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**MEMORANDUM**

TO: Members of Council  
FROM: Tanisha R. Briley, City Manager  
DATE: October 20, 2017  
RE: October 23, 2017

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**MEETINGS & REMINDERS**

Monday, October 23	-	6:15 p.m.	-	Committee of the Whole
Tuesday, October 24	-	7:00 p.m.	-	Transportation Advisory Committee
Thursday, October 26	-	6:00 p.m.	-	Meet Your Police

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**LEGISLATION**

1. CDBG Entitlement Application 2018 Budget: A Resolution authorizing the City Manager to submit the Community Development Block Grant entitlement application for the year beginning January 1, 2018
2. County Health Department Contract: An Ordinance authorizing the renewal of an agreement with the Cuyahoga County General Health District for the provision of public health services to the City and its residents; providing compensation therefor

**GENERAL INFORMATION**

1. Enclosed is the agenda.
2. Enclosed is a Community Outreach update from the Vice City Manager.
3. Enclosed is an update from the Public Works Director.
4. Enclosed is an update from the Planning and Development Director.
5. Enclosed is an update from the Economic Development Director.
6. Enclosed is an update from the Parks and Recreation Director.
7. Enclosed is the weekly activity report from the Fire Chief.
8. Enclosed is the weekly activity report from the Police Chief.

TRB/jkw  
Enclosures



# CLEVELAND HEIGHTS

## Committee of the Whole

**October 23, 2017**

### **Agenda**

1. Mayor & Council Updates
2. Staff Updates
3. Legislation Overview
4. Passport Parking Update
5. Top of the Hill Update
6. Amicus Brief
7. Executive Session: 1) To consider the terms of a purchase of real property for public purposes; 2) To discuss, with an attorney for the public body, claims or disputes involving the public body that, in the judgment of such attorney, appear likely to be the subject of a future claim

**TO: TANISHA R. BRILEY, CITY MANAGER**

**FROM: SUSANNA NIERMANN O'NEIL, ASSISTANT CITY MANAGER**

**RE: COMMUNITY OUTREACH UPDATE**

**DATE: OCTOBER 20, 2017**

**COMMUNITY RELATIONS:**

- **An enthusiastic and appreciative audience of residents attended the 42<sup>nd</sup> annual Community Improvement Awards ceremony. There were 23 residential homes honored, 2 businesses and 2 special awards. The 3 Landmark Preservation award winners also attended. The event will begin broadcast on October 30<sup>th</sup> and run for 2 weeks.**

**COMMUNICATION INITIATIVES:**

- **Channel 5 is scheduled to do an interview with the Boss Dog Brewery owners**
- **Media and logistical planning for the Joint Dispatch center ribbon cutting**
- **Met with Cedar Lee and Coventry SID directors; monthly meetings are planned**
- **A Press release announcing the Charter Review Commission appointees went out and was posted online**
- **Webinar on software to track the progress of the Master Plan and develop a public dashboard**

**PUBLIC RELATIONS/SOCIAL MEDIA:**

- **A six page foldover Focus will go out in December with City updates.**
- **Facebook : Photos of the Dispatch ribbon cutting ; Leaf collection information including the City leaf collection map; City news.**
- **Homepage: Gas Aggregation statement; Announcement of Joint Dispatch ; CDBG information.**
- **Broadcast: Staff is preparing video/You Tube of the Candidates Night ; the Joint Dispatch ceremony; the Public Health & Safety Committee.**



# MEMORANDUM

**TO:** Tanisha Briley-City Manager  
**FROM:** Alex Mannarino-Director of Public Works  
**DATE:** October 20, 2017  
**RE:** Weekly Update

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## **Cedar Road Resurfacing/Cedar-Fairmount Streetscape**

The contractor has been out installing the brick pavers. Work continues on the construction of the patio area on the south end of the project near Luna Bakery.

We have not experienced any major set-backs, and all work is tentatively scheduled to be completed by October 31st.

## **2017 Street Resurfacing Program**

All punch list items have been completed.

## **2017 Surface Treating Program**

Crack Sealing operations have not yet commenced on Taylor Road.

## **Dominion East Ohio**

### **Lee Road (From Fairmount to Shaker Heights Corp. Limit) PIR-2860**

Work continues without any setbacks.

### **Berkshire Road (Between Cottage Grove and Lee) PIR-3025**

Nothing new to report

## **Service Department**

All operations continued as normal.

## MEMORANDUM

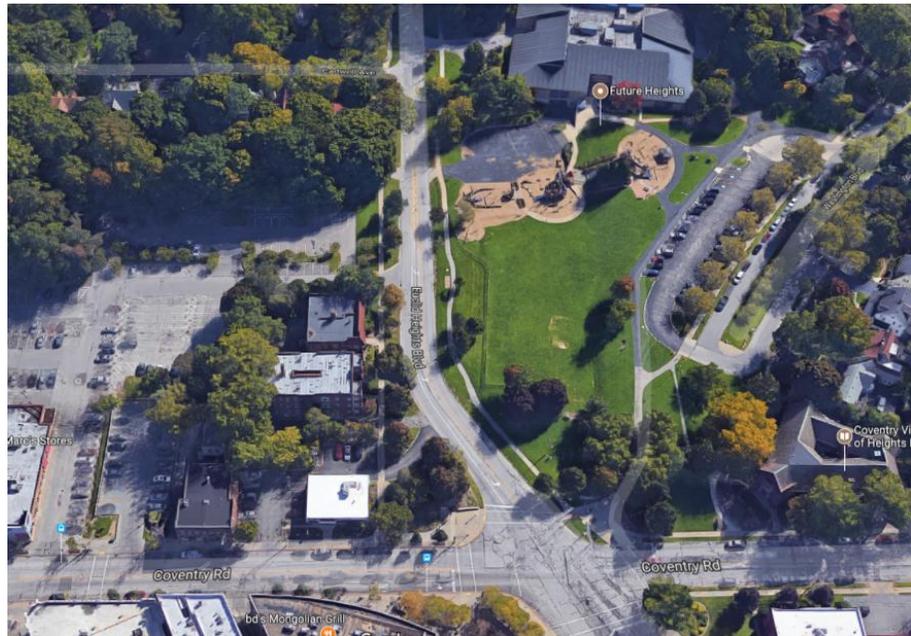
**To:** Tanisha Briley, City Manager  
**From:** Richard Wong, Planning Director  
**Date:** October 20, 2017  
**Subject:** Weekly Update

### Architectural Board of Review

Thirteen cases were approved. November should be less busy and afford time for staff to prepare guidelines and procedures to streamline approval of simple, inconspicuous projects like a deck in the backyard or a standard-sized, detached garage.

### Future Heights Coventry Grant

Bob Brown, Micah Kirman, Deanna Fisher and I met this week to prepare for next Monday's presentation to the Northeast Ohio Areawide Coordinating Agency staff. We will be discussing the City's Transportation for Livable Communities Initiative grant request for \$50,000. Several interesting concepts came up that may significantly improve pedestrian and bicyclist comfort and convenience. The grant would hire a transportation planning consultant that would evaluate our ideas and formulate their own ideas, too.



Cleveland Heights  
Economic Development



**To:** City Manager Tanisha Briley  
**From:** Economic Development Director Tim Boland  
**Subject:** Activities Report – October 20, 2017

**Activities and Initiatives:**

**1. Community Development Supplemental Grant**

The Community Development Supplemental Grant is a competitive grant program by the County available to communities and 501(c)3s for projects that address a community development need. There is \$1,000,000 available with the maximum individual award being \$50,000. Economic development staff are looking at several internal projects related to safety/security and recreation. We have also reached out to Future Heights about this funding opportunity and anticipate a meeting with them regarding the Cedar Lee Mini Park. Applications are due to the County on November 30. Legislation will be prepared for the November 20 meeting authorizing the request for funding.

**2. Top of the Hill Update**

Staff continues to work with Flaherty & Collins on the development agreement. An update will be given on the status of the development agreement at Monday's meeting.



**3. Business Retention Expansion Attraction Creation (BREAC) Initiative:**

- 11 District Strategy
  - Recent outreach visits have been conducted in the **Coventry** commercial district.

- Boss Dog Brewery has set November 2 as the date for their grand opening. Economic Development and Community Relations staff worked with Channel 5 on a story (which is set to run Friday evening) about Boss Dog's opening and the City's role in supporting the business.



- Fresh Fix (originally announced as Fawaky Fix) should be open within the next two weeks in the former Subway space on Lee Road.
- Staff is in discussions with three entities exploring possible city financing assistance for business expansion/attraction projects.
- Staff is working with local investors concerning the former Rite Aid building on Lee Road, which is back on the market after failing to sell at auction.

#### 4. Outreach and Marketing

- December 6 has been set for our next Economic Development event at the Community Center. Dan Carmody, director of the [Eastern Market](#) in Detroit, has been confirmed as the keynote speaker to discuss their redevelopment success.
- Staff is working on content and layout for the new Economic Development webpage as part of the City's website update.
- The first two videos for the new "Cleveland Heights Business Channel", a series of business testimonials about doing business in Cleveland Heights, are finishing up production.
- Staff continues to add properties to the Available Commercial Properties Tool. To date it has received approximately 1,600 hits and has yielded a number of inquiries/leads.
- The October newsletter went out earlier this a week. A copy is included in your packet.

Thank you,

*Tim Boland*

Economic Development Director



# CLEVELAND HEIGHTS

## Economic Development

October 2017

### Top of the Hill Project Update

The City held a public meeting for the Top of the Hill Project on September 19. The meeting was an opportunity for the public to provide feedback and input as the City and our development partner, Flaherty & Collins, continue moving forward. With approximately 150 in attendance, this is obviously a very important project to our community. The City and our development partner, Flaherty & Collins, look forward to bringing a project to Cleveland Heights that will benefit the entire community.



- [>>>VIEW THE PRESENTATION](#)
- [>>>VIEW THE VIDEO RECORDING OF THE MEETING](#)
- [>>>VIEW COMPARABLE PROJECTS BY FLAHERTY & COLLINS](#)

The next step in the project is the completion of a Development Agreement between the City and Flaherty & Collins. The goal is to have that completed and approved by Council before the end of the year. The City is committed to keeping residents updated on this project and providing the opportunity for additional feedback with future public meetings.

For more information, please visit [www.clevelandheights.com/toh](http://www.clevelandheights.com/toh). You may also direct questions to Tim Boland, Economic Development Director at (216) 291-4857 or [tboland@clvhts.com](mailto:tboland@clvhts.com).

## Cleveland Heights Adding New Small Business Program to Economic Development Toolbox

The City of Cleveland Heights is happy to announce the addition of the Small Business Performance Grant program to the existing programs to aid business development. The program, scheduled to launch later this month, is a partnership between the City, Cuyahoga County and the Small Business Administration's Cleveland office. This grant program will be utilized to leverage the strengths of the SBA lending programs to support qualified borrowers with the additional equity needed to be successful. Technical assistance will also be provided through the Small Business Development Center to the individual businesses.

"The City of Cleveland Heights has an existing pro-active outreach program to the small business community, and this program will be an additional tool in our toolbox to market to businesses as part of the City's business retention, expansion, attraction, and creation program," said Tim Boland, Economic Development Director for the City of Cleveland Heights. "I see this program as a significant part of the City's business development efforts."

The County awarded Cleveland Heights \$150,000, and the City has provided a match of \$50,000. The program will essentially provide grants to small businesses structured as forgivable loans in order to help the business qualify for an SBA loan. A typical deal structure for a project through this program would be 75% from an SBA loan through a bank or other lender, 15% in the form of a forgivable loan (forgiven over three years) and 10% owner equity.

Questions on this new program can be directed to Business Development Manager Brian Anderson at 216-291-2617 or [Banderson@clvhts.com](mailto:Banderson@clvhts.com).

### Business Updates

Congratulations to the [Grog Shop](#) on celebrating their 25 year anniversary. Owner Kathy Blackman opened the music venue back in 1992, and the Grog Shop has been a staple of Coventry Village and the Cleveland music scene ever since.

Another long time Cleveland Heights business, [Parnell's Pub](#), recently held their grand opening at their new location in the Cedar Fairmount district.

"After 20 years in one location, we felt it was time for a change but also wanted to stay in Cleveland Heights," Parnell's owner Declan



Synott said. "We were able to find a location here at the top of Cedar Hill that allowed us to stay in the City. We're excited about the opportunity to work with our new neighbors."

The BottleHouse Brewery recently brought home some hardware from the [Great American Beer Festival](#) in Denver. In their first time entering the competition, considered the top craft beer event in the country, they

won medals in the Aged Beer and Historical Beer categories. BottleHouse is one of only two Ohio breweries to win multiple medals this year.

Earlier this month, a new shuttle service began running routes from Coventry to University Circle and Little Italy. Circle Link will help people move around the surrounding areas easier, and for free.



Visit [universitycircle.org/circlelink](http://universitycircle.org/circlelink) for routes and schedules. The shuttle connecting Cleveland Heights/Coventry Village with University Circle and Little Italy is via University Circle Inc.'s BlueLink.

City of Cleveland Heights  
Economic Development  
Contact Us

Tim Boland  
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216-291-4857

Brian Anderson  
Business Development Manager  
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216-291-2617

[www.clevelandheights.com](http://www.clevelandheights.com)

STAY CONNECTED



# Memorandum

To: Tanisha Briley, City Manager  
From: Joseph P. McRae, Parks and Recreation Director  
Subject: Parks and Recreation Department Update  
Date: October 20, 2017

Please find a brief summary of the Parks and Recreation Department announcements and activities attached for your review:

## **Sports Programs**

- 2017-18 Men's Basketball League got underway Sunday, October 15. A total of 14 teams will compete this season. This is an increase of four teams from last season.
- 2017-18 Women's Basketball League got underway Wednesday, October 18. A total of seven teams will compete this season. This is an increase of two teams from last season.

## **Ice Programs**

- The 2017 – 18 Ice Rink season has begun! Youth hockey pre-season games, Women's hockey league, Jokerit Adult Hockey League, Cleveland Heights Adult Hockey league, Cleveland Heights speed skating club, Cleveland Heights High School varsity captain's practices, and Case Western Reserve University practices are all underway.

## **Senior Center**

- The Commission on Aging and the AARP board held their monthly meetings.
- OSHIIP (Ohio Senior Health Insurance Information Program) sponsored a counseling day bringing 4 volunteers to provide individual consultations by appointment throughout the day utilizing the senior center's computer room.
- Walgreen's pharmacist provided blood pressure screenings for seniors.



# Cleveland Heights Fire Department

## Weekly Activity Report

Total Emergency Calls Year To Date	5,237
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Total Emergency Calls for Period	132
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Report Date Period: 10/13/2017 - 10/20/2017

### Fire Data

	<u>Current Period</u>	<u>Year to Date</u>	<u>Last Year to Date</u>	<u>Current Year % of Run Count</u>
Emergency Fire Run Count	23	975	1,042	19.16 %
Emergency Structure Fire Count	2	55	57	
Emergency Non Structure Fire Count	21	915	974	
Emergency Vehicle Fire Count		5	11	

### Emergency Medical Data

Total Emergency Run Count	109	4,262	4,126	80.84 %
Emergency Medical Run Count	105	4,142	3,984	
Automobile Accident Run Count	4	120	142	
Advanced Life Support Run Count	29	1,154	1,117	
Basic Life Support Run Count	79	3,093	2,984	
Total EMS Transports	72	2,806	2,669	
Total EMS Non Transports	33	1,259	1,259	

## Mutual Aid Run Count to Date

<b>Mutual aid received</b>	SEFD A - 25 SHFD A - 23 ECFD A - 9 UHFD A - 21
<b>Mutual aid given</b>	SEFD A - 31 SHFD A - 20 ECFD A - 19 UHFD A - 21
<b>Automatic aid received</b>	SEFD A - 3 SHFD A - 7 ECFD A - 2 UHFD A - 5
<b>Automatic aid given</b>	SEFD A - 0 SHFD A - 17 ECFD A - 0 UHFD A - 14

<b><u>Fire Prevention Bureau</u></b>	<b><u>Current Period</u></b>	<b><u>Year to Date</u></b>
<b>Total Completed Fire Inspections</b>	<b>22</b>	<b>1,946</b>
<b>Company Fire Inspections</b>		<b>720</b>
<b>Fire Prevention Fire Inspections</b>	<b>4</b>	<b>68</b>
<b>Fire Alarm Test Inspections</b>		<b>3</b>
<b>Kitchen Supression Test Inspections</b>		<b>7</b>
<b>Sprinkler Test Inspections</b>		<b>6</b>
<b>Other Inspections</b>	<b>18</b>	<b>1,142</b>
<b>Smoke Detectors Distributed</b>	<b>6</b>	<b>124</b>



CITY OF  
**CLEVELAND**  
**HEIGHTS** 

DEPARTMENT OF POLICE

ANNETTE M. MECKLENBURG, CHIEF

40 SEVERANCE CIRCLE, CLEVELAND HEIGHTS, OHIO 44118 – Telephone 216-291-4974

**MEMORANDUM**

**To:** Tanisha R. Briley, City Manager

**From:** Annette Mecklenburg, Chief of Police

**Date:** October 20, 2017

**Subject:** Weekly Update

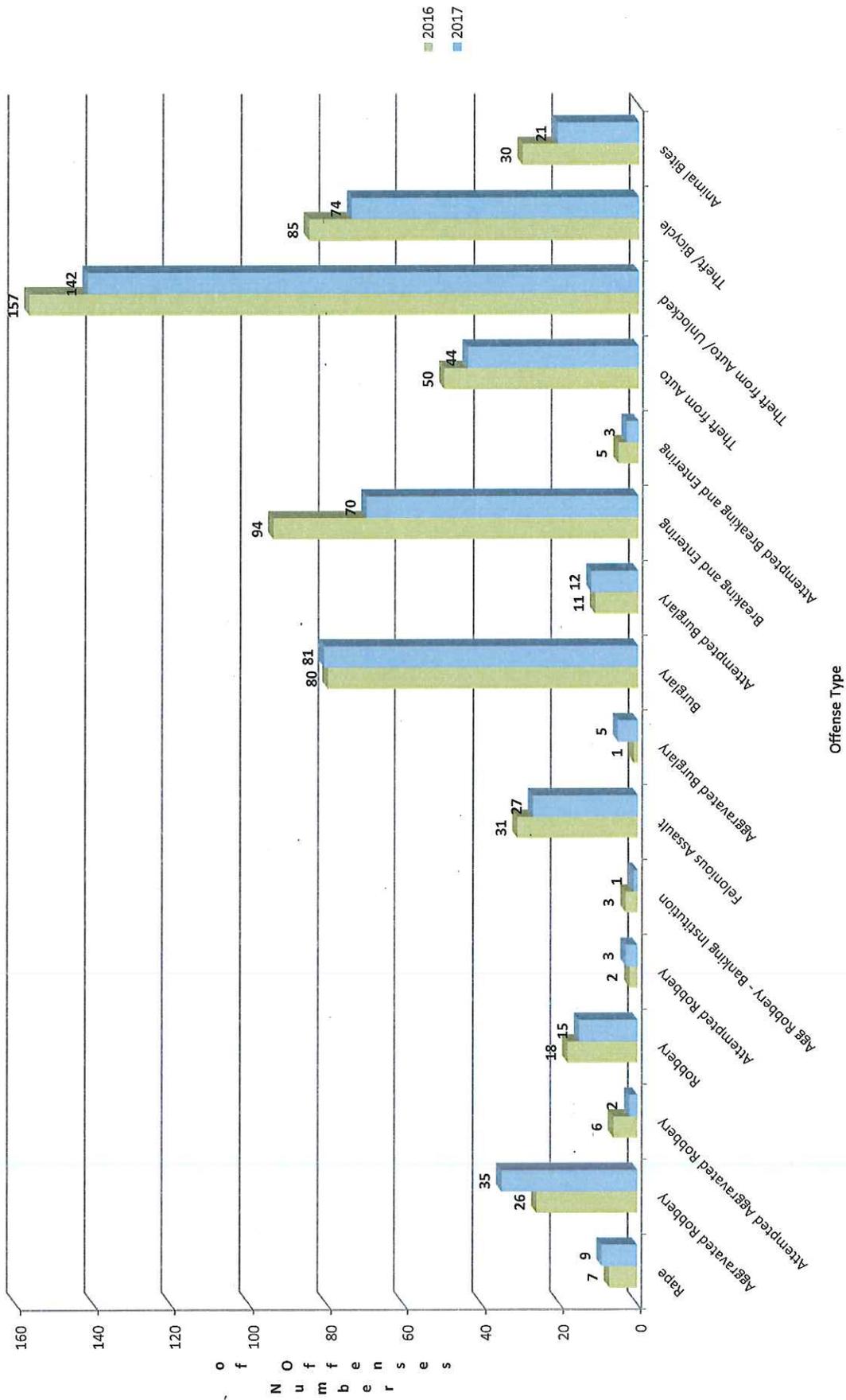
**On October 18, 2017, at approximately 3:10 pm Officers responded to a report of a Felonious Assault. Upon arrival Officers found a 17 year old male who had sustained a gunshot wound to his forearm and foot. The male was tended to on the scene by Officers and members of the CHFD, after which he was transported to Rainbow Babies and Children's Hospital for treatment. Preliminary investigation revealed that a disturbance between several males began in the parking lot of Gas USA at 2610 Noble Rd. All males then left the area. The victim and his friends returned to one of their residences at 2646 Noble Rd. at which time another group of males, who were in the rear parking lot, began shooting at the victim. The suspect(s) then fled from the scene southbound through the backyards on Delmore.**

**While Officers were searching for the suspect(s), all students and staff who were at Noble Elementary School and Noble Library were kept inside the buildings. This was done as a precautionary measure to ensure everyone's safety while Officers cleared the area. Approximately one hour later the School and Library were re-opened and Officers continued to remain in the area to ensure everyone's safety. No suspect(s) were located at that time**

**Detectives have identified several of the males who were present at the time of the incident. Currently one adult male is in custody as the investigation continues.**

**On October 17, 2017, around 7:45 pm a robbery was reported at Pizza Hut, 1903 S. Taylor. The suspect entered the establishment brandishing a handgun and took the cash drawer from the counter. The suspect, described as a young African-American male wearing a hooded sweatshirt and bandana over his face, was last seen getting into a white Toyota Camry with a Temporary Tag. The vehicle left southbound on S. Taylor and possibly turned westbound on Superior Park. Officers were unable to locate the vehicle. Detectives are investigating.**

Crime Comparison:  
January 1 - October 19, 2016 Compared to January 1 - October 19, 2017



Proposed: 10/16/2017

RESOLUTION NO. 110-2017 (PD),  
*Second Reading*

By Council Member Dunbar

A Resolution authorizing the City Manager to submit the Community Development Block Grant entitlement application for the year beginning January 1, 2018; and declaring an emergency.

WHEREAS, the City has participated, and does now participate, in the Community Development Block Grant program; and

WHEREAS, the receipt of such funds has been extremely helpful to this City in accomplishing its goals; and

WHEREAS, the City has conducted hearings and has participated in extensive discussions with the Citizens Advisory Committee and citizens relative to the activities to be accomplished in the forty-fourth year of such program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The City Manager be, and she is hereby, authorized to file with the Department of Housing and Urban Development of the United States Government and any required review agencies, for the program year beginning on January 1, 2018, and continuing for a one (1) year period thereafter, the Community Development Block Grant entitlement submittal, a copy of which is on file with the Clerk of Council and copies of which will have been reviewed by members of Council. A copy of the forty-fourth year proposed budget, attached hereto as Exhibit A, is presently on file with the Clerk of Council and describes the activities and the proposed amount of expenditures to be approved by this Council for each such activity during the year 2018.

SECTION 2. The City Manager is further authorized and directed to sign any and all forms, applications, or other documents necessary to obtain funding for these described programs and to submit such documents to the proper reviewing agencies within the time permitted by law. Should the City receive more than the amount requested in this proposal, efforts will be made to increase funding for low- and moderate-income benefit programs. Should the City receive less than requested, the City will attempt to reconcile such shortfall by first reprogramming carryover funds, and second by reducing budgeted amounts of the lowest priority programs. Prior to a final decision on any such amendment, the City will consult with the Citizens Advisory Committee.

SECTION 3. The City Manager be, and she is hereby, further authorized to file with HUD and any required reviewing agencies the Annual Action Plan for 2018, a copy of which was made available for review beginning on October 13, 2017, on the City's website, in the Cleveland Heights Planning Department, and at the main Lee Road Library for at least thirty (30) days.

RESOLUTION NO. 110-2017 (PD)

SECTION 4. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 5. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being to permit immediate filing of the described applications with all appropriate governmental agencies in order to ensure funding prior to the commencement of the program year. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

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CHERYL L. STEPHENS, Mayor  
President of the Council

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LAURIE SABIN  
Clerk of Council

PASSED:

**EXHIBIT A**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**  
**FY 2018 ALLOCATION**

**Goal I: Ensure the availability and sustainability of decent housing and a suitable living environment for all Cleveland Heights residents.**

OBJECTIVE A: Preserve and maintain the housing stock and create housing opportunities, especially for low- and moderate-income persons.

<i>PROGRAMS &amp; PROJECTS</i>	<i>\$831,008</i>
Housing Preservation Office	
Administration/Program Delivery	\$ 315,000
Code Enforcement	\$ 60,000
Exterior Paint Program	\$ 80,000
Violation Repair Program for Seniors	\$ 17,500
Home Repair Resource Center	
Administration/Program Delivery	\$ 118,126
Assist Incentive Grant	\$ 10,000
Deferred Loan Match	\$ 20,000
Senior Home Stability Grant	\$ 5,000
Housing Counselor	\$ 19,577
CDBG Administration and Finance	\$ 162,830
GIS (Geographic Information System) Program	\$ 22,975

OBJECTIVE B: Encourage the integration of population groups within the community and promote an increase in the diversity and vitality of neighborhoods.

<i>PROGRAMS &amp; PROJECTS</i>	<i>\$ 54,500</i>
Cleveland Tenants Organization	\$ 7,000
AI Fair Housing Program	\$ 8,500
Heights Community Congress Diversity Programs	\$ 6,000
FutureHeights	\$ 33,000

OBJECTIVE C: Maximize the independence of targeted population groups by providing services which expand choices.

<i>PROGRAMS &amp; PROJECTS</i>	<i>\$ 25,000</i>
Office on Aging	\$ 25,000

OBJECTIVE D: Maintain safe, functional and healthy neighborhoods by providing services which improve the physical environment, especially in LMI areas.

<i>PROGRAMS &amp; PROJECTS</i>	<i>\$ 261,697</i>
Neighborhood Relations Program	\$ 57,000

RESOLUTION NO. 110-2017 (PD)

Nuisance Abatement*	\$ 35,000
Street Improvements	\$ 169,697

OBJECTIVE E: Provide support services to youth, identifiable LMI persons and special population groups in the community.

<i>PROGRAMS &amp; PROJECTS</i>	<i>\$ 114,004</i>
Heights Emergency Food Center	\$ 19,910
Family Connections	\$ 20,000
Heights Youth Club	\$ 35,000
Open Doors Academy	\$ 11,966
Start Right Food Program	\$ 10,000
Gesher	\$ 5,000
Lake Erie Ink	\$ 12,128

**GOAL II: Expand opportunities for persons of low and moderate income.**

OBJECTIVE A: Alleviate physical and economic distress and create viable commercial areas through the prevention of the deterioration of commercial areas.

<i>PROGRAMS &amp; PROJECTS</i>	<i>\$ 10,000</i>
Cedar Taylor Development Assn.	\$ 10,000

OBJECTIVE B: Stimulate private investment to create and retain employment opportunities, especially for low- and moderate-income persons.

<i>PROGRAMS &amp; PROJECTS</i>	<i>\$291,000</i>
Economic Development Administration/Program Delivery	\$ 106,000
Storefront Consultants	\$ 15,000
Storefront Renovation Loan*	\$ 70,000
Commercial Revolving Loan*	\$100,000

**TOTAL CDBG PROGRAMS & PROJECTS** **\$1,587,209**

*\*These activities include program income.*

Proposed: 11/6/2017

ORDINANCE NO. (PSH)

By Council Member

An Ordinance authorizing the renewal of an agreement with the Cuyahoga County General Health District for the provision of public health services to the City and its residents; providing compensation therefor; and declaring an emergency.

WHEREAS, Ohio Revised Code Section 3709.08 authorizes cities to enter into contracts with general health districts for public health services; and

WHEREAS, in previous years, this Council has authorized agreements with the Cuyahoga County General Health District for such health services; and

WHEREAS, it would be in the best interest of the City and its residents to renew this agreement for the calendar year 2018.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The City Manager be, and she is hereby, authorized and directed to enter into an agreement with the Cuyahoga County General Health District (hereafter the "District") for the provision of certain public health services to the City and its residents which are required to be provided under State law including, without limitation, school health services, community health services, family health services, and environmental health and sanitation services. The agreement shall be for a period of one (1) year, commencing January 1, 2018. The fee for the basic mandated services shall be the sum of One Hundred Ninety Thousand Nineteen Dollars (\$190,019.00). All documents hereunder shall be in a form approved by the Director of Law.

SECTION 2. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet County deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

ORDINANCE NO. (PSH)

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CHERYL L. STEPHENS, Mayor  
President of the Council

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LAURIE SABIN  
Clerk of Council

PASSED:

**TO: TANISHA R. BRILEY, CITY MANAGER**

**FROM: SUSANNA NIERMANN O'NEIL, ASSISTANT CITY MANAGER**

**RE: COUNTY BOARD OF HEALTH CONTRACT**

**DATE: OCTOBER 20, 2017**

**The City of Cleveland Heights has contracted with the County Board of Health for over 15 years. They provide complete services regarding health and sanitation issues. Staff of multiple Departments (Housing, Public Works, Police, Fire, Senior Center) has always found them to be very good to work with and very responsive to any issues. The following is information regarding the contract and the services available to the City.**

- **The cost of the County Board of Health annual contract is based on each city's population. The Cleveland Heights 2010 census population is 46, 121. The rate for each resident is \$4.12 (this was also the rate in 2017) . Therefore the annual 2018 cost per the contract is \$190,019.**
  
- **THE BASIC SERVICES PROVIDED ARE AS FOLLOWS:**
  - An annual inspection of all food establishments in the City and immediate inspection response to any reports of food poisoning or unsanitary conditions.**
  
  - An annual inspection of all child care facilities in the City and response to any concerns or complaints**
  
  - An annual inspection of all swimming pools both public and private**
  
  - An annual mosquito surveillance (ie , West Nile Virus)**
  
  - Response to any rodent complaints both in commercial and residential properties**
  
  - Response to any sanitation complaints (residential and/or commercial)**
  
  - An on- site inspection of all food services at community and/or city events (i.e. Cain Park Arts Festival)**
  
  - Response to all health related issues regarding housing inspections**

**In addition, the County staff is available at all times to all Departments to answer questions or assist with health related issues.**