

**City of Cleveland Heights
Citizens Advisory Committee
October 18, 2016**

Executive Conference Room, Cleveland Heights City Hall

MEMBERS PRESENT

Vetella Camper
Kim DeNero-Ackroyd
Douglas Dykes
Bradley Eckert
Dawn Ellis
Cory Farmer
Jonathan Goldman

Robin Koslen
Gail Larson
Allison McCallum
T. Nadas
Donalene Poduska
Amanda Shaffer
Steve Titchenal

MEMBERS ABSENT

David Benson
Christine Henry (exc.)

Katura Simmons
Sarah West (exc.)

Menachem Lubling
Marian Morton (exc.)

Meg Vanderbilt (exc.)
Parker Zabell (exc.)

STAFF PRESENT

Nancy McLaughlin

CALL TO ORDER

Chairman Allison McCallum called the Public Hearing to order. Secretary Amanda Shaffer called the roll; a quorum was present.

PUBLIC HEARING

Nancy McLaughlin shared the draft Annual Plan with CAC and informed them that it is out for a 30 day public comment period, ending November 16, 2016. She asked the committee members for any feedback during the comment period. The document is available on the City's website as well as at the main library and in the Planning Department. She noted that Council's final allocations for 2016 CDBG followed CAC's recommendations exactly. The final plan will not be submitted to HUD until the actual 2017 grant allocation is announced. Under the new electronic filing process, it is up to the County to submit all plans for the Consortium at that time.

The Public Hearing was closed.

MINUTES

Minutes of the September 6, 2016 and September 13, 2016 meetings were approved as presented.

STAFF REPORTS

Nancy McLaughlin reviewed the financial report and stated that there were no unusual expenditures last month. She explained that the City is very close to meeting the timeliness goal by October 31 with just over \$200,000 needed to be drawn by that date. Nancy is hoping for invoices from the Randolph neighborhood sewer relining project and the Cedar Lee Streetscape to be presented for payment in time for a draw request on 10/31.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Allison McCallum shared her thoughts about the meeting at which the CAC report to Council was presented. Steve Titchenal and Amanda Shaffer joined her for the meeting. She shared Council's gratitude for the hard work that committee members put into the grant process throughout the year. Nancy McLaughlin explained that Council reached their decision to follow the CAC recommendations with no discussion.

Nancy McLaughlin shared with the committee the Minority Business Report for the six month period ending September 30, 2016. During this time period a total of \$845,110 was expended on contracts. Of this amount \$85,645 or 10% was awarded to minority business enterprises. This is below our historic goal of 27%. If the major infrastructure projects expenses are pulled out of the equations, the MBE percentage is 37%. Nancy apologized for the missing page in the printed copy of the report and will email the full report to CAC members.

Members discussed the recent robbery at Mr. Hero which resulted in the shooting and death of a teenage boy who was helping out at his family's business. The spreading of rumors on social media and the "Next Door" website discussed as well. It was decided that Nancy McLaughlin would request that someone from the police department come to the next meeting to talk about these subjects and others.

With no further business to discuss, the meeting was adjourned at 8:15.

Allison McCallum, Chairman

Amanda Shaffer, Secretary