
MEMORANDUM

TO: Members of Council
FROM: Tanisha R. Briley, City Manager
DATE: November 18, 2016
RE: November 21, 2016

MEETINGS & REMINDERS

Monday, November 18 - 6:15 p.m. - Committee of the Whole
- 7:30 p.m. - City Council

LEGISLATION

Legislation has been prepared for the following:

1. Appropriation Ordinance for 2016
2. Appropriation Ordinance for 2017
3. Green Commercial Building Initiative – Sustainability Program
4. A loan agreement with Heshny, LLC
5. Marijuana moratorium
6. Nuisance abatement for Rise Bar
7. Amending the Wage and Salary Ordinance

GENERAL INFORMATION

1. Enclosed are the Council Update and Agendas.
2. Enclosed is an update from the Finance Director.
3. Enclosed is a Community Outreach update from the Vice City Manager.
4. Enclosed is an update from the Public Works Director.
5. Enclosed is an update from the Planning and Development Director.
6. Enclosed is an update from the Economic Development Director.
7. Enclosed is the weekly update from the Parks and Recreation Director.
8. Enclosed is the weekly activity report from the Fire Chief.
9. Enclosed is the weekly activity report from the Police Chief.
10. Enclosed is an update from the Utilities Commissioner.
11. Enclosed is a memo regarding actions for the Board of Zoning Appeals.
12. Enclosed are minutes from the last City Council meeting.

TRB/jkw
Enclosures



COUNCIL UPDATE

November 18, 2016

1. LEGISLATION

- 2016 Appropriations Amendment (First Reading). This legislation amends ordinance 136-2015 (F) relating to appropriations and other expenditures for the period of January 1, 2016 through December 31, 2016. The draft is still being prepared pending the outcome of the budget workshops and will be included in the November 18, 2016 Council packet.
- 2017 Appropriations (First Reading). This legislation makes appropriations for expenses anticipated for the period of January 1, 2017 through December 31, 2017. The draft is still being prepared and will be included in the November 18, 2016 Council packet.
- CDSG Grant Application. This legislation authorizes the application to the County Department of Development's Community Development Supplemental Grant program for a grant of up to \$50,000 of County Casino funds to implement a "Green Commercial Building Initiative – Sustainability" program to provide financial assistance for approved environmental improvements to commercial buildings;
- Heshny, LLC Loan. This resolution authorizes the City Manager to enter into an agreement with Heshny, LLC, to issue a loan of approximately \$221,080 to assist with its acquisition of the commercial property located at 2196 Lee Road and to terminate the City's loan to Lee Road Partners Too, Inc., concerning the same property.
- Medical Marijuana Moratorium. This legislation establishes a moratorium not to exceed 1 year on applications for, and the granting of, building permits, zoning approvals, certificates of business occupancy, and certificates of occupancy that would enable the cultivation, processing, distribution or sale of medical marijuana. The city would like time to review the new medical marijuana law and determine how it wants to proceed.

- *Nuisance Abatement. This legislation declares the operation of the bar and restaurant located at 3560 Mayfield Road, owned by Kenneth W. Gibson, Sr., (formerly dba “Gibbs Restaurant,” currently dba “Rise Bar”) to be a nuisance; and authorizes abatement of the nuisance.
- Wage and Salary Ordinance. This legislation amends Ordinance No. 7-2016, “Wage and Salary Ordinance.” The amendment contains language that enables the City Manager to offer one-time lump sum payments to employees in lieu of a cost of living increase. The amendment also allows the City to contract with another provider for health benefits as the current ordinance is limited to an agreement with Medical Mutual for these benefits. Finally, the amendment will clean up a few job titles and other miscellaneous items.

*Note: This piece of legislation has been added since the last Council packet

2. NUISANCE ABATEMENT

- Please review the enclosed memo from staff regarding continued criminal activity at Rise Bar (formerly Gibbs located in Severance Towne Center). Staff is recommending revocation of their certificate of occupancy due to the frequency and severity of incidents at this location.

3. NATIONAL RESOURCE NETWORK

- The National Resource Network’s (the Network) proposal for a technical assistance project for the development of a short term and long range strategy the redevelopment of Severance has been finalized. The enclosed report details the full scope of the proposal. To assist with implementation, the project will also include a year of executive coaching for the City Manager and key staff. The projected cost of the engagement is estimated to be approximately \$105,000. The Network will fund \$78,750 of the cost of the engagement. The City’s match will be \$26,250. The project is expected to kick off in January 2017.
- By way of background, the Network is a component of the Obama Administration’s Strong Cities, Strong Communities (SC2) initiative designed to help eligible cities address economic challenges. One of the Network’s services is to provide direct technical assistance to local governments in economically challenged communities to develop and implement strategies for economic recovery. The strategies could focus on a wide variety of issues like operations/budget, economic or community development, land use, transportation, and public safety. The Network works with the city to develop a plan that will have the greatest likely impact on advancing economic recovery.
- Direct technical assistance is provided by a combination of the members of the Network’s consortium, the Network’s Strategic Partners, and organizations that

have been approved for work with the Network. These entities are well established national players in areas like real estate investment, development, and financial management. Communities have received assistance valued from \$75,000 to \$400,000 depending on the type of assistance provided and the size of the project. A 25% match is required.

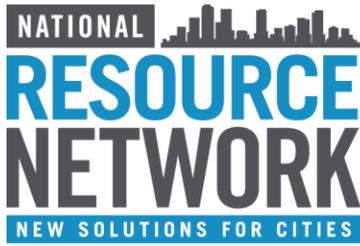
- Some of examples of the direct assistance provided in other cities include downtown revitalization plans, implementation support for transit oriented development, multi-year financial planning, operational efficiency assessment, asset inventory and community development strategy, and executive coaching.
- After applying to the Network late last year we were interviewed by the Network's Executive Leadership Team who then came for a two day visit in March 2016 where they met with City Council, staff, and over a dozen focus groups in varying topic areas.

2. JOINT DISPATCH

- The Heights-Hillcrest Communications Center (HHCC) Board of Directors reached an agreement with MetroHealth on lease terms as well as an agreement with the Chagrin Valley Dispatch (CVD) center for joint management services. The agreement with CVD will give the HHCC access to project management services to manage the construction and build out of the dispatch center as well as ongoing operational management services under the direction of the HHCC chairperson and board.

3. CHECKS BETWEEN \$10,000 - \$50,000

- Safebuilt - \$28,735.72: September 2016 Inspection Fees
- Valley Ford Truck, Inc. - \$28,751.64: 2017 Ford F250 Pickup - Fire
- Wade Trim - \$12,442.52: Professional Services - Cleveland Heights SSO Control Project



City of Cleveland Heights, OH Assessment Report

October 7, 2016

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OVERVIEW

In December 2015, the City of Cleveland Heights, Ohio, submitted a Request for Assistance (RFA) to the National Resource Network seeking help identifying effective economic development strategies. Following a review of the RFA application and supplemental materials, as well as a call with the Mayor and senior City officials on January 21, 2016, the National Resource Network accepted the City's application and initiated an assessment of core challenges and opportunities.

OVERVIEW OF THE NATIONAL RESOURCE NETWORK DIRECT ASSISTANCE PROGRAM

The National Resource Network (Network) develops and delivers innovative solutions to American cities that are rounding the corner on some of their toughest economic challenges. The Network works with mayors and other local leaders to identify practical solutions, sharing real-world expertise and best practices, and helps cities develop the tools and strategies they need to grow their economies and more effectively use existing federal investments. Cities that receive assistance from the Network will serve as laboratories for innovation and learning that will also strengthen federal policies and programs moving forward.

The Network delivers on the ground direct assistance to individual cities from a team of experts that works side-by-side with a city for up to 12 months. Teams assess local needs, provide recommendations, and help cities to identify and execute strategies that align with their economic recovery. Teams also work with cities to identify potential opportunities for funding and strategic partnerships with foundations, nonprofits, and local businesses to help them achieve their economic goals. The direct assistance program is based on the following principles:

- The Network prioritizes assistance to cities that demonstrate both significant levels of need and a demonstrated commitment to promoting and executing strategies to grow their economy.
- The Network provides an assessment of the City's needs, evaluating economic development, housing, land use, infrastructure, crime, schools, budget, and city operations.
- Based on these assessments, the Network proposes customized direct assistance strategies.

CLEVELAND HEIGHTS ASSESSMENT TEAM

On March 14th and 15th, 2016, a Network assessment team conducted a site visit in the City of Cleveland Heights. The team included representatives from the following organizations:

- **Public Financial Management.** The PFM Group of companies is a national leader in providing independent financial advice as well as investment advisory, management, and consulting services to local, state, and regional government and non-profit clients. PFM helps clients meet their financial challenges with a broad array of products, backed by unquestioned professionalism and outstanding service. David Eichenthal, a Managing Director with PFM and the Executive Director of the National Resource Network, represented Public Financial Management on the Cleveland Heights assessment team.
- **Enterprise Community Partners.** For more than 30 years, Enterprise has introduced solutions through public-private partnerships with financial institutions, governments, community organizations and other partners that share the vision that one day, every person will have an affordable home in a vibrant community. Francis Wang, a Program Officer, represented Enterprise Community Partners on the Cleveland Heights assessment team.

- **HR&A Advisors.** HR&A is an industry-leading real estate, economic development and public policy consulting firm. HR&A has 40 years’ experience working with cities across the country to create economic growth through rigorous analysis, hands-on assistance, and creative strategies that tap local assets. Todd Fawley-King, a Senior Analyst, represented HR&A Advisors on the Cleveland Heights assessment team.

CLEVELAND HEIGHTS ASSESSMENT METHODOLOGY

The Network uses a systematic approach to the assessment process that includes data collection and analysis, interviews with key leaders, and the development of a tailored set of findings and analysis for each city.

Review of Baseline Conditions

The first phase of the Cleveland Heights assessment focused on reviewing budgetary, operational, economic, and related information provided by the City as well as publicly available demographic information identified by the Network, to understand and assess the current priority challenges and opportunities for Cleveland Heights. A copy of the findings from this data review can be found in the appendices.

On-Site Interviews

The second phase of the Cleveland Heights assessment consisted of on-site interviews. Over the course of two days, the assessment team met with members of the executive team, department directors, and business, community, and education leaders to better understand key challenges facing Cleveland Heights and to identify potential opportunities for direct assistance that would be most catalytic or transformative. The assessment team met with the following individuals:

- **Cheryl Stephens**, Mayor, City of Cleveland Heights
- **Mary Dunbar**, Councilmember, City of Cleveland Heights
- **Melissa Yasinow**, Councilmember, City of Cleveland Heights
- **Tanisha Briley**, City Manager, City of Cleveland Heights
- **Allan Butler**, Housing Programs Manager, City of Cleveland Heights
- **Dave Freeman**, Fire Chief, City of Cleveland Heights
- **Jim Juliano**, Law Director, City of Cleveland Heights
- **Karen Knittel**, City Planner, City of Cleveland Heights
- **Bill Knop**, Housing Rehabilitation Specialist, City of Cleveland Heights
- **Jim Lambdin**, Director Management Information Services, City of Cleveland Heights
- **Alex Mannarino**, Director of Public Works, City of Cleveland Heights
- **Nancy McLaughlin**, Development Officer, City of Cleveland Heights
- **Sharron McMichael**, Human Resources Specialist, City of Cleveland Heights
- **Annette Mecklenburg**, Police Chief, City of Cleveland Heights
- **Kara O’Donnell**, City Planner, City of Cleveland Heights
- **Susanna Niermann O’Neil**, Vice City Manager, City of Cleveland Heights
- **Tom Raguz**, Finance Director, City of Cleveland Heights
- **Lori Sanford**, Housing Counselor, City of Cleveland Heights
- **Rick Wagner**, Housing Director, City of Cleveland Heights
- **Richard Wong**, Planning and Development Director, City of Cleveland Heights
- **Ruby Appling**, Heights Community Congress
- **Charles “Trey” Basham**, Manager of Marketing and Community Development, MetroHealth System

- **Erika Bell**, Manager Community Relations, Cuyahoga Community College
- **Rachel Bernstein**, Executive Director, Heights Arts
- **Debbie Berry**, Vice President of Planning and Real Estate Development, University Circle, Inc.
- **Falisa Berry**, Cleveland Heights Police
- **Richard Block**, Howard Hanna Sales Associates
- **Rachel Coleman**, Principal, Noble Elementary School
- **Glen Coyne**, Executive Director Cuyahoga County Planning Department
- **Rachel DeGolia**, Boulevard Neighbors
- **Benjamin Faller**, Home Repair Resource Center
- **Joanne Federman**, Executive Director , Family Connections
- **Pamela Fine**, Heights Youth Theater
- **Tom Fink**, Sanitarian, Cuyahoga County Board of Health
- **Julie Friedman**, Dobama Theatre
- **Martha Goble**, Heights Community Congress
- **Annemarie Grassi**, Chief Executive Officer, Open Doors Academy
- **Paul Greenberg**, Boulevard Neighbors
- **Tanya Haggins**, President, Lakewood College
- **Jeff Hanchar**, Sanitarian, Cuyahoga County Board of health
- **Valeria Harper**, Vice President of Operations, ADAMHS Board of Cuyahoga County
- **Krista Hawthorne**, Executive Director, Reaching Heights
- **Paul Herdeg**, Director of Strategic Planning, Research, and Policy, Cuyahoga County Department of Development
- **Rev. Jimmy Hicks**, Start Right Church
- **Anne Jarrad**, Vice President of Institutional Advancement, Beaumont School
- **Brian Johnston**, Chief Communication Officer, Notre Dame College
- **Alan Joseph**, Resource Coordinator, Gesher
- **Keith Kiefer**, Kiefer Realty
- **Jennifer Kuzma**, First Suburbs
- **Rev. John Lentz**, Forest Hill Church
- **Hester Lewellen**, Forest Hill Homeowners
- **Kate Malone**, Manager of Government and Community Relations, John Carroll University
- **Brenda May**, Noble Neighbors
- **Erin Cameron Miller**, General Manager, Cain Park
- **Ken Montlack**, First Suburbs
- **Nathan Motta**, Dobama Theatre
- **Shannon Morris**, Executive Director, Artful
- **Sue Nigro**, Heights Community Congress
- **Amanda Osborne**, Cuyahoga County Food Policy Coalition
- **Scott Penwell**, Vice President, Heights Emergency Food Center
- **Angie Pohlman**, Executive Director, Heights-Hillcrest Chamber of Commerce
- **Brigitte Pronty**, Principal, Oxford Elementary
- **Kelley Robinson**, Cedar Lee SID
- **Julian Rogers**, Director of Community Partnerships, University Engagement, Cleveland State University
- **Chris Ronayne**, President, University Circle Inc.
- **Amy Rosenbluth**, Executive Director, Lake Erie Ink
- **Sal Russo Sr.**, Russo Grocery, Cedar Fairmount SID
- **Angela Shuckahosee**, Cleveland Tenants Organization
- **Kevin Smith**, Cedar Taylor Development Association
- **James Sonnhalter**, Manager, Planning Section, Cuyahoga County Planning Department
- **Robert Swaggard**, Coordinator of Curriculum, Cleveland Heights-University Heights Schools

- **Lou Tisler**, Neighborhood Housing Services of Greater Cleveland
- **Michele Weiss**, Hebrew Academy of Cleveland
- **Greg Zucca**, Vice President, Economic & Community Development Institute

Recommendation for Direct Assistance

The third and final phase of the Cleveland Heights assessment consisted of developing this assessment report, which provides recommendations for direct assistance from the Network. These recommendations are based on an evaluation of the city's baseline conditions, priority issues and opportunities identified during on-site interviews, and additional research and evaluation of the city's primary challenges.

SUMMARY OF FINDINGS

The following is a summary of the assessment team's findings and the recommended technical assistance from the National Resource Network for the City of Cleveland Heights. The findings and recommended assistance are based on the Network's evaluation of Cleveland Heights' application and supporting materials, the two-day assessment visit to the city, and experience working with similar communities.

ASSESSMENT FINDINGS

- The City of Cleveland Heights has strong executive leadership: The Mayor and City Manager are engaged and actively seeking creative solutions to attract development and increase the population in order to improve the City's financial position. In addition, community stakeholders and residents expressed notable commitment to Cleveland Heights. Cleveland Heights also has strong physical assets such as multiple traditional retail 'main streets' and an attractive housing stock that gives the city a unique character.
- Macro-economic conditions in Cuyahoga County, where population declined by 8.7 percent between 2000 and 2013, significantly affect Cleveland Heights, which lost 8.2 percent of residents during that time. The City of Cleveland Heights gets 55 percent of revenues from income tax and 17 percent from property taxes, thus the population loss and the resulting diminished real-estate market stresses the City's finances. The City faces a structural deficit despite a recent increase in the income tax. In addition to fiscal challenges, the number of residents in poverty grew by 70.6 percent between 2000 and 2013. Multiple stakeholders noted a regional trend of residents moving out to wealthier communities, claiming that Cleveland Heights is gaining poorer residents from Cleveland and losing wealthier residents to outlying suburbs.
- The housing stock in Cleveland Heights is attractive requires substantial investment to maintain due to its age. In addition, there is little new construction occurring: The median year of construction is 1939 and just 310 houses were built since 2000. The assessment team visually observed many houses that will soon require significant investment to bring them up to modern standards. City leaders believe that the lack of new housing product limits the appeal of Cleveland Heights for young professionals.
- The City has an effective code enforcement unit and has demolished many abandoned homes to prevent blight. These properties, spread throughout the city, are now empty but well-maintained grass lots. However, a review of available properties in Cleveland Heights revealed that some vacant lots are available for less than \$5,000, indicating that there is little market demand to return any empty land to productive use. Although the City effectively prevents blight, it does not have a plan to utilize these properties once they control them.
- In April, a real-estate firm specializing in distressed commercial properties purchased the 64-acre Severance Town center at auction for \$10 million. Due to its size, Severance Town Center is an important component of Cleveland Heights' tax base, and thoughtful redevelopment would have a substantial impact on the surrounding community. The recent sale has inspired developers to approach the City to explore acquiring portions of the site from the new owners.

RECOMMENDED TECHNICAL ASSISTANCE FROM THE NETWORK

The Network proposes helping the City of Cleveland Heights develop a strategy to productively engage the new owners of Severance Town Center about the future of the property. The technical assistance engagement would include: conducting a market scan to understand the current development potential at Severance Town Center; assessing the tools available to the City of Cleveland Heights to

influence the operation of the property or to encourage redevelopment; holding a planning session with City leaders to present the findings and help develop an action plan for engaging with the new owner; and providing additional on-call support during negotiations. In addition, the Network will provide the City Manager with executive coaching for a one-year period.

Kick-Off Call & Site Visit

The Network team will hold a kick-off conference call and then travel to Cleveland Heights for a day of meetings to discuss the current status of Severance Town Center, the market in Cleveland Heights, and top concerns and priorities regarding the future of the property. During this visit the team will lead a detailed discussion with city leaders and staff regarding the goals for the site in the near-, medium-, and long-term to help define a vision around which to focus the strategy and recommendations.

Due Diligence Data Collection and Evaluation of Tools to Influence Future Redevelopment of Severance Town Center

The Network team will conduct a market scan to understand the feasibility of potential redevelopment options as well as outreach to developers to evaluate private sector interest in potential redevelopment of the property. The Network team will then attempt to engage the current Severance Town Center owners in discussions regarding the future of the property in order to inform the overall strategy and approach. As the team completes the market-scan, it will begin evaluating policy tools and land-use regulations available to the City of Cleveland Heights to influence the long-term redevelopment of the property. The project team will summarize the market scan and research in a briefing book.

Action Plan for Engaging with the New Owner of Severance Town Center and Implementation Support

Working closely with the City of Cleveland Heights the project team will develop an action plan for the City to engage the new owner of Severance Town Center based on the findings from the due diligence data collections and evaluation of tools. The engagement team will subsequently support the City's implementation of the plan. The specific activities the engagement team will undertake to support implementation will be flexible and will focus on guiding the City as they engage the new property owner. The team will work with the City of Cleveland Heights to develop a scope for implementation support that responds to needs and opportunities identified through the due diligence and research into tools available to influence outcomes at Severance Town Center.

Executive Coaching

The Network will work with the City Manager to develop a list of tasks and priorities for the next year. The Network would hold frequent and regularly scheduled calls to discuss progress, implementation barriers, and possible shifts in priorities.

THE NEED FOR NETWORK ASSISTANCE

While the Appendix provides a more comprehensive analysis of certain demographic and socioeconomic conditions in Cleveland Heights that support the Network's recommendations, the following section details the Network's justifications for the proposed tasks recommended in this assessment report.

CITY SUFFERING FROM REGIONAL TRENDS: POPULATION DECLINE AND MIGRATION OF WEALTH TO OUTER SUBURBS

Persistent Population Loss Linked to Regional Decline

Two regional trends affecting the Cleveland metropolitan area are damaging the financial health of the City of Cleveland Heights: population loss and migration of wealth to outer suburbs. The economic decline of the city of Cleveland, the local economic engine, severely impacts Cleveland Heights. Since peaking at 914,808 people in 1950, Cleveland's population declined to 388,072 people in 2015, a loss of 57.5 percent. The population in adjacent Cleveland Heights peaked in 1960 at 61,813 people and has declined with each decennial Census since. The Census estimates that the Cleveland Heights population was 44,962 people in 2015, a 27.2 percent fall from its peak.

The decline of the region is linked to de-industrialization of multiple industry sectors that undergirded the Cleveland economy. Industries that remain have improved efficiency and operate with fewer workers, reducing employment growth. As an inner-ring street-car suburb, Cleveland Heights has limited ability to insulate itself from regional population trends and largely depends on the Cleveland economic engine to generate growth. The vitality of Cleveland Heights is linked to maintaining and increasing the population, and as a result the long, slow, decline is causing challenges for the housing market, the retail market, and for City finances.

Wealth in Cuyahoga County Continues to Migrate to Outer Suburbs

In addition to de-industrialization, Cuyahoga County has lost population to outer suburbs for multiple decades. While population peaked in Cleveland in 1950, the peak in Cleveland Heights was 1960 and the peak in Cuyahoga County occurred in 1970. Since 1970, Cuyahoga County has lost population with each decennial Census. Academic papers detailing the history of Cleveland document the substantial growth of the suburbs, noting the flight of the middle class and wealthy as key drivers for this trend.¹ Census Data shows that the trend continues: for the years between 2010 and 2013, the latest available, up to 2,000 people moved from Cuyahoga County to each of four outlying counties: Lorain, Summit, Portage, and Medina.

Cleveland Heights city leaders and stakeholders believe that the outer suburbs offer relatively inexpensive new housing and access to school districts that are perceived to be higher quality than those available in the inner suburbs and city of Cleveland. Cleveland Heights leaders observe that the movement of wealth out from the center of Cuyahoga County combined with the declining population depresses housing prices in and changes the demographics of Cleveland Heights. Stakeholders believe that less wealthy residents of Cleveland are moving into Cleveland Heights. Census data provides some evidence for this trend – the number of residents in poverty in Cleveland Heights grew by 70.6 percent between 2000 and 2013.

¹ Warf, B. Holly, B. The Rise and Fall and Rise of Cleveland. *Annals of the American Academy of Political and Social Science*, Vol. 551, Globalization and the Changing U.S City (May, 1997), 208-221.

REGIONAL TRENDS SUBSTANTIALLY AFFECTING FINANCIAL HEALTH OF THE CITY

Population loss is substantially damaging the financial health of Cleveland Heights, which relies upon income taxes. The recently released Cleveland Heights 2017 budget anticipates \$42.7 million in revenues, of which \$25.2 million are from income taxes and \$6.5 million are property taxes. Voter approval of Issue 53 in 2015 bolstered the City's finances by raising the income tax from 2 percent to 2.25 percent. However, City officials acknowledge that the City still faces the potential for out-year budget gaps due to rising costs. To remain fiscally sustainable, the City needs economic growth to increase the tax base.

The City's financial issues are also the result of changes in budget and tax law by the State. State reduction in local government revenue sharing and the elimination of the Ohio estate tax reduced annual state transfers from \$5.0 million in FY2008 to \$1.5 million in FY2016. The effect of these changes is to increase reliance on income taxes and make budget balance even more dependent on increasing the number of employed professionals residing in Cleveland Heights.

DESPITE STRONG ASSETS, PHYSICAL DECLINE OF THE CITY APPEARS TO BE ON THE VERGE OF ACCELERATING IF NO INTERVENTION OCCURS

Cleveland Heights has Strong Leadership and Effective Departments,

The executive leadership of Cleveland Heights is unified and has a clear vision and direction for the city: The Mayor and City Manager are actively seeking creative solutions to attract development and improve the City's financial position. This leadership group convinced residents to support a substantial increase in the income tax to sustain City services, a demonstration of the considerable faith and pride Cleveland Heights residents have in their community. The City's departments are effective in the face of challenges associated with aging infrastructure and declining resources. The code enforcement division has demolished many abandoned homes to prevent blight. These properties, spread throughout the city, are now empty but well-maintained grass lots. However, the City does not have a plan to return these properties to productive uses as there is no market demand.

The Urban Setting of Cleveland Heights is Attractive, but Main Street Retailers Are Suffering

The urban fabric of Cleveland Heights is attractive. Originally a streetcar suburb, many of the region's industrialists such as John Rockefeller established houses in Cleveland Heights during the late 1880s and first decades of the 1900's. The city remains home to many executives, artists, and professionals that work in Cleveland. The city has twelve neighborhood commercial districts lined with shops. These streets are a source of pride and give the city a unique character. However, the declining population is causing profits to decline and vacancy among the retail spaces is a prominent concern among stakeholders. The Network assessment team believes that the challenges stem from the declining population and that increasing the number of residents living nearby will increase the need for retail services in these areas, helping to alleviate the challenges experienced by Cleveland Heights' merchants.

Despite the Strengths, the Housing Stock is Aging and will Decline Rapidly without Continued Investment

The Cleveland Heights housing stock is attractive, but old and in need of substantial investment to prevent rapid decline. Many houses were built in the 1910's and 1920's as the city grew. The median year of construction is 1939 and just 310 housing units were built between 2000 and 2013. The age of the housing stock and limited amount of new construction indicates that significant investment will be needed to bring many houses to modern standards demanded by potential buyers. The National Resource Network assessment team observed during a tour of Cleveland Heights that many residents take obvious pride in their homes, but also observed clear indications that many structures will soon require large investments in expensive elements such as roofs and foundations. Community

stakeholders who met with the assessment team stated that the investment and maintenance needs reduce demand for houses in Cleveland Heights in the face of competition from new housing in outer suburbs. As previously noted, many houses have already been abandoned due to lack of demand, and have been subsequently demolished by Cleveland Heights. As an indicator of the limited demand for housing, the assessment team found that vacant lots in Cleveland Heights are available for as little as \$5,000.

NEW HOUSING PRODUCTS MAY BE NECESSARY TO ATTRACT URBAN PROFESSIONALS AND INCREASE THE CLEVELAND HEIGHTS POPULATION

City leaders and stakeholders believe that new housing products are needed to attract urban professionals. Actions to bolster the population now may help arrest the decline in the merchant base and City finances before they accelerate to the point that Cleveland Heights requires a more extensive intervention. However, the City has not done a market study or conducted extensive market outreach to validate this belief that new housing product would be attractive and feasible. There are promising indicators that the market may support new housing and that warrant further study: Cleveland Heights is adjacent to University Circle, home to 17 major institutions that have a combined 60,000 full-time jobs and are rapidly growing. A 2013 case study produced by the Cleveland Foundation found that 4,500 jobs were created in University Circle since 2008, and forecasted the creation of another 3,000 jobs by 2018.² Leaders of Cleveland Heights stated that many executives and professionals who work in University Circle reside in Cleveland Heights, making it possible that expanding employment in University Circle may create demand for new, modern housing in Cleveland Heights for young professionals.

As a fully built-out city, there are no large vacant parcels in Cleveland Heights for construction of a large, modern housing development. The largest property in the city with potential development is a mall, Severance Town Center, that was originally developed in the 1960's. The recent sale of Severance may eventually become an opportunity for Cleveland Heights to encourage residential development of the property.

SALE OF SEVERANCE TOWN CENTER CREATES CHALLENGES AND OPPORTUNITIES FOR CLEVELAND HEIGHTS

Severance Town Center Retail Failing and Unlikely to Rebound

The decline in the Cuyahoga County population has resulted in excess retail space, and many older malls in the region are struggling. Built in 1963, on the former estate of John Long Severance, the 64-acre Severance Town Center was Ohio's first indoor mall. In the 1990s, it was redeveloped as a "power center" and rebranded as Severance Town Center, an outward facing multi-sided shopping center anchored by Home Depot, Wal-Mart and a grocery store. However, the development has aged and struggles with substantial vacancy. Recently one of the anchor tenants, Walmart, left for a new box-store location in a neighboring city. The loss of Walmart enabled existing tenants to demand rent reductions and substantially reduced the ability of the owners to attract new tenants. The property fell into foreclosure after the owners were unable to make payments on the \$43 million mortgage. As a result of the ongoing regional population loss and moribund retail market in Northeast Ohio, City officials do not believe that the site will again support a full retail mall.

² Cleveland Foundation. Cleveland's Greater University Circle Initiative. Available at: <https://www.clevelandfoundation.org/wp-content/uploads/2014/01/Cleveland-Foundation-Greater-University-Circle-Initiative-Case-Study-2014.pdf>

Severance Town Center Purchased by a New York Real Estate Group Specializing in Distressed Properties

Severance Town Center sold in 2016 at private auction for \$10.5 million to Namdar Realty Group, a privately held commercial real estate investment and management firm based in New York State. Namdar's website states that the firm specializes in shopping centers and medical and office buildings, and that they are interested in distressed properties. It appears that Namdar's strategy does not involve substantial redevelopment of their properties, suggesting that they are unlikely to undertake major development at Severance Town Center. Cleveland Heights' leaders report that they have been in contact with the new owner and have begun to address some issues such as maintenance of landscaping. However, they also report that Namdar is considering preliminary ideas for filling the vacant spaces at the mall with uses such as self-storage, uses that are inconsistent with the City's aspirations for the site.

Private Developers Have Expressed Interest in Severance Town Center, indicating a Possible Opportunity for Cleveland Heights to Encourage Redevelopment

City officials would like to see Severance Town Center redeveloped into a vibrant mix of uses that activates the site. Leaders of Cleveland Heights report that due to the low auction sale price of Severance Town Center, private sector developers have approached the City expressing interest in the property and inquiring about the City's long-term vision for the site. These conversations indicate that the City has the opportunity to facilitate developers' attempts to acquire and redevelop the mall by clearly signaling the City's interests and the tools at its disposal to support redevelopment.

CITY OF CLEVELAND HEIGHTS IS NOT YET AWARE OF THE FULL RANGE OF TOOLS AVAILABLE TO INFLUENCE REDEVELOPMENT, BUT HAS RECENTLY HIRED STAFF WITH ECONOMIC DEVELOPMENT EXPERTISE

City leaders feel that expert support managing the redevelopment of Severance Town Center would be useful. City leaders desire to enter discussions with the new owners of the site in order to influence the outcomes, but are not yet aware of the full set of tools available to the City to influence the future of the property. Cleveland Heights recently hired two staff to lead economic development efforts, an economic development director and a business development manager. Influencing the future of Severance Town Center will be a significant and important project for this new team.

RECOMMENDATIONS FOR NETWORK ASSISTANCE

The National Resource Network proposes helping the City of Cleveland Heights understand its ability to influence the future of Severance Town Center and to prepare for discussions with the existing property owner regarding the property and potential redevelopment. This assistance will involve due diligence research to understand the current development market context and tools available to the City of Cleveland Heights to play a role in redevelopment of the site, creation of an action plan for the City to engage the new owner, and supporting the City's implementation of the action plan. In addition to the activities focused on Severance Town Center, the Network will provide the city manager and the new economic development director with executive coaching for a one-year period.

Task 1: Initial Project Kickoff & Site Visit

At the outset of the engagement the National Resource Network project team will hold a kick-off conference call with the Cleveland Heights city manager and economic development team to discuss the goals of the project, to review background materials, and understand the current status of Severance Town Center. Several weeks following this kick-off, the team will travel to Cleveland Heights for one-day of meetings with city leaders, planning staff, and economic development staff. During the visit the team will tour Severance Town Center and Cleveland Heights to better understand the local market and potential opportunities for the site. The team will lead a detailed discussion with city leaders and staff regarding the goals for the site in the near-, medium-, and long-term to help define a vision around which to focus the strategy and recommendations.

Task 1 Goals

Initiate the project in a manner that ensures focus on the primary concerns and goals of Cleveland Heights. Through touring the site and surrounding neighborhoods, gain an understanding of the local market context as is necessary for subsequent research and for the development of informed recommendations.

Task 2: Due Diligence Data Collection and Evaluation of Tools to Influence Future Redevelopment of Severance Town Center

The Network engagement team will prepare to advise the City by conducting due diligence on the current real-estate market in Cleveland Heights, and evaluating tools available to the City to influence operations and redevelopment of the Severance Town Center.

Prior to the site visit that will occur as part of Task 1, the project team will begin due diligence data collection to inform the development of an action plan and delivery implementation assistance. The due diligence will involve a market scan to understand the feasibility of potential redevelopment options, developer outreach to gather input from the private sector, outreach to the current owner to discuss their plans and objectives for the property, and assessment of tools that may be available to the City to influence the future redevelopment and operations of the site.

The market scan of potential future uses for Severance Town Center will include evaluations of the following uses: single-family residential, multi-family residential, office and research space, hospitality, and retail. The market scan will document current market conditions and identify the gap between current market levels and the amount needed to support new development. The engagement team will have some preliminary findings and implications from the market scan to present to Cleveland Heights officials during the site visit as part of Task 1.

Cleveland Heights market data evaluated for each use will include:

- Demographic trends that influence demand, such as population growth
- Current supply
- The development pipeline in Cleveland Heights
- Current vacancy rates for each category
- Recent absorption rates for each use
- Rents per square foot, or sales price per square foot

The project team will source data from databases such as CoStar, the Census, and from data held by the City of Cleveland Heights to complete this task. Using this data, the team will evaluate the market potential and the gap between existing rents and the levels necessary to support new construction at Severance Town Center. This analysis will ensure the recommendations and strategy are rooted in feasible development potential for Severance Town Center.

The project team will conduct interviews with developers active in the Cleveland market, and developers who have approached the City inquiring about Severance Town Center. These interviews will validate the inferences drawn from the market scan, help assess the level of private sector interest in redeveloping Severance Town Center, and reveal concerns and risks developers have about attempting to develop the mall that the City of Cleveland Heights may be able to address or minimize through policies and planning. The information gathered from these interviews will influence analysis of tools the City may deploy to encourage and facilitate redevelopment. The team will develop and share with the City of Cleveland Heights protocols that the team will use to guide these conversations. The project team anticipates that the City will connect the team with developers who have recently expressed interest in Severance Town Center.

The project team will also attempt to engage and begin a dialogue with Namdar Realty Group, the current owner of Severance Town Center, in consultation with the City. These discussions will focus on better understanding Namdar's vision and objectives for the property, operating and decision processes, and overall strategy. The team will use the results of these discussions to inform the development of the action plan and implementation assistance with the goal of recommending strategies and approaches for Cleveland Heights that meet the interests and needs of both the city and the Severance Town Center owner. The National Resource Center expects that the City of Cleveland Heights will facilitate the Network's initial contact with Namdar Realty Group.

As the team wraps up the due diligence market scan, it will begin evaluating the tools available to influence operations and future redevelopment of Severance Town Center. The team will conduct research into policies, tools, and regulations Cleveland Heights may use to encourage the long-term redevelopment of Severance Town Center. The tools will include policies and regulations specific to the Ohio context and will focus on methods to clearly signal Cleveland Heights' interest in redevelopment, clarify the uses/density of development the community will support, and indicate the City's willingness to facilitate redevelopment proposals through incentives such as permissive zoning or expedited development reviews. These signals help minimize uncertainty and risk for developers potentially interested in purchasing the site, and as a result are powerful and efficient methods for encouraging long-term redevelopment. The project team will summarize the tools in a briefing book.

Potential tools the team will explore may include:

- Planning and zoning tools
- City approvals for redevelopment plans
- Sources of funding and financing in Ohio to support and facilitate planning for redevelopment and infrastructure upgrades

- Regulations to encourage development compatible with the long-term vision for Severance Town Center

Task 2 Goals

Generate the data necessary for Cleveland Heights to understand the market potential for the Severance Town Center site, which will inform the analysis of potential tools for facilitating eventual redevelopment. Identify the gap between existing market conditions and levels necessary to support new construction in order to generate realistic expectations regarding the future redevelopment of the site, and inform the development of a subsequent action plan for engaging the current owner. Begin engagement with the new owner to understand their goals and objectives for the site.

Frame and evaluate the potential tools available to the City of Cleveland Heights to facilitate redevelopment of Severance Town Center. The deliverable will be in the form of a briefing book detailing the findings and implications from the market scan, and the assessment of tools the City can use to influence the future of the site.

Task 3: Action Plan for Engaging with the New Owner of Severance Town Center and Implementation Support

Working closely with the City of Cleveland Heights the project team will develop an action plan for the City to engage the new owner of Severance Town Center based on the findings from Task 2 (Due Diligence and Evaluation of Tools). This action plan will involve a targeted series of steps to engage the new owner in the short-term, to encourage developers to seriously consider acquisition of Severance Town Center in the medium-term, and to facilitate redevelopment that enhances Cleveland Heights over the long-term. The action plan will include a section on implementation that links responsibility for each step to appropriate staff at the City of Cleveland Heights.

The engagement team will subsequently support the City's implementation of the plan. The specific activities the engagement team will undertake to support implementation will be flexible and will focus on guiding the City as they engage the new property owner. The team will work with the City of Cleveland Heights as Tasks 2 are underway to develop a scope for implementation support that responds to needs and opportunities identified through the due diligence and research into tools available to influence outcomes at Severance Town Center.

The NRN team anticipates this implementation support will include: weekly phone consultations with the City for a period of [ten] weeks once the project enters the implementation support phase; [two] in-person trips to Cleveland Heights to participate in workshops or negotiations between the City and property owner; and [two] additional telephonic meetings with the City and property owner. The NRN team will remain able to adjust this scope in consultation with the City - within agreed budget parameters - as engagement with the owner of Severance Town Center continues in order to respond and provide targeted consultation and advice if conditions change.

Task 3 Goals

Create an action plan for the City of Cleveland Heights to engage the current owner of Severance Town Center. Support the City of Cleveland Heights implement the action plan and engage the current owner in dialogue regarding the future of the property.

EXECUTIVE COACHING FOR THE CLEVELAND HEIGHTS CITY MANAGER AND ECONOMIC DEVELOPMENT DIRECTOR

Task 4: Coaching Kick-off: Preliminary Meetings and Plan Development

The coaching engagement will begin with a two-day site visit where the Network will meet with the Cleveland Heights City Manager to discuss local challenges and opportunities. At the conclusion of the visit, the coach will assist the City Manager in setting clear goals for the coaching period and a means for tracking progress against those goals.

Task Goals

Develop a 8-month executive coaching plan and establish initial priorities for the City Manager that addresses local challenges and identifies areas for improvement in operations, structure, culture, or otherwise. The plan will identify a means for tracking progress regularly so as to maximize the usefulness of future bi-weekly coaching sessions.

Task 5: Near-Term Strategy Implementation and Refinement

On a bi-weekly basis, there will be a call between the Network and the City Manager to discuss any new challenges and opportunities and provide further guidance on successful implementation of priorities and strategies. These coaching sessions may also include ongoing adjustment of strategies or timelines as necessary to address the top priorities for the City manager.

Task Goals

Accomplish the goals laid out in the initial strategy, and as refined over the course of the coaching engagement. Provide responsive assistance as new challenges develop and as priorities shift.

Task 6: Continuing Strategy Plan and Exit Interview

The coaching would culminate in a second site visit at the end of the 8-month period to provide the City Manager and coach with the opportunity to reflect upon work that was accomplished and develop a plan to continue to make progress on local goals and continued leadership development after the formal coaching has ended.

Task Goals

Identify goals and strategies for the city manager and economic development director of Cleveland Heights that build upon successes during the 8-month period and addresses anticipated challenges moving forward.

PROJECT DURATION AND ESTIMATED COST

The project team will begin work on the project in October 2016 and anticipates completion by June 2017. The proposed timeline and key milestones to complete the project are:

- **October 2016**
 - Completion of Task 1: Initial Project Kickoff & Site Visit
 - Initiation of Task 2: Due Diligence
 - Completion of Task 4: Coaching Kick-Off
- **November 2016**
 - Initiation of Task 5: Executive Coaching Near-term Strategy Implementation and Refinement
- **December 2016**
 - Task 2: Complete Due Diligence Market Scan and begin Evaluation of Tools to Influence Operation and Future Development of Severance Town Center

- **January 2017**
 - Completion of Tasks 2: Complete Evaluation of Tools to Influence Operation and Future Development of Severance Town Center
 - Initiation of Task 3: Action Plan and Implementation Support
- **March 2017**
 - Completion of Tasks 3: Action Plan and Implementation Support
- **May 2017**
 - Completion of Tasks 5: Executive Coaching Near-term Strategy Implementation and Refinement
- **June 2017**
 - Completion of Tasks 6: Executive Coaching Continuing Strategy Plan and Exit Interview

The projected cost of the engagement is estimated to be approximately \$105,000. The Network will fund \$78,750 of the cost of the engagement. The City of Cleveland Heights will be responsible for funding \$26,250 of the cost of the engagement.



MEMORANDU

TO: Tanisha Briley-City Manager
FROM: Allan Butler- Housing Director
DATE: November 18, 2016
RE: Request for Nuisance Abatement- 3560 Mayfield Rd.
In Time Inc., dba. Rise Bar, Gibbs Restaurant

Nuisance activity continues to occur at the above captioned property even after Nuisance warning letters were issued to responsible parties on October 18, 2016. The repeated criminal activity at this property significantly interferes with public health, safety, and peace. I request that City Council declare the property a Nuisance and order the revocation of its Certificate of Business Occupancy.

The Cleveland Heights Police have been dispatched to 3560 Mayfield Rd 'Rise Bar/ Gibbs Restaurant' more than 18 times in 2016 for Disturbances, Disorderly Conduct, Simple Assault, Felonious Assault, and Weapons Firing. The number of calls has increased this year from 5 calls between January 1st and June 30th to 13 calls between July 1st and November 16th. The following are some of the most recent incidents to have occurred:

On September 21, 2016 at 8:39 pm a large disturbance was reported at 3560 Mayfield Rd. Upon arrival officers learned that after two female patrons complained about the service they received at the bar, a male by the name of Kenneth Gibson, who identified himself as the owner, became upset with the females. Mr. Gibson then asked security to escort them out of the bar and as they were leaving, he began throwing bottles and glasses at them. At least two females were struck by the bottles, one of which suffered injury to her forehead. Mr. Gibson was subsequently placed under arrest for assault. It was later learned that the victim had also thrown a bottle at Mr. Gibson. She was also charged with assault.

On September 25, 2016 at 12:56 am police responded to a large crowd gathering and possible disturbance call at 3560 Mayfield Rd. Upon arrival officers noticed the facility had approximately 350 people inside and 100 people waiting to enter. In addition, the parking lot was completely filled and a line of vehicles was waiting to enter the parking lot. The allowable occupancy for the space is 184 people. The Cleveland Heights Fire Department responded to assist officers in clearing out the bar due to the fact that it was severely over the maximum capacity. South Euclid Police were called twice to assist with crowd control and dispersing of patrons. Several physical disturbances broke out as groups in the parking lot, attempting to fight. Once the parking lot was cleared of vehicles, officers observed a large amount of trash left behind including empty beer and liquor bottles and food wrappers. Officers noted that due to

the large number of people and vehicles in the parking lot, the noise was audible from Mayfield Road.

On October 15, 2016 at 1:44 am police received a call from a resident on Rydalmount of shots fired. An officer also heard two shots fired and believed they were coming from the area of 3560 Mayfield Rd. Upon arrival officers learned that a fight between several females had taken place inside the bar and that security personnel broke up the fight and the females were escorted outside. Once outside, shots were fired by an unknown person. Officers located three shell casings in the parking lot but could not find anyone who may have witnessed the shooting to cooperate with the investigation. The next day a woman who was at 3560 Mayfield Rd. the night before came to the station to report a bullet hole in the gas tank of her vehicle.

On November 12, 2016, at 2:55 am officers responded to a call of an assault that occurred at 3560 Mayfield Rd. Officers learned that two females were engaged in a physical altercation while inside the bar. One in which, sustained a minor injury. Security then escorted the victim out of the bar. One female was arrested and charged with assault.

On November 13, 2016 at 2:00 am. officers responded to a disturbance in the parking lot of 3560 Mayfield Rd. Several officers remained in the area and monitored the large crowd as they dispersed to their vehicles. Around 4:30 am the Police Department received a call from University Hospital reporting a male being treated for a stab wound to his upper chest. Officers learned that the victim had been involved in the earlier disturbance, during which he was struck in the chest as he was trying to leave the area. As he was driving away he realized that he had actually been stabbed. The victim did not see the person who stabbed him.

The liquor permit holder for the establishment located at 3560 Mayfield Rd. is In Time, Inc. The principal of In Time, Inc. is Kenneth W. Gibson Sr.

Attached is a complete list of the calls at 3560 Mayfield Rd. for 2016.

Cleveland Heights

From: 01/01/2016 **Through:** 11/17/2016

Date:	Time:	Location:	Call Code:	Call Number	Report#
01/07/2016	00:07:08	3560 MAYFIELD RD	THEFT/ FROM AUTO	1600687	1600084
CALLER REPORTS A THEFT FROM AUTO AT THE ABOVE; C/1171 REPORTS TCO.					
01/07/2016	00:43:15	3560 MAYFIELD RD	THEFT/ FROM AUTO	1600692	1600085
THEFT FROM AUTO/LOCKED. C/1771 REPORTS TCO.					
01/08/2016	22:42:23	3560 MAYFIELD RD	DISTURBANCE	1600966	
REPORTS A DISTURBANCE AT ABOVE. C-1754 REPORTS MALE WAS ADVISED AND SENT. MATTER WAS ADJUSTED. TCO					
01/12/2016	15:49:37	3560 MAYFIELD RD	LOST OR MISSING PROPERTY	1601445	1600197
IN-STATION REPORT TAKEN FOR MISSING PROPERTY. C-1196 REPORTS TCO.					
01/16/2016	00:57:10	3560 MAYFIELD RD	LOCK-OUT VEHICLE	1601880	
BLK CHEVY IMPALA. C/1120 REPORTS ENTRY GAINED, TCO.					
01/23/2016	02:20:39	3560 MAYFIELD RD	DAMAGE TO AUTO	1602597	1600404
CALLER REPORTS SHE CAME OUT TO HER CAR WINDOW BUSTED OUT. C-1191 REPORTS TCO.					
01/28/2016	01:12:57	3560 MAYFIELD RD	THEFT/ FROM AUTO	1603156	1600490
CALLER REPORTS WINDOW BROKEN OUT AND PURSE TAKEN FROM INSIDE VEHICLE. C-1754 TCO					
02/21/2016	00:27:48	3560 MAYFIELD RD	DISTURBANCE	1606004	
CALLER REPORTS VERBAL DISTURBANCE AT THE ABOVE. C-1136 REPORTS VERBAL ONLY, TCO.					
03/06/2016	00:40:34	3560 MAYFIELD RD	DISTURBANCE	1607726	
CALLER REPORTS A DISTURBANCE AT THE ABOVE. C-1263 REPORTS AREA CHECKS, UTL.					
03/06/2016	00:51:01	3560 MAYFIELD RD	DISTURBANCE	1607727	
C-1263 REPORTS OUT WITH A MALE INVOLVED IN A DISTURBANCE. C-1263 REPORTS MALE WISHES NO POLICE ASSISTANCE AT THIS TIME.					
05/05/2016	01:24:00	3560 MAYFIELD RD	THEFT/ FROM AUTO	1614932	1602306
CALLER REPORTS DAMAGE TO HER VEHICLE AND ITEMS MISSING. C-1196 REPORTS TCO.					
05/14/2016	18:35:00	3560 MAYFIELD RD	THEFT/ FROM AUTO	1616000	1602513
REPORT TAKEN IN STATION FOR THEFT FROM AND DAMAGE TO AUTO. TCO					
06/11/2016	23:11:03	3560 MAYFIELD RD	ASSAULT/ SIMPLE	1619321	1603096
IN STATION ASSAULT REPORT. C-1136 REPORTS TCO					
06/26/2016	01:08:00	3560 MAYFIELD RD	LOCK-OUT VEHICLE	1620917	
CALLER REPORTS BEING LOCKED OUT OF HER VEHICLE. C-1266 REPORTS ENTRY GAINED.					
07/02/2016	02:31:58	3560 MAYFIELD RD	DISORDERLY CONDUCT	1621657	1603497
DISORDERLY CONDUCT REPORTED, C/1122 REPORTS TCO.					

Date:	Time:	Location:	Call Code:	Call Number	Report#
07/03/2016	00:32:16	3560 MAYFIELD RD	LOCK-OUT VEHICLE	1621754	
REPORTS LOCK. C-1122 REPORTS ENTRY GAINED.					
07/17/2016	02:06:00	3560 MAYFIELD RD	DISTURBANCE	1623255	1603773
PARTIES FIGHTING AT SAME. RESCUE SQUAD NOTIFIED. C-1190 TCO.					
07/17/2016	02:24:00	3560 MAYFIELD RD	MISSING PROPERTY	1623257	
C-1190 REPORTS MISSING CELL PHONE AT SAME, TCO. REF FILE 1603773					
07/31/2016	02:28:54	3560 MAYFIELD RD	BUSINESS CHECK	1625053	
REPORTS A BUSINESS CHECK, TCO.					
08/06/2016	02:53:41	3560 MAYFIELD RD	ASSAULT/ FELONIOUS	1625822	1604169
DISTURBANCE REPORTED, C/1265 REPORTS TCO.					
09/02/2016	00:26:25	3560 MAYFIELD RD	MUTUAL AID	1629014	1604784
MUTUAL AID REQUESTED, C/1191 REPORTS TCO.					
09/10/2016	02:34:24	3560 MAYFIELD RD	CARRYING A CONCEALED WEAP	1629943	1604982
DISTURBANCE REPORTED, C/1771 REPORTS ONE MALE ARRESTED, TCO.					
09/11/2016	01:28:02	3560 MAYFIELD RD	LOCK-OUT VEHICLE	1630024	
CALLER REPORTS LOCKED OUT OF GREEN CHEVY. C-3784 REPORTS ENTRY GAINED.					
09/21/2016	20:39:45	3560 MAYFIELD RD	ASSAULT/ SIMPLE	1631300	1605241
CALLER REPORTS LARGE DISTURBANCE AT CLUB. C-1136 REPORTS ONE MALE AND FEMALE ARRESTED FOR ASSAULT. TCO.					
09/25/2016	00:56:37	3560 MAYFIELD RD	DISTURBANCE	1631653	1605320
REPORTS BAR OVER CAPACITY. CHFD NOTIFIED, TCO. SOUTH EUCLID PD ASSISTING. C-1196 REPORT TCO.					
09/25/2016	01:55:48	3560 MAYFIELD RD	DISTURBANCE	1631658	
REPORTS A DISTURBANCE SOUTH EUCLID PD ASSISTING. C-1196 REPORTS TCO.					
10/01/2016	00:58:12	3560 MAYFIELD RD	DISTURBANCE	1632342	
CALLER REPORTS A DISTURBANCE AT THE PARKING LOT C/1266 REPORTS NO DISTURBANCE AT THIS TIME, TCO.					
10/02/2016	01:38:02	3560 MAYFIELD RD	DISTURBANCE	1632454	
C-1191 REPORTS A VERBAL ALTERCATION AT THE ABOVE. C-1191 REPORTS PARTIES WERE JUST LEAVING, TCO.					
10/09/2016	01:26:19	3560 MAYFIELD RD	BUSINESS CHECK	1633253	
C- 3113 REPORTS THAT THE RISE NIGHTCLUB HAS LARGE CAPACITY, ORDERLY AT THIS TIME. TCO.					
10/13/2016	00:34:00	3560 MAYFIELD RD	DISORDERLY CONDUCT	1633723	1605701
REPORTS DISPUTE OVER CELL PHONE. C/1122 REPORTS ONE MALE CITED, TCO.					
10/13/2016	01:26:28	3560 MAYFIELD RD	SUSPICIOUS PERSON	1633725	
C/1116 REPORTS BEING OUT W/A SUSPICIOUS MALE AT THE ABOVE, MALE CHECKS SECURE, TCO.					

Date:	Time:	Location:	Call Code:	Call Number	Report#
10/15/2016	01:44:39	3560 MAYFIELD RD	WEAPONS/ FIRING	1634045	1605759
CALLER REPORTS HEARING SHOTS FIRED AT THE ABOVE, C/1191 REPORTS AREA CHECKS, TCO.					
10/16/2016	00:13:52	3560 MAYFIELD RD	DEPARTMENTAL INFORMATION	1634168	
IN STATION ADDENDUM ADDED TO FILE 1605758. C-3134 REPORTS TCO.					
10/22/2016	02:09:47	3560 MAYFIELD RD	LOCK-OUT VEHICLE	1634824	
LOCK OUT REPORTED, C/1122 REPORTS ENTRY GAINED, TCO.					
10/29/2016	01:39:01	3560 MAYFIELD RD	SUSPICION	1635630	
CALLER REPORTS SUSPICION AT THE ABOVE, C/1266 REPORTS AREA CHECKS SECURE, TCO.					
11/05/2016	02:15:14	3560 MAYFIELD RD	ACCIDENT/ HIT-SKIP	1636465	1606174
BUSINESS CHECK. C/1122 REPORTS ONE FEMALE ARRESTED FOR OVI, TCO.					
11/12/2016	02:53:37	3560 MAYFIELD RD	ASSAULT/ SIMPLE	1637355	1606306
CALLER REPORTS A DISTURBANCE AT THE ABOVE, C/1755 REPORTS TCO.					
11/13/2016	02:01:00	3560 MAYFIELD RD	ASSAULT/ FELONIOUS	1637470	1606315
OFC ANDERSON REPORTS DISTURBANCE. C-1191 REPORTS TCO					
11/13/2016	13:22:26	3560 MAYFIELD RD	THEFT/ PETTY	1637507	1606323
REPORT TAKEN IN STATION. C-3788 REPORTS TCO.					



CLEVELAND HEIGHTS

Committee of the Whole

November 21, 2016

Agenda

1. Mayor's Report
2. Staff Updates
3. Legislation Overview
4. National Resource Network Proposal

Note: Firefighter Swearing In Ceremony to begin at 7:15pm in Council Chambers

Memo

To: Tanisha Briley, City Manager
From: Tom Raguz, Finance Director
Date: November 17, 2016
Re: October 2016 Financial Report

Please see the attached October Financial Report. I have also included a summary below.

Review of General Fund

Revenue:

- General fund revenues are 5% higher as compared to October 31, 2015:
 - Property Tax Collections decreased by \$518K (7%). This is in relation to the millage shift of .35 mills from the general fund to the bond retirement fund and also due to the decrease of our assessed valuation of 4% from collection year 2015;
 - Criminal Fines and Costs decreased by \$267K (22%) due to the reasons discussed during the financial forecast presentation;
 - Income tax collections increase of \$2.8M (14%); and
 - Building Services increase of \$292K (72%). As discussed during the financial forecast presentation, this is due to the second payment for the permits associated with the high school construction.
- Overall general fund revenues are 92% of the estimated amount, compared to 89% in October 2015.

Expenditures:

- Overall expenditures are 75 higher than the previous year;
- Hospitalization expenses are at 78% of the budgeted amount and decreased 1% from last year;
- Public Works overtime expenses are \$289K Of this amount, \$200K is related to the general fund. Both are similar to last year;
- Fire Overtime expenses are \$142,175 compared to \$115,078 in October 2015. The amount budgeted is \$150,000;
- Police overtime expenses are \$124,417 compared to \$124,672 in October 2015. There is a budgeted amount of \$140,000 in this line item; and
- Total general fund expenditures are at 81% of the budgeted amount compared to 82% in October 2015.

Unencumbered Balance Report

The earned benefits fund shows a balance of (\$727,775). This fund accounts for all payments to employees related to sick, vacation and termination payouts. Of the amount above, approximately \$654K is related to employees that are paid from the general fund. There is a budgeted transfer from the general fund to this fund in the amount of \$630K in order to cover any payouts related to the general fund.

**UNENCUMBERED BALANCES
AS OF 10/31/16
Unadjusted for Revenue and Expense**

FUND NUMBER	FUND NAME	UNENCUMBERED	YTD	YTD	ESTIMATED
		BALANCE AS ADJUSTED AS OF 1/1/16	CREDITS	DEBITS	UNENCUMBERED BALANCE 10/31/2016
101	GENERAL	\$2,299,902	\$39,080,009	\$34,703,910	\$6,676,002
102	BUDGET STABILIZATION ACCOUNT	\$2,100,000	\$0	\$0	\$2,100,000
201	STREET CONSTRUCTION	\$32,924	\$2,369,279	\$5,399,335	(\$2,997,132)
202	FOUNDATION GRANTS	\$2,500	\$568,358	\$563,701	\$7,156
203	FIRST SUBURBS CONSORTIUM	\$77,574	\$44,366	\$42,317	\$79,623
204	COMMUNICATION SYSTEMS OPERATION	\$361	\$402,200	\$656,446	(\$253,885)
205	PUBLIC WORKS FACILITY IMPROVEMENT	\$423	\$0	\$0	\$423
206	LAW ENFORCEMENT TRUST	\$63,551	\$56,235	\$42,000	\$77,785
207	DRUG LAW ENFORCEMENT TRUST	\$57,944	\$162,650	\$103,616	\$116,978
208	CDBG RESOURCE	\$0	\$1,605,008	\$2,412,672	(\$807,664)
210	EPA BROWNFIELD GRANT	\$0	\$0	\$0	\$0
211	HOME PROGRAM	\$825	\$204,604	\$294,314	(\$88,885)
212	FEMA	\$107,222	\$184,998	\$185,577	\$106,643
213	POLICE FACILITY IMPROVEMENT	\$32,481	\$25,060	\$14,950	\$42,591
214	LOCAL TV PROGRAMMING	\$316,497	\$419,460	\$175,348	\$560,608
215	CAIN PARK	\$0	\$562,305	\$776,360	(\$214,055)
216	RECREATION FACILITY IMPROVEMENT	\$628,222	\$560,333	\$478,885	\$709,670
217	PUBLIC RIGHT OF WAY	\$23,788	\$1,831	\$0	\$25,618
221	INDIGENT DUI TREATMENT	\$197,849	\$13,654	\$4,500	\$207,004
222	MUNICIPAL COURT COMPUTERIZATION	\$152,600	\$53,439	\$102,328	\$103,711
223	DUI - ENFORCEMENT/EDUCATION	\$95,982	\$4,973	\$0	\$100,955
225	MUNI COURT - SPECIAL PROJECTS	\$1,763,738	\$89,052	\$13,350	\$1,839,440
226	LEAD SAFE PROGRAM - CUYAHOGA CNTY	\$1,877	\$0	\$85,378	(\$83,501)
227	NEIGHBORHOOD STABILIZATION PRGM	\$122,943	\$656	\$0	\$123,599
230	STREET LIGHTING	\$580,248	\$1,027,059	\$777,748	\$829,559
231	TREE FUND	\$360,635	\$1,090,203	\$853,419	\$597,419
232	POLICE PENSION	\$0	\$240,163	\$1,015,187	(\$775,023)
233	FIRE PENSION	\$0	\$240,163	\$1,344,998	(\$1,104,834)
234	EARNED BENEFITS	\$0	\$0	\$727,775	(\$727,775)
237	FIRST SUBURBS DEVELOPMENT COUNCIL	\$41,512	\$24,658	\$17,530	\$48,640
301	G.O. BOND RETIREMENT	\$1,991,302	\$4,050,920	\$1,979,556	\$4,062,667
402	FINANCED CAPITAL PROJECTS	\$1,108,725	\$1,298,741	\$1,635,082	\$772,384
411	ECONOMIC DEVELOPMENT	\$1,688,048	\$44,680	\$86,174	\$1,646,554
412	CITY HALL MAINTENANCE AND REPAIR	\$98,129	\$18,500	\$61,720	\$54,909
415	SEVERANCE RING ROAD RECONSTRUCTION	\$35,045	\$0	\$0	\$35,045
601	WATER	\$341,614	\$13,323,359	\$11,162,167	\$2,502,806
602	SEWER	\$607,811	\$1,279,703	\$1,456,325	\$431,189
603	PARKING	\$436,031	\$1,115,665	\$1,306,257	\$245,439
606	AMBULANCE SERVICES	\$668,275	\$759,655	\$536,333	\$891,597
804	OFFICE ON AGING	\$5,834	\$6,724	\$9,767	\$2,791
808	YOUTH RECREATION SCHOLARSHIP	\$22,842	\$5,339	\$2,690	\$25,491
809	POLICE MEMORIAL TRUST FUND	\$608	\$0	\$0	\$608
810	YOUTH ADVISORY COMMISSION	\$71	\$0	\$0	\$71
811	JUVENILE DIVERSION PROGRAM	\$3,479	\$5,600	\$6,145	\$2,934
857	SALES TAX	\$356	\$46	\$41	\$360
858	MISCELLANEOUS AGENCY	\$284,788	\$177,726	\$127,866	\$334,647
864	NEORS	\$121,329	\$8,559,019	\$7,833,037	\$847,311
TOTALS		\$16,475,885.31	\$79,676,393.96	\$76,994,805.82	\$19,157,473.45

**CITY OF CLEVELAND HEIGHTS
REVIEW OF GENERAL FUND
AT OCTOBER 31, 2016**

REVENUES:	ANNUAL BUDGET	TO DATE 2016	% COLLECTED	TO DATE 2015	DIFF BTWN 2015/2016	% DIFF BTWN 2015/2016
PROPERTY TAXES	\$6,935,000	\$6,772,904	98%	\$7,291,044	(\$518,141)	-7%
MUNICIPAL INCOME TAX	\$24,260,000	\$22,732,754	94%	\$19,876,913	\$2,855,841	14%
OTHER LOCAL TAXES						
ADMISSION TAX	\$90,000	\$45,034	50%	\$95,086	(\$50,052)	-53%
HOTEL/MOTEL TAX	\$1,000	\$147	15%	\$197	(\$50)	-25%
STATE LEVIED/SHARED TAXES						
LCL GOVT FUND - COUNTY	\$1,350,000	\$1,088,579	81%	\$1,110,770	(\$22,191)	-2%
LCL GOVT FUND - STATE	\$80,000	\$55,321	69%	\$121,294	(\$65,973)	-54%
INHERITANCE TAX	\$0	\$0	0%	\$99,893	(\$99,893)	-100%
LIQUOR & BEER PERMITS	\$60,000	\$18,243	30%	\$59,610	(\$41,368)	-69%
KILOWATT/PUBLIC UTILITY TAX	\$8,000	\$0	0%	\$4,721	(\$4,721)	-100%
CIGARETTE TAX	\$0	\$0	0%	\$0	\$0	
INTERGOVERNMENTAL GRANTS & CONTRACTS						
STATE ROLLBACK REIMBURSEMENT	\$715,000	\$704,841	99%	\$746,519	(\$41,677)	-6%
STATE HOMESTEAD EXEMPTION REIMBURSEMENT	\$225,000	\$222,903	99%	\$240,112	(\$17,209)	-7%
COMMERCIAL ACTIVITY TAX	\$0	\$31,084	0%	\$32,273	(\$1,189)	-4%
OTHER	\$0	\$0	#DIV/0!	\$0	\$0	
OFFICE ON AGING	\$10,000	\$15,448	154%	\$9,476	\$5,972	63%
CHARGES FOR SERVICES						
REFUSE COLLECTION	\$2,200,000	\$1,874,663	85%	\$1,887,745	(\$13,082)	-1%
RECREATION, COMMUNITY CENTER & OFFICE ON AGING	\$1,050,000	\$925,094	88%	\$901,682	\$23,412	3%
POLICE	\$20,000	\$1,606	8%	\$10,832	(\$9,227)	-85%
OTHER	\$1,000	\$198	20%	\$298	(\$100)	-34%
FEES, LICENSES, PERMITS						
POLICE	\$320,000	\$265,418	83%	\$264,613	\$804	0%
BUILDING SERVICES	\$560,000	\$697,208	125%	\$405,109	\$292,099	72%
HOUSING INSPECTIONS	\$990,000	\$423,854	43%	\$547,288	(\$123,434)	-23%
UNIVERSITY HTS/CWRU WASTE DISPOSAL FEE	\$55,000	\$39,370	72%	\$174,214	(\$134,844)	-77%
OTHER	\$50,000	\$40,217	80%	\$38,794	\$1,423	4%
INTEREST EARNINGS	\$50,000	\$100,602	201%	\$42,996	\$57,606	134%
FINES AND FORFEITURES						
CRIMINAL FINES & COSTS	\$1,575,000	\$935,504	59%	\$1,203,136	(\$267,632)	-22%
CIVIL COSTS	\$160,000	\$165,864	104%	\$143,489	\$22,376	16%
PARKING FINES & COSTS	\$550,000	\$387,069	70%	\$451,358	(\$64,289)	-14%
ALL OTHER REVENUE						
INDIRECT COST REIMBURSEMENT	\$525,000	\$535,000	102%	\$535,000	\$0	0%
SID PROPERTY TAX PAYMENT	\$350,000	\$363,356	104%	\$356,502	\$6,854	2%
RECYCLING	\$10,000	\$9,897	99%	\$21,846	(\$11,949)	-55%
OPERATING TRANSFER-IN/ TEMP ADVANCE REIMBURSEMENT	\$200,000	\$431,867	100%	\$10,044	\$421,823	4200%
ALL OTHERS	\$250,000	\$191,502	77%	\$636,989	(\$445,487)	-70%
SALE OF ASSETS	\$10,000	\$4,462	45%	\$8,004	(\$3,542)	-44%
TOTAL REVENUES	\$42,660,000	\$39,080,009	92%	\$37,327,848	\$1,752,161	5%

EXPENDITURES:	APPROPRIATION ORD. 136-2015	ANNUAL TO DATE 2016	% EXPENSED	TO DATE 2015	DIFF BTWN 2015/2016	% DIFF BTWN 2015/2016
Community Services						
Commission on Aging	\$250	\$0	0%	\$0	\$0	
Community Relations	\$54,934	\$39,921	73%	\$63,700	(\$23,780)	-37%
Public Relations	\$203,655	\$134,740	66%	\$140,727	(\$5,987)	-4%
Community Services Administration	\$229,264	\$193,820	85%	\$205,874	(\$12,054)	-6%
Public Health	\$187,600	\$181,984	97%	\$183,535	(\$1,551)	-1%
Total Community Services	\$675,703	\$550,465	81%	\$593,837	(\$43,372)	-7%
Parks and Recreation						
Parks & Recreation Commission	\$265,319	\$214,990	81%	\$133,702	\$81,288	61%
Swimming Pools	\$293,408	\$253,149	86%	\$258,554	(\$5,405)	-2%
Cain Park Transfer	\$80,000	\$66,667	83%	\$66,667	(\$0)	0%
Ice Programs	\$232,599	\$167,174	72%	\$167,994	(\$820)	0%
General Recreation Programs	\$153,257	\$82,667	54%	\$76,762	\$5,905	8%
Sports Programs	\$225,466	\$162,682	72%	\$164,836	(\$2,155)	-1%
Community Center	\$923,415	\$825,295	89%	\$788,481	\$36,815	5%
Office on Aging	\$164,110	\$139,331	85%	\$138,930	\$401	0%
Total Parks and Recreation	\$2,337,574	\$1,911,954	82%	\$1,795,926	\$116,028	6%
Finance Department						
Finance Department	\$463,658	\$402,636	87%	\$397,398	\$5,238	1%
Income Tax	\$848,800	\$821,365	97%	\$754,569	\$66,796	9%
Total Finance Department	\$1,312,458	\$1,224,001	93%	\$1,151,966	\$72,035	6%

PAGE TWO
CITY OF CLEVELAND HEIGHTS
REVIEW OF GENERAL FUND
AT OCTOBER 31, 2016

	ANNUAL APPROPRIATION ORD. 136-2015	TO DATE 2016	% EXPENSED	TO DATE 2015	DIFF BTWN 2015/2016	% DIFF BTWN 2015/2016
Planning & Development						
Landmark Commission	\$16,450	\$15,409	94%	\$15,033	\$376	3%
Planning Department	\$373,004	\$298,410	80%	\$277,844	\$20,566	7%
Planning Commission	\$11,920	\$7,440	62%	\$8,035	(\$595)	-7%
Architectural Board of Review	\$5,878	\$4,957	84%	\$5,033	(\$76)	-2%
Board of Zoning Appeals	\$9,524	\$5,113	54%	\$0	\$5,113	#DIV/0!
Total Planning & Development	\$416,776	\$331,329	79%	\$305,944	\$25,385	8%
Public Safety						
Traffic Signs & Signals	\$167,995	\$153,256	91%	\$143,957	\$9,299	6%
Police Administration	\$9,929,039	\$7,792,923	78%	\$7,952,785	(\$159,862)	-2%
Police Academy	\$93,500	\$83,437	89%	\$74,174	\$9,264	12%
Police Vehicle Maintenance	\$318,515	\$261,937	82%	\$241,670	\$20,267	8%
Fire Administration	\$7,294,360	\$6,240,228	86%	\$6,017,477	\$222,751	4%
Joint Dispatch (Transfer)	\$429,006	\$357,505	83%	\$351,766	\$5,739	2%
Fire Prevention	\$121,283	\$89,647	74%	\$86,163	\$3,484	4%
Building Department	\$343,372	\$201,183	59%	\$255,269	(\$54,086)	-21%
Housing Inspections	\$488,123	\$380,600	78%	\$417,717	(\$37,117)	-9%
Street Lighting (Transfer)	\$20,700	\$17,250	83%	\$14,583	\$2,667	18%
Animal Control	\$98,452	\$77,611	79%	\$77,076	\$535	1%
Total Public Safety	\$19,304,345	\$15,655,579	81%	\$15,632,637	\$22,942	0%
Public Works						
Service Administration	\$312,762	\$262,087	84%	\$266,990	(\$4,904)	-2%
Capital Projects	\$40,000	\$39,279	98%	\$36,400	\$2,879	8%
Refuse Collection	\$2,156,548	\$1,733,337	80%	\$1,832,907	(\$99,570)	-5%
Vehicle Maintenance	\$1,684,402	\$1,195,665	71%	\$1,422,439	(\$226,774)	-16%
Street Maintenance	\$1,433,781	\$1,095,152	76%	\$998,106	\$97,046	10%
Public Properties & Park Maintenance	\$2,202,354	\$1,880,744	85%	\$1,965,140	(\$84,396)	-4%
Forestry (Transfer)	\$21,780	\$18,150	83%	\$15,417	\$2,733	18%
Total Public Works	\$7,851,627	\$6,224,415	79%	\$6,537,400	(\$312,986)	-5%
General Government						
City Council	\$86,633	\$66,691	77%	\$70,564	(\$3,873)	-5%
City Manager	\$506,263	\$412,986	82%	\$434,819	(\$21,834)	-5%
Civil Service Commission	\$14,772	\$1,897	13%	\$1,992	(\$95)	-5%
General Operations	\$1,928,400	\$1,761,279	91%	\$1,349,805	\$411,474	30%
Management Information Systems	\$352,093	\$316,351	90%	\$331,927	(\$15,575)	-5%
Central Services	\$0	\$0	#DIV/0!	\$7,722	(\$7,722)	-100%
County Fiscal Officer Deductions	\$241,000	\$202,201	84%	\$198,882	\$3,320	2%
Law Department	\$736,824	\$587,161	80%	\$536,243	\$50,918	9%
Special Improvement Districts	\$366,468	\$338,096	92%	\$337,744	\$352	0%
Municipal Court	\$1,236,445	\$991,440	80%	\$989,352	\$2,088	0%
Total General Government	\$5,468,898	\$4,678,101	86%	\$4,259,049	\$419,052	10%
Other						
Transfers & Advances	\$630,000	\$525,000	83%	\$608,333	(\$83,333)	-14%
Hospitalization	\$4,637,700	\$3,603,066	78%	\$3,625,605	(\$22,539)	-1%
Total Other	\$5,267,700	\$4,128,066	78%	\$4,233,938	(\$105,872)	-3%
TOTAL GENERAL FUND EXPENDITURES	\$42,635,081	\$34,703,910	81%	\$34,510,698	\$193,212	5%
EXCESS REVENUE OVER/(UNDER) EXPENSES		\$4,376,099		\$2,817,150		
UNENCUMBERED BALANCE 1/1/16 vs 1/1/15		\$2,292,580		\$1,636,886		
ADD:						
BALANCE OF PREVIOUS YR PURCHASE ORDERS VOIDED IN CURRENT FISCAL YEAR		\$7,297		\$16,172		
ESTIMATED UNENCUMBERED BALANCE AS OF 10/31		\$6,675,977		\$4,470,208		

TO: TANISHA R. BRILEY, CITY MANAGER

FROM: SUSANNA NIERMANN O'NEIL, ASSISTANT CITY MANAGER

RE: COMMUNITY OUTREACH UPDATE

DATE: NOVEMBER 18, 2016

COMMUNITY RELATIONS:

- Staff distributed the Senior News and also the posters and invite cards for the Coventry Holiday Festival to be held on Saturday December 10th.
- Updated all street club information including email addresses for 2017.
- Discussed the pole banner process with a committee that is exploring costs for the Cedar Lee Corridor once the road work is done.
- Prepared a flyer to be mailed to all businesses on the Noble Road corridor inviting them to Meet the Police at the Police Academy on Thursday December 1st . Merchant safety tips will be made available.
- The Cedar Fairmount annual Holiday event is on Wednesday , December 14th from 5:00pm to 8:00pm.

SOCIAL MEDIA:

- Third Quarter data for the website : 166,025 visits to the sites. Most popular topics in order: Home; Jobs/Employment; Pay Water bill online; Staff Directory; Refuse and Recycling.
- Facebook postings: Throwback Thursday photo of the 1935 photo of the gas station at Meadowbrook and Lee; Veterans tribute; repeated reminder for residents to fill out the Master Plan survey; Congratulations to the Police Department for their AAA silver award for traffic safety.

PUBLIC RELATIONS:

- Staff produced Proclamations for residents (Another 100 year old resident!) and also formatted specific flyers for various Departments.



MEMORANDUM

TO: Tanisha Briley-City Manager
FROM: Alex Mannarino-Director of Public Works
DATE: November 18, 2016
RE: Weekly Update

Cedar Road Resurfacing/Cedar-Fairmount Streetscape

The project has received Federal Authorization, and was advertised to bid on November 15th. The official bid opening date is set for December 6th.

Lee Road Streetscape

The Striping Contractor is almost finished with the striping. Crews are preparing to remove the temporary work-zone striping. S.E.T. has been installing the flashing beacons for the crosswalks. There have been no major setbacks.

Construction Project Updates

2016 Road Resurfacing

Ronyak Paving has to complete the replacement of the pavement striping where work was performed.

Mayfield Signalization

No new progress.

Dominion East Ohio

Work is wrapping up on PIR 1464 Lee Road from Euclid Heights Blvd. north to Mayfield Road. Work is beginning on PIR 2593 on Lee Road between Euclid Heights Blvd. and Superior.

Service Department

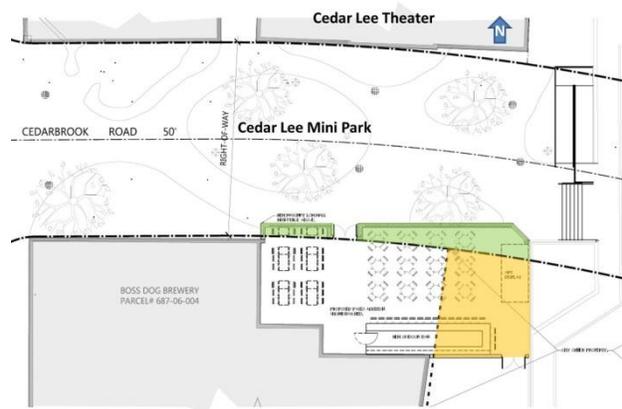
Crews are out collecting leaves throughout the city. We have not experienced any major setbacks. All other operations continue as normal.

MEMORANDUM

To: Tanisha Briley, City Manager
From: Richard Wong, Planning Director
Date: November 18, 2016
Subject: Weekly Update

Boss Dog Brewery

Owner Josh Sweet needs City land to create a 91-seat outdoor dining area/bar as shown. He would lease part of the Cedar Lee Mini Park (public right-of-way, shown in green) and part of the City-owned land behind their business (shown in orange). In addition to Council legislation, approval of the Planning Commission would be required. The Sweets hope to gain approval soon as they move forward with final plans for \$1 million project.



Board of Zoning Appeals

Planning and Law staff recognized the need to modify the variance process so that applicants, not staff, are responsible for demonstrating factors of practical difficulty at the meeting. The BZA staff report will continue to describe site conditions and the purpose of pertinent code sections. A "Factors for Consideration" worksheet will be filled out by the applicant and shared with the Board of Zoning Appeals.



On Wednesday, the Heights Medical Building was granted a variance to permit up to six business identification signs for businesses not on the ground floor. This proposal was based on the comprehensive sign plan approved by the Architectural Board of Review. The sign

plan includes allowable sign locations as well as 18 rules that will assure a pleasing look. Also approved for the Heights Medical Building was a variance to permit Barrio's sign to project 5'6" from the building (code permits projection of 4').

The third case granted was for 2507 Fairmount to permit the 1,031 square foot accessory garage/studio/apartment to remain as the principal structure after the demolition of the nonconforming 1,663-square-foot deteriorated house.



Cleveland Heights Economic Development



To: City Manager Tanisha Briley
From: Business Development Mgr. Brian Anderson
Subject: Activities Report – November 18, 2016

Activities and Initiatives:

1. City-wide “Available Sites & Building” program

After legal review, the City has entered into an agreement with Xceligent to provide an “Available Sites & Buildings” platform and data service for the City. Previously, staff had conducted an overview of possible solutions and providers before submitting a recommendation to the City Manager.

The City currently lacks an online database of available properties and sites. An available properties tool is the second most viewed component of an economic development site (after staff contact information). Approximately 99% of initial site selection searches occur online and direct contact is made after a property or properties have already been identified. Without this type of functionality, the City has likely been missing business development and attraction opportunities. The “Available Sites & Buildings” platform is intended to address this problem, and enhance our outreach and reinforce the City’s business friendly approach.

Staff will work with Xceligent to have this product up and on our website over the next 2-3 weeks.

2. Selection of Outside Counsel for Top of the Hill

As part of continued progress on the Top of the Hill project, the City has entered into an Engagement Letter with Tucker Ellis LLP to serve as outside council on the TOH project.

Thank you,

A handwritten signature in blue ink that reads 'Brian Anderson'.

Brian Anderson

Business Development Manager

Memorandum

To: Tanisha Briley, City Manager

From: Joseph P. McRae, Parks and Recreation Director

Subject: Parks and Recreation Department Update

Date: November 18, 2016

Please find a brief summary of the Parks and Recreation Department announcements and activities attached for your review:

General Announcements:

- The Community Center will be closed on Thanksgiving Day, November 24.

Sports Programs:

- 2016-2017 Youth Recreation Basketball League registration takes place on Saturday, November 19.

Ice Program:

The following is a list of upcoming hockey scrimmages at the Community Center.

Friday, November 18

- 8:45 pm Cleveland Heights v Shaker

Saturday, November 19

- 4:45 pm University School v Padua
- 8:00 pm Case Western Reserve University v Pitts-Greensburg

Sunday, November 20

- 5 pm Cleveland Heights v Avon

Friday, November 25 – Sunday, November 27

- Junior Lumberjacks High School Tournament. Participating teams: NDCL, Bay, CVCA, Benedictine and Mayfield

Senior Center

- AARP had their general meeting.
- OSHIIP (Ohio Senior Health Insurance Information Program) held an open enrollment counseling day in the senior center computer room. Appointments were made for 24 people to have individual counseling sessions during this open enrollment period.
- Dr. Magoulias spoke on *Healthy Aging* for this month's Metro Health Talk

- CH/UH Library sponsored a class on Facebook.
- The Commission on Aging had their monthly meeting.
- Volunteers from Tri-M at Heights High School raked leaves at the homes of 8 senior residents for community service.
- 16 participants in the Saturday Creative Expressions workshops had a wonderful time learning about Linoleum Block Printing. Photo included below.





Cleveland Heights Fire Department

Weekly Activity Report

Total Emergency Calls Year To Date	5,675
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Total Emergency Calls for Period	120
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Report Date Period: 11/11/2016 - 11/18/2016

Fire Data

	<u>Current Period</u>	<u>Year to Date</u>	<u>Last Year to Date</u>	<u>Current Year % of Run Count</u>
Emergency Fire Run Count	23	1,148	1,152	20.86 %
Emergency Structure Fire Count	4	65	53	
Emergency Non Structure Fire Count	19	1,072	1,084	
Emergency Vehicle Fire Count		11	15	

Emergency Medical Data

Total Emergency Run Count	97	4,527	4,355	79.14 %
Emergency Medical Run Count	94	4,370	4,187	
Automobile Accident Run Count	3	157	168	
Advanced Life Support Run Count	31	1,224	1,342	
Basic Life Support Run Count	66	3,274	2,981	
Total EMS Transports	68	2,942	2,868	
Total EMS Non Transports	25	1,368	1,337	

Mutual Aid Run Count to Date

Mutual aid received	SEFD A - 53 SHFD A - 42 ECFD A - 23 UHFD A - 37
Mutual aid given	SEFD A - 25 SHFD A - 35 ECFD A - 26 UHFD A - 23
Automatic aid received	SEFD A - 5 SHFD A - 14 ECFD A - 0 UHFD A - 7
Automatic aid given	SEFD A - 0 SHFD A - 14 ECFD A - 0 UHFD A - 9

<u>Fire Prevention</u> <u>Bureau</u>	<u>Current</u> <u>Period</u>	<u>Year to</u> <u>Date</u>
Total Completed Fire Inspections	4	1,419
Company Fire Inspections		627
Fire Prevention Fire Inspections		65
Fire Alarm Test Inspections		1
Kitchen Supression Test Inspections		12
Sprinkler Test Inspections		2
Other Inspections	4	712
Smoke Detectors Distributed	8	142

CITY OF
**CLEVELAND
HEIGHTS** 

DEPARTMENT OF POLICE

Annette M. Mecklenburg, CHIEF

40 SEVERANCE CIRCLE, CLEVELAND HEIGHTS, OHIO 44118 – Telephone 216-291-4974

MEMORANDUM

To: Tanisha R. Briley, City Manager

From: Annette M. Mecklenburg, Chief of Police

Date: November 18, 2016

Subject: Weekly Update

On Monday, November 14, 2016, the Cleveland Heights Police Department received the AAA 2016 Community Traffic Safety Silver Award for the second year in a row. The annual AAA awards are given to police departments that work to improve traffic safety in communities through various programs.



On November 16, 2016, D'Amico Goodrich was arrested by East Cleveland Police Department after being discovered in a stolen vehicle. Goodrich had an outstanding warrant with our Department for Att. Aggravated Murder in connection with a shooting that occurred on October 2, 2016 on Bluestone. Goodrich was given a \$100,000 cash/surety bond and waived his preliminary hearing. He is currently in the County Jail.

CITY OF
**CLEVELAND
HEIGHTS** 

DEPARTMENT OF POLICE

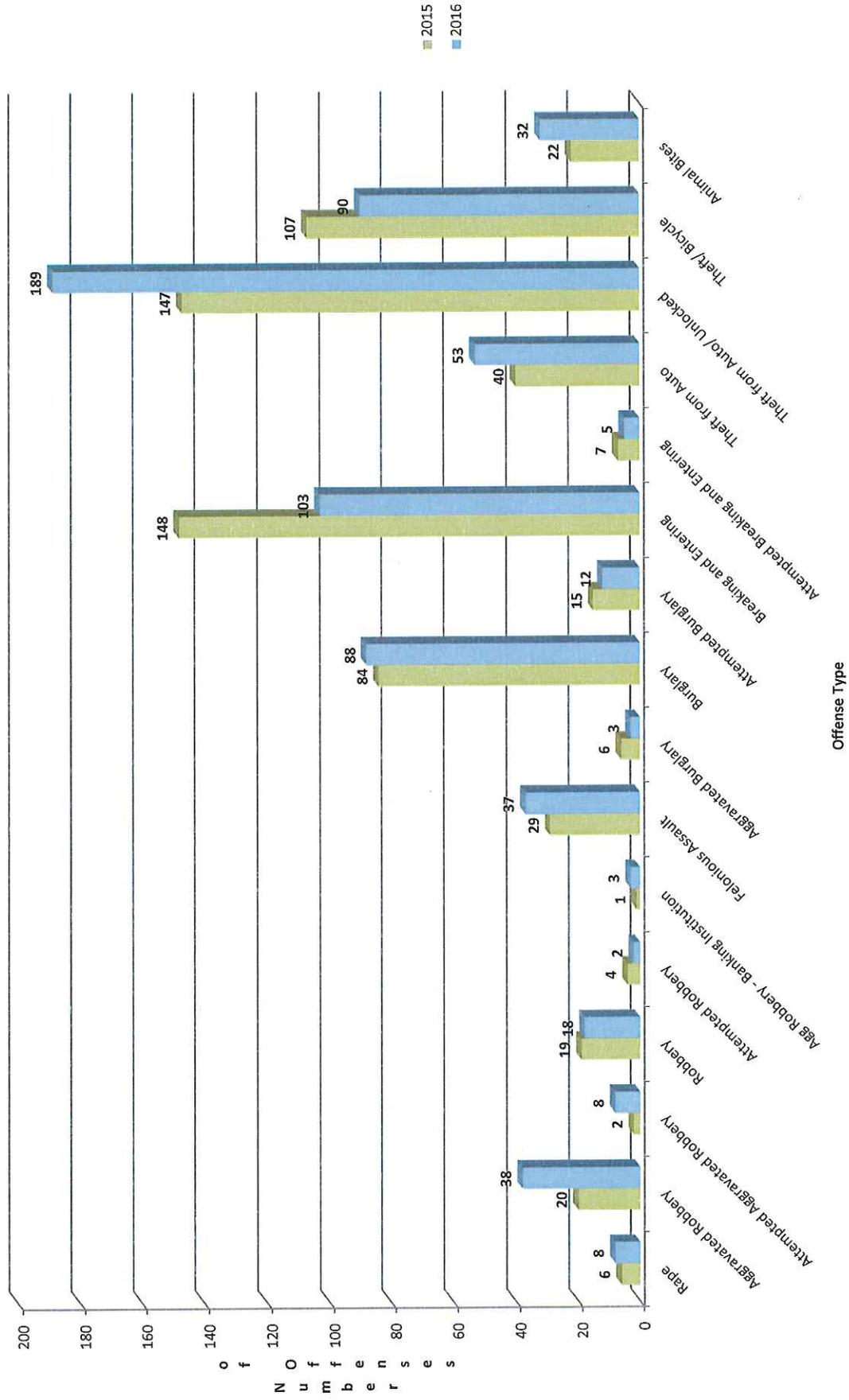
Annette M. Mecklenburg, CHIEF

40 SEVERANCE CIRCLE, CLEVELAND HEIGHTS, OHIO 44118 – Telephone 216-291-4974

On November 14, 2016, Larry Barry Jr. pled no contest to Aggravated Robbery and Attempted Kidnapping in connection with the bank robbery that occurred at Huntington Bank on September 7, 2016. Barry was sentenced to 4 years at the Lorain Correctional Institution.

This past week alert residents on Kenilworth and Coleridge notified the Police Department about suspicious persons stealing packages from apartment buildings and residences. Due to these residents notifying the police, officers were able to apprehend suspects in both instances, recover the packages, and return them to their owners. A message was sent through the NextDoor App advising residents of the recent thefts and providing them with helpful tips to assist them in protecting delivered packages from theft.

**Crime Comparison:
January 1 - November 17, 2015 Compared to January 1 - November 17, 2016**



Date: November 18, 2016

To: Tanisha Briley, City Manager

From: Collette Clinkscale, Utilities Commissioner

Subject: Water and Sewer Department Weekly Update

Water

- Started Repair on Street Valve at Stratford and Fairmount (2-day repair)
- Repaired water main break at 2965 Essex
- Repaired treelawn at site of watermain break at 1641 Cumberland
- Turned off 117 delinquent accounts for non-payment
- Vacant house program underway (verifying vacant houses as part of closeout for upcoming transition to make sure none are occupied and receiving water)
- Repaired two hydrants on Compton
- Prepped and concreted road holes at 1320 Cleve Heights Blvd, 959 Brunswick and 3922 Rosemond

Sewer

- Ran sewer machine on Shelburne, Quilliams, Montford, Berkeley and Washington
- Jetted lateral at 2432 Edgehill
- Excavated broken storm lateral and repaired at 2432 Edgehill
- Repaired basin at 1172 Quilliams
- Crews on leaf detail in Public Works

Other

- Performed walk thru of FBRS project with Alex and NEORS

Calendar No. 3409:

Heights Medical Building, LLC, 2460 Fairmount Blvd., 'C-2' local retail district, requests a variance to Code Section 1163.06(e)(4)(B) to permit up to 6 business identification signs inclusive of the existing Cube Workspace sign, each up to 33.19 square feet, on the building for business not on ground floor (not permitted).

Action: Granted 3-0-1 with the following conditions:

1. Only tenants located on the second and third floor of the Heights Medical Building may have business identification signage located in one of the six sign locations shown on the ABR approved Comprehensive Sign Plan for the Heights Medical Building;
2. Each sign must conform to the ABR approved Comprehensive Sign Plan for the Heights Medical Building;
3. Each sign must receive approval of the Architectural Board of Review; and
4. Each individual business identification sign must receive applicable Building Department Permits.

Calendar No. 3411:

Tom Leneghan d.b.a. Barrio, 2466 Fairmount Blvd., 'C-2' local retail district, requests a variance to Code Sect.1163.07(b)(3) to permit a business identification sign to project 5'6" from wall max. projection 4').

Action: Granted 4-0 with the following conditions:

1. Approval of the Architectural Board of Review;
2. Receipt of all applicable Building Department Permits; and
3. Complete construction within 18 months of City Council's approval of this resolution.

Calendar No. 3410:

Mark and Melanie Biche, 2507 Fairmount Blvd., 'AA' single-family district, request a variance to Code Section 1121.09 to permit a 1,031 sq. ft. accessory dwelling unit to remain as the principal structure (min 2,000 sq. ft. req'd.).

Action: Granted 4-0 with the following conditions:

1. Receipt of applicable Building Department Permits;
2. Complete demolition of the current nonconforming 1,663 square foot deteriorated house within 18 months of City Council's approval of this resolution; and
3. Approval of a landscape plan by the Planning Director.



CLEVELAND HEIGHTS

AGENDA (tentative) – CLEVELAND HEIGHTS CITY COUNCIL MEETING **COUNCIL CHAMBERS**

Monday, November 21, 2016
Regular Meeting
7:30 p.m.

Cleveland Heights City Hall
40 Severance Circle
Cleveland Heights, Ohio

- 1) **Roll Call**
- 2) **Excuse absent members**
- 3) **Approval of the minutes of the regular Council meeting held on Monday, October 17, 2016**
- 4) **Personal communications from citizens**
- 5) **Report of the City Manager**
- 6) **Report of the Director of Finance/Clerk of Council**

Report results of the November 8, 2016 proposed amendment to Article VII and VIII of City of Cleveland Heights' Charter

Matter of Record

Notify Council that two notices have been received from the Ohio Department of Liquor Control advising that an application has been made by the following:

JZ Restaurant Group Inc. dba House of Crab, 1844 & 48 & 52 Coventry Rd., 1st Floor and 1848 & 52 Coventry Rd. Basement, Cleveland Heights, Ohio 44118, Transfer D1, D2, D3, D3A and D6 permits from Winking Lizard of Coventry, Inc., 1844 & 48 & 52 Coventry Rd., 1st Floor and 1848 & 52 Coventry Rd. Basement, Cleveland Heights, Ohio 44118

Matter of Record

Refer to: Public Safety and Health Committee of Council, the City Manager, and the Director of Law

**AGENDA (tentative) CITY OF CLEVELAND HEIGHTS
MONDAY, NOVEMBER 21, 2016**

7) Committee Reports

a.) FINANCE COMMITTEE

ORDINANCE NO. 101-2016 (F), *First Reading*. An ordinance to amend certain subparagraphs of Ordinance No. 136-2015 (F), relating to appropriations and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2016

Introduced by Council Member _____

Vote _____
For Against No. Reading

ORDINANCE NO. 102-2016 (F), *First Reading*. An ordinance to make appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2017 through December 31, 2017

Introduced by Council Member _____

Vote _____
For Against No. Reading

b.) MUNICIPAL SERVICES COMMITTEE

c.) PLANNING AND DEVELOPMENT COMMITTEE

RESOLUTION NO. 103-2016 (PD). A Resolution authorizing the City Manager to apply for grant funding under the Cuyahoga County Department of Development's Community Development Supplemental Grant program to implement a "Green Commercial Building Initiative – Sustainability" program within the City

Introduced by Council Member _____

Vote _____
For Against No. Reading

**AGENDA (tentative) CITY OF CLEVELAND HEIGHTS
MONDAY, NOVEMBER 21, 2016**

RESOLUTION NO. 104-2016 (PD). A Resolution authorizing the City Manager to enter into an agreement with Heshny, LLC, to issue a loan of approximately \$221,080 to assist with its acquisition of the commercial property located at 2196 Lee Road and to terminate the City’s loan to Lee Road Partners Too, Inc., concerning the same property

Introduced by Council Member _____

Vote _____
For Against No. Reading

RESOLUTION NO. 105-2016 (PD). A Resolution adopting a moratorium for a period not to exceed twelve (12) months on applications for, and the granting of, building permits, zoning approvals, certificates of business occupancy, and certificates of occupancy that would enable the cultivation, processing, distribution or sale of medical marijuana in order to allow the City to review applicable state and local laws, and to plan for regulations relating to such uses, if needed

Introduced by Council Member _____

Vote _____
For Against No. Reading

d.) PUBLIC SAFETY AND HEALTH COMMITTEE

RESOLUTION NO. 106-2016 (PSH). A Resolution declaring the operation of the bar and restaurant located at 3560 Mayfield Road, owned by Kenneth W. Gibson, Sr., (formerly dba “Gibbs Restaurant,” currently dba “Rise Bar”) to be a nuisance; authorizing abatement of the nuisance

Introduced by Council Member _____

Vote _____
For Against No. Reading

e.) ADMINISTRATIVE SERVICES COMMITTEE

ORDINANCE NO. 107-2016 (AS). An Ordinance amending Ordinance No. 7-2016, “Wage and Salary Ordinance”

Introduced by Council Member _____

**AGENDA (tentative) CITY OF CLEVELAND HEIGHTS
MONDAY, NOVEMBER 21, 2016**

Vote _____
For Against No. Reading

- f.) COMMUNITY RELATIONS AND RECREATION COMMITTEE**
- 8) Mayor's Report**
- 9) Adjournment**

(Council members and staff will stay following adjournment to discuss questions informally with citizens.)

NEXT MEETING OF COUNCIL: MONDAY, DECEMBER 5, 2016

ORDINANCE NO. 101-2016, *First Reading*
By Council Member

An ordinance to amend certain subparagraphs of Ordinance No. 136-2015 (F), relating to appropriations and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2016 and declaring an emergency.

BE IT ORDAINED by the Council of the City of Cleveland Heights that:

Section 1.

Certain subparagraphs of Ordinance No. 136-2015 (F) all relating to appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2016 be, and the same hereby increased, decreased and/or transferred in the following subparagraphs by said amounts set opposite hereto:

<u>PUBLIC SAFETY</u>	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
<u>Police Department</u>				
Personal Services	\$8,626,839			\$8,626,839
Other than Personal Services	\$426,850			\$426,850
Capital	\$17,500			\$17,500
Non-Governmental	\$0			\$0
Transfer	\$857,850			\$857,850
Total Police Department	\$9,929,039	\$0	\$0	\$9,929,039
<u>Police Academy</u>				
Personal Services	\$4,500			\$4,500
Other than Personal Services	\$84,500			\$84,500
Capital	\$4,500			\$4,500
Non-Governmental	\$0			\$0
Total Police Academy	\$93,500	\$0	\$0	\$93,500
<u>Police Motor Vehicles</u>				
Personal Services	\$222,665			\$222,665
Other than Personal Services	\$92,350			\$92,350
Capital	\$3,500			\$3,500
Total Police Motor Vehicle Maintenance	\$318,515	\$0	\$0	\$318,515
<u>Traffic Signs and Signals</u>				
Personal Services	\$57,395			\$57,395
Other than Personal Services	\$110,600			\$110,600
Capital	\$0			\$0
Total Traffic Signs Department	\$167,995	\$0	\$0	\$167,995
<u>Animal Protection Unit</u>				
Personal Services	\$69,452			\$69,452
Other than Personal Services	\$29,000			\$29,000
Total Animal Protection	\$98,452	\$0	\$0	\$98,452
<u>Fire Department</u>				
Personal Services	\$5,956,464			\$5,956,464
Other than Personal Services	\$220,400			\$220,400
Capital	\$1,500			\$1,500
Transfer	\$1,115,996			\$1,115,996
Total Fire Department	\$7,294,360	\$0	\$0	\$7,294,360
<u>Fire Prevention Bureau</u>				
Personal Services	\$115,433			\$115,433
Other than Personal Services	\$4,850			\$4,850
Capital	\$1,000			\$1,000
Total Fire Prevention Bureau	\$121,283	\$0	\$0	\$121,283
<u>Joint Dispatch Transfer</u>				
Transfer	\$429,006			\$429,006
<u>Street Lighting</u>				
Transfer	\$20,700			\$20,700
TOTAL PUBLIC SAFETY	\$18,472,850	\$0	\$0	\$18,472,850

<u>PUBLIC HEALTH</u>	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
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<u>Health & Vital Statistics</u>				
Other than Personal Services	\$187,600			\$187,600
Total Health Department	\$187,600			\$187,600
<u>Commission on Aging</u>				
Other than Personal Services	\$250			\$250
Total Commission on Aging	\$250			\$250
TOTAL PUBLIC HEALTH	\$187,850	\$0	\$0	\$187,850
CULTURE & RECREATION				
	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
<u>Recreation Administration</u>				
Personal Services	\$228,169			\$228,169
Other than Personal Services	\$37,150			\$37,150
Total Recreation Administration	\$265,319	\$0	\$0	\$265,319
<u>Swimming Pools</u>				
Personal Services	\$252,258			\$252,258
Other than Personal Services	\$40,450			\$40,450
Non-Governmental	\$700			\$700
Total Swimming Pools	\$293,408	\$0	\$0	\$293,408
<u>Cain Park</u>				
Transfer to Cain Park Fund	\$80,000			\$80,000
<u>Ice Programs</u>				
Personal Services	\$213,249			\$213,249
Other than Personal Services	\$18,350			\$18,350
Non-Governmental	\$1,000			\$1,000
Total Ice Programs	\$232,599	\$0	\$0	\$232,599
<u>General Recreation Programs</u>				
Personal Services	\$126,957			\$126,957
Other than Personal Services	\$23,800			\$23,800
Non-Governmental	\$2,500			\$2,500
Total General Recreation Programs	\$153,257	\$0	\$0	\$153,257
<u>Sports Programs</u>				
Personal Services	\$113,966			\$113,966
Other than Personal Services	\$106,500			\$106,500
Capital	\$0			\$0
Non-Governmental	\$5,000			\$5,000
Total Sports Programs	\$225,466	\$0	\$0	\$225,466
<u>Community Center</u>				
Personal Services	\$476,615			\$476,615
Other than Personal Services	\$445,300			\$445,300
Non-Governmental	\$1,500			\$1,500
Total Community Center	\$923,415	\$0	\$0	\$923,415
<u>Office on Aging</u>				
Personal Services	\$142,910			\$142,910
Other than Personal Services	\$20,900			\$20,900
Non-Governmental	\$300			\$300
Total Office on Aging	\$164,110	\$0	\$0	\$164,110
TOTAL CULTURE/RECREATION	\$2,337,574	\$0	\$0	\$2,337,574
COMMUNITY ENVIRONMENT				
	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
<u>Community Relations</u>				
Personal Services	\$41,934			\$41,934
Other than Personal Services	\$13,000			\$13,000
Total Community Relations	\$54,934	\$0	\$0	\$54,934
<u>Public Relations</u>				
Personal Services	\$102,255			\$102,255
Other than Personal Services	\$101,400			\$101,400
Total Public Relations	\$203,655	\$0	\$0	\$203,655

<u>Planning Department</u>				
Personal Services	\$355,629			\$355,629
Other than Personal Services	\$17,375			\$17,375
Capital				\$0
Total Planning Department	\$373,004	\$0	\$0	\$373,004
<u>Planning Commission</u>				
Personal Services	\$7,670			\$7,670
Other than Personal Services	\$4,200			\$4,200
Non-Governmental	\$50			\$50
Total Planning Commission	\$11,920	\$0	\$0	\$11,920
<u>Board of Zoning Appeals</u>				
Personal Services	\$6,574			\$6,574
Other than Personal Services	\$2,900			\$2,900
Non-Governmental	\$50			\$50
Total Board of Zoning Appeals	\$9,524	\$0	\$0	\$9,524
<u>Architectural Board of Review</u>				
Personal Services	\$5,478			\$5,478
Other than Personal Services	\$400			\$400
Non-Governmental				\$0
Total Board of Zoning Appeals	\$5,878	\$0	\$0	\$5,878
<u>SPECIAL IMPROVEMENT DISTRICTS</u>				
	\$366,468			\$366,468
<u>Building Department</u>				
Personal Services	\$308,772			\$308,772
Other than Personal Services	\$34,600			\$34,600
Non-Governmental	\$0			\$0
Total Building Department	\$343,372	\$0	\$0	\$343,372
<u>Housing Inspections</u>				
Personal Services	\$444,298			\$444,298
Other than Personal Services	\$40,850			\$40,850
Non-Governmental	\$2,975			\$2,975
Total Housing Inspections	\$488,123	\$0	\$0	\$488,123
<u>Forestry</u>				
Transfer to Tree Fund	\$21,780			\$21,780
<u>Landmark Commission</u>				
Other than Personal Services	\$16,450			\$16,450
Capital	\$0			\$0
Total Landmark Commission	\$16,450	\$0	\$0	\$16,450
TOTAL COMMUNITY ENVIRONMENT	\$1,895,108	\$0	\$0	\$1,895,108
SANITATION	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
<u>Refuse Collection/Transfer Station</u>				
Personal Services	\$1,634,648			\$1,634,648
Other than Personal Services	\$521,900			\$521,900
Capital	\$0			\$0
Total Refuse/Transfer Station	\$2,156,548	\$0	\$0	\$2,156,548
TOTAL SANITATION	\$2,156,548			\$2,156,548
TRANSPORTATION	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
<u>Vehicle Maintenance</u>				
Personal Services	\$479,877			\$479,877
Other than Personal Services	\$1,195,425			\$1,195,425
Capital	\$9,100			\$9,100
Total Vehicle Maintenance	\$1,684,402	\$0	\$0	\$1,684,402

<u>Street Maintenance</u>				
Personal Services	\$1,174,281			\$1,174,281
Other than Personal Services	\$259,500			\$259,500
Capital	\$0			\$0
Total Street Maintenance	\$1,433,781	\$0	\$0	\$1,433,781
TOTAL TRANSPORTATION	\$3,118,183			\$3,118,183
GENERAL GOVERNMENT	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
<u>City Council</u>				
Personal Services	\$77,883			\$77,883
Other than Personal Services	\$8,750			\$8,750
Total City Council	\$86,633	\$0	\$0	\$86,633
<u>City Manager</u>				
Personal Services	\$489,763			\$489,763
Other than Personal Services	\$16,500			\$16,500
Total City Manager	\$506,263	\$0	\$0	\$506,263
<u>Management Information Systems</u>				
Personal Services	\$280,638			\$280,638
Other than Personal Services	\$67,050			\$67,050
Capital	\$4,405			\$4,405
Total MIS	\$352,093	\$0	\$0	\$352,093
<u>Civil Service Commission</u>				
Personal Services	\$822			\$822
Other than Personal Services	\$13,950			\$13,950
Total Civil Service	\$14,772	\$0	\$0	\$14,772
<u>Finance Department</u>				
Personal Services	\$363,768			\$363,768
Other than Personal Services	\$99,490			\$99,490
Capital	\$400			\$400
Non-Governmental	\$0			\$0
Total Finance Department	\$463,658	\$0	\$0	\$463,658
<u>Income Tax Department</u>				
Other than Personal Services	\$848,800			\$848,800
Total Income Tax Department	\$848,800	\$0	\$0	\$848,800
<u>Law Department</u>				
Personal Services	\$526,324			\$526,324
Other than Personal Services	\$210,500			\$210,500
Total Law Department	\$736,824	\$0	\$0	\$736,824
<u>Service Administration</u>				
Personal Services	\$309,187			\$309,187
Other than Personal Services	\$3,575			\$3,575
Capital	\$0			\$0
Total Service Administration	\$312,762	\$0	\$0	\$312,762
<u>Capital Projects</u>				
Other than Personal Services	\$40,000			\$40,000
Capital	\$0			\$0
Total Capital Projects	\$40,000	\$0	\$0	\$40,000
<u>Public Properties/Parm Maintenance</u>				
Personal Services	\$1,219,004			\$1,219,004
Other than Personal Services	\$983,350			\$983,350
Capital	\$0			\$0
Total Public Properties/Parm Maintenance	\$2,202,354	\$0	\$0	\$2,202,354
<u>Community Services Administration</u>				
Personal Services	\$228,364			\$228,364
Other than Personal Services	\$900			\$900
Total Community Services Administration	\$229,264	\$0	\$0	\$229,264

County Fiscal Officer Deductions

Elections Expense	\$40,000			\$40,000
Auditor/Treasurer Fees	\$199,500			\$199,500
Delinquent Land Advertising	\$1,500			\$1,500
Collector's Salary	\$0			\$0
Total County Auditor	\$241,000	\$0	\$0	\$241,000

Municipal Court

Personal Services	\$1,050,750			\$1,050,750
Other than Personal Services	\$185,575			\$185,575
Non-Governmental	\$120			\$120
Total Municipal Court	\$1,236,445	\$0	\$0	\$1,236,445

Administrative Support

Personal Services	\$1,045,000			\$1,045,000
Other than Personal Services	\$883,400			\$883,400
Capital	\$0			\$0
Non-Governmental	\$0			\$0
Transfers	\$630,000			\$630,000
Total Administrative Support	\$2,558,400	\$0	\$0	\$2,558,400

TOTAL GENERAL GOVERNMENT **\$9,829,268**

HOSPITALIZATION INSURANCE **\$4,637,700**

TOTAL GENERAL FUND	\$42,635,081	\$0	\$0	\$42,635,081
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SPECIAL REVENUE FUNDS

	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
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201-STREET CONSTRUCTION/MAINTENANCE

Personal Services	\$152,308			\$152,308
Other than Personal Services	\$150,457			\$150,457
Capital	\$1,250,000			\$1,250,000
Total Street Construction/Maintenance	\$1,552,765	\$0	\$0	\$1,552,765

202-FOUNDATION/GRANTS FUND

Personal Services	\$0	\$39,500		\$39,500
Other than Personal Services	\$0			\$0
Capital	\$250,000	\$286,585		\$536,585
Total Foundations/Grants Fund	\$250,000	\$326,085		\$576,085

203-FIRST SUBURBS CONSORTIUM

Personal Services	\$34,713			\$34,713
Other than Personal Services	\$14,750			\$14,750
Capital	\$0			\$0
Total First Suburbs Consortium	\$49,463	\$0	\$0	\$49,463

204-COMMUNICATION SYSTEM OPERATING FUND

Personal Services	\$661,538			\$661,538
Other than Personal Services	\$129,350			\$129,350
Capital	\$50,300			\$50,300
Total Communication System Operating Fund	\$841,188	\$0	\$0	\$841,188

206-LAW ENFORCEMENT FUND

Other than Personal Services	\$33,500			\$33,500
Capital	\$27,000			\$27,000
Total Law Enforcement Fund	\$60,500	\$0	\$0	\$60,500

207-DRUG ENFORCEMENT FUND

Personal Services	\$42,600			\$42,600
Other than Personal Services	\$54,000			\$54,000
Capital	\$60,000			\$60,000
Total Drug Enforcement Fund	\$156,600	\$0	\$0	\$156,600

208-CDBG RESOURCE FUND

Financial Administration				
Personal Services	\$9,076			\$9,076
Other than Personal Services	\$0			\$0

Total Financial Administration	\$9,076	\$0	\$0	\$9,076
Administrative Contracts				
Other than Personal Services	\$248,560			\$248,560
Total Administrative Contracts	\$248,560	\$0	\$0	\$248,560
Commercial Area Improvements				
Other than Personal Services	\$260,000			\$260,000
Total Commercial Area Improvements	\$260,000	\$0	\$0	\$260,000
Water Improvement Projects				
Capital Improvements	\$581,068			\$581,068
Total Water Improvements	\$581,068	\$0	\$0	\$581,068
CDBG-Office on Aging				
Personal Services	\$67,165			\$67,165
Other than Personal Services	\$0			\$0
Total CDBG-Office on Aging	\$67,165	\$0	\$0	\$67,165
CDBG-Contingency				
Other than Personal Services	\$0			\$0
Total CDBG-Contingency	\$0	\$0	\$0	\$0
LDC-Economic Development				
Personal Services	\$89,514			\$89,514
Other than Personal Services	\$938,188			\$938,188
Capital	\$1,000			\$1,000
Total LDC-Economic Development	\$1,028,702	\$0	\$0	\$1,028,702
CDBG-Administration				
Personal Services	\$72,840			\$72,840
Other than Personal Services	\$61,507			\$61,507
Capital	\$1,000			\$1,000
Total CDBG-Administration	\$135,347	\$0	\$0	\$135,347
CDBG-Public Works				
Capital	\$338,255			\$338,255
Total CDBG-Public Works	\$338,255	\$0	\$0	\$338,255
CDBG-Home Repair Resource				
Other than Personal Services	\$265,438			\$265,438
Total CDBG-Home Repair Resource	\$265,438	\$0	\$0	\$265,438
Housing Preservation Agency				
Personal Services	\$254,059			\$254,059
Other than Personal Services	\$153,514			\$153,514
Capital	\$0			\$0
Total Housing Preservation Industry	\$407,573	\$0	\$0	\$407,573
CDBG-Code Enforcement				
Personal Services	\$49,500			\$49,500
Total CDBG-Code Enforcement	\$49,500	\$0	\$0	\$49,500
CDBG-Neighborhood Relations				
Personal Services	\$44,733			\$44,733
Total CDBG-Neighborhood Relations	\$44,733	\$0	\$0	\$44,733
CDBG-Program Income				
Other than Personal Services	\$16,522			\$16,522
Capital	\$0			\$0
Total CDBG-Program Income	\$16,522	\$0	\$0	\$16,522
TOTAL CDBG RESOURCE FUND	\$3,451,939	\$0	\$0	\$3,451,939
<u>211-HUD-HOMEPROGRAM FUND</u>				
Home Administration				
Personal Services	\$6,017			\$6,017
Other than Personal Services	\$150,420			\$150,420
Refunds/Repayments Advances	\$0			\$0
Total Home Administration	\$156,437	\$0	\$0	\$156,437
Home-Program Income				
Other than Personal Services	\$0			\$0
Total Home-Program Income	\$0	\$0	\$0	\$0
TOTAL HUD HOME FUND	\$156,437	\$0	\$0	\$156,437
<u>212- FEMA Grant</u>				
Personal Services	\$193,567			\$193,567

Total FEMA	\$193,567	\$0	\$0	\$193,567
<u>213-POLICE FACILITY IMPROVEMENT FUND</u>				
Other than Personal Services	\$19,500			\$19,500
Capital	\$15,000			\$15,000
Total Police Facility Improvement Fund	\$34,500			\$34,500
<u>214-LOCAL PROGRAMMING FUND</u>				
Personal Services	\$87,329			\$87,329
Other than Personal Services	\$82,200			\$82,200
Capital	\$30,000			\$30,000
Transfer/Advances	\$200,000			\$200,000
Total Local Programming Fund	\$399,529	\$0	\$0	\$399,529
<u>215-CAIN PARK FUND</u>				
Cain Park Administration				
Personal Services	\$158,000			\$158,000
Other than Personal Services	\$556,161			\$556,161
Capital	\$0			\$0
Non-Governmental	\$0			\$0
Total Cain Park Administration	\$714,161	\$0	\$0	\$714,161
Cain Park Arts Festival				
Personal Services	\$0			\$0
Other than Personal Services	\$31,200			\$31,200
Capital	\$0			\$0
Non-Governmental	\$0			\$0
Total Cain Park Arts Festival	\$31,200	\$0	\$0	\$31,200
Cain Park Theatre 8906				
Personal Services	\$12,000			\$12,000
Other than Personal Services	\$42,639			\$42,639
Capital	\$0			\$0
Non-Governmental	\$0			\$0
Total Cain Park Theatre 8906	\$54,639	\$0	\$0	\$54,639
TOTAL CAIN PARK FUND	\$800,000	\$0	\$0	\$800,000
<u>216-RECREATION FACILITIES IMPROVEMENTS FUND</u>				
Other than Personal Services	\$85,000			\$85,000
Capital	\$410,000			\$410,000
Transfers	\$27,612			\$27,612
Total Recreation Facilities Improvements Fund	\$522,612	\$0	\$0	\$522,612
<u>217-PUBLIC RIGHT OF WAY FUND</u>				
Other than Personal Services	\$0			\$0
Total Public Right of Way Fund	\$0			\$0
<u>221-INDIGENT DUI TREATMENT</u>				
Other than Personal Services	\$14,000			\$14,000
Total Indigent DUI Treatment	\$14,000			\$14,000
<u>222-COURT COMPUTER FUND</u>				
Personal Services	\$86,575			\$86,575
Other than Personal Services	\$86,000			\$86,000
Capital	\$212,000			\$212,000
Non-Governmental	\$0			\$0
Total Court Computer Fund	\$384,575	\$0	\$0	\$384,575
<u>223-DUI ENFORCEMENT/EDUCATION</u>				
Other than Personal Services	\$10,000			\$10,000
Total DUI Enforcement/Education	\$10,000			\$10,000
<u>225-COURT SPECIAL PROJECTS</u>				
Personal Services	\$50,376			\$50,376
Other than Personal Services	\$79,000			\$79,000
Capital	\$170,000			\$170,000
Non-Governmental	\$0			\$0
Total Court Special Projects	\$299,376	\$0	\$0	\$299,376
<u>226-LEAD SAFE CUYAHOGA</u>				
Personal Services	\$18,750			\$18,750

Other than Personal Services	\$500,000			\$500,000
Capital	\$0			\$0
Refunds/Repayments Advances	\$0			\$0
Total Lead Safe Cuyahoga Fund	\$518,750	\$0	\$0	\$518,750

227-NEIGHBORHOOD STABILIZATION

Personal Services				
Other than Personal Services	\$14,000			\$14,000
Capital	\$0			\$0
Total Neighborhood Stabilization	\$14,000	\$0	\$0	\$14,000

237-FIRST SUBURBS DEVELOPMENT COUNCIL

Personal Services	\$29,590			\$29,590
Other than Personal Services	\$0			\$0
Total First Suburbs Development Council	\$29,590	\$0	\$0	\$29,590

TOTAL SPECIAL REVENUE FUNDS	\$9,739,391	\$326,085	\$0	\$10,065,476
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CAPITAL PROJECT FUNDS

	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
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402-CAPITAL EQUIPMENT IMPROVEMENTS

Other than Personal Services	\$0			\$0
Capital	\$1,408,000			\$1,408,000
Total Capital Equipment Improvements	\$1,408,000	\$0	\$0	\$1,408,000

411-ECONOMIC DEVELOPMENT FUND

Personal Services	\$0			\$0
Other than Personal Services	\$50,000			\$50,000
Capital	\$0			\$0
Total Economic Development Fund	\$50,000	\$0	\$0	\$50,000

412-CITY HALL REPAIR FUND

Other than Personal Services	\$62,800		\$15,000	\$47,800
Capital	\$0	\$15,000		\$15,000
Total City Hall Repair Fund	\$62,800	\$15,000	\$15,000	\$62,800

415-RING ROAD CONSTRUCTION

Other than Personal Services	\$15,000		\$15,000	\$0
Capital	\$25,000		\$25,000	\$0
Total Ring Road Construction	\$40,000	\$0	\$40,000	\$0

TOTAL CAPITAL PROJECTS	\$1,560,800	\$15,000	\$55,000	\$1,520,800
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DEBT SERVICE FUNDS

	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
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<u>301-GENERAL OBLIGATION BONDS</u>	\$4,762,034			\$4,762,034
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TOTAL DEBT SERVICE FUNDS	\$4,762,034	\$0	\$0	\$4,762,034
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SPECIAL ASSESSMENT FUNDS

	<u>Original Appropriation Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
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230-STREET LIGHTING FUND

Other than Personal Services	\$1,035,000		\$340	\$1,034,660
Non Government		\$340		\$340
Total Street Lighting Fund	\$1,035,000	\$340	\$340	\$1,035,000

231-TREE FUND

Personal Services	\$690,164			\$690,164
Other than Personal Services	\$384,450			\$384,450
Capital	\$0			\$0
Transfers	\$14,380			\$14,380
Total Tree Fund	\$1,088,994	\$0	\$0	\$1,088,994

TOTAL SPECIAL ASSESSMENT FUNDS	\$2,123,994	\$340	\$340	\$2,123,994
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PROPRIETARY FUNDS

	<u>Original Appropriation Amount</u>			
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601-WATER FUND

Water Administration				
Personal Services	\$307,404			\$307,404
Other than Personal Services	\$242,850			\$242,850
Capital	\$1,500			\$1,500
Non-Governmental	\$16,300			\$16,300
Transfers	\$12,500			\$12,500
Total Water Administration	\$580,554	\$0	\$0	\$580,554
Water Distribution				
Personal Services	\$806,224			\$806,224
Other than Personal Services	\$298,290			\$298,290
Capital	\$55,000			\$55,000
Non-Governmental	\$16,500			\$16,500
Total Water Distribution	\$1,176,014	\$0	\$0	\$1,176,014
Water Supply				
Other than Personal Services	\$13,361,500			\$13,361,500
Capital	\$0			\$0
Total Water Supply	\$13,361,500	\$0	\$0	\$13,361,500
MeadowBrook Blvd. Project				
Other than Personal Services	\$18,372			\$18,372
Total MeadowBrook Blvd. Project	\$18,372	\$0	\$0	\$18,372
Cedar Road Water Project				
Other than Personal Services	\$47,044			\$47,044
Total Cedar Road Water Project	\$47,044	\$0	\$0	\$47,044
Runnymede/Quilliams Water Project				
Other than Personal Services	\$20,207			\$20,207
Total Runnymede/Quilliams Water Project	\$20,207	\$0	\$0	\$20,207
TOTAL WATER FUND	\$15,203,691	\$0	\$0	\$15,203,691

602-SEWER FUND

		Increase	Decrease	Total
Sewer Maintenance				
Personal Services	\$982,424			\$982,424
Other than Personal Services	\$381,550			\$381,550
Capital	\$199,500			\$199,500
Transfers	\$5,000			\$5,000
Total Sewer Maintenance	\$1,568,474	\$0	\$0	\$1,568,474
Sewer Administration				
Other than Personal Services	\$59,750			\$59,750
Non-Governmental	\$0			\$0
Total Sewer Administration	\$59,750	\$0	\$0	\$59,750
MeadowBrook Blvd. Project				
Other than Personal Services	\$22,964			\$22,964
Total MeadowBrook Project	\$22,964	\$0	\$0	\$22,964
Cedar Road Water/Sewer Project				
Other than Personal Services	\$8,521			\$8,521
Total Cedar Road	\$8,521	\$0	\$0	\$8,521
Demington Road Sewer Project				
Other than Personal Services	\$38,273			\$38,273
Total Demington Road Sewer Project	\$38,273	\$0	\$0	\$38,273
TOTAL SEWER FUND	\$1,697,982	\$0	\$0	\$1,697,982

603-PARKING FUND

Personal Services	\$166,905			\$166,905
Other than Personal Services	\$899,992			\$899,992
Capital	\$317,400			\$317,400
Non-Governmental	\$4,000			\$4,000
Total Off Street Parking Fund	\$1,388,297	\$0	\$0	\$1,388,297

606-AMBULANCE SERVICES FUND

Personal Services	\$212,582			\$212,582
Other than Personal Services	\$338,700			\$338,700
Capital	\$138,155			\$138,155
Refunds/Transfers	\$61,500			\$61,500
Total Ambulance Services Fund	\$750,937	\$0	\$0	\$750,937

TOTAL ENTERPRISE FUNDS	\$19,040,907	\$0	\$0	\$19,040,907
TOTAL PROPRIETARY FUNDS	\$19,040,907	\$0	\$0	\$19,040,907
FIDUCIARY FUNDS	Original Appropriation Amount	Increase	Decrease	Total
TRUST FUNDS				
232-POLICE PENSION FUND	\$1,107,850			\$1,107,850
233-FIRE PENSION PLAN	\$1,365,995			\$1,365,995
804-OAA DONATION FUND				
Office on Aging Administration				
Other than Personal Services	\$8,840		\$2,480	\$6,360
Total Office on Aging Administration Fund	\$8,840	\$0	\$2,480	\$6,360
Office on Aging Computer Center				
Other than Personal Services	\$2,700	\$2,480		\$5,180
Capital	\$3,000		\$1,500	\$1,500
Total Office on Aging Computer Center	\$5,700	\$2,480	\$1,500	\$6,680
TOTAL OOA DONATION FUND	\$14,540	\$2,480	\$3,980	\$13,040
808-YOUTH RECREATION DONATION	\$5,500			\$5,500
809-POLICE MEMORIAL TRUST FUND	\$608			\$608
TOTAL TRUST FUNDS	\$2,494,493	\$2,480	\$3,980	\$2,492,993
AGENCY FUNDS				
234-EARNED BENEFITS FUND	\$649,100			\$649,100
810-YOUTH ADVISORY COMMISSION FUND	\$100			\$100
811-JUVENILE DIVERSION FUND	\$12,000			\$12,000
857-SALES TAX FUND	\$2,000			\$2,000
858-MISCELLANEOUS AGENCY FUND	\$182,500	\$125,661		\$308,161
864-NEOSORD BILLING FUND	\$9,080,000			\$9,080,000
TOTAL AGENCY FUNDS	\$9,925,700	\$125,661	\$0	\$10,051,361
TOTAL TRUST & AGENCY FUNDS	\$12,420,193	\$128,141	\$3,980	\$12,544,354
TOTAL ALL FUND TYPES	\$92,282,400	\$469,566	\$59,320	\$92,692,646

SECTION 2.

There shall be, and there are hereby, monies transferred from various funds in amounts not to exceed those stated below:

FROM	AMOUNT	TO
101-GENERAL FUND	\$429,006	204-COMMUNICATIO SYSTEM OPERATIONS
101-GENERAL FUND	\$80,000	215-CAIN PARK FUND
101-GENERAL FUND	\$20,700	230-STREET LIGHTING FUND
101-GENERAL FUND	\$21,780	231-FORESTRY FUND
101-GENERAL FUND	\$857,850	232-POLICE PENSION FUND
101-GENERAL FUND	\$1,115,996	233-FIRE PENSION FUND
101-GENERAL FUND	\$630,000	234-EARNED BENEFITS FUND
207-DRUG ENFORCEMENT FUND	\$15,000	232-POLICE PENSION FUND
214-LOCAL PROGRAMMING FUND	\$200,000	101-GENERAL FUND
216-RECREATION FACILITIES/IMPROVEMENT FUND	\$27,612	301-GENERAL OBLIGATION BOND FUND
231-FORESTRY FUND	\$1,600	234-EARNED BENEFITS FUND
231-FORESTRY FUND	\$12,780	301-GENERAL OBLIGATION BOND FUND
601-WATER FUND	\$12,500	234-EARNED BENEFITS FUND
602-SEWER FUND	\$5,000	234-EARNED BENEFITS FUND
606-AMBULANCE SERVICES FUND	\$61,500	233-FIRE PENSION FUND
TOTAL TRANSFERS FROM FUNDS	\$3,491,324	TOTAL TRANSFERS TO FUNDS

SECTION 3.

In order to avoid a deficit balance in any fund, the City Manager is hereby authorized to temporarily advance from any unrestricted fund to any other fund, an amount sufficient to cover said deficit balance.

SECTION 4.

All expenditures of the City of Cleveland Heights within the fiscal year ending December 31, 2016, shall be made within the appropriations herein provided. "Appropriation" as used herein means the total amount appropriated for the individual fund. Notwithstanding the financial detail herein presented within an individual fund, the City Manager is authorized to transfer budgeted amounts within each fund, so long as the total amount appropriated for each individual fund is not exceeded.

SECTION 5.

Notice of the passage of this ordinance shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one paper of general circulation in the city of Cleveland Heights.

SECTION 6.

This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being that in order to preserve the faith and credit of the City, it shall take effect at once; wherefore, Council declares that emergency exists and that this emergency Ordinance which shall take effect and be in force from and after the date of its passage.

CHERYL L. STEPHENS, MAYOR
President of Council

TOM RAGUZ
Clerk of Council

ORDINANCE NO. 102-2016 (F), *First R*
By Council Member

An ordinance to make appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2017 through December 31, 2017; and declaring an emergency.

BE IT ORDAINED by the Council of the City of Cleveland Heights that:

Section 1.

To provide for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, during the fiscal year ending December 31, 2017 the following sums be and they are hereby appropriated:

<u>PUBLIC SAFETY</u>	<u>Original Appropriation Amount</u>
<u>Police Department</u>	
Personal Services	\$9,052,397
Other than Personal Services	\$470,350
Capital	\$0
Non-Governmental	\$500
Transfer	\$1,013,388
Total Police Department	\$10,536,635
<u>Police Academy</u>	
Personal Services	\$4,500
Other than Personal Services	\$87,000
Capital	\$1,000
Non-Governmental	\$0
Total Police Academy	\$92,500
<u>Police Motor Vehicles</u>	
Personal Services	\$0
Other than Personal Services	\$0
Capital	\$0
Total Police Motor Vehicle Maintenance	\$0
<u>Traffic Signs and Signals</u>	
Personal Services	\$60,364
Other than Personal Services	\$130,600
Capital	\$0
Total Traffic Signs Department	\$190,964
<u>Animal Protection Unit</u>	
Personal Services	\$74,441
Other than Personal Services	\$29,000
Total Animal Protection	\$103,441
<u>Fire Department</u>	
Personal Services	\$6,533,008
Other than Personal Services	\$220,900
Capital	\$1,500
Transfer	\$1,171,191
Total Fire Department	\$7,926,599
<u>Fire Prevention Bureau</u>	
Personal Services	\$123,558
Other than Personal Services	\$4,850
Capital	\$1,000
Total Fire Prevention Bureau	\$129,408
<u>Joint Dispatch Transfer</u>	

Transfer	\$444,000
<u>Street Lighting</u>	
Transfer	\$18,600
TOTAL PUBLIC SAFETY	\$19,442,147
<hr/>	
PUBLIC HEALTH	<u>Original Appropriation Amount</u>
<u>Health & Vital Statistics</u>	
Other than Personal Services	\$191,519
Total Health Department	\$191,519
<u>Commission on Aging</u>	
Other than Personal Services	\$250
Total Commission on Aging	\$250
TOTAL PUBLIC HEALTH	\$191,769
<hr/>	
CULTURE & RECREATION	<u>Original Appropriation Amount</u>
<u>Recreation Administration</u>	
Personal Services	\$238,514
Other than Personal Services	\$36,150
Total Recreation Administration	\$274,664
<u>Swimming Pools</u>	
Personal Services	\$252,258
Other than Personal Services	\$40,450
Non-Governmental	\$0
Total Swimming Pools	\$292,708
<u>Cain Park</u>	
Transfer to Cain Park Fund	\$80,000
<u>Ice Programs</u>	
Personal Services	\$222,217
Other than Personal Services	\$19,850
Non-Governmental	\$1,000
Total Ice Programs	\$243,067
<u>General Recreation Programs</u>	
Personal Services	\$132,621
Other than Personal Services	\$25,800
Non-Governmental	\$2,500
Total General Recreation Programs	\$160,921
<u>Sports Programs</u>	
Personal Services	\$118,350
Other than Personal Services	\$101,500
Capital	\$0
Non-Governmental	\$5,000
Total Sports Programs	\$224,850
<u>Community Center</u>	
Personal Services	\$499,864
Other than Personal Services	\$450,300
Non-Governmental	\$1,500

Total Community Center	\$951,664
<u>Office on Aging</u>	
Personal Services	\$132,152
Other than Personal Services	\$34,000
Non-Governmental	\$300
Total Office on Aging	\$166,452
TOTAL CULTURE/RECREATION	\$2,394,326
COMMUNITY ENVIRONMENT	<u>Original Appropriation Amount</u>
<u>Community Relations</u>	
Personal Services	\$44,178
Other than Personal Services	\$13,000
Total Community Relations	\$57,178
<u>Public Relations</u>	
Personal Services	\$178,338
Other than Personal Services	\$101,400
Total Public Relations	\$279,738
<u>Planning Department</u>	
Personal Services	\$391,294
Other than Personal Services	\$23,975
Capital	
Total Planning Department	\$415,269
<u>Planning Commission</u>	
Personal Services	\$7,670
Other than Personal Services	\$3,500
Non-Governmental	\$450
Total Planning Commission	\$11,620
<u>Board of Zoning Appeals</u>	
Personal Services	\$5,478
Other than Personal Services	\$2,975
Non-Governmental	\$500
Total Board of Zoning Appeals	\$8,953
<u>Architectural Board of Review</u>	
Personal Services	\$5,478
Other than Personal Services	\$500
Non-Governmental	\$300
Total Board of Zoning Appeals	\$6,278
<u>SPECIAL IMPROVEMENT DISTRICTS</u>	\$371,143
<u>Building Department</u>	
Personal Services	\$0
Other than Personal Services	\$362,500
Non-Governmental	\$0
Total Building Department	\$362,500
<u>Housing Inspections</u>	
Personal Services	\$499,324
Other than Personal Services	\$42,000
Non-Governmental	\$3,000
Total Housing Inspections	\$544,324

Forestry

Transfer to Tree Fund \$22,264

Landmark Commission

Other than Personal Services \$4,150

Capital \$0

Total Landmark Commission \$4,150

TOTAL COMMUNITY ENVIRONMENT \$2,083,417

SANITATION Original Appropriation Amount

Refuse Collection/Transfer Station

Personal Services \$1,629,236

Other than Personal Services \$521,900

Capital \$0

Total Refuse/Transfer Station \$2,151,136

TOTAL SANITATION \$2,151,136

TRANSPORTATION Original Appropriation Amount

Vehicle Maintenance

Personal Services \$856,116

Other than Personal Services \$1,269,275

Capital \$9,100

Total Vehicle Maintenance \$2,134,491

Street Maintenance

Personal Services \$1,202,279

Other than Personal Services \$74,500

Capital \$0

Total Street Maintenance \$1,276,779

TOTAL TRANSPORTATION \$3,411,270

GENERAL GOVERNMENT Original Appropriation Amount

City Council

Personal Services \$81,571

Other than Personal Services \$8,750

Total City Council \$90,321

City Manager

Personal Services \$517,356

Other than Personal Services \$16,620

Total City Manager \$533,976

Management Information Systems

Personal Services \$297,239

Other than Personal Services \$68,050

Capital \$3,405

Total MIS \$368,694

Civil Service Commission

Personal Services \$822

Other than Personal Services \$13,950

Total Civil Service \$14,772

<u>Finance Department</u>	
Personal Services	\$402,395
Other than Personal Services	\$112,004
Capital	\$150
Non-Governmental	\$0
Total Finance Department	\$514,549
<u>Income Tax Department</u>	
Other than Personal Services	\$991,500
Total Income Tax Department	\$991,500
<u>Law Department</u>	
Personal Services	\$517,391
Other than Personal Services	\$265,100
Total Law Department	\$782,491
<u>Service Administration</u>	
Personal Services	\$327,669
Other than Personal Services	\$3,575
Capital	\$0
Total Service Administration	\$331,244
<u>Capital Projects</u>	
Personal Services	\$21,000
Other than Personal Services	\$250
Capital	\$0
Total Capital Projects	\$21,250
<u>Public Properties/Parm Maintenance</u>	
Personal Services	\$1,197,684
Other than Personal Services	\$983,350
Capital	
Total Public Properties/Parm Maintenance	\$2,181,034
<u>Community Services Administration</u>	
Personal Services	\$240,514
Other than Personal Services	\$900
Total Community Services Administration	\$241,414
<u>County Fiscal Officer Deductions</u>	
Elections Expense	
Auditor/Treasurer Fees	\$188,000
Delinquent Land Advertising	\$1,500
Collector's Salary	\$0
Total County Auditor	\$189,500
<u>Municipal Court</u>	
Personal Services	\$1,051,040
Other than Personal Services	\$189,315
Non-Governmental	\$120
Total Municipal Court	\$1,240,475
<u>Administrative Support</u>	
Personal Services	\$35,000
Other than Personal Services	\$847,900
Capital	\$0
Non-Governmental	\$0
Transfers	\$575,000
Total Administrative Support	\$1,457,900

TOTAL GENERAL GOVERNMENT	\$8,959,120
HOSPITALIZATION INSURANCE	\$4,140,000
TOTAL GENERAL FUND	\$42,773,185
102-BUDGET STABILIZATION ACCOUNT	
Transfers	\$1,100,000
Total Budget Stabilization Account	\$1,100,000
<u>SPECIAL REVENUE FUNDS</u>	<u>Original Appropriation Amount</u>
<u>201-STREET CONSTRUCTION/MAINTENANCE</u>	
Personal Services	\$164,447
Other than Personal Services	\$150,457
Capital	\$1,200,000
Total Street Construction/Maintenance	\$1,514,904
<u>202-FOUNDATION/GRANTS FUND</u>	
Personal Services	\$0
Other than Personal Services	\$0
Capital	\$337,000
Total Foundations/Grants Fund	\$337,000
<u>203-FIRST SUBURBS CONSORTIUM</u>	
Personal Services	\$37,401
Other than Personal Services	\$14,750
Capital	\$0
Total First Suburbs Consortium	\$52,151
<u>204-COMMUNICATION SYSTEM OPERATING FUND</u>	
Personal Services	\$693,485
Other than Personal Services	\$129,350
Capital	\$47,300
Transfers	\$6,300
Total Communication System Operating Fund	\$876,435
<u>206-LAW ENFORCEMENT FUND</u>	
Other than Personal Services	\$50,500
Capital	\$25,000
Total Law Enforcement Fund	\$75,500
<u>207-DRUG ENFORCEMENT FUND</u>	
Personal Services	\$54,000
Other than Personal Services	\$103,500
Transfers	\$15,000
Total Drug Enforcement Fund	\$172,500
<u>208-CDBG RESOURCE FUND</u>	
Financial Administration	
Personal Services	\$12,000
Other than Personal Services	\$0
Total Financial Administration	\$12,000
Administrative Contracts	
Other than Personal Services	\$228,872
Total Administrative Contracts	\$228,872
Commercial Area Improvements	
Capital	\$45,000
Total Commercial Area Improvements	\$45,000

Water Improvement Projects	
Capital Improvements	\$80,000
Total Water Improvements	\$80,000
CDBG-Office on Aging	
Personal Services	\$45,018
Other than Personal Services	\$0
Total CDBG-Office on Aging	\$45,018
CDBG-Contingency	
Other than Personal Services	\$45,802
Total CDBG-Contingency	\$45,802
LDC-Economic Development	
Personal Services	\$127,936
Other than Personal Services	\$1,110,638
Capital	\$0
Total LDC-Economic Development	\$1,238,574
CDBG-Administration	
Personal Services	\$138,744
Other than Personal Services	\$48,179
Capital	\$31,858
Total CDBG-Administration	\$218,781
CDBG-Public Works	
Capital	\$343,000
Total CDBG-Public Works	\$343,000
CDBG-Home Repair Resource	
Other than Personal Services	\$242,431
Total CDBG-Home Repair Resource	\$242,431
Housing Preservation Agency	
Personal Services	\$322,108
Other than Personal Services	\$222,288
Capital	\$2,000
Total Housing Preservation Industry	\$546,396
CDBG-Code Enforcement	
Personal Services	\$55,911
Total CDBG-Code Enforcement	\$55,911
CDBG-Neighborhood Relations	
Personal Services	\$57,116
Total CDBG-Neighborhood Relations	\$57,116
CDBG-Program Income	
Other than Personal Services	\$0
Capital	\$0
Total CDBG-Program Income	\$0
TOTAL CDBG RESOURCE FUND	\$3,158,901
<u>211-HUD-HOMEPROGRAM FUND</u>	
Home Administration	
Personal Services	\$0
Other than Personal Services	\$234,841
Refunds/Repayments Advances	\$0
Total Home Administration	\$234,841
Home-Program Income	
Other than Personal Services	\$0
Total Home-Program Income	\$0
TOTAL HUD HOME FUND	\$234,841

212- FEMA Grant

Personal Services	\$296,819
Total FEMA	\$296,819

213-POLICE FACILITY IMPROVEMENT FUND

Other than Personal Services	\$19,500
Capital	\$15,000
Total Police Facility Improvement Fund	\$34,500

214-LOCAL PROGRAMMING FUND

Personal Services	\$113,404
Other than Personal Services	\$101,100
Capital	\$125,000
Transfer/Advances	\$1,575
Total Local Programming Fund	\$341,079

215-CAIN PARK FUND

Cain Park Administration

Personal Services	\$158,000
Other than Personal Services	\$556,161
Capital	\$0
Non-Governmental	\$0
Total Cain Park Administration	\$714,161

Cain Park Arts Festival

Personal Services	\$0
Other than Personal Services	\$31,200
Capital	\$0
Non-Governmental	\$0
Total Cain Park Arts Festival	\$31,200

Cain Park Theatre 8906

Personal Services	\$12,000
Other than Personal Services	\$42,639
Capital	\$0
Non-Governmental	\$0
Total Cain Park Theatre 8906	\$54,639

TOTAL CAIN PARK FUND

\$800,000

216-RECREATION FACILITIES IMPROVEMENTS FUND

Other than Personal Services	\$185,000
Capital	\$578,000
Transfers	\$27,340
Total Recreation Facilities Improvements Fund	\$790,340

217-PUBLIC RIGHT OF WAY FUND

Other than Personal Services	\$0
Total Public Right of Way Fund	\$0

221-INDIGENT DUI TREATMENT

Other than Personal Services	\$14,000
Total Indigent DUI Treatment	\$14,000

222-COURT COMPUTER FUND

Personal Services	\$86,940
Other than Personal Services	\$89,500
Capital	\$212,000
Non-Governmental	\$0
Total Court Computer Fund	\$388,440

223-DUI ENFORCEMENT/EDUCATION

Other than Personal Services	\$10,000
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Total DUI Enforcement/Education **\$10,000**

225-COURT SPECIAL PROJECTS

Personal Services	\$52,591
Other than Personal Services	\$79,000
Capital	\$170,000
Non-Governmental	\$0
Total Court Special Projects	\$301,591

226-LEAD SAFE CUYAHOGA

Personal Services	\$29,932
Other than Personal Services	\$442,614
Capital	\$0
Refunds/Repayments Advances	\$0
Total Lead Safe Cuyahoga Fund	\$472,546

227-NEIGHBORHOOD STABILIZATION

Personal Services	
Other than Personal Services	\$121,324
Capital	\$0
Total Neighborhood Stabilization	\$121,324

237-FIRST SUBURBS DEVELOPMENT COUNCIL

Personal Services	\$23,090
Other than Personal Services	\$0
Total First Suburbs Development Council	\$23,090

TOTAL SPECIAL REVENUE FUNDS	\$10,015,961
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CAPITAL PROJECT FUNDS Original Appropriation Amount

402-CAPITAL EQUIPMENT IMPROVEMENTS

Other than Personal Services	\$0
Capital	\$996,400
Total Capital Equipment Improvements	\$996,400

411-ECONOMIC DEVELOPMENT FUND

Personal Services	\$56,632
Other than Personal Services	\$305,000
Capital	\$0
Total Economic Development Fund	\$361,632

412-CITY HALL REPAIR FUND

Other than Personal Services	\$15,000
Capital	\$15,000
Total City Hall Repair Fund	\$30,000

415-RING ROAD CONSTRUCTION

Other than Personal Services	\$15,000
Capital	\$25,000
Total Ring Road Construction	\$40,000

TOTAL CAPITAL PROJECTS	\$1,428,032
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DEBT SERVICE FUNDS Original Appropriation Amount

301-GENERAL OBLIGATION BONDS **\$4,420,861**

TOTAL DEBT SERVICE FUNDS	\$4,420,861
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SPECIAL ASSESSMENT FUNDS

Original Appropriation Amount

230-STREET LIGHTING FUND

Other than Personal Services	\$930,000
Total Street Lighting Fund	\$930,000

231-TREE FUND

Personal Services	\$726,254
Other than Personal Services	\$361,550
Capital	\$10,000
Transfers	\$15,415
Total Tree Fund	\$1,113,219

TOTAL SPECIAL ASSESSMENT FUNDS	\$2,043,219
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PROPRIETARY FUNDS

Original Appropriation Amount

601-WATER FUND

Water Administration

Personal Services	\$318,464
Other than Personal Services	\$420,550
Capital	\$1,500
Non-Governmental	\$16,300
Transfers	\$15,430
Total Water Administration	\$772,244

Water Distribution

Personal Services	\$882,974
Other than Personal Services	\$238,090
Capital	\$55,000
Non-Governmental	\$16,500
Total Water Distribution	\$1,192,564

Water Supply

Other than Personal Services	\$2,061,500
Capital	\$0
Total Water Supply	\$2,061,500

MeadowBrook Blvd. Project

Other than Personal Services	\$18,372
Total MeadowBrook Blvd. Project	\$18,372

Cedar Road Water Project

Other than Personal Services	\$47,044
Total Cedar Road Water Project	\$47,044

Runnymede/Quilliams Water Project

Other than Personal Services	\$20,207
Total Runnymede/Quilliams Water Project	\$20,207

TOTAL WATER FUND	\$4,111,931
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602-SEWER FUND

Sewer Maintenance

Personal Services	\$1,027,039
Other than Personal Services	\$408,550
Capital	\$1,164,500
Transfers	\$20,710
Total Sewer Maintenance	\$2,620,799

Sewer Administration

Other than Personal Services	\$171,317
Non-Governmental	\$0
Total Sewer Administration	\$171,317
MeadowBrook Blvd. Project	
Other than Personal Services	\$22,964
Total MeadowBrook Project	\$22,964
Cedar Road Water/Sewer Project	
Other than Personal Services	\$8,521
Total Cedar Road	\$8,521
Demington Road Sewer Project	
Other than Personal Services	\$38,273
Total Demington Road Sewer Project	\$38,273
TOTAL SEWER FUND	\$2,861,874
<u>603-PARKING FUND</u>	
Personal Services	\$193,364
Other than Personal Services	\$959,498
Capital	\$17,400
Non-Governmental	\$4,000
Non-Governmental	\$1,000
Total Off Street Parking Fund	\$1,175,262
<u>606-AMBULANCE SERVICES FUND</u>	
Personal Services	\$220,775
Other than Personal Services	\$383,500
Capital	\$452,155
Refunds/Transfers	\$61,870
Total Ambulance Services Fund	\$1,118,300
TOTAL ENTERPRISE FUNDS	\$9,267,367
<u>TOTAL PROPRIETARY FUNDS</u>	<u>\$9,267,367</u>
<u>FIDUCIARY FUNDS</u>	<u>Original Appropriation Amount</u>
<u>SELF INSURANCE FUNDS</u>	
701 - HOSPITALIZATION FUND	
Personal Services	\$1,000,000
Total Hospitalization Fund	\$1,000,000
703 - WORKERS COMPENSATION FUND	
Personal Services	\$790,000
Total Workers Compensation Fund	\$790,000
TOTAL SELF INSURANCE FUNDS	\$1,790,000
<u>TRUST FUNDS</u>	
<u>232-POLICE PENSION FUND</u>	\$1,157,451
<u>233-FIRE PENSION PLAN</u>	\$1,497,816
<u>804-OAA DONATION FUND</u>	
Office on Aging Administration	
Other than Personal Services	\$8,840
Capital	
Total Office on Aging Administration Fund	\$8,840

Office on Aging Computer Center	
Other than Personal Services	\$2,700
Capital	\$3,000
Total Office on Aging Computer Center	\$5,700
TOTAL OOA DONATION FUND	\$14,540
<u>808-YOUTH RECREATION DONATION</u>	\$5,500
<u>809-POLICE MEMORIAL TRUST FUND</u>	\$608
TOTAL TRUST FUNDS	\$2,675,915
<u>AGENCY FUNDS</u>	
<u>234-EARNED BENEFITS FUND</u>	\$826,617
<u>810-YOUTH ADVISORY COMMISSION FUND</u>	\$100
<u>811-JUVENILE DIVERSION FUND</u>	\$12,000
<u>857-SALES TAX FUND</u>	\$50
<u>858-MISCELLANEOUS AGENCY FUND</u>	\$70,000
<u>864-NEOSORD BILLING FUND</u>	\$1,865,000
TOTAL AGENCY FUNDS	\$2,773,767
TOTAL TRUST & AGENCY FUNDS	\$5,449,682
TOTAL ALL FUND TYPES	\$78,288,307

SECTION 2.

There shall be, and there are hereby, monies transferred from various funds in amounts not to exceed those stated below

FROM	AMOUNT
101-GENERAL FUND	\$444,000
101-GENERAL FUND	\$80,000
101-GENERAL FUND	\$18,600
101-GENERAL FUND	\$22,264
101-GENERAL FUND	\$1,013,388
101-GENERAL FUND	\$1,171,191
101-GENERAL FUND	\$575,000
102-BUDGET STABILIZATION ACCOUNT	\$1,100,000
204-COMMUNICATION SYSTEMS OPERATING FUND	\$6,300
207-DRUG ENFORCEMENT FUND	\$15,000
214-LOCAL PROGRAMMING FUND	\$1,575
216-RECREATION FACILITIES/IMPROVEMENT FUND	\$27,340
231-FORESTRY FUND	\$3,570
231-FORESTRY FUND	\$11,845
601-WATER FUND	\$15,430
602-SEWER FUND	\$20,710
606-AMBULANCE SERVICES FUND	\$370
606-AMBULANCE SERVICES FUND	\$61,500
TOTAL TRANSFERS FROM FUNDS	\$4,588,083

SECTION 3.

In order to avoid a deficit balance in any fund, the City Manager is hereby authorized to temporarily advance from any u balanc.

SECTION 4.

All expenditures of the City of Cleveland Heights within the fiscal year ending December 31, 2017, shall be made within the total amount appropriated for the individual fund. Notwithstanding the financial detail herein presented within an individual fund, so long as the total amount appropriated for each individual fund is not exceeded.

SECTION 5.

Notice of the passage of this ordinance shall be given by publishing the title and abstract of contents, prepared by the Director of Public Works, in the Cleveland Heights Record.

SECTION 6.

This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of public peace, health and safety. In the event of an emergency being that in order to preserve the faith and credit of the City, it shall take effect at once; wherefore, Council shall take effect and be in force from and after the date of its passage.

Proposed: 11/21/2016

RESOLUTION NO. 103-2016 (PD)

By Council Member

A Resolution authorizing the City Manager to apply for grant funding under the Cuyahoga County Department of Development's Community Development Supplemental Grant program to implement a "Green Commercial Building Initiative – Sustainability" program within the City; and declaring an emergency.

WHEREAS, Cuyahoga County has initiated a new program named the Community Development Supplemental Grant ("CDSG") program, which is a competitive grant of up to Fifty Thousand Dollars (\$50,000) awarded to help strengthen cities, encourage regional collaboration, and improve the quality of life for county residents; and

WHEREAS, the CDSG program is funded through the County Casino Revenue Fund and requires no matching funds; and

WHEREAS, the City is interested in applying for said grant to implement a "Green Commercial Building Initiative – Sustainability" program to provide financial assistance for approved environmental improvements to commercial buildings; and

WHEREAS, said application to the CDSG program would be in the interests of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The City Manager be, and is hereby, authorized to apply to the Department of Development, County of Cuyahoga, State of Ohio, for funding in a sum of up to Fifty Thousand Dollars (\$50,000), under the Community Development Supplemental Grant program, to implement a "Green Commercial Building Initiative – Sustainability" program. The proposed "Green Commercial Building Initiative – Sustainability" program would provide financial assistance for approved environmental improvements to commercial buildings. The City Manager is further authorized and directed to execute any and all documents necessary for acceptance of said grant, upon forms approved by the Director of Law, should it be awarded.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 5. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being to meet County deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. 103-2016 (PD)

CHERYL STEPHENS, Mayor
President of the Council

TOM RAGUZ
Clerk of Council

PASSED:

Proposed: 11/21/2016

RESOLUTION NO. 104-2016 (PD)

By Council Member

A Resolution authorizing the City Manager to enter into an agreement with Heshny, LLC, to issue a loan of approximately \$221,080 to assist with its acquisition of the commercial property located at 2196 Lee Road and to terminate the City's loan to Lee Road Partners Too, Inc., concerning the same property; and declaring an emergency.

WHEREAS, under Resolution No. 124-2001, Council authorized two loans under the City's Storefront Renovation Loan Program and Revolving Loan Fund Program totaling Three Hundred Sixty Thousand (\$360,000), to Lee Road Partners Too, Inc., for the acquisition of the building at 2196 Lee Road and to expand the restaurant Lopez by relocating it to that building; and

WHEREAS, prior to any agreement being executed, under Resolution No. 149-2001, Council increased the total loaned amounts to Lee Road Partners Too, Inc., to Five Hundred Ten Thousand Dollars (\$510,000) of which Four Hundred Sixty Thousand (\$460,000) were lent under the City's Revolving Loan Fund Program and Fifty Thousand (\$50,000) were lent under the City's Storefront Renovation Loan Program, and a loan agreement thereafter was executed for said amounts (the "Original Loan"); and

WHEREAS, the Original Loan was twice subsequently amended: first, to release the personal guarantee of one of the two principals of Lee Road Partners Too, Inc., under Resolution No. 40-2004; and second, to provide for a revised payment schedule and to expand the term by one hundred forty (140) months, under Resolution No. 174-2013; and

WHEREAS, the Original Loan outstanding balance totals approximately Two Hundred Twenty-One Thousand Eighty Dollars (\$221,080); and

WHEREAS, Lee Road Partners Too, Inc., now seeks to sell 2196 Lee Road to Heshny LLC and the Lopez restaurant to another entity; and

WHEREAS, Heshny, LLC, has requested a loan of approximately Two Hundred Twenty-One Thousand Eighty Dollars (\$221,080), *i.e.*, the outstanding Original Loan amount due by Lee Road Partners Too, Inc.; and

WHEREAS, this Council has determined that the continued operation of the Lopez restaurant at 2196 Lee Road is in the best interests of the City and its residents; and

WHEREAS, subject to the termination of the Original Loan with Lee Road Partners Too, Inc., this Council seeks to loan Heshny, LLC, approximately One Hundred Ninety-Six Thousand One Hundred Forty-Six Dollars (\$196,146) under its Commercial Revolving Loan program and approximately Twenty-Four Thousand Nine Hundred Thirty-Four Dollars (\$24,934) under its Storefront Renovation Loan Program so that it may purchase 2196 Lee Road in which a separate entity may

RESOLUTION NO. 104-2016 (PD)

continue to operate the Lopez Restaurant.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The City Manager be, and is hereby, authorized to execute a loan agreement and all necessary documents to make loans under the City's Revolving Loan Fund and Storefront Renovation Loan Programs to Heshny, LLC, for the purpose of acquiring the property at 2196 Lee Road so that a separate entity may continue to operate the Lopez Restaurant. The loan under the Revolving Loan Fund Program shall be in the sum of approximately One Hundred Ninety-Six Thousand One Hundred Forty-Six Dollars (\$196,146). The loan under the Storefront Renovation Loan Program shall be in the sum of approximately Twenty-Four Thousand Nine Hundred Thirty-Four Dollars (\$24,934). The terms shall be identical to the current terms of the amended loan agreement between the City and Lee Road Partners Too, Inc., except that loans shall be secured by personal guarantees of Robert Namy, James Asher, and Gerald Herschman, and a new, second position mortgage on said property. All documents hereunder shall be approved as to form by the Director of Law.

SECTION 2. The City Manager further is authorized to terminate the loan to Lee Road Partners Too, Inc., which was established pursuant to the terms and conditions set forth in Resolution No. 124-2001 and subsequently amended by Resolution Nos. 149-2001, 40-2004, and 174-2013.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 4. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to facilitate the sale of said property and ensure job retention at the business operating within it. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

CHERYL STEPHENS, Mayor
President of the Council

TOM RAGUZ
Clerk of Council

PASSED:

Proposed: 11/21/2016

RESOLUTION NO. 105-2016 (PD)

By Council Member

A Resolution adopting a moratorium for a period not to exceed twelve (12) months on applications for, and the granting of, building permits, zoning approvals, certificates of business occupancy, and certificates of occupancy that would enable the cultivation, processing, distribution or sale of medical marijuana in order to allow the City to review applicable state and local laws, and to plan for regulations relating to such uses, if needed; and declaring an emergency.

WHEREAS, after the 131st General Assembly of Ohio approved Substitute House Bill 523 (“H.B. 523”), Governor John Kasich signed it into law on June 8, 2016; and

WHEREAS, H.B. 523 became effective on September 8, 2016; and

WHEREAS, H.B. 523, among other things, permits licensed physicians to recommend the use of medical marijuana to patients within the State of Ohio, and creates State regulatory oversight of the cultivation, processing, sale, and use of medical marijuana; and

WHEREAS, H.B. 523 states that this Council has the power to adopt ordinances prohibiting, limiting, and otherwise regulating medical marijuana cultivators, processors, and dispensaries within the limits of the City; and

WHEREAS, pursuant to the Cleveland Heights City Charter, as well as the Ohio Constitution, this Council also has the inherent power to enact planning, zoning and business regulation laws that further the health, safety, welfare, comfort and peace of its citizens, including restricting, prohibiting and/or regulating certain business uses; and

WHEREAS, the City needs additional time to review applicable sections of its Codified Ordinances and the Ohio Revised Code and to plan for and to formulate an appropriate response to H.B. 523, if any response is determined to be needed.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. For the purpose of this Ordinance, “medical marijuana” shall have the same meaning as that term is defined in Ohio Revised Code Section 3796.01(A)(2) as adopted by Substitute House Bill 523 (“H.B. 523”).

SECTION 2. This Council hereby establishes a moratorium on the acceptance of any applications for, or the granting of, building permits, zoning approvals, certificates of business occupancy or certificates of occupancy that would enable the cultivation, processing, distribution or sale of medical marijuana in the City of Cleveland Heights for a period of twelve (12) months from the effective date of this Resolution.

RESOLUTION NO. 105-2016 (PD)

SECTION 3. No existing business or other entity in the City may expand in any way that would establish the cultivation, processing, distribution or sale of medical marijuana for the duration of the moratorium period established by this Resolution.

SECTION 4. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 5. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the reasons set forth in the recitals. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

CHERYL STEPHENS, Mayor
President of the Council

TOM RAGUZ
Clerk of Council

PASSED:

Proposed: 11/21/2016

RESOLUTION NO. 106-2016 (PSH)

By Council Member

A Resolution declaring the operation of the bar and restaurant located at 3560 Mayfield Road, owned by Kenneth W. Gibson, Sr., (formerly dba "Gibbs Restaurant," currently dba "Rise Bar") to be a nuisance; authorizing abatement of the nuisance; and declaring an emergency.

WHEREAS, Kenneth W. Gibson, Sr., is listed as the business owner of Gibbs Restaurant, 3560 Mayfield Road, Cleveland Heights, on its 2016 certificate of business occupancy permit; and

WHEREAS, Kenneth W. Gibson, Sr., is the statutory agent of In Time Inc., dba Gibbs Restaurant, the liquor permit holder at 3560 Mayfield Road, Cleveland Heights; and

WHEREAS, upon information and belief, Gibbs Restaurant is currently operating under the name "Rise Bar;" and

WHEREAS, Cleveland Heights Codified Ordinance Section 553.01(4)(a) defines certain criminal activities committed on properties in the City as a nuisance; and

WHEREAS, the Chief of Police has reported that the police have been dispatched to the restaurant/bar located at 3560 Mayfield Road for such nuisance activities at least eighteen (18) times since January 1, 2016; and

WHEREAS, the business located at 3560 Mayfield Road, as currently operating, is a hazard to the health, safety and welfare of the patrons, neighbors, and the public and is a blighting and deteriorating factor in the neighborhood adversely affecting the safety and value of neighboring property.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1: It is hereby found and determined by this Council, pursuant to Chapter 553 of the Codified Ordinances of the City of Cleveland Heights and Ohio law, that the operation of the bar located at 3560 Mayfield Road, Cleveland Heights, owned by Kenneth W. Gibson, Sr., (formerly dba "Gibbs Restaurant," currently dba "Rise Bar"), is a blighting influence and a hazard to the health and safety of patrons, neighbors and the public and is hereby declared to be a public nuisance.

SECTION 2: The City Manager, the Director of Housing, and Director of Law are authorized and directed to cause the nuisance to be abated in accordance with Chapter 553 of the Codified Ordinances of the City of Cleveland Heights or in any manner determined by them to be appropriate and in accordance with law including, but not limited to, revocation of a certificate of

RESOLUTION NO. 106-2016 (PSH)

business occupancy.

SECTION 3: Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 4: This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being that the danger to the public and the blighting influence are such that the nuisance must be abated at the earliest possible time. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

CHERYL L. STEPHENS, Mayor
President of Council

TOM RAGUZ
Clerk of Council

PASSED:

Proposed: 11/21/2016

ORDINANCE NO. 107-2016 (AS)

By Council Member

An Ordinance amending Ordinance No. 7-2016, "Wage and Salary Ordinance;" and declaring an emergency.

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Section 1 of Ordinance No. 7-2016, the "Wage and Salary Ordinance," shall be, and hereby is, amended to henceforth add the following position classifications and salary schedules under the "Administrative" section:

	Minimum	Maximum
Business Development Manager	\$50,000	\$90,000
Housing Inspections Manager	\$50,000	\$90,000

SECTION 2. Section 1 of Ordinance No. 7-2016 shall be, and hereby is, amended to henceforth add the following position classifications and salary schedules under the "Clerical" section:

	Minimum	Maximum
Human Resources Coordinator	\$26,000	\$65,000

SECTION 3. Section 1 of Ordinance No. 7-2016 shall further be, and hereby is, amended to henceforth add the following sentence to the "Miscellaneous" section:

8. The City Manager shall have the authority, when deemed in the best interests of the City, to issue a cost of living adjustment in the form of a one-time lump sum payment to an employee.

SECTION 4. Subsections 13(a), (b), and (c) of Ordinance No. 7-2016 shall be, and are, amended to read as follows, effective January 1, 2017:

- (a) The City shall purchase or subscribe to and maintain in full force and effect for each full-time employee of the City a health care insurance plan, including medical-surgical protection, covering hospital and surgical benefits and related coverage, through one or more vendors subject to Council approval. Such health care insurance plan shall be maintained so long as such employee remains in the full-time employ of the City. Council hereby authorizes Anthem as a vendor. The City shall contribute a minimum of ninety percent (90%) of the cost of the plan elected by the employee and the employee shall be responsible for any costs above the amount of established employer contribution.

ORDINANCE NO. 107-2016 (AS)

(b) All full-time employees shall be offered participation in a prescription plan through Anthem.

(c) The City shall offer dental coverage for each full-time employee from one or more vendors subject to Council approval. Such coverage shall have a maximum benefit of \$1,500 per person. Coverage shall include two (2) yearly cleanings and check-up exams and coverage of eighty percent (80%) of basic and major services, less deductibles. Orthodontia benefits for dependents age 19 or younger also shall be offered with a \$1,000 maximum benefit per dependent. Council hereby authorizes EBSO as a vendor.

SECTION 5. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 6. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need fairly compensate employees and timely offer health insurance. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

CHERYL L. STEPHENS, Mayor
President of the Council

TOM RAGUZ
Clerk of Council

PASSED:

Council Committee of the Whole of the City of Cleveland Heights, Ohio, met on the above date at 6:32 p.m. to discuss the contents of the City Manager's memo.

Council Members present: Dunbar, Seren, Stein, Stephens, Yasinow

Staff present: Boland, Briley, Butler, Freeman, Juliano, Mannarino, McRae, Mecklenburg, Niermann O'Neil, Raguz, Wong

The Council of the City of Cleveland Heights, Ohio, met on the above date at 7:45 p.m., Mayor Stephens presiding.

Council Members present: Dunbar, Seren, Stein, Stephens, Yasinow

Staff present: Boland, Briley, Butler, Freeman, Juliano, Mannarino, McRae, Mecklenburg, Niermann O'Neil, Raguz, Wong

Mayor Stephens stated, "Good evening and welcome to the Cleveland Heights City Council meeting. Today is Monday, November 7, 2016. We're running about fifteen minutes behind time this evening, but it was all for a good cause on behalf of our residents. Mr. Raguz, would you please call the roll?"

Roll Call: Ayes: Dunbar, Seren, Stein, Stephens, Yasinow

Tom Raguz stated, "Five present, Your Honor."

Mayor Stephens stated, "Thank you. We would like to excuse Mr. Ungar for business reasons and Ms. Roe because she has a critically ill member of her family. Next, we move to the minutes for our Council meeting on October 17. Ms. Councilman Dunbar, did you have time to review them for all of us?"

Councilwoman Dunbar stated, "I do have a few little changes."

Mayor Stephens stated, "Okay. Did you present them to him?"

Councilwoman Dunbar stated, "Not yet, but I will."

Mayor Stephens stated, "Okay. Thank you. At this time, as is the Cleveland Heights way, we welcome personal comments from residents or people interested in Cleveland Heights and I'd like to welcome anyone who would like to speak to the City Council and our staff to come to the podium and speak for three minutes if possible. Is there anyone who'd like to talk with us this evening? No one has anything to say to us this evening? Okay. That's the last chance. We're going to move on with their agenda. I suppose if you have something you'd like to say to an individual Council member after our Council meeting is over; you're welcome to step up and talk to us individually or ask questions of staff after we're done. At this point... Yes?"

Tanisha Briley stated, "You need to approve the minutes."

Mayor Stephens stated, "Oh, I said the minutes, but I didn't approve them did I? With the changes recommended by Councilwoman Dunbar, I'd like to approve those minutes and have them included. Do I need a vote on that?"

Tanisha Briley stated, "Yes."

Mayor Stephens stated, "I had both of you do two different things. I thought I just verbally approved them. How about we let the Law Director settle this?"

Jim Juliano stated, "We prefer a vote, Your Honor. We prefer a vote."

Mayor Stephens stated, "You'd prefer a vote? Okay. I'm going to do a voice vote on this as opposed to a roll call vote. All in favor of these minutes?"

All present Councilmembers stated, "Aye."

Mayor Stephens stated, "I believe these minutes were approved. Report of the City Manager."

Report of the City Manager

Tanisha Briley stated, "Thank you, Your Honor. This evening I have one item to report. Pursuant to Section 171.02(c) of the Cleveland Heights Codified Ordinances, it was determined that there was an emergency need to execute an agreement with VIEVU for the purchase of 80 body cams and related software, warranty, and equipment for the Police Department. The agreement was executed on October 26, 2016, and the expenditure totaled \$72,160. I would like to request a motion to approve the emergency purchase of the body cameras and related equipment."

Mayor Stephens stated, "Thank you. I'd like to refer this to Public Safety and Health Committee of Council, Councilman Seren."

Councilman Seren stated, "Thank you Mayor. All right. I move that Council approve the expenditure for the emergency purchase totaling \$72,160 to VIEVU for the purchase of 80 body cams of related software warranty and equipment for the Police Department."

Mayor Stephens stated, "Is there second?"

Vice Mayor Stein stated, "Second."

Mayor Stephens stated, "Thank you. Mr. Raguz, would you call the roll please?"

Roll Call: Ayes: Seren, Stein, Stephens, Yasinow, Dunbar

 Nays: None

Tom Raguz stated, "Five ayes, Your Honor."

Authority Granted

Mayor Stephens stated, "Thank you. This resolution passes. Thank you. Is there anything else, City Manager Briley?"

Tanisha Briley stated, "I just want to remind everyone that our final budget workshop for our 2017 budget preparation process will be next Monday. So, those interested in attending should do so."

Mayor Stephens stated, "Thank you. Mr. Raguz, it is now time for the Report of the Director of Finance/Clerk of Council."

Report of the Director of Finance/Clerk of Council

Tom Raguz stated, "I need to notify Council that two notices have been received from the Ohio Department of Liquor Control for devising the applications have been made by the following:

- Butter Hospitality, LLC, 2196 Lee Road, Cleveland Heights, Ohio 44118, Transfer D5 and D6 permits from Boys R Back, Inc. dba Lopez & Patio, 2196 Lee Road, Cleveland Heights, Ohio 44118; also
- Nevaeh Cuisine & Catering LLC dba The Fix Bistro & Patios, 2195-97 Lee Road, Cleveland Heights, Ohio 44118, Transfer D5 and D6 permits from 2195 Lee Road, Inc. dba The Fix Bistro & Patios, 2195-97 Lee Road, Cleveland Heights, Ohio 44118

Your Honor, I would like to make this a Matter of Record."

Matter of Record

Mayor Stephens stated, "And we simply refer this to the Public Safety and Health Committee of Council and the Law Director and City Manager for review, correct? Thank you. Is there anything else that you'd like to refer to Council this evening?"

Tom Raguz stated, "I also need to notify Council that a resolution of the Board of Zoning Appeals has been received pertaining to variances in the Zoning Code and is requested by the following: BZA Cal. No. 3408: Peter Wenczer and Barbara Ryan, 2643-45 Hampshire Road, to permit construction of a two car garage and allow 3.5 foot rear and side yard garage and setbacks. Your Honor, I would like to make this a Matter of Record."

Matter of Record

Mayor Stephens stated, "Thank you. We'll refer this to the Planning and Development Committee which will be later in our agenda this evening."

Tom Raguz stated, "That's all I have to report tonight, Your Honor."

Mayor Stephens stated, "Thank you. Now we move on to Committee reports. First is the Community Relations and Recreation Committee, Vice Mayor Stein.

Report of the Community Relations and Recreation Committee

Vice Mayor Stein stated, "Thank you. This committee does not have a report tonight.

Mayor Stephens stated, "Any other comments from you this evening?"

Vice Mayor Stein stated, "Not this evening."

Mayor Stephens stated, "Thank you. Next we move to the Finance Committee and Councilman Ungar is not present this evening, so we need the Vice Chair of this Committee. Is that you? Councilman Yasinow. If you would take care of these for us."

Report of the Finance Committee

Councilwoman Yasinow stated, "I would be happy to, Your Honor. This is Resolution Number 96-2016 for consideration this evening. This is a resolution authorizing the City Manager to enter into an amended agreement with Tyler Technologies, Inc. formerly New World Systems Corporation for finance and payroll software upgrades and maintenance and providing compensation therefore; whereas in 1989, the City purchased and installed financial and payroll software systems from New World Systems Corporation and entered into subsequent upgrades for same, whereas on Nov 16, 2015, New World merged with and into Tyler Technologies, Inc., and where is Tyler Technologies, Inc. is the surviving entity has submitted an amendment agreement that offers upgraded finance software in payroll and human resources software and related installation training and maintenance. I hereby recommend that the City Manager be authorized to execute an amended agreement with Tyler Technologies for said software systems with the amended agreement being substantially similar to the proposed agreement on file with the Clerk of Council and shall be for a sum not to exceed \$334,800, and declaring an emergency this evening."

Mayor Stephens stated, "Thank you. Is there a second?"

Councilwoman Dunbar stated, "Second."

Mayor Stephens stated, "Mr. Raguz, would you call the roll please?"

Roll Call: Ayes: Stein, Stephens, Yasinow, Dunbar, Seren

 Nays: None

Tom Raguz stated, "Five ayes, Your Honor."

Resolution Passed

Mayor Stephens stated, "Thank you. This resolution passes and we move on to - is there anything else from the Finance Committee?"

Councilwoman Yasinow stated, "Nothing from Finance Committee, Your Honor."

Mayor Stephens stated, "Thank you. We move on to Municipal Services which I believe is still your show."

Report of the Municipal Services Committee

Councilwoman Yasinow stated, "You are correct. All right. We have, first up this evening; I have Resolution Number 97-2016. This is a resolution authorizing an agreement with Network Dynamics, Inc. for the purchase of network infrastructure equipment and providing compensation therefore and declaring an emergency; whereas the central components of the need a network of the needed network infrastructure equipment are available through Network Dynamics, Inc. for \$99,636 which is \$28,000 below the Ohio Department of Administrative Services Cooperative Purchasing Program price; whereas needed related equipment which does not require competitive been bidding under our local codes because the value is less than \$50,000 is also available through Network Dynamics, Inc. at below market prices. I hereby recommend the passage of Resolution 97-2016; wherein the City Manager be authorized to execute an agreement with Network Dynamics, Inc. for the purchase of installation of a network infrastructure specifically 28 Cisco catalyst managing switches, two Arista fiber switches fiber patch cables, fiber transceiver modules, and installation with the agreement not to exceed the sum of \$140,000, and declaring an emergency this evening."

Mayor Stephens stated, "Is there a second?"

Councilwoman Dunbar stated, "Second."

Mayor Stephens stated, "Mr. Raguz, would you call the roll please?"

Roll Call: Ayes: Stephens, Yasinow, Dunbar, Seren, Stein

Nays: None

Tom Raguz stated, "Five ayes, Your Honor."

Resolution Passed

Mayor Stephens stated, "Thank you. This resolution passes. Next, we have Resolution 98-2016, Councilwoman Yasinow."

Councilwoman Yasinow stated, "Thank you very much. I have a resolution authorizing the Ohio Department of Transportation, otherwise known as ODOT to conduct Bridge Inspection Program services within Cleveland Heights and authorizing the City Manager to enter into any contract with ODOT needed to complete said project; whereas ODOT recently launched a new program called The Bridge Inspection Program Services to assist municipalities to achieve full compliance with Federal Highway Administration's bridge metrics; whereas the Bridge Inspection Program Services shall include, but are not limited to bridge load rating calculations, scour assessment, bridge inspections and fracture critical plan development and is fully funded by ODOT; and whereas the City Manager in consultation

with the Director of Public Works has recommended that the City opt into its ODOT's Bridge Inspection Services Program. I hereby recommend the passage of this resolution this evening wherein the City Manager be authorized to opt into the program offered by the State of Ohio ODOT called The Bridge Inspection Services Program with the State of Ohio assuming and bearing 100% of all costs for the project requested by Cleveland Heights and agreed to by the State and declaring an emergency this evening."

Mayor Stephens stated, "Is there a second?"

Councilwoman Dunbar stated, "Second."

Mayor Stephens stated, "Mr. Raguz, would you call the roll please?"

Roll Call: Ayes: Yasinow, Dunbar, Seren, Stein, Stephens

Nays: None

Tom Raguz stated, "Five ayes, Your Honor."

Resolution Passed

Mayor Stephens stated, "Thank you. This resolution passes and is there anything else you'd like to share with us from Municipal Services?"

Councilwoman Yasinow stated, "No other resolutions or consideration this evening, but I believe when this program will be shown to residents on our cable channel - what time will that be available for citizens to view?"

Mayor Stephens stated, "It begins late tonight, first thing in the morning."

Councilwoman Yasinow stated, "Late tonight, so the election will not be over by the time you see this. I am sorry, but for those who are watching, if it is not too late, I recommend that you please go out and vote. The franchise is one our most prized rights, duties and responsibilities as American citizens. I urge my fellow residents of Cleveland Heights or anybody who is watching the Cleveland Heights City Council for fun to please go out and vote. Find your board. If you have any questions about your voting location, please visit the Cuyahoga County Board of Elections website, and for anybody watching who may be a resident of the Cleveland Heights or University High School System, please support Issue 109 tomorrow. Thank you very much and that is all that I have this evening, Your Honor."

Mayor Stephens stated, "Thank you. We then move on to the Planning and Development Committee of Council, Councilwoman Dunbar."

Report of the Planning and Development Committee

Councilwoman Dunbar stated, "I'm pleased to offer Resolution Number 93-2016 on second reading for approval tonight. This is a resolution authorizing the City Manager to submit the Community

Development Block Grant Entitlement Application for the year beginning January 1, 2017 and declaring an emergency. Since this is on second reading, I'm not going to say too much about it except that it funds a great deal of staff activity in the City of Cleveland Heights and also work of a number of non-profits in the City with two goals in mind. One is to ensure the availability and sustainability of decent housing and a suitable living environment for all Cleveland Heights residents and secondly, to expand opportunities for persons of low and moderate income. I recommend to my fellow Councilperson that we - I actually move that we adopt this or approve this resolution this evening."

Mayor Stephens stated, "Is there a second?"

Councilwoman Yasinow stated, "Second."

Mayor Stephens stated, "Mr. Raguz, if you'd call the roll please."

Roll Call: Ayes: Dunbar, Seren, Stein, Stephens, Yasinow

Nays: None

Tom Raguz stated, "Five ayes, Your Honor."

Resolution Passed

Mayor Stephens stated, "Before we move on, this Community Development Block Grant Entitlement that we receive every year - it exceeds \$1.4 million. It is a tremendous boost for this community and allows us to access other funds from the U.S. Department of Housing and Urban Development. I am so glad and proud of the fact that we've been able to maintain our entitlement status. It's very important to us and it helps us stretch our tax base dollars from local sources of revenue much further.

Let's move on to Public Safety and Health unless you have something else to say."

Councilwoman Dunbar stated, "Of course I do."

Mayor Stephens stated, "Oh, I'm sorry."

Councilwoman Dunbar stated, "On Saturday, November 19, people are encouraged to come to City Hall right here at 10:30 on their bicycles to participate in an event called Cranksgiving which has been going on since it was begun in 1989 by messengers in New York. There have been five, or excuse me, four Cranksgivings so far in the City of Cleveland and this year Bike Cleveland is bringing it to Cleveland Heights assisted by Heights Bicycle Coalition and the City of Cleveland Heights. What happens is people bicycle around to markets and make purchases as requested by a couple of our food centers and bring them back and then we distribute them and give them to two - this year it will be the Heights Emergency Food Center and the Start Right Food Center. So, it's actually a very good, nice way to kick off the Thanksgiving celebration and so I encourage anybody who would like to come to do so. You can even come and just walk over to Dave's if you'd like, if you don't want to ride your bike and participate that way."

Mayor Stephens stated, "Oh, that's cool. I could walk from my house, here, then walk over to Dave's and back."

Councilwoman Dunbar stated, "Yeah."

Mayor Stephens stated, "That works. I remember that I needed to move to Councilman Seren, but I forgot that we also needed to do a Board of Zoning Appeals resolution. So, if you would refer that to him."

Councilwoman Dunbar stated, "Okay, I would prefer the Board of Zoning Appeals issue to Kahlil Seren."

Councilman Seren stated, "A point of order. We have a request to amend this which needs to be in writing."

Mayor Stephens stated, "And we can just write it at the bottom and hand it to the Law Director."

Councilman Seren stated, "All right, then I would I would need the language of the... we need to amend it before we pass it. The language is a fifth... a fourth item, moving the item that is on the backside as to number five; that a landscaping plan be submitted to the Director of Planning and Development for review and approval."

Councilman Seren stated, "All right. Okay. Submit. So, submit a land..."

Mayor Stephens stated, "I got it. I wrote it down."

Councilman Seren stated, "I just - I'm going to read it out in my motion - submit a landscaping plan to the..."

Mayor Stephens stated, "Director of Planning and Development for review and approval."

Councilman Seren stated, "All right, then I move that we amend this Calendar Number 32408 from the Board of Zoning Appeals to add a fourth requirement to Section 3 reading, 'submit a landscaping plan to the Director of Planning and Development for review and approval.'"

Mayor Stephens stated, "Is there a second?"

Councilwomen Dunbar and Yasinow stated, "Second."

Mayor Stephens stated, "Then we vote. Mr. Raguz, would you call the roll?"

Roll Call: Ayes: Seren, Stein, Stephens, Yasinow, Dunbar

Nays: None

Tom Raguz stated, "Five ayes, Your Honor."

Resolution Passed

Mayor Stephens stated, "So, it's been amended. Now, the original resolution, please."

Councilman Seren stated, "Thank you, Mayor. I move that we approve Calendar Number - Board of Zoning Appeals Calendar Number 3408 as amended."

Mayor Stephens stated, "Okay, don't we even need to get the address on the record?"

Councilman Seren stated, "All right. I can do that. I move that we approved Board of Zoning Appeals Calendar Number 3408 for Peter Wenczer and Barbara Ryan, 2643-45 Hampshire Road, to permit construction of a two car garage and allow 3.5 foot rear and side yard garage and setbacks as amended."

Mayor Stephens stated, "Thank you. Mr. Raguz, oh, second?"

Vice Mayor Stein and Councilwoman Dunbar stated, "Second."

Mayor Stephens stated, "Thank you. Mr. Raguz, would you call the roll please?"

Roll Call: Ayes: Stein, Stephens, Yasinow, Dunbar, Seren

Nays: None

Tom Raguz stated, "Five ayes, Your Honor."

Resolution Passed

Mayor Stephens stated, "Now we move on to Public Safety and Health Committee Mr. Councilman Seren."

Report of the Public Safety and Health Committee

Councilman Seren stated, "Thank you, Mayor. I move that we approve Ordinance Number 99-2016; an ordinance authorizing the renewal of an agreement with the Cuyahoga County General Health District for the provision of public health services to the City and its residents providing compensation therefore in declaring an emergency."

Mayor Stephens stated, "Is there a second?"

Councilwoman Dunbar stated, "Second."

Mayor Stephens stated, "Mr. Raguz, would you call the roll please?"

Roll Call: Ayes: Stephens, Yasinow, Dunbar, Seren, Stein

Nays: None

Tom Raguz stated, "Five ayes, Your Honor."

Resolution Passed

Mayor Stephens stated, "Thank you. We move on to Resolution Number 100-2016. Councilman Seren."

Councilman Seren stated, "Thank you, Mayor. I move that we approve Resolution Number 100-2016 declaring the property at 1019 Caledonia Avenue, Cleveland Heights, Ohio to be a nuisance; authorizing abatement of that nuisance and declaring an emergency."

Mayor Stephens stated, "I there a second?"

Councilwoman Yasinow stated, "Second."

Mayor Stephens stated, "Mr. Raguz, if you would call the roll please."

Roll Call: Ayes: Yasinow, Dunbar, Seren, Stein, Stephens

Nays: None

Tom Raguz stated, "Five ayes, Your Honor."

Resolution Passed

Mayor Stephens stated, "Thank you. This resolution passes. Is there anything else you'd like to share with us this evening?"

Councilman Seren stated, "No more to report tonight, Your Honor."

Mayor Stephens stated, "Thank you. Administrative Services Committee. The vice chair of that - is that you, Councilwoman Dunbar?"

Councilwoman Dunbar stated, "That's a good question."

Mayor Stephens stated, "It's you and anyway, you're the only one member present this evening."

Report of the Administrative Services Committee

Councilwoman Dunbar stated, "In any case, there is nothing to report tonight."

Mayor's Report

Mayor Stephens stated, "Thank you. That brings us to the Mayor's report. I have nothing to report this evening. I would like to thank everyone for coming this evening."

I want to remind folks, as did my Council colleagues, that there's a vote tomorrow. You see that those of us who have a little circle with yellow and gold in it for the school issue - it is a nonpartisan issue - I wouldn't presume to you used the Mayor's Office for the partisan issues, but we want you to seriously consider supporting Issue 109 for our school system. Without further ado, remember to vote, and we hope that God will bless the United States of America tomorrow and God bless Cleveland Heights. Thank you for watching this evening."

The meeting adjourned at 8:07 p.m.

Respectfully submitted,

Cheryl Stephens, Mayor

Tom Raguz, Clerk of Council

/jkw