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## **MEMORANDUM**

TO: Members of Council  
FROM: Tanisha R. Briley, City Manager  
DATE: March 11, 2016  
RE: March 14, 2016

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## **MEETINGS & REMINDERS**

Monday, March 14 - 6:15 p.m. – Committee of the Whole

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## **LEGISLATION**

- Legislation has been prepared for the second reading of the 2016 Wage & Salary Ordinance.
  - Legislation has been prepared for the purchase of a Dump Body/Plow.
  - Legislation has been prepared for the purchase of a Cab & Chassis Purchase.
  - Legislation has been prepared for the purchase of a Toolcat Purchase.
  - Legislation has been prepared for the Down Payment Assistance Program Adjustments.
  - Legislation has been prepared for a MOU with Cleveland RNC Aid to give mutual aid during the RNC.
  - Legislation has been prepared for the Street Lighting Assessment.
  - Legislation has been prepared for the Forestry and Related Services Assessment.
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## **GENERAL INFORMATION**

1. Enclosed are the Council Update and Agenda.
2. Enclosed is a Community Services update from the Vice City Manager.
3. Enclosed is an update from the Public Works Director.
4. Enclosed is the weekly water report from the Utilities Commissioner.
5. Enclosed is an update from the Parks and Recreation Director.
6. Enclosed is the weekly activity report from the Fire Chief.
7. Enclosed is the weekly activity report from the Police Chief.
8. Enclosed is the Planning Commission actions memo.
9. Enclosed is Board of Zoning Appeals agenda.
10. Enclosed are the minutes and agenda for the Citizens Advisory Committee.
11. Enclosed is the meeting notice regarding the repaving of Noble Road.

TRB/jkw  
Enclosures



## COUNCIL UPDATE

MARCH 11, 2016

### 1. LEGISLATION

- 2016 Wage & Salary Ordinance (Second Reading). This ordinance establishes salary schedules, position classifications and other compensation for officers and employees of the City. This ordinance is updated and adopted annually. No changes have occurred since the first reading of the legislation. Minor changes may occur before second reading.
- Dump Body/Plow Purchase. This resolution authorizes the purchase of a Dump Body/Plow package from Judco Truck Equipment for \$65,435 through the State's Cooperative Purchasing Program, funded with notes or bonds. The dump body/plow will be combined with the cab & chassis below. This truck will replace a 1997 ford dump truck with plow attachment with 149,000 miles. This purchase was reviewed as a part of the 2016 Capital Improvement Program.
- Cab & Chassis Purchase. This resolution authorizes the purchase of a Cab & Chassis from Rush Truck Centers for \$85,839.03, through the State's Cooperative Purchasing Program, funded with notes or bonds. The cab & chassis will be combined with the dump body/plow above. This truck will replace a 1997 ford dump truck and plow attachment with 149,000 miles. This purchase was reviewed as a part of the 2016 Capital Improvement Program.
- Toolcat Purchase. This resolution authorizes the purchase of an Utility Machine/Toolcat with snow blower from Bobcat Company for \$55,506.62 through the State's Cooperative Purchasing Program, funded with notes or bonds. The Toolcat will replace a 1999 trackless sidewalk tractor with 6,600 hours. This purchase was reviewed as a part of the 2016 Capital Improvement Program.
- Down Payment Assistance Program Adjustments. This legislation amends Resolution No. 129-2015 to increase the down payment assistance program administered by Home Repair Resource Center ("HRRC") from \$88,000 to \$160,737.

- RNC Aid. This resolution authorizes a MOU with Cleveland to give mutual aid during the RNC.
- Street Lighting Assessment. This resolution declares the necessity of assessing a portion of the expense of street lighting.
- Forestry and Related Services Assessment. This resolution declares the necessity of assessing a portion of the expense of improvement of streets and parkways including grading, draining, curbing, paving, repaving, repairing, sweeping or cleaning thereof, removing snow therefrom, and planting, maintaining and removing shade trees thereon.

## **2. ASSESSMENT PROCESS – CERTIFIED LETTERS RESEARCH**

- Per Council’s direction, further information was gathered related to the special assessments and the certified mailings needed for a two year period as compared to a three year period:
  - Three year assessment period is expected to generate approximately 11,500 certified letters with an anticipated cost of \$77,000
  - Two year assessment period would generate approximately 3,500 certified letters and an expected cost of \$25,000

## **3. 2016 CAPITAL IMPROVEMENT PROGRAM (CIP) - BOND SALE**

- Staff is currently working with the City’s bond counsel to finalize legislation to authorize the 2016 bond sale for financed capital projects. The five year CIP and 2016 Capital Budget were reviewed with Council during the budget process last fall. 2016 includes 45 projects for a total of \$11.3M from various funding sources with the majority coming from non-City sources. The financed portion of the 2016 CIP totals \$1.6M. Staff will review a list of proposed 2016 projects with Council on Monday night for final approval prior to the legislative process.

## **4. BUILDING DEPARTMENT STATUS UPDATE**

- On Monday evening, staff will present an update on the status of the Building Department and a recommendation for moving forward to maintain our certified building department status.

## **5. VICIOUS ANIMALS REGULATION RESEARCH**

- Law Director Juliano will present an update to Council on the Law Department’s research of vicious animal regulation at Monday’s meeting.

## **6. NATIONAL RESOURCE NETWORK**

- As previously mentioned, representatives from the National Resource Network will be here for a two-day visit on March 14-15. The City is being considered to

receive assistance from the Network which includes entities like Enterprise Community Partners, HR & A Advisors and Public Financial Management (PFM). Consultants from these firms will be visiting with us and meeting with groups around specific topic areas in order to learn more firsthand about Cleveland Heights and how they may be able to assist us in tackling an issue facing our community. Their meetings will help them determine the issue they believe, if addressed, will have a sustainable positive economic impact for the community. The Network has invested anywhere from \$75 -\$400K in other communities they have assisted.

- Network representatives will be meeting with available Council members before the regularly scheduled Committee of the Whole meeting this Monday at 5:30pm.

#### **7. CHECKS BETWEEN \$10,000 - \$50,000**

- Home Repair Resource Center - \$18,313.33: 1132 Oxford Rd/1199 Sylvania Rd - Deferred Loan, Incentive Grant and LMI Program
- Lykins Oil Company - \$26,151.74: Uls Diesel Clear 15 Ppm, #9 No Lead Gas w/Ethanol 87
- Rumpke - \$16,360.78: Solid Waste Disposal Bid 13-02 (3yr Contract)
- Tokmenko, Mary Grace - \$10,529.20: Tuition Reimbursement

City of Cleveland Heights  
Capital Improvement Program (CIP)  
Fiscal Year 2016

| <b>Funding Source</b>                  | <b>Amount</b>      | <b>Project #</b> |
|--|--------------------|------------------|
| 101 - General Fund Lease               | \$7,500            | 226              |
| <b>Total - General Fund Lease</b>      | <b>\$7,500</b>     |                  |
| 201- Street Construction               | \$39,000           | 182              |
| 201- Street Construction               | \$700,000          | 100              |
| 201- Street Construction               | \$500,000          | 101              |
| 201- Street Construction               | \$130,000          | 102              |
| 201- Street Construction               | \$90,083           | 104              |
| <b>Total - 201 Street Construction</b> | <b>\$1,459,083</b> |                  |
| 214- Local Programming                 | \$30,000           | 167              |
| <b>Total - Local Programming</b>       | <b>\$30,000</b>    |                  |
| 216- Issue 27                          | \$15,000           | 131              |
| 216- Issue 27                          | \$90,000           | 135              |
| 216- Issue 27                          | \$20,000           | 136              |
| 216- Issue 27                          | \$5,000            | 137              |
| 216- Issue 27                          | \$30,000           | 139              |
| 216- Issue 27                          | \$5,000            | 140              |
| 216- Issue 27                          | \$20,000           | 141              |
| 216- Issue 27                          | \$5,000            | 145              |
| 216- Issue 27                          | \$5,000            | 147              |
| 216- Issue 27                          | \$25,000           | 155              |
| 216- Issue 27                          | \$48,000           | 200              |
| 216- Issue 27                          | \$14,000           | 254              |
| 216- Issue 27                          | \$25,000           | 156              |
| 216- Issue 27                          | \$40,000           | 260              |
| <b>Total - 216 Issue 27</b>            | <b>\$347,000</b>   |                  |
| 216-402 Transfer from 216-301          | \$27,611           | 193              |
| <b>Total - 216-402 Transfer</b>        | <b>\$27,611</b>    |                  |
| 222 - Court Computerization            | \$40,000           | 206              |
| <b>Total - Court Computerization</b>   | <b>\$40,000</b>    |                  |
| 231 - Forestry                         | \$60,000           | 210              |
| <b>Total - Forestry</b>                | <b>\$60,000</b>    |                  |
| 231- 402 Transfer from 231-402         | \$12,780           | 227              |
| <b>Total - 231-402 Transfer</b>        | <b>\$12,780</b>    |                  |
| 402 - Financed Capital Proj            | \$105,000          | 118              |
| 402 - Financed Capital Proj            | \$60,000           | 191              |
| 402 - Financed Capital Proj            | \$63,000           | 158              |

|                                       |                     |     |
|---------------------------------------|---------------------|-----|
| 402 - Financed Capital Proj           | \$25,000            | 168 |
| 402 - Financed Capital Proj           | \$140,000           | 184 |
| 402 - Financed Capital Proj           | \$600,000           | 233 |
| 402 - Financed Capital Proj           | \$280,000           | 123 |
| 402 - Financed Capital Proj           | \$35,000            | 261 |
| <b>Total - Financed Capital Proj.</b> | <b>\$1,308,000</b>  |     |
| 412 - City Hall Maintenance           | \$11,800            | 250 |
| 412 - City Hall Maintenance           | \$36,000            | 109 |
| <b>Total - City Hall Maintenance</b>  | <b>\$47,800</b>     |     |
| 603 - Parking Fund                    | \$8,000             | 220 |
| 603 - Parking Fund                    | \$272,000           | 105 |
| 603 - Parking Fund                    | \$28,000            | 259 |
| <b>Total - Parking Fund</b>           | <b>\$308,000</b>    |     |
| 606 - Ambulance                       | \$16,309            | 248 |
| 606 - Ambulance                       | \$26,300            | 263 |
| 606 - Ambulance                       | \$20,303            | 264 |
| <b>Total - Ambulance</b>              | <b>\$62,912</b>     |     |
| Governmental Funds                    | \$351,000           | 182 |
| Governmental Funds                    | \$169,505           | 100 |
| Governmental Funds                    | \$3,300,000         | 231 |
| Governmental Funds                    | \$250,000           | 240 |
| Governmental Funds                    | \$1,500,000         | 265 |
| Governmental Funds                    | \$135,718           | 265 |
| Governmental Funds                    | \$1,600,000         | 265 |
| Governmental Funds                    | \$260,000           | 265 |
| <b>Total - Governmental Funds</b>     | <b>\$7,566,223</b>  |     |
| <b>Total CIP 2016</b>                 | <b>\$11,276,909</b> |     |

**Project Name**

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protective helmets

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mayfield signals & Mass arms  
streets for resurfacing  
annual road chip sealing  
road programs engineering  
road program loan paybacks

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multi-function devices

Playground Equipment  
Tennis Courts  
fencing  
roofing  
electric  
park asphaltting  
field reconstruction  
picnic shelters  
restrooms  
security system upgrade  
refrigeration maintenance  
forest hill baseball field pathway  
Window Glass Repair  
comprehensive assessment

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transfer 216 to 301

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computer terminals

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capital equipment forestry

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Transfer fund 231 to 301

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police vehicle purchase  
Overhaul 110' Ladder truck  
Replace Fire Vehicles

virtual desktop  
Network Switches  
fire station #2 lot  
capital equipment-public works  
Cable television equipment

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telephone/radio record system  
city hall improvements

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cameras lee road  
city parking lot resurfacing  
parking meter vehicle

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power cot  
Power Load System  
Automated external defib

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mayfield signals & Mass arms  
streets for resurfacing  
major road resurfacing  
cuyahoga county demolition program  
cedar lee streetscape  
cedar lee streetscape  
cedar lee streetscape  
cedar lee streetscape

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# CLEVELAND HEIGHTS

## **Committee of the Whole**

**March 14, 2016**

### **Agenda**

1. Mayor's Update
2. Staff Updates
3. Legislation Overview
4. 2016 Capital Improvement Plan Update & Bond Sale Prep
5. Building Department Update
6. Vicious Animals Regulation Research Update
7. Executive Sessions: 1) To consider the appointment of a public official; 2) To discuss, with an attorney for the public body, claims or disputes involving the public body that, in the judgment of such attorney, appear likely to be the subject of a future claim

**TO: TANISHA R. BRILEY, CITY MANAGER**

**FROM: SUSANNA NIERMANN O'NEIL, ASSISTANT CITY MANAGER**

**RE: COMMUNITY OUTREACH UPDATE**

**DATE: MARCH 11, 2016**

**COMMUNITY RELATIONS:**

- **Flyers have been prepared for the March 23<sup>rd</sup> meeting regarding the repaving of Noble Road. (please see attached). The flyer has been emailed to Noble Neighbors and also another involved resident with an email list in the area. Merchants , churches , schools and the library will receive flyers distributed by Community Relations.**
- **Staff met with the East Monmouth resident who is representing the neighbors concerned with traffic /speeding in the area. A survey of the neighborhood showed interest in more radar , the digital speed sign, traffic calming devices and additional stop signs. Their report was forwarded to the police. Staff will follow up next week.**

**CEDAR FAIRMOUNT SID:**

**The Cedar Fairmount SID met this week. There was discussion regarding : the Streetscape and landscaping services for the Spring; there is support for new development at the Top of the Hill; and support for the development of the parking app in the garage as a pilot project.**

**PUBLIC RELATIONS:**

**The combined Focus and Recreation book has been delivered to all households and has been very well received. The magazine goes in all Relocation packets and is distributed to personnel offices on request.**

**CEDAR LEE SID:**

**The Cedar Lee SID held their quarterly meeting this week. There was discussion on the following: The Streetscape Project (the bids will be opened next Friday); the response regarding the Valet parking on Friday and Saturday nights has been good and the group is working on getting more businesses involved to bring down the cost ; there was an update on the app parking project that will initially focus on the 3 city garages . There was agreement on the process and support for the pilot project being in the garage.**



**To:** Tanisha Briley – City Manager  
**From:** Andre' Spencer – Assistant Public Works Director  
**Date:** March 11, 2016  
**Subject:** Public Works Weekly Update

**Forestry:**

- The Forestry Division completed the tree removals for the Lee Rd. streetscape and resumed regular schedule of tree trimmings and removals.
- Cleaned up fallen trees on Cleveland Heights border at Edgehill and Overlook.
- Removed 17 trees, trimmed 5 and dumped 7 loads of wood chips and 1 of logs
- Ground 6 stumps

**Parks/Properties:**

- Responded to residential concerns
- Collected litter throughout the city
- Repaired damaged fence on Edgehill
- Miller Brothers Construction completed roof replacements at Caledonia Park – CIP 137
- Getting quotes to repair chimney on Cumberland Pool House
- Removed leaves on Kenilworth and from an empty lot at Derbyshire and Euclid Hts.
- Met with Mike Discenzo to discuss upcoming park schedule
- Met with Evergreen to finalize details for the lighting project
- Lowered flags in memory of Former First Lady, Nancy Reagan
- Premier cleaned windows at Coventry, Cedar/Lee, and Surrey/Lennox parking garages
- We signed up to have 13 students from the Y.O.U. program assist in the Public Works Dept. this summer. In addition 2 students were requested to assist in Human Resource and 4 to assist at the Community Center
- Court Community Service Hours – 39 Dispatch Calls – 255

**Refuse:**

- Transported 283.07 tons (18 loads) of refuse to Shiloh
- Transported 53.76 tons (7 loads) of mixed recycling to Kimble

**Streets Maintenance:**

- **Asphalt: Repaired potholes (Cold Patch):** Noble, Cedar, Superior (Mayfield to E. Cleveland-both sides), Cottage Grove (Berkshire to Washington), Coventry, Greyton (988, 992, at Winsford), Hampshire, Hampshire Lane, Lancashire (2728, 2752, 2756)
- **Cutouts:** Silsby at Meadowbrook
- **Concrete/Construction:** Repaired steps by Lemongrass
- **Snow Removal:** 03/04 – Salted mains and sides by intersections, school zones  
Emptied and cleaned #978, 979, 982, 983, 990, and 995
- **Street Sweeping:** Swept mains (Mayfield, Warrensville, Coventry, Lee Rd., Monticello) and sides (Ardmore, Bluestone, and Northampton sections)
- **Miscellaneous:** Hauling leaves, mulch, and woodchips.

Date: March 11, 2016

To: Tanisha Briley, City Manager

From: Collette Clinkscale, Utilities Commissioner

Subject: Water and Sewer Department Weekly Update

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#### Water

- Dug up curb box for resident repairs at 3521 Bainbridge
- Repaired broken service line at 3333 Desota
- Dug water main at Lee and Monmouth for leak investigation
- Repaired broken main at 1641 Cumberland
- Dug and turned off leaking service line at vacant lot East of 3409 Desota (Leak Survey)
- Repaired fire hydrant at 2298 N. Taylor
- Repaired fire hydrant at 2326 Noble Road
- Leak survey in progress

#### Sewer

- Ran sewer machine on Cedar, S. Taylor, Castleton, Berkeley, and Euclid Heights Blvd
- Replaced basin at 14534 Superior
- Worked with county re: sanitary main work at Fairmount and North Woodland
- Raised manhole at N. Woodland and Fairmount
- Lowered man hole on Euclid Heights at Coventry Road
- Dug and repaired sanitary main at 3040 Fairmount
- Replaced catch basin at Cleveland Heights Blvd and Quilliams
- Dug and repaired sanitary lateral at 2256 Grandview
- Accompanied the County, per City request, in televising sanitary laterals at 2418 Princeton and 951 Vineshire.

#### Other

- Maps being pulled and scanned by an Engineering firm for CWD
- Attended sewer-related meetings
- Audit in process

# Memorandum

To: Tanisha Briley, City Manager

From: Joseph P. McRae, Parks and Recreation Director

Subject: Parks and Recreation Department Update

Date: March 11, 2016

Please find a brief summary of the Parks and Recreation Department announcements and activities attached for your review:

## General Announcements

- The Spring Egg Hunt will be held on Saturday, March 19 at 10am (sharp) at Forest Hill Park. Please see attached flyer for details. Special thanks to the Heights High School cheerleaders for volunteering to stuff the eggs with candy.
- Dominion East Ohio Gas Company will have a community meeting on Tuesday, March 22 in the Senior Activity Center 6:30pm
- The New *Focus* Magazine includes the Spring Summer Recreation guide. The new *Focus* is available on the City website and at the Community Center. Staff has received positive feedback on the new layout.

## Ice Programs

- CWRU will have their Alumni Hockey game on Saturday, March 19

## Senior Activity Center

Activities include:

- 2 new sessions of evidence-based classes Matter of Balance and Diabetes Self-Management began and will continue for the next 6 weeks
- OSHIP staff provided one-on-one Medicare counseling. This will continue quarterly.
- Fire Department staff has begun to provide monthly programming at the Senior Center. The first session is called Fire Prevention.
- Senior Center is starting a group interested in *Coloring for Adults* and another interested in studying *Conversational French*.



# Spring Egg Hunt

Saturday, March 19

10:00am sharp

Rain, Shine or Snow!!

Forest Hill Park meadow near the playground

Some extra activities will be cancelled if it's snow or raining.

If the weather is severe the day of the hunt, the program may be moved to the Forest Hill Tennis Courts or to the

Community Center. Call 216-691-7373 the day of the event for information.

Separate egg hunts for:

1-2 year olds, 3-4 year olds, 5-6 year olds, 7-9 year olds

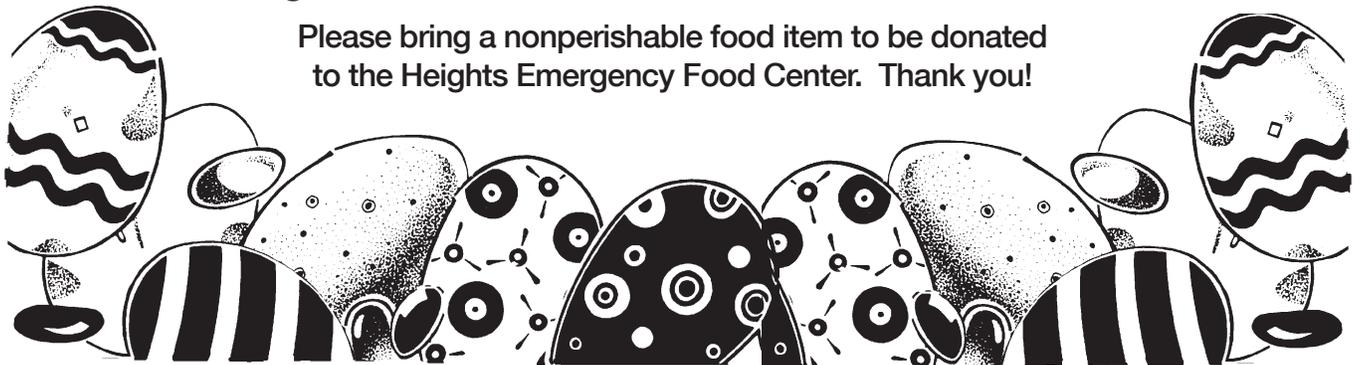
Adults may accompany ages 1-4. Older groups will be combined if weather is inclement.

Kids should wear old clothes and boots in case it is muddy.

Over 5,000 Plastic Eggs & Candy  
BRING YOUR OWN BASKET

Registration deadline MARCH 18. Call 216-691-7373.

Please bring a nonperishable food item to be donated to the Heights Emergency Food Center. Thank you!





# Cleveland Heights Fire Department

## Weekly Activity Report

|                                    |       |
|------------------------------------|-------|
| Total Emergency Calls Year To Date | 1,157 |
|------------------------------------|-------|

|                                  |     |
|----------------------------------|-----|
| Total Emergency Calls for Period | 115 |
|----------------------------------|-----|

Report Date Period: 03/04/2016 - 03/11/2016

### Fire Data

|                                    | <u>Current Period</u> | <u>Year to Date</u> | <u>Last Year to Date</u> | <u>Current Year % of Run Count</u> |
|------------------------------------|-----------------------|---------------------|--------------------------|------------------------------------|
| Emergency Fire Run Count           | 21                    | 220                 | 220                      | 19.53 %                            |
| Emergency Structure Fire Count     | 1                     | 11                  | 18                       |                                    |
| Emergency Non Structure Fire Count | 20                    | 207                 | 198                      |                                    |
| Emergency Vehicle Fire Count       |                       | 2                   | 4                        |                                    |

### Emergency Medical Data

|                                 |    |     |     |         |
|---------------------------------|----|-----|-----|---------|
| Total Emergency Run Count       | 94 | 937 | 904 | 80.47 % |
| Emergency Medical Run Count     | 89 | 915 | 868 |         |
| Automobile Accident Run Count   | 5  | 22  | 36  |         |
| Advanced Life Support Run Count | 25 | 247 | 253 |         |
| Basic Life Support Run Count    | 69 | 690 | 640 |         |
| Total EMS Transports            | 58 | 605 | 578 |         |
| Total EMS Non Transports        | 32 | 301 | 282 |         |

## Mutual Aid Run Count to Date

|                               |   |
|-------------------------------|---|
| <b>Mutual aid received</b>    | SEFD A - 10<br>SHFD A - 9<br>ECFD A - 5<br>UHFD A - 5 |
| <b>Mutual aid given</b>       | SEFD A - 4<br>SHFD A - 6<br>ECFD A - 2<br>UHFD A - 0  |
| <b>Automatic aid received</b> | SEFD A - 0<br>SHFD A - 4<br>ECFD A - 0<br>UHFD A - 2  |
| <b>Automatic aid given</b>    | SEFD A - 0<br>SHFD A - 0<br>ECFD A - 0<br>UHFD A - 4  |

| <b><u>Fire Prevention</u></b><br><b><u>Bureau</u></b> | <b><u>Current</u></b><br><b><u>Period</u></b> | <b><u>Year to</u></b><br><b><u>Date</u></b> |
|---|---|---|
| <b>Total Completed Fire Inspections</b>               | <b>3</b>                                      | <b>76</b>                                   |
| <b>Company Fire Inspections</b>                       |   |   |
| <b>Fire Prevention Fire Inspections</b>               |   | <b>16</b>                                   |
| <b>Fire Alarm Test Inspections</b>                    |   | <b>1</b>                                    |
| <b>Kitchen Supression Test Inspections</b>            |   | <b>1</b>                                    |
| <b>Sprinkler Test Inspections</b>                     |   |   |
| <b>Other Inspections</b>                              | <b>3</b>                                      | <b>58</b>                                   |
| <b>Smoke Detectors Distributed</b>                    | <b>3</b>                                      | <b>31</b>                                   |

# Fire Prevention Public Education

## Date of Activity

## Hours of Activity

**03/04/2016**

**1.25**

Taught 45 first graders at Fairfax Elementary. A game called "Keep Away" was played with the students to teach them never to play with matches or lighters. The students were also taught about smoke detectors and the importance of having smoke detectors in their house. The students were taught the "Never-Evers" of fire safety. The "Never- Evers" are never try to put the fire out, never try to save your toys or pets, never go back inside once you are outside, never hide. I then showed all of the students my firefighting gear and what a firefighter looks like with the SCBA mask on. I explained to the students that it is very important to never hide from a firefighter. I then taught the students about Stop, Drop and Roll. Each student received a certificate of completion, a pencil, and a take home packet to work on with parents.

I also received the student evaluations from Roxboro Middle School. Out of the 91 student taught, 68 completed an evaluation. The results are as follows:

Excellent:31 students stated the class was excellent

Good: 32 students stated the class was good

Fair: 3 student stated the class was fair

Poor: 0 students stated the class was poor

Bad: 2 students stated the class was bad

66 students requested another class next year. 2 students did not request a class for next year.

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**03/10/2016**

**2.50**

Today, the senior center at the rec center hosted an elderly fire safety class. 16 people attended the fire safety class. The program is thought the NFPA and is called "Remembering When" There are 16 topics covered during the class. 8 are fire safety topics and the remaining 8 are fall safety topics. The topics are as follows:

1. If you smoke, smoke outside
2. Give space heaters space
3. Stay in the kitchen when frying food
- 4 If your clothes catch fire, stop drop and roll
5. Smoke alarms save lives
6. Plan and practice your escape from fire and smoke
7. Know your local emergency number
8. Plan your escape around your abilities

Fall Safety:

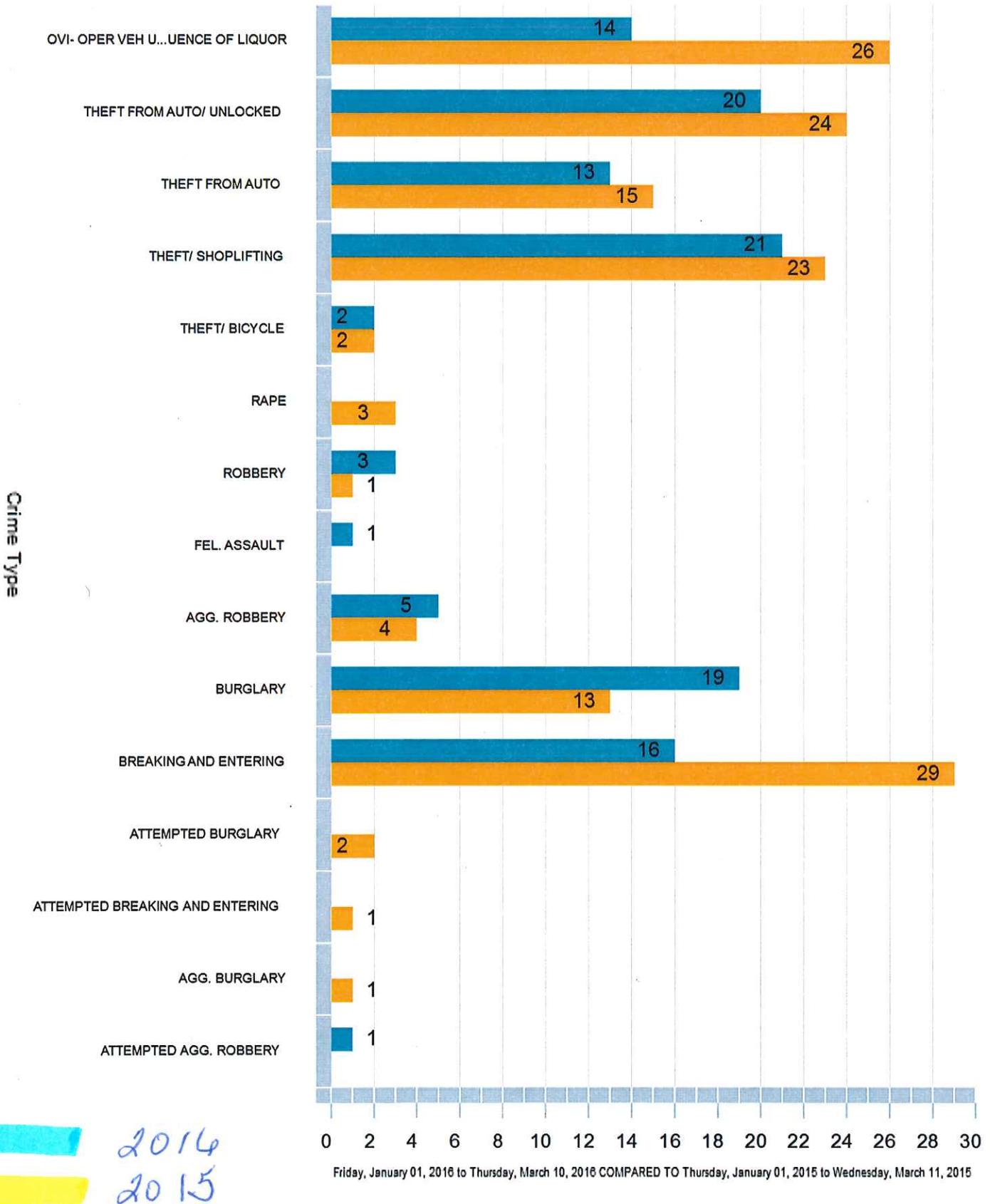
1. Exercise regularly
2. Take your time
3. Keep stairs and walking areas clear
4. Improve lighting in and outside you home
5. Use non-slip mats
6. Be aware of uneven surfaces
7. Stairways should be well lit
8. Wear sturdy, well-fitting shoes

The class is very interactive and there are many visual aids and props. Following the class, the group and I play a trivia game. The trivia game has general history, music, famous people and events along with fire safety and fall questions.

The feedback from the attendees was very positive and informative. Several people commented that "this should be an annual class at the community center". Other comments were related to safety changes that the participants were going to change once they returned home.

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**MEMORANDUM**

TO: Members of the Planning Commission and other interested parties

FROM: Kara Hamley O'Donnell, City Planner

SUBJECT: **Planning Commission Actions, March 9, 2016**

DATE: March 10, 2016

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**Project 16-10: Northern Ohio Recovery Assoc.**, potential tenant, former rectory at **Imani Bible Fellowship, 2463 N. Taylor**, 'A' single-family, requests Conditional Use Permit for 30-bed extended care/residential treatment facility per Code section 1111, 1115, 1121, 1151, 1153, 1161, 1165 and 1166.

Approved, 5-0, with up to 30 residents with the following conditions:

1. *This approval is conditioned upon the granting of an amendment to the existing Use Variance for the site's use to include nursing homes (defined as an extended or intermediate care facility by the Zoning Code) by the Board of Zoning Appeals and City Council;*
2. *This use shall not be injurious to the use and enjoyment of other properties in the immediate vicinity or create a nuisance for adjacent properties;*
3. *The applicants shall work with staff to resolve any complaints from neighbors;*
4. *Any Housing, Building or Fire Code violations shall be corrected prior to occupancy;*
5. *Existing landscaping shall be maintained or, if desired, a new landscape plan shall be approved by the Planning Director;*
6. *If new exterior lighting is proposed, applicant shall submit lighting plan for Planning Director approval;*
7. *Any expansion of the use shall require a new Conditional Use Permit;*
8. *Deliveries and trash pick-up shall not take place before 7 a.m. or after 9 p.m.;*
9. *Applicant shall maintain 1 parking space per 3 beds per Code section 1161.03(a)(8); and*
10. *Any required construction and installation of the use shall be completed within 18 months of Planning Commission approval.*



The regularly scheduled meeting of the Board of Zoning Appeals of the City of Cleveland Heights, Ohio will be held on Wednesday, March 16, 2016 at 7:00 p.m. in Council Chambers, City Hall, 40 Severance Circle Drive.

ROLL CALL

ELECTION OF OFFICERS

APPROVAL OF THE MINUTES OF THE FEBRUARY 17, 2016 PUBLIC HEARING

PUBLIC HEARING – MARCH 16, 2016:

CAL. NO. 3392 Tyler Katz and Joshua Chefitz, 3126 Scarborough Rd., 'A' single-family district, request a variance to Code Section 1121.12(b) to permit front addition of steps and unenclosed porch to extend 14' into the front yard (10' max. permitted).

Moved to:  Grant  Deny  Continue  Withdraw

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion  Carried  Failed

CAL. NO. 3393 Vince Reddy, 908 Vineshire Rd., 'A' single-family district, requests variance to Code Sections 1121.09(b) and 1161.03(a)(1) to permit 1 enclosed parking space (min. 2 enclosed req'd.).

Moved to:  Grant  Deny  Continue  Withdraw

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion  Carried  Failed

CAL. NO. 3394 Imani Temple Ministries, 2475 N. Taylor Rd, 'A' single-family district, requests an amendment to a use variance granted to Code Sections 1121.03 and 1121.04 to conditionally permit a nursing home in a former rectory (not permitted).

Moved to:  Grant  Deny  Continue  Withdraw

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion  Carried  Failed

CAL. NO. 3351 Eliyahu and Yehudis Newman, 3488 Bendemeer Rd., 'A' single-family district, request an extension of time to complete project. Code Section 1115.07 (j) states that the Board may, where cause is shown, extend the time of the original variance.

Moved to:  Grant  Deny  Continue  Withdraw

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion  Carried  Failed

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

City of Cleveland Heights  
Citizens Advisory Committee  
February 9, 2016  
Executive Conference Room, Cleveland Heights City Hall

MEMBERS PRESENT

Vetella Camper  
Douglas Dykes  
Cory Farmer  
Jonathan Goldman  
Allison McCallum

Donalene Poduska  
Steve Titchenal  
Meg Vanderbilt  
George Witherspoon

MEMBERS ABSENT

David Benson  
Kim DeNero-Ackroyd (exc.)  
Christine Henry (exc.)  
Menachem Lubling (exc.)

Marian Morton (exc.)  
Amanda Shaffer (exc.)  
Sarah West (exc.)  
Parker Zabell (exc.)

COUNCIL PRESENT

Jason Stein

GUESTS PRESENT

Chief Annette Mecklenburg

STAFF PRESENT

Nancy McLaughlin

CALL TO ORDER

Chairman Allison McCallum called the meeting to order. Nancy McLaughlin called the roll; a quorum was present.

PRESENTATIONS

Chief Annette Mecklenburg introduced herself to the committee. She explained how she moved up the ranks from BPO to Chief in her 25 years on the force. She has worked in virtually every area of the department with the exception of the Detective Bureau. In addition, she completed her law degree while working full time as an officer.

The Chief plans to get a good feel for what's working well and where there may be room for improvement before she makes any changes in the department. She has been a resident of the city for more than 20 years and is looking forward to getting out in the community.

Chief Mecklenburg described the Police Academy training and the BPO (appointed) and PO (civil service) programs of the department. BPOs are limited to traffic enforcement, jail and communications unit. She also gave the committee information on the Citizens Police Academy as well as the various special units of her department.

The Chief left cards with the members and offered to come back in the future if requested.

### MINUTES

Minutes of the January 12, 2016 meeting were approved as amended.

### STAFF REPORTS

Nancy McLaughlin reviewed the financial statement noting that there were no unusual expenditures. There has been little activity in programs in the past month as is normal early in the year. The City should receive notice of our 2016 grant within the week. Should there be a large difference in the actual vs. the estimated amount there will be a need to determine which activities the funds will come from or go to.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

Because so many members were not at the meeting due to the inclement weather, it was determined that Nancy McLaughlin would send an email out to all members asking for volunteers for the nominating committee.

Nancy will send the slate out to the committee prior to the March meeting and will include the subcommittee forms out in the packet.

Nancy announced the upcoming community meeting to discuss the Master Plan on February 23. She will send an email to the members in the morning with the details as well as the link to the plan.

Jason Stein gave a brief update on the city including an explanation of the process City Council is going through to determine a new member for Council. All applications are available for review on the City's website. They also hope to have the League of Women Voters collaborate with Council with producing a video of interviews of the applicants. He also explained the situation with the Circle K request for rezoning of two properties on Vandemar to all the construction of a large gas station and convenience store.

With no further business to discuss, the meeting was adjourned at 8:30.

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Allison McCallum, Chair

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Steve Titchenal, Vice Chair

## MEMORANDUM

TO: CITIZENS ADVISORY COMMITTEE (CAC) & OTHER INTERESTED PARTIES

FROM: PLANNING & DEVELOPMENT DEPARTMENT

DATE: March 7, 2016

SUBJECT: MEETING NOTICE AND AGENDA

The regularly scheduled meeting of the CAC will be held **Tuesday, March 15, 2016 at 7:30 p.m. in the Executive Conference Room of City Hall, 40 Severance Circle.** If you are unable to attend, please call Nancy McLaughlin at 291-4845 or email her at [nmclaughlin@clvhts.com](mailto:nmclaughlin@clvhts.com) in advance of the meeting so that your absence can be recorded as being excused.

## A G E N D A

1. CALL TO ORDER/ROLL CALL
2. PRESENTATION – Housing Programs update  
Ben Faller, Home Repair Resource Center
3. APPROVAL OF MINUTES  
-February 9, 2016
4. STAFF REPORTS  
-Financial Statement
5. UNFINISHED BUSINESS
6. NEW BUSINESS  
-2015 Consolidated Annual Performance Report (CAPER)  
-Election of Officers  
-Subcommittee survey
7. ADJOURNMENT

# **INFORMATIONAL MEETING: REPAVING of NOBLE ROAD**

The City has obtained funding from Cuyahoga County for the repaving of Noble Road from Greyton to Mayfield roads.

A presentation of the work to be done will take place on:

**DATE:** Wednesday, March 23, 2016

**TIME:** 7:00 pm

**PLACE:** Cleveland Heights City Hall

Merchants and entities along Noble Road, Noble Neighbors and anyone interested is welcome to attend.

**COMMENTS / QUESTIONS**

Community Relations 216-291-2323

Proposed: 3/7/2016

ORDINANCE NO. 7-2016 (AS), *Second Reading*

By Council Member

An Ordinance establishing salary schedules, position classifications and other compensation, and benefits for officers and employees of the City; and declaring an emergency.

WHEREAS, Article 5, Section 4 of the Cleveland Heights Charter requires this Council to “fix by ordinance the salary, rate, or amount of compensation of all officers and employees of the City;” and

WHEREAS, Cleveland Heights Codified Ordinance Section 139.21 generally requires this Council to “establish employees’ wages, hours of work, sick leave benefits, paid hospitalization benefits, vacations, legal holidays, and all other forms of fringe benefits and other conditions of employment by ordinance.”

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio that:

Except as otherwise specifically provided herein, effective the date stated in the separate sections hereof, the following salary schedules and other compensation for described position classifications will be in effect for such classifications as of April 1, 2016; provided, however, that if the revenues received by the City are not sufficient to meet the foregoing salaries, all salaries shall be reduced by the City Manager to a point which will not exceed the appropriated revenues of the City.

The salary of any officer or employee may, from time to time, be reduced or increased by the City Manager or her designee, but not below or above the amounts specifically fixed herein for such classifications.

Additional temporary classifications may be established by the City Manager when, in the judgment of the City Manager, job specifications and duties differ significantly from existing classifications as herein provided when a new temporary classification is warranted.

The City Manager shall advise Council when such new classification is warranted with the salary being determined by using the hourly rate for the full-time position as a maximum rate.

ORDINANCE NO. 7-2016 (AS)

**SECTION 1.** The following position classifications and salary schedules are hereby established.

|   | <u>Minimum</u> | <u>Maximum</u> |
|---|----------------|----------------|
| <b><u>LEGISLATIVE:</u></b>                    |                |                |
| Council Member                                |                | 9,270.00       |
| Mayor   |                | 11,840.00      |
| <b><u>ADMINISTRATIVE:</u></b>                 |                |                |
| Building Commissioner/Chief Building Official | 60,000.00      | 90,000.00      |
| City Manager –Assistant to                    | 60,200.00      | 90,000.00      |
| City Manager – Assistant                      | 75,000.00      | 110,000.00     |
| - Vice  | 8,000.00       | 20,000.00      |
| City Manager                                  | 90,000.00      | 150,000.00     |
| Parks & Recreation Director                   | 70,000.00      | 110,000.00     |
| Deputy Police Chief                           | 70,000.00      | 110,000.00     |
| Economic Development Director                 | 70,000.00      | 110,000.00     |
| Finance Director – Assistant                  | 60,000.00      | 85,000.00      |
| Finance Director                              | 70,000.00      | 110,000.00     |
| Fire Chief – Assistant                        | 70,000.00      | 110,000.00     |
| Fire Chief                                    | 90,000.00      | 135,000.00     |
| Housing Programs Director                     | 70,000.00      | 110,000.00     |
| Human Resources Director                      | 70,000.00      | 110,000.00     |
| Information Systems Director                  | 70,000.00      | 110,000.00     |
| Law Director and Police Prosecutor            | 70,000.00      | 110,000.00     |
| Law Director – First Assistant (Full-time)    | 60,000.00      | 85,000.00      |
| Law Director – Assistant (Full-time)          | 50,000.00      | 80,000.00      |
| Law Director – Assistant (Part-time)          | 10,000.00      | 60,000.00      |
| Planning Director – Assistant                 | 50,000.00      | 70,000.00      |

ORDINANCE NO. 7-2016 (AS)

|                                   |           |            |
|-----------------------------------|-----------|------------|
| Planning Director                 | 70,000.00 | 110,000.00 |
| Police Chief                      | 90,000.00 | 135,000.00 |
| Public Works Director – Assistant | 60,000.00 | 85,000.00  |
| Public Works Director             | 70,000.00 | 110,000.00 |
| Special Project Coordinator       | 35,000.00 | 65,000.00  |
| Utilities Commissioner            | 60,000.00 | 90,000.00  |

**SUPERVISORY:**

|   |           |           |
|---|-----------|-----------|
| Cain Park Manager                             | 40,000.00 | 60,000.00 |
| Capital Projects Manager                      | 50,000.00 | 80,000.00 |
| Chief Building / Housing Inspector            | 38,000.00 | 65,000.00 |
| Community Center Manager                      | 60,000.00 | 80,000.00 |
| Forester                                      | 40,500.00 | 68,400.00 |
| Information Systems Manager                   | 50,000.00 | 90,000.00 |
| Parks and Recreation – Assistant Commissioner | 35,000.00 | 55,000.00 |
| Public Relations Coordinator                  | 40,000.00 | 70,000.00 |
| Public Works Supervisor                       | 50,000.00 | 80,000.00 |
| Recreation Supervisor                         | 30,000.00 | 55,000.00 |
| Supervisor of Office on Aging                 | 20,000.00 | 65,000.00 |
| Supervisor of Utility Administration          | 29,200.00 | 55,000.00 |
| Youth Sports Coordinator                      | 40,000.00 | 60,000.00 |

**TECHNICAL – PROFESSIONAL:**

|   |           |           |
|---|-----------|-----------|
| Accountant                                | 26,600.00 | 50,200.00 |
| Commercial Development Officer            | 40,000.00 | 65,000.00 |
| Community Relations Assistant (Part-time) | 10,400.00 | 23,800.00 |
| Development Officer                       | 40,000.00 | 65,000.00 |

ORDINANCE NO. 7-2016 (AS)

|                                   |           |           |
|-----------------------------------|-----------|-----------|
| Fire Warden                       | 60,000.00 | 80,300.00 |
| Government TV Program Coordinator | 30,000.00 | 60,000.00 |
| Graphic Designer                  | 30,000.00 | 55,000.00 |
| Housing Counselor                 | 26,000.00 | 47,200.00 |
| Human Resources Generalist        | 45,000.00 | 65,000.00 |
| Office Manager                    | 25,000.00 | 40,000.00 |
| Paralegal                         | 20,800.00 | 39,000.00 |
| Payroll Administrator             | 45,000.00 | 70,000.00 |
| Planner                           | 31,200.00 | 65,000.00 |
| Planner (Part-time)               | 20,000.00 | 33,000.00 |
| Program Coordinator Assistant     | 21,000.00 | 40,000.00 |
| Public Relations Specialist       | 30,000.00 | 55,000.00 |
| Social Worker (Part-time)         | 10,400.00 | 21,000.00 |
| Zoning Administrator              | 40,000.00 | 60,000.00 |

**PARA-PROFESSIONAL:**

|   |           |           |
|---|-----------|-----------|
| Engineer / Inspector                      | 40,000.00 | 56,700.00 |
| Fire Inspector                            | 50,000.00 | 75,000.00 |
| Inspector: Building Inspector (Full-time) | 31,200.00 | 55,200.00 |
| Building Inspector (Part-time)            | 16,600.00 | 31,000.00 |
| Commercial Properties                     | 31,200.00 | 54,000.00 |
| Electrical                                | 31,200.00 | 58,600.00 |
| Housing                                   | 31,200.00 | 58,600.00 |
| Plumbing                                  | 31,200.00 | 51,700.00 |
| Utility                                   | 31,200.00 | 55,300.00 |
| Zoning                                    | 31,200.00 | 55,300.00 |

ORDINANCE NO. 7-2016 (AS)

|                                 |            |            |
|---------------------------------|------------|------------|
| Law Clerk                       | 10.00/hour | 20.69/hour |
| Program Coordinator             | 35,000.00  | 60,000.00  |
| Program Coordinator (Part-time) | 7,100.00   | 27,600.00  |
| Rehabilitation Specialist       | 35,000.00  | 65,000.00  |
| Senior Inspector                | 35,000.00  | 55,200.00  |
| Van Driver / Scheduler          | 9.20/hour  | 13.80/hour |

**CLERICAL:**

|                                      |            |            |
|--------------------------------------|------------|------------|
| Accounting Clerk                     | 20,000.00  | 46,000.00  |
| Cashier                              | 20,000.00  | 36,000.00  |
| Clerk                                | 20,000.00  | 28,800.00  |
| Clerk (Part-time)                    | 10,400.00  | 22,800.00  |
| Head Cashier                         | 26,000.00  | 50,000.00  |
| Information Systems Technician       | 25,000.00  | 50,000.00  |
| Intern                               | 9.00/hour  | 12.00/hour |
| Legal Secretary                      | 25,000.00  | 40,000.00  |
| Office Assistant (Full-time)         | 20,800.00  | 40,000.00  |
| Office Assistant (Part-time)         | 10.00/hour | 13.80/hour |
| Radio Dispatcher (Police)            | 20,800.00  | 45,000.00  |
| Receptionist / Secretary             | 22,900.00  | 35,000.00  |
| Secretary                            | 22,900.00  | 45,000.00  |
| Secretary / Administrative Assistant | 26,000.00  | 60,000.00  |
| Executive Assistant to City Manager  | 32,000.00  | 70,000.00  |
| Secretary to Director / Chief        | 26,000.00  | 65,000.00  |
| Senior Utility Billing Clerk         | 23,900.00  | 47,100.00  |
| Utility Billing Clerk                | 21,900.00  | 46,000.00  |

ORDINANCE NO. 7-2016 (AS)

**RECREATION PROGRAMS: SWIMMING POOLS:**

|                                     |   |                 |
|-------------------------------------|---|-----------------|
| Assistant Supervisor                | 9.36/hour   | 15.50/hour      |
| Aquatic Program Supervisor          | 9.36/hour   | 13.48/hour      |
| Cashier                             | 7.95/hour   | 12.36/hour      |
| Guard (A.L.S.)                      | 7.95/hour   | 11.59/hour      |
| Head Guard                          | 10.00/hour  | 12.36/hour      |
| Head Cashier                        | 8.30/hour   | 12.36/hour      |
| Head Coach (Summer)                 | 364.14/<br>Per biweekly pay period                        | 573.68/         |
| Head Coach Assistant                | 260.10/<br>Per biweekly pay period                        | 573.68/         |
| Learn to Swim Coordinator           | 260.10/per season   | 573.68/season   |
| Preschool Learn to Swim Coordinator | 260.10/per season   | 573.68/season   |
| Pool Attendant                      | 8.10/hour   | 10.33/hour      |
| Pool Maintenance                    | 8.10/hour   | 10.33/hour      |
| Pool Manager                        | 10.40/hour  | 16.07/hour      |
| Private Instructor Fee              | 2/3 of private instruction;<br>Fees charged and collected |                 |
| Resident Services Supervisor        | 8.10/hour   | 10.33/hour      |
| Security Guard                      | 8.10/hour   | 9.53/hour       |
| Sports Assistant                    | 8.10/hour   | 11.33/hour      |
| Sports Coordinator                  | 10.40/hour  | 23.65/hour      |
| Sports Supervisor                   | 8.10/hour   | 23.65/hour      |
| Tennis Court Attendant              | 8.10/hour   | 9.18/hour       |
| Tennis Lesson Instructor            | 10.40/hour  | 17.22/hour      |
| Tennis Program Coordinator          | 2,601.00/season   | 4,489.45/season |

ORDINANCE NO. 7-2016 (AS)

|                           |                    |                |
|---------------------------|--------------------|----------------|
| Umpire                    | 10.40/hour         | 23.65/hour     |
| Water Aerobics Instructor | 182.07/per session | 286.84/session |

**PLAYGROUNDS:**

|                                 |   |            |
|---------------------------------|---|------------|
| Private Instructor Fee (Tennis) | 2/3 of private instruction;<br>Fees charged and collected |            |
| Summer Basketball Coordinator   | 13.53/hour  | 20.11/hour |
| Summer Basketball Counselor     | 11.44/hour  | 16.55/hour |

**CAIN PARK THEATRE:**

|                           |                                    |                                      |
|---------------------------|------------------------------------|--------------------------------------|
| Artistic Director         | 520.20/<br>Per biweekly pay period | 1,035.00/<br>Per biweekly pay period |
| Arts Festival Director    | 5,202.00/year                      | 9,040.00/year                        |
| Arts Festival Coordinator | 3,121.20/year                      | 6,460.00/year                        |
| Events Manager            | 520.20/<br>Per biweekly pay period | 1,165.00/<br>Per biweekly pay period |
| Helper (Part-time)        | 8.10/hour                          | 12.96/hour                           |
| Operations Manager        | 520.20/<br>Per biweekly pay period | 1,100.00/<br>Per biweekly pay period |
| Park Associate            | 318.36/<br>Per biweekly pay period | 674.00/<br>Per biweekly pay period   |
| Park Crew / Maintenance   | 208.08/<br>Per biweekly pay period | 775.00/<br>Per biweekly pay period   |
| Production Manager        | 416.16/<br>Per biweekly pay period | 905.00/<br>Per biweekly pay period   |
| Program Coordinator       | 312.12/<br>Per biweekly pay period | 674.00/<br>Per biweekly pay period   |

**ICE SKATING RINK:**

|                  |           |                 |
|------------------|-----------|-----------------|
| Cashier          | 8.10/hour | 12.36/hour      |
| Hockey Director  | 2,184.84  | 2,300.00/season |
| Ice Safety Guard | 8.10/hour | 11.20/hour      |

ORDINANCE NO. 7-2016 (AS)

Instructor - Private 90% of private instruction fees charged and collected. Or a flat fee of \$75.00 (if instructor teaches a minimum of four Learn to Skate classes per session) or \$150.00 (if instructor does not teach or is no longer available for the minimum number of Learn to Skate classes)

|                            |                 |                 |
|----------------------------|-----------------|-----------------|
| Instructor – Group         | 16.65/hour      | 57.31/hour      |
| Learn to Skate Coordinator | 208.08/per week | 520.00/per week |
| Office Assistant           | 8.32/hour       | 11.26/hour      |
| Supervisor – Assistant     | 9.36/hour       | 14.76/hour      |
| Supervisor – Head          | 10.40/hour      | 17.22/hour      |

**SUMMER CAMPS:**

|                                |            |            |
|--------------------------------|------------|------------|
| Day Camp Counselor             | 8.10/hour  | 12.64/hour |
| Day Camp Assistant Coordinator | 10.40/hour | 14.19/hour |

**YOUTH SPORTS PROGRAMS:**

|                                     |                                      |   |
|-------------------------------------|--------------------------------------|---|
| Youth Hockey Coach                  | 10.40/hour<br>2,601.00/              | 22.96/hour or<br>4,592.00/season                    |
| Youth Hockey Program Coordinator    | 10.40/hour<br>2,601.00/              | 22.96/hour or<br>4,265.00/season                    |
| Youth Hockey Skating Instructor     | 10.40/hour                           | 45.92/hour  |
| Basketball Supervisor               | 8.10/hour<br>520.20/                 | 13.91/hour or<br>2,296.00/season                    |
| Basketball Coordinator              | 10.40/hour<br>2,080.80/<br>2,601.00/ | 22.96/hour or<br>3,171.00/winter<br>4,318.00/summer |
| Girls Softball League Supervisor    | 8.10/hour<br>1,040.40/               | 13.78/hour or<br>2,296.00/season                    |
| Youth Baseball League Supervisor    | 8.10/hour<br>1,040.40/               | 13.78/hour or<br>2,870.00/season                    |
| League / Program / Camp Assistant   | 8.10/hour                            | 9.18/hour   |
| Sports Camp Supervisor / Instructor | 8.10/hour<br>2,601.00/               | 13.91/hour or<br>1,148.00/camp                      |

ORDINANCE NO. 7-2016 (AS)

|                    |            |            |
|--------------------|------------|------------|
| Sports Coordinator | 10.40/hour | 23.65/hour |
|--------------------|------------|------------|

|                          |           |            |
|--------------------------|-----------|------------|
| Sports Program Assistant | 8.10/hour | 11.33/hour |
|--------------------------|-----------|------------|

**ADULT SPORTS PROGRAMS:**

|                             |                         |                                  |
|-----------------------------|-------------------------|----------------------------------|
| League / Program Supervisor | 10.40/hour<br>1,040.40/ | 22.96/hour or<br>2,296.00/season |
|-----------------------------|-------------------------|----------------------------------|

|  |                         |                                  |
|--|-------------------------|----------------------------------|
| Softball Umpire-In-Chief / Assistant Umpire in Chief | 10.40/hour<br>1,040.40/ | 22.96/hour or<br>1,722.00/season |
|--|-------------------------|----------------------------------|

**FIELDHOUSE / FITNESS CENTER:**

|                            |           |            |
|----------------------------|-----------|------------|
| Community Center Attendant | 8.32/hour | 11.00/hour |
|----------------------------|-----------|------------|

|                      |           |            |
|----------------------|-----------|------------|
| Fieldhouse Assistant | 8.32/hour | 11.07/hour |
|----------------------|-----------|------------|

|                       |           |            |
|-----------------------|-----------|------------|
| Fieldhouse Supervisor | 9.50/hour | 12.36/hour |
|-----------------------|-----------|------------|

|   |            |            |
|---|------------|------------|
| Fieldhouse Instructor / Aerobics Instructor | 10.40/hour | 12.64/hour |
|---|------------|------------|

|                      |           |            |
|----------------------|-----------|------------|
| Front Desk Assistant | 8.10/hour | 13.39/hour |
|----------------------|-----------|------------|

|                  |            |   |
|------------------|------------|---|
| Personal Trainer | 10.40/hour | 12.64/hour or<br>2/3 of rate charged by trainer |
|------------------|------------|---|

|                                    |   |  |
|------------------------------------|---|--|
| Head of Personal Training Services | Additional 5% of total personal training program revenue (3% city portion/ 2% trainer portion) for administration of the program. |  |
|------------------------------------|---|--|

**MISCELLANEOUS:**

1. The City Manager shall also serve without additional compensation as Director of Public Safety and Director of Public Services.
2. The Director of Finance shall also serve without additional compensation as Clerk of Council.
3. In addition to the salary herein above provided, the Director of Law and the Assistant Law Directors may be compensated at an overtime rate of not to exceed \$225.00 per hour for time spent in representing the City in court appearances and special projects over and above the normal work hours as approved by the City Manager.

ORDINANCE NO. 7-2016 (AS)

4. School Crossing Guard \$40.49 per day (based upon a 4-hour day)  
School Crossing Guard \$10.12 per hour
5. “Minimum” and “maximum” as used in this Section are deemed to be exclusive of provisions for longevity, sick leave and vacation conversion, health care, deferred compensation, and other forms of non-salary compensation for which express authority is provided by ordinance.
6. To reduce criminal activity and promote safe neighborhoods, the City Manager may lease or transfer City-owned property to Basic Patrol Officers and/or members of the Classified Service of the Division of Police at fair market value.
7. The City Manager shall have the authority, when deemed in the best interests of the City, to issue a monetary car allowance in lieu of issuing a City-owned vehicle to an employee.

**BOARD AND COMMISSION MEMBERS:**

1. Architectural Board of Review, \$75.00/meeting attended  
Three members, each
2. Architectural Board of Review, \$75.00/meeting attended  
Two Alternate Members, each (at request of ABR Secretary)
3. Board of Zoning Appeals, \$90.00/meeting attended  
Five Members, each  
One Alternate Member (at request of Planning and Development Director)
4. Civil Service Commission, \$90.00/meeting attended  
Three Members, each
5. Planning Commission, \$90.00/month  
Seven Members, each (provided the member attends at least one meeting, either regular or special during the month)

**SECTION 2. POLICE**

Sworn members of the Police Department who are members of the police bargaining units shall have the terms, conditions, and benefits of employment as described in the labor agreement and other related documents between the City of Cleveland Heights and the Northern Ohio Patrolmen’s Benevolent Association. The agreement covers the period commencing April 1, 2015 through March 31, 2018. The fire arms proficiency, gun upon retirement, educational incentive bonus, and the clothing maintenance allowance shall apply to all sworn members of the

Department. A copy of the labor agreement and related documents are on file in the Office of the City Manager.

**SECTION 3. POLICE DISPATCH**

Employees in the bargaining unit as described in the memorandum of understanding and other related documents between the City of Cleveland Heights and the Fraternal Order of Police, Ohio Labor Council, Inc., representing police dispatchers shall have those terms, conditions, and benefits of employment as described in said memorandum of understanding and related documents. The agreement covers the time period commencing **May 21, 2014, through March 31, 2016**. A copy of the memorandum of understanding and other related documents are on file in the Office of the City Manager.

**SECTION 4. FIRE**

Sworn members of the Fire Department who are represented by the International Association of Fire Fighters shall have the terms, conditions, and benefits of employment as described in the labor agreement and other related documents between the City of Cleveland Heights and the International Association of Fire Fighters. The agreement covers the period commencing April 1, 2015 through March 31, 2018. The paramedic compensation, academic achievement bonus, and the clothing maintenance allowance shall apply to all sworn members of the Department. A copy of the labor agreement and other related documents are on file in the Office of the City Manager.

**SECTION 5. JOINT FIRE DISPATCH**

Employees in the bargaining unit as described in the memorandum of understanding and other related documents between the City of Cleveland Heights and National Production Workers Union Local 707 of Cleveland representing Fire Dispatchers shall have the terms, conditions and benefits of employment as described in said memorandum of understanding and other related documents. That agreement covers the time period commencing **April 1, 2016 through March 31, 2019**. A copy of the memorandum of understanding and other related documents are on file in the Office of the City Manager.

**SECTION 6. PUBLIC WORKS**

Employees in the bargaining unit as described in the memorandum of understanding and other related documents between the City of Cleveland Heights and National Production Workers Union Local 707 of Cleveland representing Service Employees shall have the terms, conditions, and benefits of employment as described in said memorandum of understanding and other related documents. That agreement covers the time period commencing January 1, 2015 through December 31, 2017. A copy of the memorandum of understanding and other related documents are on file in the Office of the City Manager.

**SECTION 7.            MUNICIPAL COURT**

Judge: Base pay according to the Ohio Revised Code 1901.11 is \$61,750.00

Administrative Judge compensation: \$1,500.00

Total salary: \$63,250.00

|                                | <u>Minimum</u> | <u>Maximum</u> |
|--------------------------------|----------------|----------------|
| Acting Clerk of Court          | 51,000.00      | 65,402.00      |
| Bailiff                        | 31,518.00      | 81,600.00      |
| Chief Deputy Clerk             | 35,700.00      | 66,300.00      |
| Clerk of Court                 | 45,900.00      | 91,800.00      |
| Chief Accounting Clerk         | 25,500.00      | 40,800.00      |
| Chief Probation Officer        | 30,600.00      | 71,400.00      |
| Court Administrator            | 31,518.00      | 81,600.00      |
| Deputy Bailiff                 | 23,460.00      | 51,000.00      |
| Deputy Clerk                   | 23,460.00      | 44,800.00      |
| Housing Specialist             | 30,600.00      | 61,900.00      |
| Information Systems Technician | 25,500.00      | 40,800.00      |
| Law Clerk                      | 10.30/hour     | 16.75/hour     |
| Magistrate                     | 35,700.00      | 96,645.00      |
| Probation Officer              | 30,600.00      | 60,710.00      |
| Secretary                      | 23,460.00      | 44,166.00      |
| Security                       | 17.34/hour     | 25.50/hour     |

The compensation herein provided for and approved shall be payable in the manner and from the sources as provided for by applicable provisions of the Ohio Revised Code.

**SECTION 8.            VACATION**

(a) All full-time permanent city employees shall accrue vacation leave according to the following schedule:

ALL FULL-TIME PERMANENT CITY EMPLOYEES

| <u>Length of Service</u>           | <u>Accrual Per Pay Period</u> |
|------------------------------------|-------------------------------|
| Up to and including the sixth year | 3.08 hours                    |
| 7 up to and including 12 years     | 4.60 hours                    |
| 13 up to and including 18 years    | 6.20 hours                    |
| 19 years or more                   | 7.70 hours                    |

Accrual of vacation days shall be by pay period and begin in the pay period in which the employee's first day of employment occurs. Vacation leave requests will be granted by the department heads in line with the needs of the department. To accommodate scheduling needs, vacation leave may be taken before actually accrued upon approval of the City Manager. When an employee terminates his employment with the city, the City Manager shall deduct from the employee's final pay periods the number of hours of vacation leave taken but not yet accrued. No more than the amount of vacation accrued in the previous twelve-month period may be carried forward into the next calendar year.

Employees shall be paid for vacation leave accrued, but unused, at the time of separation provided the paid vacation does not exceed the employee's eligible annual accrual and further provided that such employee has worked six (6) months or more. Permanent part-time employees after one year of employment are entitled to one week of vacation a year on a prorate basis. After fourth year as a permanent part-time employee, the schedule will follow permanent full-time employee vacation schedules on a prorate basis.

All other full-time employees who transfer from any public agency in the State of Ohio to the City of Cleveland Heights may receive credit for the length of their consecutive service in the former public agency, in accordance with the provisions of the Administrative Code, for purposes of determining accrual of vacation leave during their employment with the City of Cleveland Heights. Accrual of vacation for transfer employees shall be determined according to the schedule set out in subsection (a). Employees who wish to receive credit for their prior public service shall obtain a certified copy of their employment record from their prior employer.

Vacation leave granted under this Section shall be administered pursuant to rules adopted by the City Manager.

(b) For purposes of this Section, the hourly rate of payment for accrued vacation leave shall be determined by the following formula: annual base pay at the time of employee separation divided by 2,080 hours.

**SECTION 9.            SICK LEAVE**

(a) Full-time permanent employees may be eligible for paid sick leave. Sick leave will be accrued at the rate of 4.6 hours per pay period. Approved sick leave taken shall be charged against the employee's accumulated sick leave.

The amount of unused sick leave accumulated as of December 17, 1976 by permanent full-time employees shall be determined under the applicable terms of the Ordinances of the City of Cleveland Heights.

Employees who transfer from any public agency in the State of Ohio to the City of Cleveland Heights may receive credit for unused sick leave accrued during such prior public employment, in accordance with the provisions of the Administrative Code. Credit for accrued sick leave shall not exceed the limits specified for all other employees in subsection (a). Employees who wish to receive credit for accrued sick leave under this subsection shall obtain a certified copy of their sick leave record from their former employer.

All full-time, permanent employees who are in the employ of the City and who have been in the employ of the City for over ten (10) consecutive years may be eligible for payment for accrued unused sick leave earned at the City of Cleveland Heights, accumulated from January 1, 1969 upon termination of their employment for other than disciplinary reasons. The aforesaid requirement that the sick leave be earned at the City of Cleveland Heights shall apply only to employees hired after April 1, 1990. An employee shall be paid out one-quarter (.25) or 25% of sick time accumulated with a maximum of 960 hours for payout purposes. Therefore, the maximum payout that could be achieved is 240 hours.

| Accrued Sick Leave | Conversion Ratio |
|--------------------|------------------|
| 0 - 960 Hours      | 1/4              |
| 961+ Hours         | Not Eligible     |

For purposes of this Section, the hourly rate of payment for accrued sick leave shall be determined by the following formula: annual base pay at the time of termination of employment divided by 2,080 hours.

No employee shall be entitled to sick leave compensation in the event of injury, occupational disease or sickness resulting directly and proximately from the performance of any gainful employment or self-employment other than with the City of Cleveland Heights. A determination not to provide sick leave compensation under this Section shall be made by the City Manager, who shall adopt rules relating to the making of such determination.

Sick leave granted under this Section shall be administered pursuant to rules adopted by the City Manager.

**SECTION 10. LEGAL HOLIDAYS**

(a) The following-named days shall be deemed paid holidays for all employees. No employee shall be required to work on such holidays unless it is determined by the City Manager that public necessity requires his or her services.

- |                                   |                                       |
|-----------------------------------|---------------------------------------|
| 1. The first day of January;      | 7. The eleventh day of November;      |
| 2. The third Monday in January;   | 8. The fourth Thursday in November;   |
| 3. The third Monday in February;  | 9. The fourth Friday in November;     |
| 4. The last Monday in May;        | 10. The twenty-fifth day of December; |
| 5. The fourth day of July;        | 11. Personal Day;                     |
| 6. The first Monday in September; | 12. Personal Day                      |

(b) If any such day falls upon a Sunday, the Monday following shall be deemed to be the holiday. If any such day falls upon a Saturday, the Friday immediately preceding shall be deemed to be the holiday.

(c) Employees paid by the day or hour may be granted leaves of absence with full pay on any holiday named herein when, in the judgment of the City Manager, the public service will not be impaired by their absence.

(d) The foregoing notwithstanding, officers and employees who are exempt employees under the Fair Labor Standards Act shall receive no extra compensation if required to work on any holiday named herein.

**SECTION 11. DEFERRED COMPENSATION PLANS**

(a) The City shall sponsor a 457(b) Plan through payroll deductions, through one or more vendors subject to Council approval. Council hereby authorizes ICMA-RC and the Ohio Public Employees Deferred Compensation Program as vendors for all employees. Council hereby authorizes Lineweaver Financial Group as a vendor for the members of the Fire Department who are represented by the International Association of Fire Fighters.

(b) The administration of the Deferred Compensation Plans shall be under the direction of a committee of three (3) members which shall include the Director of Finance, the City Manager or her designee, and one other employee who shall be appointed by the City Manager and shall be a participating member of the Plan. Payroll deductions shall be made in each instance by the Director of Finance.

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(c) The Deferred Compensation Plans hereby authorized shall exist and serve in addition to retirement, pension or benefit systems established for the benefit of employees of the City and no deferral of income under the Deferred Compensation Plans shall effect a reduction of any retirement, pension or other benefit provided by law. However, any sum deferred under a Deferred Compensation Plan shall not be included for the purposes of any taxes withheld on behalf of any such employee, except municipal income tax.

(d) In order to encourage and reward extraordinary employee dedication and performance, the City Manager may award a particular employee additional non-salary compensation through contributions to an employee's deferred compensation account.

**SECTION 12. WORK DAYS AND WORK HOURS**

(a) City Hall shall be open from 8:30 a.m. to 5:00 p.m., Monday through Friday. Scheduling of employees to meet the needs of such hours of business shall be conducted through the City Manager.

(b) The normal work hours for employees of the following designated classifications shall be as follows:

1. Employees working in jobs classifications defined as exempt by the Fair Labor Standards Act, as determined by the City Manager after consultation with the Director of Law, shall work such hours as determined by the City Manager.

2. Employees working in jobs defined as non-exempt by the Fair Labor Standards Act, as determined by the City Manager after consultation with the Director of Law, shall work thirty eight (38) hours to forty (40) hours per week as determined by the City Manager. Days of the week and work hours shall be in accordance with the needs of the city, which shall be determined by the City Manager.

3. The Clerk of Courts office shall be open from 8:30 a.m. through 5:00 p.m. or as otherwise determined by the Municipal Court Judge. Employees shall work such hours as established by the Municipal Court Judge.

**SECTION 13. HEALTH CARE INSURANCE AND ANCILLARY BENEFITS**

(a) The City shall purchase or subscribe to and maintain in full force and effect for each full-time employee of the City a health care insurance plan, including medical-surgical protection, covering hospital and surgical benefits and related coverage, through one or more vendors subject to Council approval. Such health care insurance plan shall be maintained so long as such employee remains in the employ of the City. Council hereby authorizes Medical Mutual Ohio, MetroHealth Select, and HealthSpan as vendors. The City shall contribute ninety percent (90%) of the cost of the plan elected by the employee and the employee shall be responsible for any costs above the amount of established employer contribution, *i.e.*, ten percent

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(10%) of the cost for coverage, except that new enrollees of HealthSpan shall pay an adjusted premium to cover the additional cost of the HealthSpan plan.

(b) All full-time employees shall be offered participation in a prescription plan through one or more vendors subject to Council approval. Council hereby authorizes ExpressScripts, 90-day Supply Mail Order, MetroHealth Select, and HealthSpan Pharmacy as vendors.

(c) The City shall offer dental coverage for each full-time employee from one or more vendors subject to Council approval. Such coverage shall have a maximum benefit of \$1,500 per person. Coverage shall include two (2) yearly cleanings and check-up exams and coverage of eighty percent (80%) of basic and major services, less deductibles. Orthodontia benefits for dependents age 19 or younger also shall be offered with a \$1,000 maximum benefit per dependent. Council hereby authorizes Dentemax as a vendor.

(d) The City shall offer a vision plan for each full-time employee from one or more vendors subject to Council approval. Such coverage shall have a maximum reimbursement of \$150 per person. Council hereby authorizes Medical Mutual as a vendor.

(e) The City shall offer a Flexible Spending Account for qualified medical or dependent care expenses to be funded with employee gross earnings through one or more vendors subject to Council approval. Council hereby authorizes NEO Administration as a vendor.

(f) The City shall offer all employees access to an Employee Assistance Program provided by ease@work which offers short-term counseling; assistance with locating reliable childcare, general and special educational needs, and resources for the elderly; no cost attorney consultations with discount if retained; no cost financial consultations; nutritional coaching; and fitness coaching.

(g) The availability of health care insurance and ancillary benefits described in this Section to individual, part-time employees may be determined by City Manager pursuant to Codified Ordinance Section 139.20.

**SECTION 14. LIFE INSURANCE**

(a) The City shall purchase or subscribe for and maintain in full force and effect life insurance of \$10,000.00 for each full-time employee until the employee reaches age 70; at age 70, benefits will be reduced by thirty-five percent (35%); and at age 75, benefits will be reduced an additional twenty percent (20%) through one or more vendors subject to Council approval.

(b) The City shall purchase or subscribe for and maintain in full force and effect for each full-time employee accidental death and dismemberment insurance at no cost to employee through one or more vendors subject to Council approval.

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(c) Each employee shall be provided the option to buy additional term insurance through payroll deductions through one or more vendors subject to City Council approval.

(d) City Council hereby approves Lincoln National Insurance as a vendor.

**SECTION 15. LONGEVITY**

In addition to their regular salary, all full-time, permanent employees covered by this Ordinance shall be paid for each biweekly pay period additional compensation for length of service, as follows:

|  | <u>April 1, 2014</u> |
|--|----------------------|
| 1 <sup>st</sup> through 5 <sup>th</sup> year of service              | No entitlement       |
| 6 <sup>th</sup> through 10 <sup>th</sup> year of service, inclusive  | 16.92                |
| 11 <sup>th</sup> through 15 <sup>th</sup> year of service, inclusive | 33.85                |
| 16 <sup>th</sup> through 20 <sup>th</sup> year of service, inclusive | 51.24                |
| 21 <sup>st</sup> through 25 <sup>th</sup> year of service, inclusive | 69.23                |
| 26 <sup>th</sup> year and thereafter                                 | 76.93                |

The longevity compensation shall take effect for the entire pay period following the employee's anniversary. All service on a full-time basis with the City shall be considered in applying this section and such service need not be continuous. For the purpose of determining credit for prior periods of employment, only full months of service shall be considered; credit shall be given for employment during authorized leaves of absence for military duty.

All permanent, part-time employees who have served an equivalent of five (5) years of full-time employment with the city will be eligible on a prorata basis for longevity bonus payable on an annual basis on or about January 31, 2017. Entitlement will be effected during the first full year, after the employee meets the five-year threshold. The permanent, part-time employee will follow the same longevity schedule as the permanent full-time employee on a prorata basis.

**SECTION 16. OVERTIME**

All employees working in job classifications defined as non-exempt by the Fair Labor Standards Act, as determined by the City Manager after consultation with the Director of Law, shall be compensated for overtime at a rate of one and one-half (1.5) times their regular hourly rate of pay. Overtime as used herein shall mean time actually worked over and above forty (40) hours per week when ordered to do so by the City Manager or her designee.

The City Manager shall have the authority, when deemed in the best interests of the City, to pay overtime to those individuals defined as exempt by the Fair Labor Standards Act, as determined by the City Manager in consultation with the Director of Law, at a rate not to exceed one and one-half (1.5) times their regular rate of pay.

**SECTION 17. EMPLOYEE INDEMNIFICATION**

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The City shall comply with Chapter 2744 of the Ohio Revised Code relating to employee indemnification.

**SECTION: 18:      PENSION**

All employees shall be covered as required by law under the Public Employees Retirement System of Ohio unless covered by Ohio Police & Fire Pension Fund. The City shall make all contributions required by law.

**SECTION 20.**

To the extent that a provision in this Ordinance is covered by a separate labor agreement described in Sections 2, 3, 4 5, or 6 herein, the labor agreement shall supersede the provision of this Ordinance.

**SECTION 21.**

The provisions of this Ordinance shall be deemed to be in effect as of midnight, April 1, 2016. Effective midnight, April 1, 2016, Ordinance No. 22-2015 (AS) and all amendments thereto and provisions of all other ordinances heretofore adopted are repealed to the extent inconsistent herewith.

**SECTION 22.**

Notice of Passage of this Ordinance shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

**SECTION 23.**

This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and welfare of the inhabitants of the City of Cleveland Heights, such emergency being to provide a schedule of adequate compensation for various officers and employees of the City, in order that satisfactory personnel may be retained in the City employ. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

ORDINANCE NO. 7-2016 (AS)

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CHERYL L. STEPHENS, Mayor  
President of the Council

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TOM RAGUZ  
Clerk of Council

PASSED:

Proposed: 3/21/2016

RESOLUTION NO. (F)

By Council Member

A Resolution declaring the necessity of assessing a portion of the expense of improvement of streets and parkways including grading, draining, curbing, paving, repaving, repairing, sweeping or cleaning thereof, removing snow therefrom, and planting, maintaining and removing shade trees thereon; and declaring an emergency.

WHEREAS, the City Manager has recommended to this Council that a portion of the cost and expense of improvement of streets and parkways including grading, draining, curbing, paving, repaving, repairing, sweeping or cleaning thereof, removing snow therefrom, and planting, maintaining and removing shade trees thereon be paid by special assessment; and

WHEREAS, it is necessary that the yearly rate of assessment established by Resolution No. 40-2013 be renewed and increased.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. It is the determination of this Council that it is necessary for the public health, convenience, and welfare of the City to assess a portion of the cost and expense of improvement of streets and parkways including grading, draining, curbing, paving, repaving, sweeping or cleaning thereof, removing snow therefrom, and planting, maintaining and removing shade trees in the City upon the lands hereinafter described for a period of three (3) consecutive years, beginning with the 2016 Tax Duplicate for collection in the years 2017 through 2019, inclusive, at the annual rate of One Dollar and Eight Cents (\$1.08) per front foot, subject to a Corner Lot Reduction as set forth in Section (2) herein below, if applicable.

SECTION 2. Total footage is determined by the records of the Cuyahoga County Fiscal Officer, and for corner lots shall consist of the front footage (the front of the lot being determined by the property address), the radius or curve, and the side footage. If the actual side footage is less than one hundred (100) feet, the assessment shall be based solely upon the main front footage. If the actual side footage equals or exceeds one hundred (100) feet, then the footage for purposes of this assessment shall be determined by adding the front footage, the radius/curve, and the side footage, and subtracting one hundred (100) feet from this number ("Corner Lot Reduction").

SECTION 3. Two Percent (2%) of the cost of said improvements whose costs are to be assessed shall be paid by the City; the remainder of said cost and expense shall be assessed upon all the lots and lands bounding upon the following dedicated streets, or parts of such streets, or public places in the City, to-wit:

All the lots and lands on the following dedicated streets:

|                   |                      |                   |
|-------------------|----------------------|-------------------|
| Allston Road      | Clarence Road        | Essex Road        |
| Alpine Road       | Clarendon Road       | Euclid Heights    |
| Altamont Avenue   | Clarkson Road        | Boulevard         |
| Andrews Road      | Cleveland Heights    | Exeter Road       |
| Antisdale Avenue  | Boulevard            | Fairfax Road      |
| Ardleigh Drive    | Clifford Drive       | Fairhill Road     |
| Ardoon Street     | Colchester Road      | Fenley Road       |
| Arlington Road    | Coleridge Road       | Forest View Drive |
| Ashton Road       | Colonial Drive       | Glen Allen Drive  |
| Atherstone Road   | Compton Road         | Glenwood Road     |
| Avondale Road     | Corydon Road         | Goodnor Road      |
| Bainbridge Road   | Cottage Grove Drive  | Grandview Avenue  |
| Bayreuth Road     | Crest Road           | Greyton Road      |
| Beechwood Avenue  | Cumberland Road      | Guilford Road     |
| Bellfield Avenue  | Cummings Road        | Hampshire Lane    |
| Belvoir Boulevard | Dartmoor Road        | Hampshire Road    |
| Bendemeer Road    | Delamere Drive       | Hampstead Road    |
| Berkeley Avenue   | Delaware Drive       | Harcourt Drive    |
| Berkeley Road     | Dellwood Road        | Hartwood Road     |
| Berkshire Lane    | Delmore Road         | Harvey Road       |
| Berkshire Road    | Demington Drive      | Haselton Road     |
| Beverly Road      | Denton Drive         | Helmsdale Road    |
| Birch Tree Path   | Derbyshire Road      | Henderson Road    |
| Blackmore Road    | DeSota Avenue        | Hereford Road     |
| Bolton Road       | Devonshire Drive     | Hillstone Road    |
| Boynton Road      | Dresden Road         | Hollister Road    |
| Bradford Road     | East Derbyshire Road | Hyde Park Avenue  |
| Brandon Road      | East Fairfax Road    | Idlewood Road     |
| Brentwood Road    | East Monmouth Road   | Inglewood Road    |
| Briarwood Road    | East Overlook Road   | Ivydale Road      |
| Brinkmore Road    | Eastwick Road        | Janette Avenue    |
| Burbridge Road    | Edendale Street      | Kenilworth Lane   |
| Burlington Road   | Edgerly Road         | Kenilworth Road   |
| Cadwell Avenue    | Edgewood Road        | Kensington Road   |
| Carver Road       | Edison Drive         | Kent Road         |
| Castleton Road    | Edwards Road         | Kerrwood Road     |
| Cecil Place       | Elandon Drive        | Kew Road          |
| Cedar Glen        | Elbon Road           | Keystone Drive    |
| Chatfield Drive   | Englewood Road       | Kildare Road      |
| Chelsea Drive     | Erievue Road         | Kingston Road     |

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|                   |                           |                     |
|-------------------|---------------------------|---------------------|
| Kirkwood Road     | Pennfield Road            | South Overlook Road |
| Lamberton Road    | Pomona Road               | Spangler Road       |
| Lancashire Road   | Powell Avenue             | Staunton Road       |
| Langton Road      | Preyer Avenue             | Stillman Road       |
| Lecona Drive      | Princeton Road            | Stoneleigh Road     |
| Lennox Road       | Quarry Drive              | Stratford Road      |
| Lincoln Boulevard | Queenston Road            | Stuart Road         |
| Lowell Road       | Radcliffe Road            | Summit Park Road    |
| Lownesdale Road   | Radnor Road               | Superior Park Drive |
| Lynn Park Drive   | Randolph Road             | Surrey Road         |
| Maple Road        | Redwood Road              | Sycamore Road       |
| Maplewood Road    | Renfield Road             | Sylvanhurst Road    |
| Marlboro Road     | Renrock Road              | Sylvania Road       |
| Marlindale Road   | Revere Road               | Taylor Road (South) |
| Medford Road      | Rexwood Road              | Thayne Road         |
| Middlefield Road  | Ridgefield Road           | Thorne Road         |
| Middlehurst Road  | Rinard Road               | Tower Road          |
| Middleton Road    | Rock Court                | Tremont Road        |
| Minor Park Lane   | Rockwood Road             | Tudor Drive         |
| Monmouth Road     | Rosedale Road             | Vandermar Street    |
| Montevista Road   | Rosemond Road             | Vineshire Road      |
| Montford Road     | Rossmoor Road             | Walden Road         |
| Mornington Lane   | Roxboro Road              | Wellington Road     |
| Mount Laurel Road | Rumson Road               | Westminster Road    |
| Murray Hill Road  | Runnymede Boulevard       | Westover Road       |
| Navahoe Road      | Rushleigh Road            | Whitby Road         |
| Nobleshire Road   | Rutherford Road           | Whitethorn Road     |
| Norfolk Road      | Rydalmount Road           | Wilmar Court        |
| Northampton Road  | St. Albans Road           | Wilmar Road         |
| Nottingham Lane   | St. James Parkway (North) | Wilton Road         |
| Oak Road          | St. James Parkway (West)  | Windsor Road        |
| Oakdale Road      | Scarborough Road          | Winsford Road       |
| Oakridge Drive    | Seaton Road               | Wood Road           |
| Orchard Road      | Selwyn Road               | Woodmere Drive      |
| Ormond Road       | Severance Circle Drive    | Woodridge Road      |
| Overlook Lane     | Severn Road               | Woodview Road       |
| Oxford Road       | Shaker Road               | Woodward Avenue     |
| Parkdale Road     | Shannon Road              | Wynn Road           |
| Parkhill Road     | Somerton Road             | Yellowstone Road    |
| Parkway Drive     | South Compton Road        | Yorkshire Road      |
| Pembroke Road     | South Noble Road          |                     |

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Also all the lots and lands lying within the City of Cleveland Heights on the following streets:

|                       |                        |                          |
|-----------------------|------------------------|--------------------------|
| Ardmore Road          | Elmwood Road           | Nordway Road             |
| Belmar Road           | Eloise Drive           | Northcliffe Road         |
| Blanche Avenue        | Fairmount Boulevard    | North Park Boulevard     |
| Bluestone Road        | Forest Hills Boulevard | Northvale Boulevard      |
| Brewster Road         | Glenmont Road          | North Woodland Road      |
| Brunswick Road        | Glynn Road             | Oakhill Road             |
| Caledonia Avenue      | Grosvenor Road         | Overlook Road            |
| Cambridge Road        | Hanover Drive          | Quilliams Road           |
| Canterbury Road       | Hillcrest Road         | Ravine Drive             |
| Cedar Road            | Lee Boulevard          | Reyburn Road             |
| Cedarbrook Road       | Lee Road               | Roanoke Road             |
| Chestnut Hills Drive  | Mayfield Road          | Shelburne Road           |
| Cleviden Road         | Meadowbrook Boulevard  | Silby Road               |
| Coventry Road         | Monticello Boulevard   | Superior Road            |
| East Antisdale Avenue | Mount Vernon Boulevard | Taylor Road (North)      |
| East Scarborough Road | Nela View Road         | Tullamore Road           |
| Eddington Road        | Newbury Drive          | Warrensville Center Road |
| Edgehill Road         | Noble Road             | Washington Boulevard     |

No such assessment shall be placed upon any lot or land which does not bound upon a dedicated street, or part of such street, or public place in the City.

SECTION 4. The plans and estimates of costs of the proposed improvements on file with the Director of Finance/Clerk of Council are hereby approved.

SECTION 5. Said assessment shall be paid in three (3) equal annual installments, shall be certified to the County Fiscal Officer and placed upon the Tax Duplicate according to law, and shall be collected as other taxes; provided, however, that a property owner shall have the option of paying the assessment in cash within one hundred fifty (150) days from the passage of the levy ordinance.

SECTION 6. No notes shall be issued in anticipation of the collection of said special assessment.

SECTION 7. Notice of the passage of this Resolution shall be given by publishing the entire Resolution once each week for two consecutive weeks in one newspaper of general circulation in the City of Cleveland Heights. The Clerk of Council shall also serve notice of passage of this Resolution in the manner provided in Ohio Revised Code Section 727.13 on all persons required by the provisions of Ohio Revised Code Section 727.14 to receive such notice. Before the date of the first publication, the Director of Finance/Clerk of Council shall prepare and

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have on file in his office his “assessment list” showing in detail the amount of said assessments which are proposed to be levied upon lots and parcels of land affected by this proceeding. Any complaints or objections against said assessments must be filed with the Assessment Equalization Board or the Clerk of Council within two (2) weeks after the completion of the notice of assessment pursuant to Ohio Revised Code Section 727.13 and 727.14. An owner who fails to so file an objection will be deemed to have waived any objection to the assessment.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all such deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including the City’s Charter, its Codified Ordinances, and Section 121.22 of the Ohio Revised Code.

SECTION 9. This Resolution is a preliminary step in the program of assessing a portion of the cost and expense of improvement of streets and parkways including grading, draining, curbing, paving, repaving, repairing, sweeping or cleaning thereof, removing snow therefrom, and planting, maintaining and removing shade trees thereon, which program is essential for the preservation of the public health, safety, and general welfare. Because there are other required procedures and time limitations which are part of the assessment process, and because the final assessment must be filed with the Cuyahoga County Fiscal Officer in September 2016 if it is to be added to the 2016 Tax Duplicate, it is therefore necessary for the public peace, health, and safety of the inhabitants of Cleveland Heights that this Resolution be passed as an emergency measure. Wherefore, this Resolution, having received the affirmative vote of not less than five (5) members of this Council is hereby adopted and shall take effect and be in force immediately upon its passage.

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CHERYL L. STEPHENS, Mayor  
President of the Council

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TOM RAGUZ  
Clerk of Council

PASSED:

Proposed: 3/21/2016

RESOLUTION NO. (F)

By Council Member

A Resolution declaring the necessity of assessing a portion of the expense of street lighting; and declaring an emergency.

WHEREAS, the City Manager has recommended to this Council that a portion of the cost and expense of lighting the streets and public places in the City for a period of three (3) years be paid by special assessment; and

WHEREAS, it is necessary that the yearly rate of assessment established by Resolution No. 39-2013 be renewed and decreased.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. It is the determination of this Council that it is necessary for the public health, convenience and welfare of the City to assess a portion of the cost and expense of lighting the streets and public places in the City upon the lands hereinafter described for a period of three (3) consecutive years, beginning with the 2016 Tax Duplicate for collection in the years 2017 through 2019, inclusive, at the annual rate of Ninety-Two Cents (\$0.92) per front foot, subject to a Corner Lot Reduction as set forth in Section (2) herein below, if applicable.

SECTION 2. Total footage is determined by the records of the Cuyahoga County Fiscal Officer, and for corner lots shall consist of the front footage (the front of the lot being determined by the property address), the radius or curve, and the side footage. If the actual side footage is less than one hundred (100) feet, the assessment shall be based solely upon the main front footage. If the actual side footage equals or exceeds one hundred (100) feet, then the footage for the purposes of this assessment shall be determined by adding the front footage, the radius/curve and the side footage, and subtracting one hundred (100) feet from this number ("Corner Lot Reduction").

SECTION 3. Two percent (2%) of the entire cost of said street lighting, plus the cost of lighting street intersections, shall be paid by the City; the remainder of said cost and expense shall be assessed upon all the lots and lands bounding upon the following dedicated streets, or parts of such streets, or public places in the City, to-wit:

All the lots and lands on the following dedicated streets:

Allston Road  
Alpine Road

Altamont Avenue  
Andrews Road

Antisdale Avenue  
Ardleigh Drive

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Ardoon Street  
Arlington Road  
Ashton Road  
Atherstone Road  
Avondale Road  
Bainbridge Road  
Bayreuth Road  
Beechwood Avenue  
Bellfield Avenue  
Belvoir Boulevard  
Bendemeer Road  
Berkeley Avenue  
Berkeley Road  
Berkshire Lane  
Berkshire Road  
Beverly Road  
Birch Tree Path  
Blackmore Road  
Bolton Road  
Boynton Road  
Bradford Road  
Brandon Road  
Brentwood Road  
Briarwood Road  
Brinkmore Road  
Burbridge Road  
Burlington Road  
Cadwell Avenue  
Carver Road  
Castleton Road  
Cecil Place  
Cedar Glen  
Chatfield Drive  
Chelsea Drive  
Clarence Road  
Clarendon Road  
Clarkson Road  
Cleveland Heights  
Kirkwood Road  
Lamberton Road  
Lancashire Road  
Langton Road  
Lecona Drive

Boulevard  
Clifford Drive  
Colchester Road  
Coleridge Road  
Colonial Drive  
Compton Road  
Corydon Road  
Cottage Grove Drive  
Crest Road  
Cumberland Road  
Cummings Road  
Dartmoor Road  
Delamere Drive  
Delaware Drive  
Dellwood Road  
Delmore Road  
Demington Drive  
Denton Drive  
Derbyshire Road  
DeSota Avenue  
Devonshire Drive  
Dresden Road  
East Derbyshire Road  
East Fairfax Road  
East Monmouth Road  
East Overlook Road  
Eastwick Road  
Edendale Street  
Edgerly Road  
Edgewood Road  
Edison Drive  
Edwards Road  
Elandon Drive  
Elbon Road  
Englewood Road  
Erievue Road  
Essex Road  
Euclid Heights  
Lennox Road  
Lincoln Boulevard  
Lowell Road  
Lownesdale Road  
Lynn Park Drive

Boulevard  
Exeter Road  
Fairfax Road  
Fairhill Road  
Fenley Road  
Forest View Drive  
Glen Allen Drive  
Glenwood Road  
Goodnor Road  
Grandview Avenue  
Greyton Road  
Guilford Road  
Hampshire Lane  
Hampshire Road  
Hampstead Road  
Harcourt Drive  
Hartwood Road  
Harvey Road  
Haselton Road  
Helmsdale Road  
Henderson Road  
Hereford Road  
Hillstone Road  
Hollister Road  
Hyde Park Avenue  
Idlewood Road  
Inglewood Road  
Ivydale Road  
Janette Avenue  
Kenilworth Lane  
Kenilworth Road  
Kensington Road  
Kent Road  
Kerrwood Road  
Kew Road  
Keystone Drive  
Kildare Road  
Kingston Road  
Maple Road  
Maplewood Road  
Marlboro Road  
Marlindale Road  
Medford Road

RESOLUTION NO. (F)

|                   |                           |                  |
|-------------------|---------------------------|------------------|
| Middlefield Road  | Rock Court                | Vandermar Street |
| Middlehurst Road  | Rockwood Road             | Vineshire Road   |
| Middleton Road    | Rosedale Road             | Walden Road      |
| Minor Park Lane   | Rosemond Road             | Wellington Road  |
| Monmouth Road     | Rossmoor Road             | Westminster Road |
| Montevista Road   | Roxboro Road              | Westover Road    |
| Montford Road     | Rumson Road               | Whitby Road      |
| Mornington Lane   | Runnymede Boulevard       | Whitethorn Road  |
| Mount Laurel Road | Rushleigh Road            | Wilmar Court     |
| Murray Hill Road  | Rutherford Road           | Wilmar Road      |
| Navahoe Road      | Rydalmount Road           | Wilton Road      |
| Nobleshire Road   | St. Albans Road           | Windsor Road     |
| Norfolk Road      | St. James Parkway (North) | Winsford Road    |
| Northampton Road  | St. James Parkway (West)  | Wood Road        |
| Nottingham Lane   | Scarborough Road          | Woodmere Drive   |
| Oak Road          | Seaton Road               | Woodridge Road   |
| Oakdale Road      | Selwyn Road               | Woodview Road    |
| Oakridge Drive    | Severance Circle Drive    | Woodward Avenue  |
| Orchard Road      | Severn Road               | Wynn Road        |
| Ormond Road       | Shaker Road               | Yellowstone Road |
| Overlook Lane     | Shannon Road              | Yorkshire Road   |
| Oxford Road       | Somerton Road             |                  |
| Parkdale Road     | South Compton Road        |                  |
| Parkhill Road     | South Noble Road          |                  |
| Parkway Drive     | South Overlook Road       |                  |
| Pembrook Road     | Spangler Road             |                  |
| Pennifield Road   | Staunton Road             |                  |
| Pomona Road       | Stillman Road             |                  |
| Powell Avenue     | Stoneleigh Road           |                  |
| Preyer Avenue     | Stratford Road            |                  |
| Princeton Road    | Stuart Road               |                  |
| Quarry Drive      | Summit Park Road          |                  |
| Queenston Road    | Superior Park Drive       |                  |
| Radcliffe Road    | Surrey Road               |                  |
| Radnor Road       | Sycamore Road             |                  |
| Randolph Road     | Sylvanhurst Road          |                  |
| Redwood Road      | Sylvania Road             |                  |
| Renfield Road     | Taylor Road (South)       |                  |
| Renrock Road      | Thayne Road               |                  |
| Revere Road       | Thorne Road               |                  |
| Rexwood Road      | Tower Road                |                  |
| Ridgefield Road   | Tremont Road              |                  |
| Rinard Road       | Tudor Drive               |                  |

RESOLUTION NO. (F)

Also all the lots and lands lying within the City of Cleveland Heights on the following streets:

|                       |                        |                          |
|-----------------------|------------------------|--------------------------|
| Ardmore Road          | Elmwood Road           | Nordway Road             |
| Belmar Road           | Eloise Drive           | Northcliffe Road         |
| Blanche Avenue        | Fairmount Boulevard    | North Park Boulevard     |
| Bluestone Road        | Forest Hills Boulevard | Northvale Boulevard      |
| Brewster Road         | Glenmont Road          | North Woodland Road      |
| Brunswick Road        | Glynn Road             | Oakhill Road             |
| Caledonia Avenue      | Grosvenor Road         | Overlook Road            |
| Cambridge Road        | Hanover Drive          | Quilliams Road           |
| Canterbury Road       | Hillcrest Road         | Ravine Drive             |
| Cedar Road            | Lee Boulevard          | Reyburn Road             |
| Cedarbrook Road       | Lee Road               | Roanoke Road             |
| Chestnut Hills Drive  | Mayfield Road          | Shelburne Road           |
| Cleviden Road         | Meadowbrook Boulevard  | Silsby Road              |
| Coventry Road         | Monticello Boulevard   | Superior Road            |
| East Antisdale Avenue | Mount Vernon Boulevard | Taylor Road (North)      |
| East Scarborough Road | Nela View Road         | Tullamore Road           |
| Eddington Road        | Newbury Drive          | Warrensville Center Road |
| Edgehill Road         | Noble Road             | Washington Boulevard     |

No such assessment shall be placed upon any lot or land which does not bound upon a dedicated street, or part of such street, or public place in the City.

SECTION 4. The plans and estimates of costs of the proposed improvements on file with the Director of Finance/Clerk of Council are hereby approved.

SECTION 5. Said assessment shall be paid in three (3) equal annual installments, shall be certified to the County Fiscal Officer and placed upon the Tax Duplicate according to law, and shall be collected as other taxes; provided, however, that a property owner shall have the option of paying the assessment in cash within one hundred fifty (150) days from the passage of the levy ordinance.

SECTION 6. No notes shall be issued in anticipation of the collection of said special assessment.

SECTION 7. Notice of the passage of this Resolution shall be given by publishing the entire Resolution once each week for two consecutive weeks in one newspaper of general circulation in the City of Cleveland Heights. The Clerk of Council shall also serve notice of passage of this Resolution in the manner provided in Ohio Revised Code Section 727.13 on all persons required by the provisions of Ohio Revised Code Section 727.14 to receive such notice. Before the date of the first publication, the Director of Finance/Clerk of Council shall prepare and

RESOLUTION NO. (F)

have on file in his office his “assessment list” showing in detail the amount of said assessments which are proposed to be levied upon lots and parcels of land affected by this proceeding. Any complaints or objections against said assessments must be filed with the Assessment Equalization Board or the Clerk of Council within two (2) weeks after the completion of the notice of assessment pursuant to Ohio Revised Code Section 727.13 or 727.14. An owner who fails to so file an objection will be deemed to have waived any objection to the assessment.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all such deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including the City’s Charter, its Codified Ordinances, and Section 121.22 of the Ohio Revised Code.

SECTION 9. This Resolution is a preliminary step in the program of assessing a portion of the cost and expense of lighting the streets and public places in the City, which program is essential for the preservation of the public health, safety, and general welfare. Because there are other required procedures and time limitations which are part of the assessment process, and because the final assessment must be filed with the Cuyahoga County Fiscal Officer in September 2016 if it is to be added to the 2016 Tax Duplicate, it is therefore necessary for the public peace, health and safety of the inhabitants of Cleveland Heights that this Resolution be passed as an emergency measure. Wherefore, this Resolution, having received the affirmative vote of not less than five (5) members of this Council is hereby adopted and shall take effect and be in force immediately upon its passage.

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CHERYL L. STEPHENS, Mayor  
President of the Council

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TOM RAGUZ  
Clerk of Council

PASSED:

Proposed: 3/21/2016

RESOLUTION NO. (MS)

By Council Member

A Resolution authorizing the City Manager to enter into an agreement with Bobcat Company, for the acquisition of a Utility Machine/Toolcat with snow blower for the Public Works Department; providing compensation therefor; and declaring an emergency.

WHEREAS, in order to meet operational needs, it is necessary to purchase a Utility Machine/Toolcat with snow blower for the Streets Division of the Public Works Department; and

WHEREAS, Section 171.11 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the Administrative Services Cooperative Purchasing Program without obtaining competitive bids; and

WHEREAS, the City Manager has determined that the selected equipment may be purchased through this State Cooperative Purchasing Program at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The City Manager be, and she is hereby, authorized to execute any and all agreements necessary for the purchase of a Utility Machine/Toolcat with snow blower from Bobcat Company, through the Department of Administrative Services Cooperative Purchasing Program, in accordance with the requirements of Section 171.11 of the Cleveland Heights Codified Ordinances. The purchase price for said equipment shall not exceed the sum of Fifty-Five Thousand Five Hundred Six Dollars and Sixty-Two Cents (\$55,506.62). The City reasonably expects that the cost of all such expenditures will be paid with the proceeds from the City's issuance of tax-exempt notes or bonds. All contracts hereunder shall be in a form approved by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet vendor deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. (MS)

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CHERYL L. STEPHENS, Mayor  
President of the Council

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TOM RAGUZ  
Clerk of Council

PASSED:

Proposed: 3/21/2016

RESOLUTION NO. (MS)

By Council Member

A Resolution authorizing the City Manager to enter into an agreement with Rush Truck Centers, for the acquisition of cab & chassis for the Public Works Department; providing compensation therefor; and declaring an emergency.

WHEREAS, in order to meet operational needs, it is necessary to purchase an International, 2017 Cab & Chassis for the Streets Division of the Public Works Department; and

WHEREAS, Section 171.11 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the Administrative Services Cooperative Purchasing Program without obtaining competitive bids; and

WHEREAS, the City Manager has determined that the selected cab and chassis may be purchased through this State Cooperative Purchasing Program at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The City Manager be, and she is hereby, authorized to execute any and all agreements necessary for the purchase of an International, 2017 Cab & Chassis from Rush Truck Centers, through the Department of Administrative Services Cooperative Purchasing Program, in accordance with the requirements of Section 171.11 of the Cleveland Heights Codified Ordinances. The purchase price for said equipment shall not exceed the sum of Eighty-Five Thousand Eight Hundred Thirty-Nine Dollars and Three Cents (\$85,839.03). The City reasonably expects that the cost of all such expenditures will be paid with the proceeds from the City's issuance of tax-exempt notes or bonds. All contracts hereunder shall be in a form approved by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet vendor deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. (MS)

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CHERYL L. STEPHENS, Mayor  
President of the Council

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TOM RAGUZ  
Clerk of Council

PASSED:

Proposed: 3/21/2016

RESOLUTION NO. (PD)

By Council Member

A Resolution amending Resolution No. 129-2015 to increase the HOME funds administrated by the Home Repair Resource Center for the City's down payment assistance program by Seventy-Two Thousand Seven Hundred Thirty-Seven Dollars (\$72,737); and declaring an emergency.

WHEREAS, in November of 2015, this Council authorized an agreement with the Home Repair Resource Center ("HRRC") to administer up to Eighty-Eight Thousand Dollars (\$88,000) in down payment assistance loans for qualifying Cleveland Heights residents to receive a loan of up to Ten Thousand Dollars (\$10,000), consisting of HOME funds issued by the U.S. Department of Housing and Urban Development ("HUD") via Cuyahoga County; and

WHEREAS, this Council has determined that it would be in the City's best interests to increase the amount of HOME funds available under this down payment assistance program by Seventy-Two Thousand Seven Hundred Thirty-Seven Dollars (\$72,737).

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Section 1 of Resolution No. 129-2015 is hereby amended to increase the total HOME funds available for administration by the Home Repair Resource Center ("HRRC") for the City's Down Payment Loan Assistance Program by Seventy-Two Thousand Seven Hundred Thirty-Seven Dollars (\$72,737) from Eighty-Eight Thousand Dollars (\$88,000) to an amended total contract budget of One Hundred Sixty Thousand Seven Hundred Thirty-Seven Dollars (\$160,737). The City Manager is hereby authorized to execute any needed amendments to the existing agreement with HRRC in a form approved by the Director of Law to bring about said increase. All remaining provisions of Resolution No. 129-2015 shall remain in full force and effect.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to allow the City's Down Payment Assistance Program to continue without interruption. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. (PD)

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CHERYL L. STEPHENS, Mayor  
President of the Council

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TOM RAGUZ  
Clerk of Council

PASSED:

Proposed: 3/21/2016

RESOLUTION NO. (MS)

By Council Member

A Resolution authorizing the City Manager to enter into an agreement with Judco Truck Equipment, for the acquisition of a Dump Body/ Plow package for the Public Works Department; providing compensation therefor; and declaring an emergency.

WHEREAS, in order to meet operational needs, it is necessary to purchase a Dump Body/ Plow Package to be mounted on a separate purchase of a 2017 chassis for the Streets Division of the Public Works Department; and

WHEREAS, Section 171.11 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the Administrative Services Cooperative Purchasing Program without obtaining competitive bids; and

WHEREAS, the City Manager has determined that the selected equipment may be purchased through this State Cooperative Purchasing Program at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The City Manager be, and she is hereby, authorized to execute any and all agreements necessary for the purchase of a Dump Body/Plow package from Judco Truck Equipment, through the Department of Administrative Services Cooperative Purchasing Program, in accordance with the requirements of Section 171.11 of the Cleveland Heights Codified Ordinances. The purchase price for said equipment shall not exceed the sum of Sixty-Five Thousand Four Hundred Thirty-Five Dollars (\$65,435.00). The City reasonably expects that the cost of all such expenditures will be paid with the proceeds from the City's issuance of tax-exempt notes or bonds. All contracts hereunder shall be in a form approved by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet vendor deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. (MS)

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CHERYL L. STEPHENS, Mayor  
President of the Council

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TOM RAGUZ  
Clerk of Council

PASSED:

Proposed: 3/21/2016

RESOLUTION NO. (PSH)

By Council Member

A Resolution authorizing the City Manager to enter into a Memorandum of Understanding with Cleveland for intergovernmental cooperative and mutual aid for operational assistance in providing security for the 2016 Republic National Convention; and declaring an emergency.

WHEREAS, the City of Cleveland has been selected to host the 2016 Republican National Convention (“RNC”) during the week of July 18, 2016; and

WHEREAS, the RNC has been designated a National Special Security Event and the law enforcement officers from all levels of government throughout Ohio will be needed to provide law enforcement services for the event; and

WHEREAS, law enforcement agencies providing personnel for the RNC are considered to be subrecipients of a federal grant to help defray the expense of providing a secure venue for the RNC and may be reimbursed for personnel and other costs; and

WHEREAS, Ohio Revised Code Section 737.04 provides authority for a municipal corporation to enter into agreements to obtain additional police protection from another municipal corporation; and

WHEREAS, Ohio Revised Code Section 9.482 provides authority for a political subdivision, upon authorization of its legislature, to enter into an agreement with another political subdivision to render services for the political subdivision that the other political subdivision is otherwise legally authorized to perform or render; and

WHEREAS, Ohio Revised Code Section 5502.41 provides for the Ohio Mutual Aid Compact to complement existing mutual aid agreements to allow a political subdivision to request assistance with planned events such as the RNC and receive assistance from any other political subdivision in the state; and

WHEREAS, Ohio Revised Code Section 5502.29 permits an Ohio political subdivision to enter into mutual aid agreements with political subdivisions in Ohio for assistance with a planned event; and

WHEREAS, at the request of the City of Cleveland, this Council has determined that the Cleveland Heights Police Department is willing to provide the assistance of law enforcement personnel and/or equipment for public safety-related aid and assistance during the RNC.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

RESOLUTION NO. (PSH)

SECTION 1. The City Manager shall be and is, hereby, authorized to enter into a Memorandum of Understanding with the City of Cleveland for intergovernmental cooperative and mutual aid for operational assistance in providing security for the 2016 Republic National Convention in Cleveland. The Memorandum of Understanding shall contain the terms and conditions set forth in the draft Memorandum of Understanding on file with the Clerk of Counsel, subject to approval by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to coordinate the provision of additional safety protection to the communities in time for the Republican National Convention. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

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CHERYL L. STEPHENS, Mayor  
President of the Council

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TOM RAGUZ  
Clerk of Council

PASSED: