
MEMORANDUM

TO: Members of Council
FROM: Tanisha R. Briley, City Manager
DATE: February 10, 2017
RE: February 13, 2017

MEETINGS & REMINDERS

| | | | | |
|----------------------|---|-----------|---|------------------------|
| Monday, February 13 | - | 6:15 p.m. | - | Committee of the Whole |
| Monday, February 20 | | | | City Hall Closed |
| Tuesday, February 21 | - | 6:15 p.m. | - | Committee of the Whole |
| | - | 7:30 p.m. | - | City Council |
| Monday, March 13 | - | 6:30 p.m. | - | Zoning, Public Hearing |

GENERAL INFORMATION

1. Enclosed are the Council Update and Agenda.
2. Enclosed is a Community Outreach update from the Vice City Manager.
3. Enclosed is an update from the Public Works Director.
4. Enclosed is an update from the Utilities Commissioner.
5. Enclosed is an update from the Planning and Development Director.
6. Enclosed is an update from the Economic Development Director.
7. Enclosed is an update from the Housing Director.
8. Enclosed is an update from the Parks and Recreation Director.
9. Enclosed is the weekly activity report from the Fire Chief.
10. Enclosed is the weekly activity report from the Police Chief.
11. Enclosed is the monthly report from the Building Department.
12. Enclosed is a memo regarding Planning Commission actions.

TRB/jkw
Enclosures



COUNCIL UPDATE

February 10, 2017

1. LEGISLATION FOR TUESDAY, FEBRUARY 21, 2017

2. ARCO DUMP

- A representative of the County Department of Health will attend Monday's meeting to provide an update on the ARCO issue. Ohio EPA officials were also invited to attend; however, the matter has been referred to the Ohio Attorney General's Office and OEPA is not able to comment on this matter in a public forum. Alternatives are being explored with OEPA to obtain additional information to help us better understand the surrounding issues.

3. ECONOMIC DEVELOPMENT UPDATE

- Please review the enclosed materials from Economic Development Director Boland regarding the Economic Development Advisory Committee's (EDAC) report as well as a loan request from La Cave Du Vin. Both items will be presented at Monday's meeting. EDAC members will be in attendance to make their presentation to Council.

4. STATE BUDGET UPDATE

- Governor Kasich released his final biennial budget last week. The proposed budget totals \$144.3 billion in spending with \$71.5 billion in FY18, a 4.4 percent increase from FY17, and \$72.8 billion in FY19, a 1.8 percent increase from FY18. While the State continues to experience revenue shortfalls as result of previous tax cuts, Kasich's budget proposal includes another income tax reduction and increase in the sales tax. The sales tax would also be expanded to services that were previously exempted like cable television and landscape design. Tax on tobacco and alcohol products would also be increased and a new fixed rate tax would be applied to crude oil and natural gas.
- The administration's proposed budget includes a new needs-based provision for the Local Government Fund (LGF). The details are still being vetted but conceptually, the administration would like to set aside 10% of the LGF starting in 2017 and 20% in 2020 and beyond to be distributed using a "capacity to raise revenue" analysis. The set aside would further reduce the amount of monies

available to local governments under the regular distribution formula. It is not yet fully understood how a community's "capacity to raise revenue" will be determined and how it would affect their LGF distribution and access to the set aside funds.

- The administration is also proposing centralized tax collections of net profit business filings through the Department of Taxation. A 1% fee would be imposed on cities for this collection and cities would receive quarterly distributions after funds are collected. This could negatively impact cashflows for cities who manage their own collection process. There is also a provision to eliminate the "throwback" provision which could reduce revenue for cities.
- The General Assembly is now hearing testimony on the Governor's proposed biennial budget. House Committee hearings will continue through March where they will work to pass a version that will go to the Senate for consideration. The Senate will then hold additional hearings to develop their version of the budget which will be considered by conference committee to hash out the differences between the House and Senate versions. This will likely occur in June though there is some uncertainty surrounding how Federal actions and activity may influence the State's budget process.



CLEVELAND HEIGHTS

Committee of the Whole

February 13, 2017

Agenda

1. ARCO Dump Update
2. Economic Development Advisory Committee Report
3. Report of the Mayor & City Council
4. Staff Updates
5. Legislation Overview
6. La Cave Du Vin Project
7. Executive Session: 1) To discuss, with an attorney for the public body, claims or disputes involving the public body that, in the judgment of such attorney, appear likely to be the subject of a future claim

TO: TANISHA R. BRILEY, CITY MANAGER

FROM: SUSANNA NIERMANN O'NEIL, ASSISTANT CITY MANAGER

RE: COMMUNITY OUTREACH UPDATE

DATE: FEBRUARY 10, 2017

WELCOMING CITY UPDATE:

- *Welcoming America* is the umbrella group for Welcoming Cities around the country. There are currently 100 local governments as members. An application has been submitted for Cleveland Heights to become a member. This will give us access to refugee and immigration programming and also make us part of a network of other cities and non profits committed to being open and diverse.

PUBLIC RELATIONS/COMMUNITY RELATIONS:

- Staff assisted Planning staff with Cleveland Heights photographs for the final Master Plan report.
- Staff attended the Noble Neighbors meeting and will be working with them on their annual event the weekend of Friday May 19th to Sunday May 21st . Merchants on the Noble Road Corridor are also being contacted to participate.

BUILDING DEPARTMENT:

- The Building Department will be featured in 2 workshops offered at the City/HRRC home improvement event on Saturday April 22nd. David Zofko will explain the permit process to homeowners and contractors. Our soon to be completed updated materials that explain and streamline the process will be available.(This information will also be on line and at the counter). Another seminar will be scheduled in early summer as Building Department 101 . The January Building Department January report is attached.

SOCIAL MEDIA/CHANNEL 20:

The Facebook posting regarding becoming a Welcoming City had 151 Likes and 47 shares. The post reached 8100 people as reported by Facebook. Calls to Community Relations have all been positive.Staff is going thru the website to develop a content strategy that will make it easier for users to quickly find what they are looking for online.

- At the request of the Democracy Day organizers staff posted the letter sent to elected officials regarding the hearing and the petition that originally started the process. The video of the hearing is also posted. It is posted on the site page Agendas and Minutes.



MEMORANDUM

TO: Tanisha Briley-City Manager
FROM: Alex Mannarino-Director of Public Works
DATE: February 10, 2017
RE: Weekly Update

Cedar Road Resurfacing/Cedar-Fairmount Streetscape

Contracts have been fully executed, and we have received notices to proceed from the Ohio Public Works Commission, and the Ohio Department of Natural Resources. Perk Co. has been issued a Notice to Proceed on behalf of the city.

My team met with Dominion and Perk this past Thursday to discuss Dominion's proposed gas line replacement which is on schedule to commence sometime around March 1st.

Lee Road Streetscape

The street lights have not been turned on yet due to a mix up on the Illuminating Company's part in not having the proper electric meter. We anticipate that service will be established by early next week.

Construction Project Updates

Mayfield Signalization

No new updates.

Service Department

All operations continued as normal.

Date: February 10, 2017

To: Tanisha Briley, City Manager

From: Collette Clinkscale, Utilities Commissioner

Subject: Utilities Department Weekly Update

On Behalf of Cleveland Water

- Repaired water main break at 3710 Stoneleigh
- Repaired water main break at 1538 Oakwood Drive
- Repaired water main break at 1644 Crest
- Replaced fired hydrant 1112 Woodview
- Read meters for Route 3
- Normal investigation/inspection operations
- Turned off water for frozen/busted pipes at vacant properties

Sewer

- Ran sewer machine on Elbon, Meadowbrook, Edison, Burlington, Bendemeer, Washington, and Coventry
- Unblocked sanitary mains at Ardleigh and Fairmount and on North Park
- Assisted with Shaker Lakes flooding
- Inspected Overflow Routes A,B and C
- Filled in pot holes on Dellwood and Delmore
- Cleared flooded areas

Other

- High phone volume due to questions regarding the first group of CWD water bills issued this week
- Misc. meetings
 - CMOM group met
 - Conference call on sewer-related matters

MEMORANDUM

To: Tanisha Briley, City Manager
From: Richard Wong, Planning Director
Date: February 10, 2017
Subject: Weekly Update

Lighting and Productivity

This week, a continuing education lunch at Blatchford Architects revealed the importance of matching a light's color temperature with its occupants' activities. Warmer colored light works with our natural circadian rhythm to induce relaxation. In schools and office work spaces, desired stimulation is caused by LED bulbs that

| Kelvin Color Temperature | 2700K | 3000K | 3500K | 4100K | 5000K | 6500K |
|------------------------------|---|---|-------------------------------------|-------------------------------|---|---|
| Associated Effects and Moods | Ambiant Intimate Personal | Calm Warm | Friendly Inviting | Precise Clean Efficient | Daylight Vibrant | Daylight Alert |
| Appropriate Applications | Living/Family Rooms Commercial/ Hospitality | Living/Family Rooms Commercial/ Hospitality | Kitchen/Bath Light Commercial | Garage Commercial | Commercial Industrial Institutional | Commercial Industrial Institutional |

mimic full daylight (5000 degrees Kelvin). Outdoor lights should be selected with warmer tones to minimize confusion to animals' circadian rhythms.



Architectural Board of Review

Members couldn't approve a second floor bay window absent a drawing showing its intended visual effect on a projecting section of a home. They gave the owners and window contractor the option of returning for approval once the design was thought-out and drawn. The next day, the very understanding owners decided to use windows that would not change their home's architecture.

If the 12 cases scheduled for the February 22 meeting are any indication, ABR is in for a busy year. All last year, only 172 projects applied for an approval.

Planning Commission

Transfer of The Pub's 45-seat outdoor dining permit to Rudy's Pub, 2191 Lee Road, and, next door, a new, 100-seat outdoor dining patio at Boss Dog Brewery, 2179 Lee Road, were readily approved.

We transmitted to the Commission the proposed Zoning Code amendments and acquainted them with the highlights. Members will review the amendments at the March 8 meeting and make a recommendation to City Council. The Commission also decided to permit public comments about the amendments at the March meeting.

Cleveland Heights Economic Development



To: City Manager Tanisha Briley
From: Director Tim Boland
Subject: Activities Report – February 10, 2017

Activities and Initiatives:

1. Boss-Dog Brewery – Commercial Loan Project & Request to use City-owned land:

Planning Commission approved the conditional use permit for use of City-owned land at their February 8, 2017 meeting. The project is now in the loan closing phase which includes the lease agreement for City-owned land. The project remains on schedule and we look forward to a successful new business opening this spring in our Cedar-Lee Commercial District.

2. Economic Development Advisory Committee (EDAC):

City Council's Economic Development Advisory Committee (EDAC) will present their final recommendations to Council on February 13. These recommendations include "The Four Big Ideas" that the Committee recommends the City try to accomplish within the next 24 months.

3. La Cave Du Vin – Commercial Loan Project:

For a detailed analysis of this commercial loan project, please refer to the separate Executive Summary report included in Council's packet.

4. Medical Marijuana:

ED staff continues to review the medical marijuana issue. As requested, staff will have an economic impact memo to share with Council in the coming weeks. Tentative plans are also being made to have representatives of the group interested in conducting this type of business in Cleveland Heights appear at a future Council meeting. The ED staff would be ready to present to Council at the March 13, 2017 Committee of the Whole meeting.

5. City Development Process:

The ED team has folded its review of the City's development process into the current interdepartmental coordination initiative. Streamlining our process and communicating it to developers via the website will help us to assist those who are investing in our community to more efficiently and effectively navigate the system. The potential to create a "one – stop – shop" exists. This initiative strongly aligns with our overall goal of being more business friendly.

Thank you,

Timothy M. Boland

Timothy M. Boland, Director
Economic Development

Cleveland Heights Economic Development

**FEBRUARY 2017
BUSINESS DEVELOPMENT PROJECT**



LA CAVE DU VIN COMMERCIAL LOAN REVIEW

EXECUTIVE SUMMARY

Overview

Jayne Sestak and Jacob Orosz, owners of The Fairmount in the Cedar Fairmount District, have applied to the City for a loan from the Commercial Revolving Loan Fund to assist them with the purchase of La Cave Du Vin in the Coventry Village District at 2785 Euclid Heights Blvd.

The applicants have been successful in building up the business at The Fairmount since acquiring it in 2012. Over the last four years, The Fairmount has doubled its sales and net income. They see a similar opportunity to acquire and turn around a long time Cleveland Heights location with La Cave Du Vin.

They have applied for support from the City in the form of a Commercial Revolving Loan to help finance the acquisition of the existing business and business assets and make additional investments into the property.

More specifics are included below.

Borrower: The Wine Cave, Inc.
24100 Chagrin Blvd., Suite 370
Beachwood, OH 44122

Guarantors: Jacob Morosz
2205 Oakdale
Cleveland Hts., OH 44118

Jayne Sestake
2510 Newbury Dr.
Cleveland Hts., OH 44118

Amount: \$60,000 Commercial Revolving Loan

Proposed Terms of Repayment: The Borrower will repay the City of Cleveland Heights \$60,000 over five years, at a rate of three percent (3.0%) for the \$60,000 commercial

loan. Payments will be deferred for three months from final disbursement.

At this time, the City does not have a standard policy regarding rates and terms. Most governmental loan funds tie their rates to the current prime rate. The current prime rate is 3.75% as of January 12, 2017. Depending on the loan fund, governmental RLFs are typically prime +/- 2%. For additional context, their revolving line of credit with PNC is set at WSJ Prime plus 145 basis points (currently 3.75% + 1.45% for an annual rate of 5.2%).

Proposed Security: **The City will file a first position mortgage on the property located at 2510 Newbury Road, Cleveland Heights, OH in the amount of \$60,000. This is a residential property.** The County currently places a market value of \$127,200 on the property. An appraisal would be required if the project were to proceed. The City will also file a first position mortgage on the property at 13829 Cedar Road, Unit 303. This is a condominium unit appraised at \$29,000. The city will also file a lien on the equipment, valued at approximately \$45,000, of The Fairmount. The City will also secure personal guarantees and cognovits notes from the guarantors.

Purpose of Loan: To assist in the acquisition of La Cave Du Vin and support new investment in the business in terms of equipment and leasehold improvements by the new owners.

National Objective: As presented, this project meets the job creation standards under HUD guidelines of one (1) job for a low to moderate income individual per \$35,000 loaned.

Use and Sources of Funds:

| U S E S | | Percentage |
|---------------------|-----------|------------|
| - | - | - |
| Property Owner | | |
| Leasehold | \$22,000 | 9% |
| Asset Purchase | \$70,000 | 29% |
| Building Renovation | \$39,000 | 16% |
| Equipment | \$37,000 | 15% |
| Non-fixed Assets | \$45,000 | 19% |
| General Business | | |
| Expense | \$7,000 | 3% |
| Working capital | \$20,000 | 8% |
| - | - | - |
| TOTAL | \$240,000 | 100% |

| S O U R C E S | | Percentage |
|---------------|-----------|------------|
| - | - | - |
| Bank LOC | \$62,000 | 26% |
| Equity | | |
| Investment | \$96,000 | 40% |
| CRLF | \$60,000 | 25% |
| Property | | |
| Owner | \$22,000 | 9% |
| - | - | - |
| | | |
| TOTAL | \$240,000 | 100% |

Type of Business:

La Cave Du Vin will be a bar/lounge that will have an increased emphasis on food offerings and special events.

Employment and Taxes:

La Cave Du Vin currently has 3 full time equivalent employees. An additional 3 full time equivalent employees are projected to be added within the first year. Year 1 projected wages/income is \$155,000. This will result in \$3,900 in annual payroll taxes to the City.

Financial Analysis and Staff Recommendation:

An analysis of the income and cash flow projections show that The Wine Company, Inc. (dba La Cave) can carry its projected debt over the next three years. Projections are consistent with standard industry projections for an establishment of that size and that market sector. The projections are also consistent with growth the applicants have accomplished at The Fairmount and the sales numbers posted at La Cave Du Vin before recent declines in business. Projections show the debt coverage ratio is 1.92 in Year 1, 3.42 in Year 2 and 5.18 in Year 3. The projected debt coverage ratio exceeds debt to income ratio standards of a minimum of 1.15-1.25.

In terms of collateralization, the City would be secured by a first position mortgage on the real property at 2510 Newbury Rd. The property was recently valued at \$127,200 by the County. An appraisal would need to be obtained to move forward with the project.

The City will also file a first position mortgage on the property at 13829 Cedar Road, Unit 303. This is a condominium unit appraised at \$29,000. The City would also take a security position on equipment at The Fairmount with an estimated value of \$45,000.

Total collateral has a present value of \$201,200, which represents 30% loan to value. The City's loan guidelines calls for a maximum of 75%. The real estate alone represents 38% loan to value.

After reviewing the business plan for La Cave Du Vin, the financials of The Fairmount and La Cave Du Vin, the projections for La Cave Du Vin under new ownership, and the credit reports of the borrowers, staff is confident in the ability of the borrowers to meet the terms of the loan and grow sales/revenue for the following reasons:

- Increased presence of on-site management;
- Increased marketing and awareness by leveraging of the new owners local media connections and use of social media;
- Increased sales due to expanded food offerings from a renovated kitchen and new menu;
- Increased sales due to scheduling of special events. This will consist of educational tastings and groups/organizations holding events at La Cave.

Due to the successful track record of the applicants turning around another similar business in Cleveland Heights and the projected benefits from increased investment, sales, jobs and tax revenue at La Cave Du Vin, staff is supportive of this project. Additionally, this project will also have a positive impact on the surrounding Coventry Village Commercial District due to increased investment in the property and increased customer traffic through the District.

Terms and conditions are subject to both Council and Legal Department review.

Cleveland Heights, Ohio
City Council Economic Development
Advisory Committee (EDAC)



Economic Development Advisory Committee Recommendations

Four Big Ideas – for next 24 months

Background

The Economic Development Advisory Committee was appointed by City Council under Resolution 033-2016 which says:

“ council has identified the need to create a special Economic Development Advisory Committee to offer advice and recommendations concerning the City’s economic development.”

Council charged the Committee with developing ideas that could be implemented quickly – i.e. within 24 months - to enhance the economic development activity of the city government. The Committee’s membership, meetings, and work are described in Appendix A.

The Financial Task Force appointed by Council in 2015 stated the need for action. It found that the City suffered from a “structural deficit” that was caused by several factors including the recent deep recession, lower median income, lower property values in some areas of the city, and lessened state support. That Task Force closed its report with the following challenge.

“We are facing a set of extraordinary challenges that will require resiliency, resolve, and resourcefulness to overcome. This is a pivotal moment in time that could ultimately serve as a renaissance for Cleveland Heights, an opportunity to reassess who we are and who we want to be.”

The City has already responded to this challenge by implementing two items the committee applauds. An Economic Development Department has been staffed and has engaged with this Committee in developing these recommendations. The City has also established a registry of available commercial properties for businesses, making it easier to find appropriate space.

It should be noted that the Committee focused on identifying guiding economic development principles rather than on specific development projects such as Severance Center or the “Top of the Hill” project.

The Committee discussed housing, since it has the largest economic impact on our city. Our recommendations, however, focus on business development, because the City Council intends to establish a separate Housing Advisory Committee to produce a set of recommendations. Nevertheless, the committee recognizes that our housing stock and the vitality of our business districts are intertwined. Good housing stock is necessary to maintain and grow our business districts; our business districts are also vital to maintaining our housing stock.

On the basis of the past seven months of discussions and research, the Economic Development Advisory Committee offers the following recommendations as a start to meeting the challenge set by City Council. Cleveland Heights has an extraordinarily well-educated and civically engaged population, which undoubtedly will continue working with City government to refine and advance this agenda for economic development in Cleveland Heights.

Recommendations

Community Development Corporation (CDC)

Community Development Corporations (CDC) are private, non-profit corporations that drive economic development and strive to improve the quality of residents' lives. Many of the communities surrounding Cleveland Heights have a CDC aiding those cities in attracting, maintaining, and developing business activity and often housing development. Future Heights, a non-profit organization formed in 2000 to facilitate collaboration and empowerment in Cleveland Heights and University Heights, is poised to become a CDC serving Cleveland Heights.

Every expert who presented to the committee supported the establishment of a CDC for Cleveland Heights. See Appendix A.

1. Create and provide seed money to a Community Development Corporation (CDC) to partner with the City and other organizations in pursuit of the following priorities:

- a. *Develop*: promote revitalization of mixed-use business districts; creating, supporting and coordinating Special Improvement Districts; serve as “developer of last resort” for key projects when a suitable private party is absent; and
- b. *Plan*: work with the City and civic organizations to create visions and plans for neighborhoods and business districts throughout the city; and
- c. *Placemake*: enhance the identity of the city and its unique neighborhoods and business districts; market the city and its neighborhoods and districts throughout the region; and
- d. *Fund*: develop funding in partnership with the City for a sustainable CDC to carry out these and other functions indefinitely into the future.

Supporting our Business Districts

One of Cleveland Heights' great strengths is the vibrancy of its eleven business districts. The City could do more to support our businesses and the new Economic Development Department is a major step forward. Marketing our city as a walkable and bikeable place to live and work depends on having vibrant, local business areas. These recommendations are directed to the use of the new economic development staff.

2. The new Economic Development staff, assisted by the CDC, should develop targeted business district strategies guided by the following priorities.

- a. *Recruit*: Recruit and support office and tech businesses, including an innovation/new economy corridor along Mayfield Road to connect Cleveland Heights more directly to University Circle.
 - b. *Improve Districts*: Work with the business community to improve the appearance, image, safety and economic competitiveness of current retail business districts with plans and programs tailored to the unique character of each district
 - i. enhancing stronger districts with marketing, streetscape improvements, storefront renovation, parking improvements, etc. (e.g.: Cedar-Lee, Coventry, Cedar-Fairmount)
 - ii. re-planning and re-configuring other districts to ensure economic viability and support for adjacent neighborhoods (e.g.: Noble, Warrensville, Taylor)
 - iii. identifying/creating parking opportunities and access in the business districts
 - c. *Facilitate business development* through the following actions:
 - i. Facilitate city wide fiber optic infrastructure;
 - ii. Reduce roadblocks to establishing a business; and
 - iii. Strengthen and support commercial building inspections; and
 - d. *Update Zoning*: Update the zoning code and map to implement the community's master plan; and amend the zoning code to require review and approval of building demolition requests
-

Investment and Marketing to Shift the Dialog

Many of those who presented to the Committee discussed a negative perception of the City of Cleveland Heights that harms the development of our economic base. Even within Cleveland Heights some residents have a negative perception of some areas of the city.

To be more attractive to existing and prospective businesses and residents, the Committee recommends a strong, proactive program of community and private investment and marketing be implemented immediately.

3. The City should improve its image by investing in the community and by marketing its assets.

- a. *Invest*: The City should take the lead by investing staff time and resources in community improvements in all areas of the City;
 - i. Investing in facilities and property; and
 - ii. Programming, such as recreational activities; and
 - iii. Improving city services.
 - b. *Market* : Create and implement citywide marketing plans to promote Cleveland Heights and its unique business districts as places to live, shop, visit and do business; and
 - i. Marketing amenities in Cleveland Heights such as, Cain Park, Dobama Theater, and Coventry Village, and our proximity to Little Italy, University Circle, Case Western Reserve University, Severance Hall, and Shaker Square.
 - ii. Targeting marketing to University Circle institutions and downtown employers.
-

Building on a Strength – the Arts

Cleveland Heights has more artists, writers, performers, musicians, and other creative people than most other places in Ohio. The new CDC, business support plan, and marketing strategy should have one of its focus areas squarely on the arts. Patrons of cultural events often become customers of other businesses in our city.

4. The City government should continue and increase its support for the arts, which are a catalyst for economic development.

- a. Promote the community’s arts and music events and venues collectively; and
 - b. Market housing in Cleveland Heights to artists and other creative professionals; and
 - c. Attract arts-related businesses to Cleveland Heights; and
 - d. Support creation and installation of public art; and
 - e. Capitalize on the power of Cain Park to attract young people to Cleveland Heights.
-

Conclusion

The Committee heard from many people who admire the strength of Cleveland Heights’ economic and cultural assets. We need to build on that base, and we hope that these recommendations are helpful in accomplishing that goal. We are grateful that our City Council is very involved and committed and seeks resident input.

APPENDIX A

COMMITTEE MEMBERS

Chair, Gary Benjamin is an attorney who has practiced law in Michigan and Ohio and worked with economic development groups in both states.

Patrycia Ajdukiewicz is a relationship manager at a non-for-profit micro-lender that provides access to capital and technical assistance to small business owners. Born in Warsaw, Poland, she has lived in Cleveland Heights for the last 3 years and is eager to help the city reach its full cultural and economic potential.

Robert Brown is a city planner who has lived in Cleveland Heights for the past 40 years. He is the former City Planning Director for the City of Cleveland. Previously he worked for the Cuyahoga County Planning Commission.

Douglas Dykes is a Human Resources professional with over 20 years of experience leading organizational transformations. His broad experience includes compensation, benefits, organizational development, strategic planning, employee and labor relations and risk management. He has been a resident of Cleveland Heights for over 30 year.

Eustacia Netzel-Hatcher is a business and finance professional who has held leadership roles in many community organizations across the Northeast Ohio region.

Brenda H. May, a Cleveland Heights resident of more than 30 years, is a leader of Noble Neighbors.

Joy Roller, founder of Archer Consulting, as Executive Director of the Gordon Square Arts District, led a \$30 million initiative to transform Cleveland's Detroit Shoreway neighborhood into an arts and entertainment destination.

MEETINGS AND PRESENTERS

July 20, 2016 – Organizational meeting and presentation by Glenn Coyne and Patrick Hewitt of the County Planning Department describing the Master Plan process.

August 17, 2016 – Presentation by Dr. Mark Chupp of the Case Urban Affairs department regarding strengths of CH and ideas for economic development.

September 21, 2016 – Presentations by Deanna Bremer-Fisher and Marie Kittredge regarding the benefits of establishing a community development corporation.

October 19, 2016 – Presentation by Tracey Nichols, Economic Development Department Director of the City of Cleveland regarding Cleveland's economic development department and its successes.

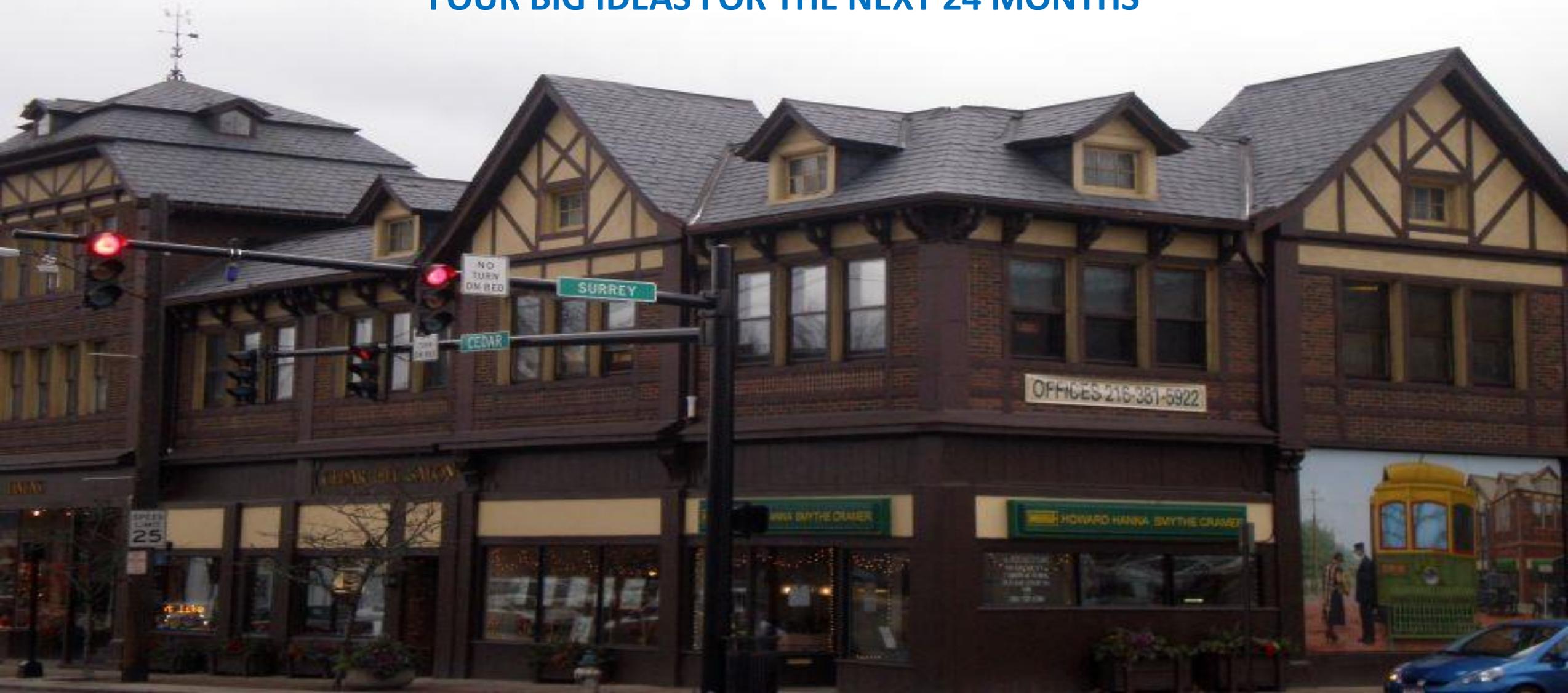
November 16, 2016 – Discussion of recommendations and report from Chair about meeting with SID's and business concerns.

December 14, 2016 – Brenda May presented regarding efforts in the Noble Neighborhood to increase and maintain economic activity.

January 18, 2017 – At this meeting we finalized our report.

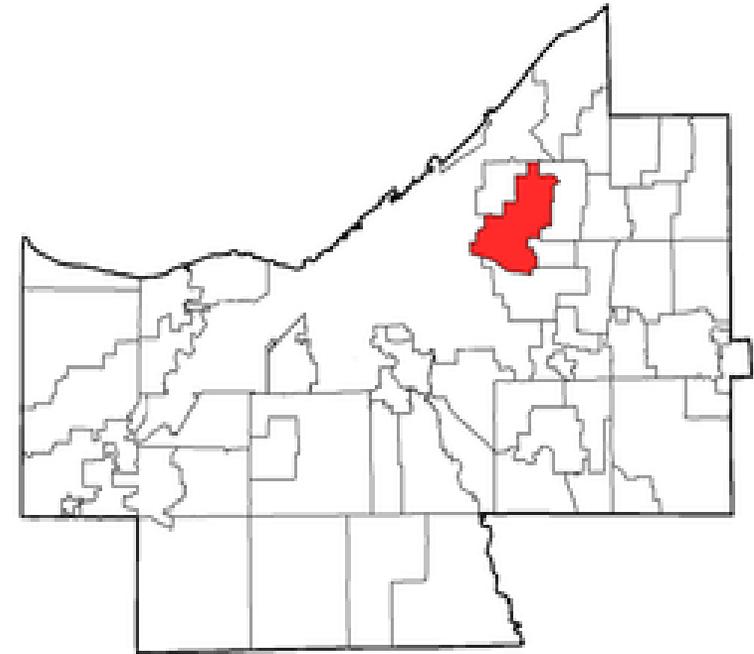
ECONOMIC DEVELOPMENT COMMITTEE

FOUR BIG IDEAS FOR THE NEXT 24 MONTHS



Task at Hand

- City council charged the committee with offering advice and recommendations concerning the city's economic development.
- The focus was to recommend ideas that could be implemented within 24 months or less.
- Each council member appointed one individual to the committee.



Committee Members



- Gary A Benjamin, Esq., Chair – *Advocacy Law Director*
- Patrycia Ajdukiewicz – *Relationship Manager for a Micro-Lender*
- Robert Brown – *Former City Planning Director*
- Douglas Dykes – *Human Resource Professional*
- Eustacia Hatcher – *Business and Finance Professional*
- Brenda H. May – *a leader of Noble Neighbors*
- Joy Roller – *Former Executive Director of the Gordon Square Arts District*

The Committee has a significant amount of expertise and experience in economic development

What we did



- Met 7 times from July 20 – January 18 to hear from a broad range of experts in economic development
 - Glenn Coyne and Patrick Hewitt – County Planning Department
 - Dr. Mark Chupp – Case Western University Urban Affairs Department
 - Deanna Bremer-Fisher – Executive Director, Future Heights
 - Marie Kittredge – Director, Opportunity Corridor (former Slavic Village Director)
 - Tracey Nichols – City of Cleveland Economic Development Director
 - Brenda May – Noble Neighbors
- The group consulted with the Special Incentive Districts (SIDs) for the perspective of the local business operators.
- The committee also read the 2015 Financial Task Force Report and the Executive Summary of the Master Plan.

2015 Financial Task Force Report



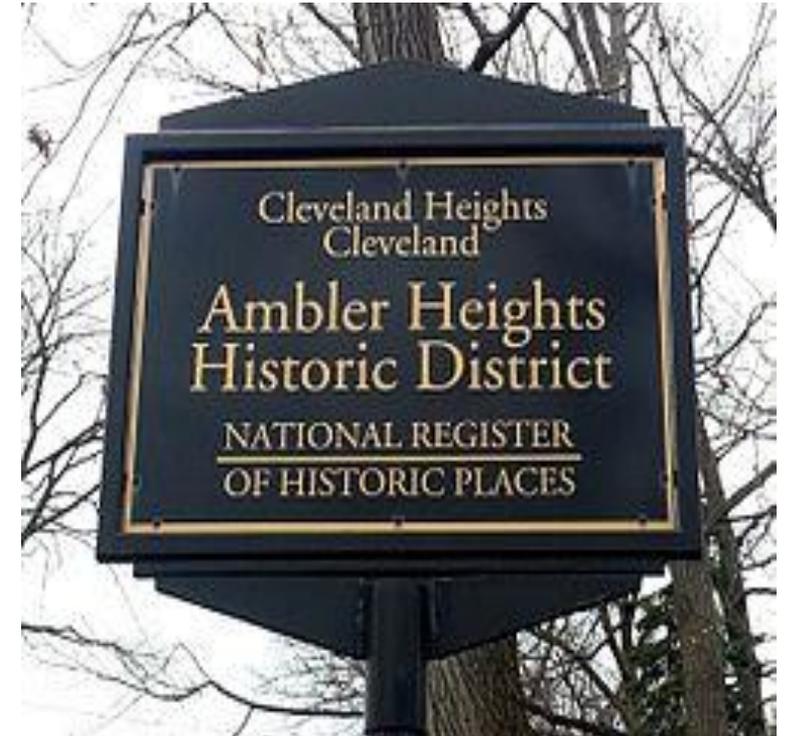
“We are facing a set of extraordinary challenges that will require resiliency, resolve, and resourcefulness to overcome. This is a pivotal moment in time that could ultimately serve as a renaissance for Cleveland Heights, an opportunity to reassess who we are and who we want to be.”

-2015 Financial Task Force Report, page 11

There is a “structural deficit” caused by the recession, declining median income, declining property values in some areas and lower state support for cities.

City Progress

- Top of the Hill
- Economic Development Staff Hired
- Registry of Available Commercial Properties Established



A very good start

Recommendation 1 – CDC

“Create and provide ‘seed’ money to a Community Development Corporation to partner with the city and other organizations.”



- Promote revitalization of mixed-use business districts.
- Work with the city and civic organizations to create visions and plans.
- Enhancing the identity of the city and its unique neighborhoods and business districts.
- Develop funding for a sustainable CDC.

A CDC is a necessary tool to attract investment

Recommendation 2 – Targeted Strategies

“The new economic development staff should develop targeted business district strategies.”

- Recruit and support office and tech businesses.
- Include an innovation corridor along Mayfield Rd.
- Improve the current retail business districts.
- Facilitate city-wide fiber optic infrastructure.
- Reduce roadblocks to establishing a business.
- Strengthen and support commercial building inspections.
- Update zoning to implement the master plan.



More active support of business districts

Recommendation 3 – Shift the Dialog

“The city should improve its image by investing in the community and by marketing its assets.”



- City should invest time and resources in community improvements.
- Create and implement city wide marketing plans to promote Cleveland Heights.
- Marketing our amenities .
- Target marketing to University Circle and downtown employers.

Our competitors market themselves successfully. We should too.

Recommendation 4 – Building on Strength

“The city government should continue and increase its support for the arts which are a catalyst for economic development.”

- Promote the communities events and venues collectively.
- Market housing to artists and creative professionals.
- Attract arts related businesses.
- Support creation and installation of public art.
- Capitalize on the power of Cain Park.



More active support of business districts

Summary



The committee thanks the City Council for entrusting this important task to us.

- The city has been making good progress, but more needs to be done to accelerate economic development.
- By moving forward with these 4 recommendations, the committee feels that growth will accelerate and our business districts will increase in vibrancy.
- Our business districts and our housing sector support each other so we believe these recommendations will also enhance our neighborhoods.



MEMORANDUM

TO:
FROM: Allan Butler- Housing Programs Director
DATE: February 10, 2017
RE: Housing Update

- Nuisance abatement orders have been reissued to 3 properties that had previously been declared public nuisances but had informal agreements for repairs with little or no work being performed.
 - 14586 Superior
 - 2796 Coleridge
 - 1634 Coventry
- Recent discussions with the owner of 3234 and 3238 Euclid Hts. Blvd. properties have resulted in recent improvements to the two properties after very little success through the court.
- 950 Nelaview was recently re-inspected after the Nuisance Appeal Board time frame had expired. Results of the inspection were very similar to previous inspections and steps are being made to have the remaining debris removed from the structure.
- 1610 S. Taylor has made no progress on the fire damaged property and I have requested that repair specs be created so that bids can be obtained.

Memorandum

To: Tanisha Briley, City Manager

From: Joseph P. McRae, Parks and Recreation Director

Subject: Parks and Recreation Department Update

Date: February 10, 2017

Please find a brief summary of the Parks and Recreation Department announcements and activities attached for your review:

General Announcements

- Registration for Spring recreation classes begins on March 6.
- The Community Center fitness center and Senior Center will be closed on Monday, February 20 for President's Day.

Sports Programs

- The Youth Rec basketball season will end this Saturday, February 11 with championship games being played at the Community Center.

Ice Programs

- The 36th Annual Raymond A. Robinson Memorial Youth Hockey Tournament will be held Friday, February 17 through Monday, February 20. A total of 56 tournament games will be played over the course of the weekend. A copy of the schedule is attached.

Senior Center

Activities for the week included:

- A new session of Matter of Balance began with 15 people attending. It is a free 8 week, 2 hour, evidence based program sponsored by Fairhill Partners.
- A representative from OSHIP (Ohio Senior Health Insurance Information Program) came from Columbus to provide one on one Medicare consultations.
- The CVS audiologist provided hearing educational materials and screenings.
- The Meet Greet and Eat group had its monthly outing. A group of 20 people dined at Pacific Grille.
- Kindred Healthcare hosted Breakfast Bingo.

| # | Day | Date | Begin Time | Score | Home | Score | Visitor | Division | Rink |
|-----|-----|-----------|------------|-------|---|-------|--|---------------------------|--|
| 1 | Fri | 2/17/2017 | 2:20 PM | | ARCTIC FOXES 2 305 06-07 A1 STEVENS PAHL | | WEST SENECA WINGS 06 AA ORANGE WNYAHL | 10U A/AA 06-07 | Cleveland Heights Community Center SOUTH |
| 2 | Fri | 2/17/2017 | 3:30 PM | | WHEELING NAILERS 2 325 06-07 B BOURQUE PAHL | | BEAVER COUNTY BADGERS 2 367 06-07 A6 ERREY PAHL | 10U B2 06-07 | Cleveland Heights Community Center SOUTH |
| 4 | Fri | 2/17/2017 | 4:40 PM | | ARMSTRONG ARROWS 3 381 06-07 B BOURQUE PAHL | | CLEVELAND HEIGHTS 2 230 06-07 A3 CSHL | 10U B2 06-07 | Cleveland Heights Community Center SOUTH |
| 7 | Fri | 2/17/2017 | 5:50 PM | | WHEELING 2 323 04-05 A MINOR GOLD PAHL | | CLEVELAND HEIGHTS TIGERS 3 334 04-05 A3 CSHL | 12U B2 04-05 | Cleveland Heights Community Center SOUTH |
| 8 | Fri | 2/17/2017 | 6:00 PM | | GROSSE ILE ISLANDERS 05 A HOWE 4 LCAHL | | CLEVELAND HEIGHTS 2 314 04-05 A1 CSHL | 12U A2 BRONZE 04-05 | Cleveland Heights Community Center NORTH |
| 12 | Fri | 2/17/2017 | 7:00 PM | | NORTH OLMSTED 1 209 06-07 AA CSHL | | AMHERST KNIGHTS 07 AAA ORANGE WNYAHL | 10U A/AA 06-07 | Cleveland Heights Community Center SOUTH |
| 13 | Fri | 2/17/2017 | 7:15 PM | | BLUE JACKETS 05 AA INDEP. MID-AM | | CLEVELAND JR LUMBERJACKS 05 AA INDEP. MID-AM | 12U A2 LOWER SILVER 04-05 | Cleveland Heights Community Center NORTH |
| 17 | Fri | 2/17/2017 | 8:10 PM | | ARCTIC FOXES 4 295 4 02-03 A MINOR BLACK PAHL | | CSC CHARGERS 1 02-03 A1 CSHL | 14U A2 BRONZE 02-03 | Cleveland Heights Community Center SOUTH |
| 18 | Fri | 2/17/2017 | 8:30 PM | | CCYHA STARS 03 B CHHL | | HAMBURG HAWKS 02-03 A MIXED WHITE WNYAHL | 14U B1 RED 02-03 | Cleveland Heights Community Center NORTH |
| 20 | Sat | 2/18/2017 | 8:00 AM | | CLEVELAND HEIGHTS 2 230 06-07 A3 CSHL | | WHEELING NAILERS 2 325 06-07 B BOURQUE PAHL | 10U B2 06-07 | Cleveland Heights Community Center SOUTH |
| 27 | Sat | 2/18/2017 | 9:10 AM | | BEAVER COUNTY BADGERS 3 04-05 HOUSE DEV. INDEP. | | CLEVELAND HEIGHTS TIGERS 3 334 04-05 A3 CSHL | 12U B2 04-05 | Cleveland Heights Community Center SOUTH |
| 30 | Sat | 2/18/2017 | 10:20 AM | | CLEVELAND HEIGHTS 2 314 04-05 A1 CSHL | | ROCKY RIVER 3 321 04-05 A2 CSHL | 12U A2 BRONZE 04-05 | Cleveland Heights Community Center SOUTH |
| 35 | Sat | 2/18/2017 | 11:30 AM | | ARCTIC FOXES 4 295 4 02-03 A MINOR BLACK PAHL | | WINTERHURST WARRIORS 405 1 02-03 A1 CSHL | 14U A2 BRONZE 02-03 | Cleveland Heights Community Center SOUTH |
| 41 | Sat | 2/18/2017 | 12:40 PM | | HAMBURG HAWKS 07 AA RED WNYAHL | | CLEVELAND HEIGHTS TIGERS 1 203 06-07 A1 CSHL | 10U A2 UPPER SILVER 06-07 | Cleveland Heights Community Center SOUTH |
| 44 | Sat | 2/18/2017 | 1:15 PM | | CLEVELAND BARONS BLACK 07 AA INDEP. MID-AM | | BELLE TIRE COBRAS 07 A HOWE 2 BLACK LCAHL | 10U A2 UPPER SILVER 06-07 | Cleveland Heights Community Center NORTH |
| 45 | Sat | 2/18/2017 | 1:50 PM | | SCIR GOLD 4 416 02-03 A MINOR GOLD PAHL | | LAKE ERIE TIGERS 2 416 02-03 A2 CSHL | 14U B2 02-03 | Cleveland Heights Community Center SOUTH |
| 49 | Sat | 2/18/2017 | 2:30 PM | | CLEVELAND HEIGHTS 1 303 04-05 AA CSHL | | BUTLER VALLEY 1 242 04-05 A MJR BLACK PAHL | 12U A/AA 04-05 | Cleveland Heights Community Center NORTH |
| 51 | Sat | 2/18/2017 | 3:00 PM | | LAKE ERIE TIGERS 1 404 02-03 AA CSHL | | CHEEKTOWAGA WARRIORS 03 AA RED WNYAHL | 14U A1 02-03 | Cleveland Heights Community Center SOUTH |
| 55 | Sat | 2/18/2017 | 3:45 PM | | KENT CYCLONES 1 408 02-03 AA CSHL | | CATHEDRAL PREP RISING RAMBLERS 02-03 A INDEP. MID-AM | 14U A/AA 02-03 | Cleveland Heights Community Center NORTH |
| 58 | Sat | 2/18/2017 | 4:10 PM | | BEAVER COUNTY BADGERS 2 367 06-07 A6 ERREY PAHL | | CLEVELAND HEIGHTS 2 230 06-07 A3 CSHL | 10U B2 06-07 | Cleveland Heights Community Center SOUTH |
| 62 | Sat | 2/18/2017 | 5:00 PM | | KENT CYCLONES 1 202 06-07 AA CSHL | | WEST SENECA WINGS 06 AA ORANGE WNYAHL | 10U A/AA 06-07 | Cleveland Heights Community Center NORTH |
| 63 | Sat | 2/18/2017 | 5:20 PM | | CLEVELAND HEIGHTS TIGERS 3 334 04-05 A3 CSHL | | ALTOONA TRACKERS 2 392 04-05 A MINOR GOLD PAHL | 12U B2 04-05 | Cleveland Heights Community Center SOUTH |
| 68 | Sat | 2/18/2017 | 6:15 PM | | BEAVER COUNTY 2 365 04-05 A MINOR BLACK PAHL | | CLEVELAND HEIGHTS 2 314 04-05 A1 CSHL | 12U A2 BRONZE 04-05 | Cleveland Heights Community Center NORTH |
| 69 | Sat | 2/18/2017 | 6:30 PM | | WHEELING 1 322 04-05 A MAJOR WHITE PAHL | | CLEVELAND JR LUMBERJACKS 05 AA INDEP. MID-AM | 12U A2 LOWER SILVER 04-05 | Cleveland Heights Community Center SOUTH |
| 73 | Sat | 2/18/2017 | 7:30 PM | | NEWARK GENERALS BORTLE 02-03 AA BTHL | | CLEVELAND BARONS BLACK 02 AA INDEPENDENT MID-AM | 14U A/AA 02-03 | Cleveland Heights Community Center NORTH |
| 75 | Sat | 2/18/2017 | 7:40 PM | | BEAVER COUNTY BADGERS 2 363 02-03 A MINOR GOLD PAHL | | CCYHA STARS 03 B CHHL | 14U B1 RED 02-03 | Cleveland Heights Community Center SOUTH |
| 78 | Sat | 2/18/2017 | 8:45 PM | | CLEVELAND BARONS BLACK 03 AA INDEP. MID-AM | | SOO RAIDERS 02-03 A/AA SMJHA | 14U A1 02-03 | Cleveland Heights Community Center NORTH |
| 80 | Sat | 2/18/2017 | 8:50 PM | | SHAKER HTS 2 418 02-03 A1 CSHL | | ARCTIC FOXES 4 295 4 02-03 A MINOR BLACK PAHL | 14U A2 BRONZE 02-03 | Cleveland Heights Community Center SOUTH |
| 86 | Sun | 2/19/2017 | 7:00 AM | | CLEVELAND HEIGHTS TIGERS 1 203 06-07 A1 CSHL | | BEAVER COUNTY BADGERS 1 366 06-07 A2 COFFEY PAHL | 10U A2 UPPER SILVER 06-07 | Cleveland Heights Community Center SOUTH |
| 89 | Sun | 2/19/2017 | 7:15 AM | | SEMI-FINAL TIER 1 | | 1st Red vs. 2nd Blue | 10U A/AA 06-07 | Cleveland Heights Community Center NORTH |
| 93 | Sun | 2/19/2017 | 8:10 AM | | KENT CYCLONES 2 426 02-03 A2 CSHL | | LAKE ERIE TIGERS 2 416 02-03 A2 CSHL | 14U B2 02-03 | Cleveland Heights Community Center SOUTH |
| 96 | Sun | 2/19/2017 | 8:30 AM | | BOWLING GREEN ICE CATS 04 AA HOWE 3 LCAHL | | CLEVELAND HEIGHTS 1 303 04-05 AA CSHL | 12U A/AA 04-05 | Cleveland Heights Community Center NORTH |
| 97 | Sun | 2/19/2017 | 9:20 AM | | GEAUGA MAPLE LEAFS 410 02-03 A2 CSHL | | NP WILDCATS 5 275 02-03 A MINOR GOLD PAHL | 14U B1 BLUE 02-03 | Cleveland Heights Community Center SOUTH |
| 103 | Sun | 2/19/2017 | 9:45 AM | | SOO RAIDERS 02-03 A/AA SMJHA | | LAKE ERIE TIGERS 1 404 02-03 AA CSHL | 14U A1 02-03 | Cleveland Heights Community Center NORTH |
| 109 | Sun | 2/19/2017 | 11:00 AM | | CLEVELAND BARONS BLACK 02 AA INDEPENDENT MID-AM | | BEAVER COUNTY 1 362 02-03 A MAJOR BLACK PAHL | 14U A/AA 02-03 | Cleveland Heights Community Center NORTH |
| 118 | Sun | 2/19/2017 | 1:00 PM | | FINAL TIER 2 | | 4th vs. Semi-Final Winner | 12U B2 04-05 | Cleveland Heights Community Center SOUTH |
| 122 | Sun | 2/19/2017 | 2:20 PM | | FINAL TIER 2 | | 4th vs. Semi-Final Winner | 14U A2 BRONZE 02-03 | Cleveland Heights Community Center SOUTH |
| 123 | Sun | 2/19/2017 | 2:45 PM | | FINAL TIER 1 | | 1st vs. Semi-Final Winner | 14U A2 BRONZE 02-03 | Cleveland Heights Community Center NORTH |
| 127 | Sun | 2/19/2017 | 3:40 PM | | CLEVELAND HEIGHTS TIGERS 1 203 06-07 A1 CSHL | | KENSINGTON VALLEY RENEGADES 07 A HOWE 2 ORANGE LCAHL | 10U A2 UPPER SILVER 06-07 | Cleveland Heights Community Center SOUTH |
| 128 | Sun | 2/19/2017 | 4:00 PM | | INDIAN HILL WINTER CLUB 04-05 A INDPE. MID-AM | | LAKE ERIE PANTHERS 1 307 04-05 AA CSHL | 12U A2 UPPER SILVER 04-05 | Cleveland Heights Community Center NORTH |
| 131 | Sun | 2/19/2017 | 4:50 PM | | BUFFALO BISONS 04 AA RED WNYAHL | | CLEVELAND HEIGHTS 1 303 04-05 AA CSHL | 12U A/AA 04-05 | Cleveland Heights Community Center SOUTH |
| 132 | Sun | 2/19/2017 | 5:15 PM | | GEAUGA MAPLE LEAFS 410 02-03 A2 CSHL | | EAST AURORA 02-03 B WALES MOHL | 14U B1 BLUE 02-03 | Cleveland Heights Community Center NORTH |
| 136 | Sun | 2/19/2017 | 6:00 PM | | NOVI FIRECATS 03 A HOWE 1 RED LCAHL | | TEAM AUDI OF MENTOR 03 A HOWE 1 OHIO LCAHL | 14U A1 02-03 | Cleveland Heights Community Center SOUTH |
| 140 | Sun | 2/19/2017 | 7:10 PM | | LAKE ERIE TIGERS 1 404 02-03 AA CSHL | | CLEVELAND BARONS BLACK 03 AA INDEP. MID-AM | 14U A1 02-03 | Cleveland Heights Community Center SOUTH |
| 144 | Sun | 2/19/2017 | 8:20 PM | | LAKE ERIE TIGERS 2 416 02-03 A2 CSHL | | ELYRIA PANTHERS 2 423 02-03 A3 CSHL | 14U B2 02-03 | Cleveland Heights Community Center SOUTH |
| 148 | Sun | 2/19/2017 | 9:30 PM | | HARFORD NORTH STARS 00-01 A LOWER PATRICK CBHL | | SOUTHPOINTE RINK RATS 1 143 00-01 A MAJOR GOLD PAHL | 16U A 00-01 | Cleveland Heights Community Center SOUTH |
| 149 | Mon | 2/20/2017 | 7:00 AM | | ARCTIC FOXES 5 308 06-07 A4 JAGR PAHL | | ARCTIC FOXES 4 307 06-07 A3 LEMIEUX PAHL | 10U A2 LOWER SILVER 06-07 | Cleveland Heights Community Center NORTH |
| 153 | Mon | 2/20/2017 | 7:10 AM | | SEMI-FINAL TIER 2 | | 3rd Blue vs. 4th Red | 10U A2 UPPER SILVER 06-07 | Cleveland Heights Community Center SOUTH |
| 156 | Mon | 2/20/2017 | 8:15 AM | | SEMI-FINAL TIER 1 | | 1st Blue vs. 2nd Red | 14U A1 02-03 | Cleveland Heights Community Center NORTH |
| 157 | Mon | 2/20/2017 | 8:20 AM | | SEMI-FINAL TIER 2 | | 3rd Red vs. 4th Blue | 14U A1 02-03 | Cleveland Heights Community Center SOUTH |
| 162 | Mon | 2/20/2017 | 9:30 AM | | SEMI-FINAL TIER 1 | | 2nd vs. 3rd | 14U B2 02-03 | Cleveland Heights Community Center SOUTH |
| 163 | Mon | 2/20/2017 | 9:30 AM | | SEMI-FINAL TIER 1 | | 1st Red vs. 2nd Blue | 14U A/AA 02-03 | Cleveland Heights Community Center NORTH |
| 166 | Mon | 2/20/2017 | 10:40 AM | | FINAL | | 1st vs. 2nd | 12U A2 UPPER SILVER 04-05 | Cleveland Heights Community Center SOUTH |
| 168 | Mon | 2/20/2017 | 10:45 AM | | FINAL | | 1st vs. 2nd | 12U A/AA 04-05 | Cleveland Heights Community Center NORTH |
| 176 | Mon | 2/20/2017 | 1:20 PM | | FINAL TIER 1 | | Semi-Final Winners | 14U A1 02-03 | Cleveland Heights Community Center SOUTH |
| 179 | Mon | 2/20/2017 | 2:40 PM | | FINAL TIER 1 | | Semi-Final Winners | 14U A/AA 02-03 | Cleveland Heights Community Center SOUTH |



Cleveland Heights Fire Department

Weekly Activity Report

| | |
|------------------------------------|-----|
| Total Emergency Calls Year To Date | 743 |
|------------------------------------|-----|

| | |
|----------------------------------|-----|
| Total Emergency Calls for Period | 128 |
|----------------------------------|-----|

Report Date Period: 02/03/2017 - 02/10/2017

Fire Data

| | <u>Current Period</u> | <u>Year to Date</u> | <u>Last Year to Date</u> | <u>Current Year % of Run Count</u> |
|------------------------------------|-----------------------|---------------------|--------------------------|------------------------------------|
| Emergency Fire Run Count | 21 | 127 | 132 | 17.48 % |
| Emergency Structure Fire Count | 1 | 9 | 4 | |
| Emergency Non Structure Fire Count | 20 | 118 | 128 | |
| Emergency Vehicle Fire Count | | | | |

Emergency Medical Data

| | | | | |
|---------------------------------|-----|-----|-----|---------|
| Total Emergency Run Count | 107 | 616 | 549 | 82.52 % |
| Emergency Medical Run Count | 104 | 601 | 538 | |
| Automobile Accident Run Count | 3 | 15 | 11 | |
| Advanced Life Support Run Count | 36 | 166 | 146 | |
| Basic Life Support Run Count | 71 | 450 | 403 | |
| Total EMS Transports | 81 | 406 | 348 | |
| Total EMS Non Transports | 22 | 186 | 180 | |

Mutual Aid Run Count to Date

| | |
|------------------------|--|
| Mutual aid received | SEFD A - 2 SHFD A - 1 ECFD A - 0 UHFD A - 2 |
| Mutual aid given | SEFD A - 3 SHFD A - 6 ECFD A - 6 UHFD A - 0 |
| Automatic aid received | SEFD A - 1 SHFD A - 1 ECFD A - 1 UHFD A - 1 |
| Automatic aid given | SEFD A - 0 SHFD A - 5 ECFD A - 0 UHFD A - 4 |

| <u>Fire Prevention Bureau</u> | <u>Current Period</u> | <u>Year to Date</u> |
|--|----------------------------------|--------------------------------|
| Total Completed Fire Inspections | 77 | 412 |
| Company Fire Inspections | | 8 |
| Fire Prevention Fire Inspections | 3 | 16 |
| Fire Alarm Test Inspections | | |
| Kitchen Supression Test Inspections | 1 | 1 |
| Sprinkler Test Inspections | | 1 |
| Other Inspections | 73 | 386 |
| Smoke Detectors Distributed | | 2 |

CITY OF
CLEVELAND
HEIGHTS 

DEPARTMENT OF POLICE

ANNETTE M. MECKLENBURG, CHIEF

40 SEVERANCE CIRCLE, CLEVELAND HEIGHTS, OHIO 44118 – Telephone 216-291-4974

MEMORANDUM

To: Tanisha R. Briley, City Manager

From: Annette Mecklenburg, Chief of Police

Date: February 10, 2017

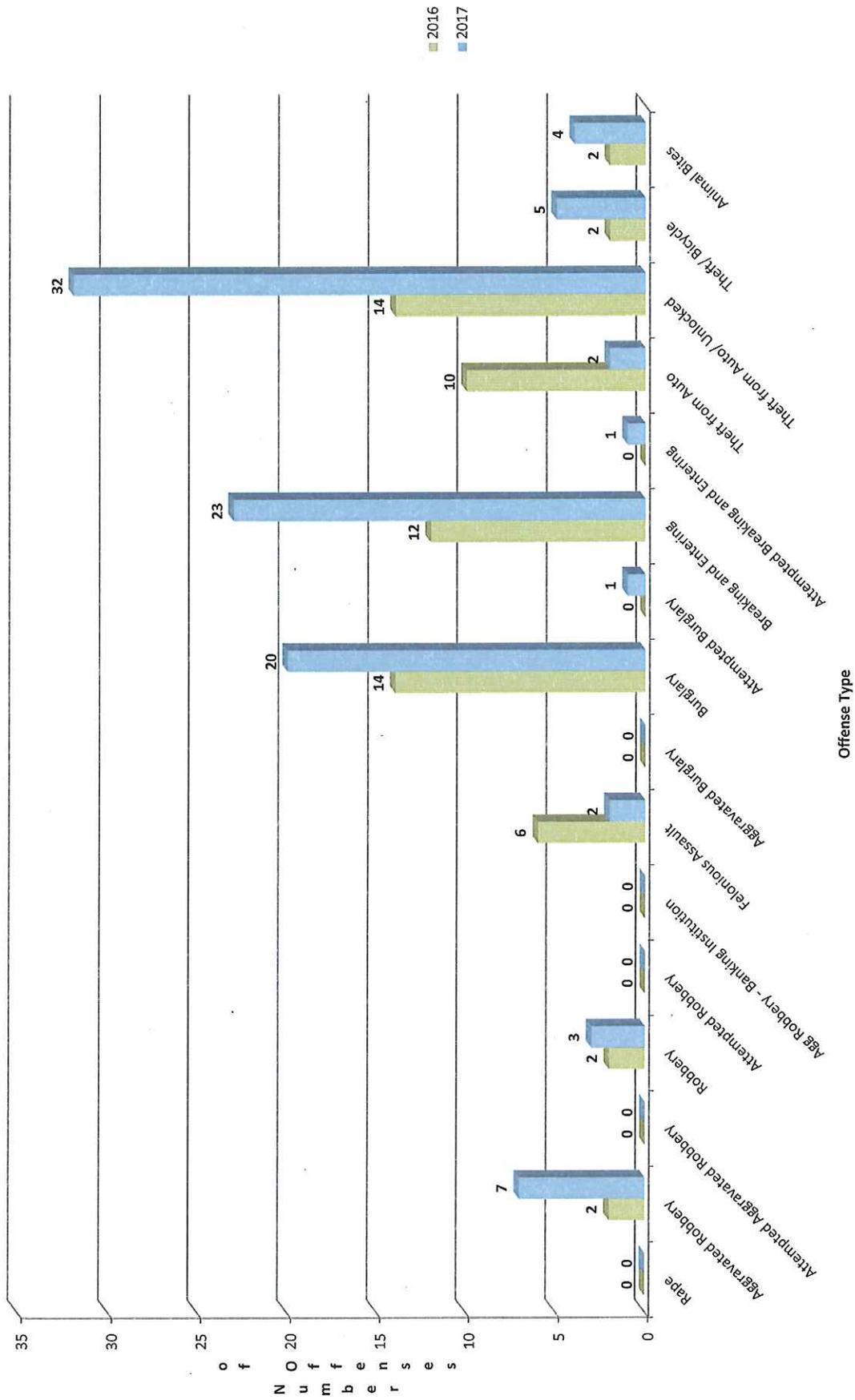
Subject: Weekly Update

On Wednesday, February 8, 2017, around 8:30 pm a robbery occurred in the parking lot at 1861 South Taylor. The victim was sitting in his vehicle in the parking lot when a male approached the vehicle, opened the driver's door, and told the victim to get out of the car. The suspect threatened as if he had a gun, but did not brandish a weapon. The suspect then grabbed the victim by the arm and pulled him out of the car. Once the victim was out of the vehicle, two other males got into the vehicle with the suspect and drove away. On the morning of February 8, 2017, Garfield Heights Police attempted to stop the vehicle for a traffic violation. The vehicle refused to yield and fled from police. While fleeing from police, the vehicle was involved in an accident, after which police were able to apprehend two juvenile males. Both males are facing felony charges, including the driver who has been charged for his involvement with the robbery. The juvenile driver was transported to the Juvenile Detention Home. Detectives are continuing to investigate the incident and following up on additional leads.

On Wednesday, February 15, 2017, Inv. Berry will be incorporating a new program into her Juvenile Diversion program, called Mommy & Me. This program is designed to bring children and their mothers closer together by providing them with the tools and skills necessary to communicate better with one another. The program will be held at City Hall and at least seven families are expected to participate.

Effective today, the Police Department will be making available on the City's website our "Away From Home Forms" for residents who will be on vacation or not at home for a period of time. As we have always done in the past, the Police Department encourages residents to notify us when they will be out of town and away from their residences. While they are gone, officers will check the residence on a daily basis to ensure that everything is okay. Now we are making it even easier for residents to let us know when they will be out of town through submission of an "Away From Home Form" that can be completed online and electronically submitted to the Officer In Charge. This will allow us to provide special attention to their residence while they are away and to have on file contact information in the event of an emergency.

**Crime Comparison:
January 1 - February 2, 2016 Compared to January 1 - February 9, 2017**



MEMO

TO: Tanisha Briley, City Manager
FROM: Dave Zofko, Building Official
SUBJECT: Monthly Report – Building Department
DATE: February 1, 2017

Please find attached the monthly report for the Building Department, detailing Departmental activity for the month of **JANUARY**.

nb

MONTHLY REPORT
BUILDING DEPARTMENT

PERMITS, CERTIFICATES AND LICENSES ISSUED

PERMITS **JANUARY**

| | |
|-------------------------------|-----------|
| BUILDING (RESIDENTIAL) | 47 |
| BUILDING (COMMERCIAL) | 5 |
| PLUMBING | 30 |
| ELECTRICAL | 26 |
| MECHANICAL | 24 |
| ASPHALT/CONCRETE | 4 |
| SIGN | 1 |
| MISCELLANEOUS PERMITS* | |

TOTAL NUMBER OF PERMITS ISSUED ***137***

CERTIFICATE OF USE & OCCUPANCY

CONTRACTOR'S LICENSE **185**

CERT. OF BUSINESS OCCUPANCY

SNOWPLOW/LANDSCAPER **11**

FORESTRY LICENSE **1**

LINK DEPOSIT

***MISCELLANEOUS PERMITS:** canopy/awning, street opening, enter adjoining property, tents, process piping.

FINANCIAL DATA

JANUARY

PERMIT FEES COLLECTED \$ 18,364.12

CONTRACTOR REGISTRATIONS \$ 29,960.00

ESTIMATED VALUATION OF PROJECTS

JANUARY

RESIDENTIAL \$ 1,210,380

COMMERCIAL \$ 683,050

TOTALS \$ 1,893,430

PLANS EXAMINATION

JANUARY

RESIDENTIAL 7

COMMERCIAL -



Project 17-2: Rudy's Pub LLC, 2191 Lee, C2X Multiple Use, requests Conditional Use permit for 45-seat outdoor dining per Code chapters 1111, 1115, 1131, 1151 and 1153.

Approved, 6-0, to operate a 45-seat outdoor dining area with the following additional conditions:

1. Applicant shall obtain license agreement from the City for the outdoor dining located on City-owned land;
2. Hours of operation shall be 8:00 a.m. – 2:30 a.m.;
3. Live music shall not be permitted outdoors unless approved by the City in advance as part of a special event; television and radio broadcasts and recorded music shall not cause a nuisance to neighbors;
4. Outdoor lighting shall not directly glare onto neighboring properties;
5. The use will not be injurious to the use and enjoyment of other property in the immediate vicinity or create a nuisance for adjacent residential properties;
6. The applicant shall work with staff to resolve complaints from neighbors and residents, which, if necessary, could result in reduced outdoor dining hours;
7. Planter and plantings shall be maintained as shown on the approved plan;
8. Any proposed expansion of the use shall require the approval of the Planning Commission; and
9. All required construction and installation of the use shall be completed within 18 months of Planning Commission approval.

Project 17-3: Cedar Lee 2179 LLC, dba Boss Dog Brewery, 2179 Lee, C2X Multiple Use, requests Conditional Use permit for 100-seat outdoor dining per Code chapters. 1111, 1115, 1131, 1151 and 1153.

Approved, 6-0, to operate a 100-seat outdoor dining area with the following additional conditions:

1. Applicant shall obtain license agreement from the City for the outdoor dining located on City-owned land;
2. Architectural Board of Review approval of fencing, walls, bar and other exterior improvements;
3. Hours of operation shall be 8:00 a.m. - 2 a.m.;
4. Live music shall not be permitted outdoors unless approved by the City in advance as part of a special event; television and radio broadcasts and recorded music shall not cause a nuisance to neighbors;
5. Outdoor lighting shall not directly glare onto neighboring properties;
6. The use will not be injurious to the use and enjoyment of other property in the immediate vicinity or create a nuisance for adjacent residential properties;
7. The applicant shall work with staff to resolve complaints from neighbors and residents, which, if necessary, could result in reduced outdoor dining hours;
8. Outdoor dining facility shall be maintained as shown on the approved plan;
9. Any proposed expansion of the use shall require the approval of the Planning Commission; and
10. All required construction and installation of the use shall be completed within 18 months of Planning Commission approval.

Project 17-4: Staff transmitted the ordinance amending various sections of Part Eleven, Zoning Code, of the Codified Ordinances of the City of Cleveland Heights to the Planning Commission.