

**City of Cleveland Heights
Citizens Advisory Committee
September 13, 2016
Executive Conference Room, Cleveland Heights City Hall**

MEMBERS PRESENT

David Benson	Menachem Lubling
Vetella Camper	Allison McCallum
Douglas Dykes	Marian Morton
Bradley Eckert	T. Nadas
Dawn Ellis	Donalene Poduska
Cory Farmer	Amanda Shaffer
Jonathan Goldman	Steve Titchenal
Christine Henry	Meg Vanderbilt
Robin Koslen	Sarah West
Gail Larson	Parker Zabell

MEMBERS ABSENT

Kim DeNero-Ackroyd	(exc.)	Katura Simmons
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STAFF PRESENT

Nancy McLaughlin

CALL TO ORDER

Chairman Allison McCallum called the meeting to order. Secretary Amanda Shaffer called the roll; a quorum was present.

STAFF REPORTS

Staff Recommendations

Nancy McLaughlin distributed and reviewed staff's FY 2017 recommendations. Nancy noted that staff went through the requests and made cuts in an effort to balance allocations to the total projected budget of \$1,440,000. Staff also used \$42,372 from 2016 contingency funds to balance the budget. She went through each line item and explained the reasoning behind the recommendations.

Staff recommended cutting from nearly every activity requesting funds. In many cases, the recommendation was at or close to the 2016 allocation. Cuts were made to City programs where it was determined that rollover funds will be available at the end of the year.

NEW BUSINESS

FY 2017 CAC Recommendations

CAC was reminded that the allocation amount that CAC is using tonight to make recommendations is not a firm number until Congress determines the 2017 HUD budget and the formula is applied to all entitlements. It will be necessary to cut \$630,277 from the requests and \$372,132 from the subcommittee recommendations to meet the anticipated budget of \$1.44M.

In addition to the chair, there were 18 members present to begin the voting.

Administrative Activities

CD Administration

Subcommittee recommendation: \$149,400

Motion to amend to \$130,000 by Donalene Poduska; second by Marian Morton

CAC voted 18-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

AI Fair Housing Activities

Subcommittee recommendation: \$8,500

CAC voted 18-0-0 in favor of the motion.

(One member joined the meeting prior to the next vote; 19 members voting)

GIS

Subcommittee recommendation: \$32,770

Motion to amend to \$70,000 by Robin Koslen; second by T. Nadas

CAC voted 18-1-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

There was a lengthy discussion regarding the cost of the proposed software (ESRI) vs. Open Source software. Nancy McLaughlin was able to provide information as to how GIS can benefit departments across the City. Steve Titchenal was able to answer more technical questions posed by other members of the committee due to his general knowledge of GIS. Steve, Nancy and two other City staff had recently attended a regional GIS conference put on by NEORSD

Later in the meeting, a motion was made to reduce the allocation in order to balance the entire budget.

Motion to amend to \$68,628 by T. Nadas; second by Vetella Camper

CAC voted 16-3-0 in favor of the motion.

Cleveland Tenants Organization

Subcommittee recommendation: \$7,000
CAC voted 19-0-0 in favor of the motion.

Heights Community Congress

Subcommittee recommendation: \$6,000
CAC voted 12-7-0 in favor of the motion.

After discussion, the committee decided to approve the subcommittee recommendation. There were some members that expressed concerns that HCC is not a strong organization and that they are not impactful in the community. Others were pleased that HCC has raised awareness with their diversity programming over the past year and that they are focusing some of their energies on the "educational redlining" issue.

FutureHeights Community Capacity Building

Subcommittee recommendation: \$30,000
CAC voted 16-0-3 in favor of the motion.

Two members are affiliated with FutureHeights Neighborhood Mini-grant review committee and abstained from the vote on this request. A third member abstained due to a family member's affiliation with FutureHeights.

FutureHeights Economic Development

Subcommittee recommendation: \$0
CAC voted 17-0-2 in favor of the motion.

One member abstained due to a family member's affiliation with FutureHeights.

Public Service Activities

HRRC Housing Counselor

Subcommittee recommendation: \$55,678
Motion to amend to \$20,000 by David Benson; second by Jonathan Goldman.
CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Office on Aging Senior Services

Subcommittee recommendation: \$25,000
CAC voted 19-0-0 in favor of the motion.

Heights Emergency Food Center

Subcommittee recommendation: \$19,645

Motion to amend to \$15,000 by Robin Koslen; second by Cory Farmer.

CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Family Connections

Subcommittee recommendation: \$30,000

Motion to amend to \$20,000 by Marian Morton; second by Amanda Shaffer.

CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Open Doors Academy

Subcommittee recommendation: \$15,000

Motion to amend to \$8,000 by Amanda Shaffer; second by Jonathan Goldman.

CAC voted 16-3-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Heights Youth Club

Subcommittee recommendation: \$35,000

CAC voted 17-1-1 in favor of the motion.

Start Right Food Program

Subcommittee recommendation: \$10,000

Motion to amend to \$7,500 by Amanda Shaffer; second by Marian Morton.

CAC voted 13-6-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Neighborhood Relations Program

Subcommittee recommendation: \$60,000

Motion to amend to \$55,000 by Donalene Poduska; second by David Benson.

CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Gesher

Subcommittee recommendation: \$10,000

Motion to amend to \$5,000 by Amanda Shaffer; second by Jonathan Goldman.

CAC voted 18-1-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Lake Erie Ink

Subcommittee recommendation: \$8,872
CAC voted 19-0-0 in favor of the motion.

Triple Threat Kingdom Sorority

Subcommittee recommendation: \$0
CAC voted 19-0-0 in favor of the motion.

Housing Activities

Home Repair Resource Center Subcommittee recommendations:

HRRC Operating Expenses: \$143,573

Motion to amend to \$110,000 by Donalene Poduska; second by Parker Zabell.
CAC voted 15-4-0 in favor of the motion.

Later in the meeting, a motion was made to reduce the allocation in order to balance the entire budget.

Motion to amend to \$100,000 by Donalene Poduska; second by David Benson.
CAC voted 14-5-0 in favor of the motion.

Assist Incentive Grant: \$10,000

Motion to amend to \$5,000 by Douglas Dykes; second by Amanda Shaffer.
CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Deferred Loan Match: \$10,000

Motion to amend to \$5,000 by Douglas Dykes; second by Amanda Shaffer.
CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Senior Home Stability Grant: \$10,000

Motion to amend to \$0 by Douglas Dykes; second by Vetella Camper.
CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Total: \$110,000

Housing Preservation Office Subcommittee recommendations:

One member abstained due to a family member's affiliation with HPO.

Paint Program:

Subcommittee recommendation: \$100,000

Motion to amend to \$80,000 by Amanda Shaffer; second by T. Nadas.

CAC voted 18-0-1 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Violation Repair Program for Seniors:

Subcommittee recommendation: \$25,000

Motion to amend to \$17,500 by Amanda Shaffer; second by Douglas Dykes.

CAC voted 18-0-1 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Nuisance Abatement:

Subcommittee recommendation: \$10,000

Motion to amend to \$0 by Douglas Dykes; second by T. Nadas.

CAC voted 18-0-1 in favor of the motion

The committee used the staff recommendation to guide their decision.

HPO Operating/Staff:

Subcommittee recommendation: \$320,600

Motion to amend to \$295,000 by Parker Zabell; second by Robin Koslen.

CAC voted 18-0-1 favor of the motion.

The committee used the staff recommendation to guide their decision.

LMI Code Enforcement:

Subcommittee recommendation: \$60,000

Motion to amend to \$55,000 by Parker Zabell; second by Robin Koslen.

CAC voted 18-0-1 favor of the motion.

The committee used the staff recommendation to guide their decision.

Economic Development

Economic Development Administration

Subcommittee recommendation: \$90,094

Motion to amend to \$90,000 by Amanda Shaffer; second by Bradley Eckert.

CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Storefront Consultants

Subcommittee recommendation: \$40,000

Motion to amend to \$30,000 by Donalene Poduska; second by Jonathan Goldman.

CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Storefront Renovation Rebates

Subcommittee recommendation: \$125,000

Motion to amend to \$75,000 by Robin Koslen; second by Marian Morton.

CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Storefront Renovation Loans

Subcommittee recommendation: \$100,000

Motion to amend to \$50,000 by Amanda Shaffer; second by Gail Larson.

CAC voted 19-0-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Public Facilities

Cedar Taylor Development Association

Subcommittee recommendation: \$15,000 (with match)

Motion to amend to \$10,000 (no match) by Jonathan Goldman; second by Marian Morton.

CAC voted 12-7-0 in favor of the motion.

The committee used the staff recommendation to guide their decision.

Street Improvements

Subcommittee recommendation: \$250,000

Motion to amend to \$200,000 by Donalene Poduska; second by Cory Farmer.

CAC voted 1-18-0 against the motion.

There was discussion as to the importance of maintaining our infrastructure. This request is for the City's portion for the resurfacing the entire length of Coventry Road.

Motion to amend to \$223,000 by Douglas Dykes; second by Amanda Shaffer.

CAC voted 17-2-0 in favor of the motion.

The committee worked to fund as close to staff recommendation as possible. They returned to two previous votes to reduce funding in HRRC and GIS to get to the approved allocation for Streets.

Donalene Poduska moved that these recommendations, as voted on previously, be put

forward as the Year 43(Fiscal Year 2017) CDBG Allocation recommendations from the Citizens Advisory Committee to City Council. The allocations approved as noted above total \$1,485,000 and used \$45,000 of the contingency fund for 2017 funding. The motion was seconded by Christine Henry and passed by a vote of 19-0-0.

CAC was reminded that Allison McCallum will present CAC's recommendations to City Council on Monday, September 26 tentatively scheduled for 6:30. All members are invited to attend. Allison thanked the committee for their thorough work.

The meeting was adjourned at 9:05.

Allison McCallum, Chair

Amanda Shaffer, Secretary