payment of the debt charges on the Bonds; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds.

SECTION 13. Retention of Bond Counsel. The legal services of Squire Patton Boggs (US) LLP, as bond counsel, be and are hereby retained. The legal services shall be in the nature

of legal advice and recommendations as to the documents and the proceedings in connection with the issuance and sale of the Bonds and the rendering of the necessary legal opinion upon the delivery of the Bonds. In rendering those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of the City in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the City or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those legal services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those legal services. The Director of Finance is authorized and directed, from the proceeds of the Bonds to the extent available and then from other money lawfully available and appropriated or to be appropriated for that purpose to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

SECTION 14. Compliance with Open Meeting Requirements. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council or its committees, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law.

SECTION 15. Declaration of Emergency; Effective Date. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the City, and for the further reason that this Ordinance is required to be immediately effective in order to enable the City to sell the Bonds, which is necessary to enable the City to enter into contracts for the improvement which is needed to provide for the functions of the City's Sewer Division and protect the health and welfare of the City's residents; wherefore, this Ordinance shall be in full force and effect immediately upon its passage, provided it receives the affirmative vote of five members of Council elected thereto; otherwise, it shall be in full force and effect from and after the earliest period allowed by law.

CAROL ANN ROE, Mayor
President of the Council

LAURIE SABIN
Clerk of Council

PASSED:

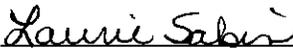
FISCAL OFFICER'S CERTIFICATE

TO THE COUNCIL OF THE CITY OF CLEVELAND HEIGHTS, OHIO:

As fiscal officer of the City of Cleveland Heights, Ohio, I certify in connection with your proposed issue of bonds in the maximum principal amount of \$640,000 (the Bonds) for the purpose of paying costs of acquiring motor vehicles and related equipment for use in performing the functions of the City's Sewer Division, together with the necessary appurtenances thereto (the improvement), that:

1. The estimated life or period of usefulness of the improvement is at least five years.
2. The estimated maximum maturity of the Bonds, calculated in accordance with Section 133.20 of the Revised Code, is 10 years, being my estimate of the life or period of usefulness of the improvement.

Dated: April 16, 2018



Director of Finance
City of Cleveland Heights, Ohio

Proposed: 4/16/2018

RESOLUTION NO. 37-2018 (HT)
First Reading

By Council Member

A Resolution setting forth the City's Complete and Green Street Policy.

WHEREAS Complete and Green Street policies address the livability and environmental needs of our community with multipurpose streets that better accommodate walkers, cyclists, and public transportation while reducing the environmental impact of our transportation infrastructure by incorporating green infrastructure strategies to reduce waste, stormwater runoff, and energy consumption; and

WHEREAS, Cleveland Heights is committed to the creation of a network of Complete and Green Streets that will improve the economic, environmental, and social well-being of its residents; and

WHEREAS, Cleveland Heights' network of Complete and Green Streets will provide safe and desirable travel for users of all ages and abilities and accommodate pedestrians, cyclists, motorist, and transit while also incorporating best management practices in green infrastructures; and

WHEREAS, Cleveland Heights recognizes the need to provide a Complete and Green Streets Policy to assist in the management of stormwater runoff and provide environmental benefit.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Council hereby adopts the Complete and Green Street Policy set forth in Exhibit A attached hereto and incorporated as if fully set forth herein.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. 37-2018 (HT)

CAROL ANN ROE, Mayor
President of the Council

LAURIE SABIN
Clerk of Council

PASSED:

Exhibit A

COMPLETE STREETS

4-16-2018

Definition.

“Complete and Green Streets” are roadways designed and operated to safely and comfortably accommodate users of all ages and abilities, including cyclists, pedestrians, transit riders, elderly, delivery and service personnel, and emergency responders; and to reduce, accommodate and slow stormwater runoff as part of a comprehensive stormwater management system.

1. Vision and intent

1.1. The general public will realize long-term cost savings in improved health and better environmental stewardship. Residents will benefit from a “Green Dividend” by cutting transportation costs and making this income available for other, non-transportation expenses such as dining and entertainment in the community. The City and Cleveland Heights’ institutions and businesses will save money by constructing and maintaining smaller parking lots and parking structures. A greater proportion of land will be available for green space or for activity-filled buildings occupied by people rather than that same land serving as storage area for motorized vehicles.

1.2. The City shall develop a safe, comfortable, reliable, efficient, integrated and connected multimodal transportation system providing access, mobility, safety and connections to all users.

1.3. The City shall efficiently address water quality of its sewer system by assessing opportunities and then conducting improvements where needed for sewer lines in coordination with road improvements. Roads shall be designed to not have excess pavement and considerations such as lane width, turning radii, traffic islands and on-street parking shall be evaluated for pavement reduction opportunities.

1.4. The Master Plan, adopted by City Council on March 20, 2017, states on page 146: “ACTION 1: Adopt a Complete and Green Streets Policy.” This was categorized by the Master Plan as being of the highest priority to implement.

2. Diverse users

2.1. Roadway projects shall be designed and planned, to the greatest extent possible, to accommodate all users of the transportation system, including but not limited to motorists/truck operators, pedestrians, bicyclists, transit riders, seniors, children, those with pets, the disabled and emergency responders, while respecting the access needs of adjacent land uses. The City shall provide transportation choices that are safe, convenient, reliable, affordable, accessible, and timely regardless of race, ethnicity, religion, income, gender identity, immigration status, age, ability, languages spoken or level of access to a personal vehicle. Vulnerable users shall be prioritized. Special attention in the design and

RESOLUTION NO. 37-2018 (HT)

planning of a project shall be given to addressing the needs of people with disabilities and the elderly. Infrastructure investments shall be mapped, quantified and evaluated to ensure the provision of Complete and Green Streets projects in all neighborhoods, avoiding pockets of disinvestment or underinvestment.

3. Commitment in all projects and phases

3.1. All City-owned new construction and reconstruction/retrofit transportation projects in the public right-of-way including, but not limited to, streets and all other connecting pathways shall be designed, constructed, operated, and maintained so that all modes of transportation allow users to move safely, comfortably, conveniently and independently.

3.2. Privately constructed streets and parking lots shall adhere to this policy.

3.3. The City shall foster project partnerships with the State of Ohio, Cuyahoga County, neighboring communities and business and school districts to develop facilities and accommodations that further the City's Complete Streets policy for travel between cities.

3.4. The City shall approach every street project and each project's phase as an opportunity for transportation improvements for all users and as an opportunity for water quality improvements. These phases include, but are not limited to; planning, programming, design, right-of-way acquisition, construction, construction engineering, reconstruction, operation and maintenance. Other changes to transportation facilities on streets and rights-of-way, including capital improvements and major maintenance, must also be included.

3.5. The City shall provide accommodations for all modes of transportation to continue to use the road safely and efficiently during any construction or repair work that infringes on the right-of-way and/or sidewalk.

4. Exceptions

4.1. Exceptions to providing for all modes in each project may be considered for approval when:

4.1.1. An affected roadway prohibits, by law, use by specified users (such as pedestrian malls), in which case a reasonable and equivalent project shall be designated to accommodate those specified users elsewhere, including on roadways that provide similar access to a route or destination;

4.2.2. The activities are ordinary maintenance activities designed to keep assets in serviceable condition (e.g. mowing, cleaning, sweeping, spot repair and surface treatments such as chip seal or interim measures); or

4.2.3. The City Manager after consultation with the Director of Public Works, Director of Planning and Development and Transportation Advisory Committee issues a documented exception concluding that the application of Complete Streets principles is unnecessary, excessively disproportionate to the need or probable use, or it would be contrary to public safety. Such exceptions shall be clearly explained

RESOLUTION NO. 37-2018 (HT)

and available on the City's website and conspicuously posted at City Hall, the public libraries within the City. On the posting shall be the contact information to share comments about the exception to the Transportation Advisory Committee and to City staff.

5. Jurisdiction

5.1. All transportation infrastructure and street design and construction projects requiring funding or approval by the City of Cleveland Heights shall adhere to this Policy.

5.2. Projects funded by non-municipal governmental agencies such as state, federal, county government, including but not limited to Section 108 Loan Guarantee, Community Development Block Grant, Transportation Alternative Program, Ohio EPA, Ohio Department of Natural Resources and County Department of Public Works, shall adhere to this Policy. To the greatest extent, coordination between municipal and non-municipal staff responsible for planning and engineering of Complete and Green streets shall receive special attention.

5.3. Projects funded by non-municipal agencies and organizations such as the City's Special Improvement Districts, Greater Cleveland Regional Transit Authority and Northeast Ohio Regional Sewer District shall adhere to this Policy.

5.4. Private developments including street design and construction components shall adhere to—and fully support—this Policy. The Planning Director or his or her designee with the developer shall agree upon applicable requirements early in the approval process. The City shall verify compliance of the development during inspections prior to the use of such improvements by the general public.

5.5. To the fullest extent possible, State of Ohio streets including those on the Federal Primary System, including the design, construction, reconstruction and maintenance of such streets, shall comply with this Policy.

5.6. For all streets and trails that connect to neighboring cities, Complete and Green Streets principles shall be encouraged across borders so that accommodations are continuous to destinations in other cities.

5.7. For streets and trails that are part of a regional network, the City shall especially provide well-maintained facilities that exemplify Complete and Green Streets principles.

6. Design

6.1. The best, state-of-the-practice design guidance, standards, and recommendations shall be immediately adopted in the implementation of Complete and Green Streets, including:

- American Association of State Highway and Transportation Officials (AASHTO) *Guide for Planning, Designing and Operating Pedestrian Facilities*
- American Association of State Highway and Transportation Officials (AASHTO) *Guide for the Development of Bicycle Facilities*

RESOLUTION NO. 37-2018 (HT)

- Institute of Transportation Engineers (ITE) *Designing Walkable Urban Thoroughfares: A Context Sensitive Approach*
- Institute of Transportation Engineers (ITE) *Policy on Geometric Design of Highways and Streets*
- National Association of City Transportation Officials (NACTO) *Urban Bikeway Design Guide*
- National Association of City Transportation Officials (NACTO) *Urban Street Design Guide*
- Federal Highway Administration (FHWA) publications such as *Designing for Pedestrian Safety*

7. Land Use and context sensitivity

7.1. The City shall require specific evidence in all new or revised land use policies, plans, zoning ordinances or equivalent documents how they support the City's Complete and Green Streets Vision. The projects must be sensitive to the surrounding context including current and planned buildings, parks, trails, as well as its current and expected transportation needs. Land use policies and zoning ordinances must support Complete and Green Streets, promoting dense, mixed-use, transit-oriented development. All Complete and Green Streets' solutions must be appropriate and sensitive to the context and intended character as proposed in the Cleveland Heights Master Plan, the University Circle Cleveland Heights Bicycle Network Study, other NOACA Transportation for Livable Communities Initiative studies and other forward-thinking plans and studies.

7.2. Roadway, trail, bus stop and sidewalk design decisions shall include public outreach and input and be sensitive to values of Cleveland Heights as a walkable, vibrant, sustainable, and bike friendly community.

7.3. Projects shall be designed at a human scale for the needs and comfort of all people, with due consideration of issues such as street design and width, lane width, desired motorists' operating speed, hierarchy of streets, mode balance, and connectivity.

7.4. Design criteria shall be based on the thoughtful application of engineering, architectural and urban design principles such that all projects shall make the City a more appealing, enjoyable, and sustainable place in which to live and work.

7.5. Projects in districts listed on the National Register of Historic Places shall be designed to enhance the district's historic character. Examples of contributing design elements include stone curbs, signage, street furniture, trees, and streetlights.

8. Performance measures

8.1. The City shall measure success using, but not limited to, the following performance measures:

- 8.1.1. Miles of bike lanes
- 8.1.2. Crosswalk and intersection improvements
- 8.1.3. Pedestrian, bicyclist and bus ridership counts
- 8.1.4. Percentage of employee, student and visitor arrivals by foot, personal bicycle, transit, carpool, bikeshare or carshare, or electric vehicle.

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- 8.1.5. Number of ADA compliant new curb ramps installed along city streets
- 8.1.6. Number of bicycle parking spaces created and number updated that comply with Zoning Code bike parking location and design criteria
- 8.1.7. Number of crashes (location and type)
- 8.1.8. Number of new developments constructing the minimum required number of parking spaces rather than the allowable maximum
- 8.1.9. Square footage of new bioretention facilities
- 8.1.10. Square footage of pavement removed
- 8.1.11. Lineal feet of sanitary sewer lines newly separated from storm lines
- 8.1.12. Vehicle Miles Traveled
- 8.1.13. Carbon emissions
- 8.1.14. Number of street trees added

8.2. An annual report shall document the change for each performance measure contained in this ordinance compared to the previous year(s). Such report shall be readily viewable on-line and in paper version at City Hall and at the Cleveland Heights-University Heights Libraries.

9. Project Selection Criteria

9.1. Project Evaluation and Criteria Scoring of the Capital Improvement Program shall include Complete Streets as a priority and City Council goal.

9.2. The Department of Public Works, the Planning Department, and other applicable departments, agencies, and committees shall incorporate Complete and Green Streets principles into all existing and future plans, manuals, checklists, decision-trees, rules, regulations, and programs including, but not limited to, the Capital Improvement Program and annual road program.

10. Implementation steps

10.1. Senior staff of Police, Public Works and Planning shall attend monthly meetings of the Transportation Advisory Committee which includes City Council-appointed representatives of each of the following: 1. Bicycling; 2. Pedestrians; 3. Transit users; 4. Disabled persons; Educational community within the Cleveland Heights-University Heights School District; Business community; and the Regional Transit Authority. The Transportation Advisory Committee per Ordinance 175-2013 shall make recommendations to City Council on conceptual and construction plans to improve transportation by modes which are alternatives to automobiles.

10.2. The Department of Public Works, the Planning Department, and other applicable departments and the Transportation Advisory Committee will annually review current design standards to ensure that they are the best available resources.

10.3. The Planning Department shall annually review the Zoning Code and recommend amendments that fully support the City's Complete and Green Streets' Vision.

10.4. The City shall fund and encourage staff professional development and training to be fully conversant about Complete and Green Streets issues including motorized and non-motorized transportation conferences, classes, seminars, and workshops. Staff working on

RESOLUTION NO. 37-2018 (HT)

such projects shall attend at least ten hours of continuing education and/or documented research on best practices. City staff shall provide educational opportunities for City boards, committees and commissions, business districts, schools, and other institutions so that everyone understands the importance of the Complete and Green Streets Vision.

10.5. Transportation planning and engineering consultants shall be selected only if they are leaders in implementation of cost-effective, practical projects that created Complete and Green Streets consistent with this City's Vision and Intent.

10.6. City staff shall identify all funding sources for street improvements and evaluate every upcoming project as an opportunity for a Complete and Green Streets project.

10.7. The City Manager and staff shall promote inter-departmental project coordination among City departments with an interest in the activities that occur within the public right-of-way.

10.8. City staff of Public Works, Planning, and Community Services shall create a community engagement plan with specific strategies for when and how public engagement will occur and with whom. Effective strategies include enlisting survey helpers from the group whose input is sought, holding public meetings at accessible times and places, collecting input at community gathering spaces (such as school and City playgrounds, parks and libraries) and hosting and attending community meetings and events coincident with people's daily routines. Input should be augmented by easy-to-use, online methods of participation, like the MetroQuest survey for the University Circle-Cleveland Heights Bicycle Network Study. Outreach would include the City email newsletter, social media and neighborhood emailing systems such as Next Door.

10.9. City staff shall actively share and promote best practices and continuation of Complete and Green Streets in neighboring cities to improve Cleveland Heights residents' access to destinations beyond our borders

10.10. Every Complete and Green Streets project shall include an educational component to ensure that users of the transportation system understand and can safely use a project's elements.

[end]



CLEVELAND HEIGHTS

April 2, 2018 Minutes

COMMITTEE OF THE WHOLE

6:22 – 7:03 p.m.

Mayor Roe presiding

Roll Call: Present: Dunbar, Roe, Seren, Stephens, Ungar, Yasinow
Excused: Stein

Staff present: Boland, Briley, Butler, Clinkscale, Freeman, Juliano, Lambdin, Mecklenburg, Niermann O'Neil, Sabin, Smith, Trupo, Wong

Topics discussed: Report of City Council Members, Legislation Overview, Discussion of Staff Reports

Executive Session

7:03 – 7:28 p.m.

Vice Mayor Yasinow made a motion to begin Executive Session, which was seconded by Councilman Ungar, 1) To discuss, with an attorney for the public body, claims or disputes involving the public body that, in the judgment of such attorney, appear likely to be the subject of a future claim; 2) To consider the terms of a lease of City-owned real property; and 3) To discuss the appointment of a public official.

Roll Call: Ayes: Dunbar, Roe, Seren, Stephens, Ungar, Yasinow
Nays: None

Vice Mayor Yasinow made a motion to end Executive Session which was seconded by Councilwoman Stephens.

Roll Call: Ayes: Dunbar, Roe, Seren, Stephens, Ungar, Yasinow
Nays: None

CITY COUNCIL MEETING

7:36 – 8:26 p.m.

Mayor Roe presiding

Roll Call: Present: Dunbar, Roe, Seren, Stephens, Ungar, Yasinow
Excused: Stein

Staff present: Boland, Briley, Butler, Clinkscale, Freeman, Juliano, Lambdin, Mecklenburg, Niermann O'Neil, Sabin, Smith, Trupo, Wong

Minutes of the regular Council meeting held Monday, March 19, 2018 were approved with changes submitted.

Personal communications from citizens

James Williams made a statement honoring the high school men's wrestling team.

Calvin Singleton made a statement about the City's gas aggregation program. Councilman Ungar offered to meet with him and review the bills.

Mayor Roe stated that Miriam Johnson, discussed in the last meeting, was murdered. She stated that all of Council was saddened by her loss.

Report of the City Manager

Tanisha Briley stated that the Envisio presentation would be postponed until the next meeting.

Report of the Director of Finance/Clerk of Council

Laurie Sabin notified Council that a notice has been received from the Ohio Division of Liquor Control advising that application has been made by the following: Boiling Seafood, LLC, 2201 Lee Road, Cleveland Heights, Ohio 44118, new D1 and D2 permits.

Matter of Record

Referred to: Public Safety and Municipal Services Committee of Council, the City Manager, and the Director of Law

Committee Reports

Planning and Development Committee

RESOLUTION NO. 24-2018 (PD). A Resolution proclaiming April 2-6, 2018, *National Community Development Week*; and declaring an emergency.

Introduced by Councilwoman Yasinow, Seconded by Councilwoman Stephens

Roll Call: Ayes: Dunbar, Roe, Seren, Stephens, Ungar, Yasinow
 Nays: None

Legislation Passed

RESOLUTION NO. 25-2018 (PD). A Resolution authorizing the City Manager to engage in negotiations with FutureHeights to create a community development corporation partnership; and declaring an emergency.

Introduced by Councilwoman Yasinow, Seconded by Councilwoman Dunbar

Roll Call: Ayes: Roe, Seren, Stephens, Ungar, Yasinow, Dunbar
Nays: None

Legislation Passed

Councilwoman Yasinow invited everyone to the 22nd Annual Pancake Breakfast at Heights High on Sunday, April 15, 9:00 a.m. to noon.

Recreation, Community and External Relations Committee

RESOLUTION NO. 26-2018 (RCER). A Resolution proclaiming April 2018, Autism Awareness Month and April 2, 2018, World Autism Awareness Day; and declaring an emergency.

Introduced by Councilman Seren, Seconded by Councilwoman Dunbar

Roll Call: Ayes: Seren, Stephens, Ungar, Yasinow, Dunbar, Roe
Nays: None

Legislation Passed

RESOLUTION NO. 27-2017 (RCER). A Resolution proclaiming April 8-14, 2018, *National Library Week*; and declaring an emergency.

Introduced by Councilman Seren, Seconded by Councilwoman Stephens

Roll Call: Ayes: Stephens, Ungar, Yasinow, Dunbar, Roe, Seren
Nays: None

Legislation Passed

RESOLUTION NO. 28-2018 (RCER). A Resolution proclaiming April 2018, *National Poetry Month*; and declaring an emergency.

Introduced by Councilman Seren, Seconded by Councilwoman Dunbar

Roll Call: Ayes: Ungar, Yasinow, Dunbar, Roe, Seren, Stephens
Nays: None

Legislation Passed

Councilman Seren stated that there would be an Opportunities in Construction Information Series on April 7, 11:00 a.m. to 12:30 p.m. at the Community Center.

Mayor Roe stated that South Euclid Councilpersons Jason Russell and Sarah Constinenza were in attendance tonight.

Safety and Municipal Services Committee

RESOLUTION NO. 29-2018 (SM). A Resolution authorizing city funds to be paid to ODOT for the Mayfield signalization project; and declaring an emergency.

Introduced by Councilwoman Dunbar; Seconded by Councilman Ungar

Roll Call: Ayes: Yasinow, Dunbar, Roe, Seren, Stephens, Ungar
 Nays: None

Legislation Passed

Administrative Services Committee

RESOLUTION NO. 30-2018 (AS), First Reading. A Resolution urging the State and the Ohio Department of Education to revise the existing system of ranking schools.

Introduced by Councilman Ungar

RESOLUTION NO. 31-2018 (AS). A Resolution supporting the School District Board of Education's Resolution rejecting House Bill 512; and declaring an emergency.

Introduced by Councilman Ungar, Seconded by Councilwoman Yasinow

Roll Call: Ayes: Dunbar, Roe, Seren, Stephens, Ungar, Yasinow
 Nays: None

Legislation Passed

RESOLUTION NO. 32-2018 (AS). A Resolution establishing an Immigration Task Force; prescribing the composition, purpose, and term of such task force; and declaring an emergency.

Introduced by Councilman Ungar, Seconded by Councilwoman Dunbar

Roll Call: Ayes: Dunbar, Roe, Seren, Stephens, Ungar, Yasinow
 Nays: None

Legislation Passed

Councilman Ungar made a statement about voting in support of this so Cleveland Heights can continue to be a Welcoming City. He stated he supported the Police Department and was glad that they would be participating in this task force.

Finance Committee

RESOLUTION NO. 33-2018 (F). A Resolution acknowledging receipt from the Cedar Fairmount Special Improvement District of a Plan for public services and improvements, and returning said Plan to the Board of Directors without comments or recommendations for changes; and declaring an emergency.

Introduced by Councilman Stephens, Seconded by Councilman Ungar

Roll Call: Ayes: Seren, Stephens, Ungar, Yasinow, Dunbar, Roe
 Nays: None

Legislation Passed

Housing and Transportation Committee

RESOLUTION NO. 34-2018 (HT). A Resolution joining with HUD and other communities throughout the nation in the observation of April as Fair Housing Month; reaffirming the City of Cleveland Heights' commitment to open housing; and declaring an emergency.

Introduced by Councilman Dunbar, Seconded by Councilwoman Stephens

Roll Call: Ayes: Stephens, Yasinow, Dunbar, Roe, Seren, Stein
 Nays: None

Councilwoman Dunbar stated that the Coventry Library is hosting an author that wrote about effective organizations.

The Heights Bicycle Coalition is having their annual meeting on April 8 at Heights Arts.

Additional Comments

Councilwoman Stephens made a statement about Martin Luther King, Jr., the April 4 anniversary of his assassination, his beliefs and the challenges we still face today.

Mayor's Report

Mayor Roe made a statement about his contributions and noted we lost Linda Brown, involved in Brown vs. Board of Education, on March 25. A moment of silence was recognized for reflection.

Respectfully submitted,

Carol Roe, Mayor

Laurie Sabin, Clerk of Council
/jkw