

**City of Cleveland Heights
Citizens Advisory Committee
June 21, 2016**

Executive Conference Room, Cleveland Heights City Hall

MEMBERS PRESENT

David Benson	Menachem Lubling
Vetella Camper	Allison McCallum
Kim DeNero-Ackroyd	T. Nadas
Douglas Dykes	Donalene Poduska
Bradley Eckert	Amanda Shaffer
Dawn Ellis	Katura Simmons
Cory Farmer	Steve Titchenal
Jonathan Goldman	Sarah West
Robin Koslen	Parker Zabell
Gail Larson	

MEMBERS ABSENT

Christine Henry (exc.)	Meg Vanderbilt (exc.)
Marian Morton (exc.)	

STAFF PRESENT

Nancy McLaughlin

CALL TO ORDER

Chairman Allison McCallum called the meeting to order. Amanda Shaffer called the roll; a quorum was present.

MINUTES

Minutes of the May 17, 2016 meeting were approved as presented.

STAFF REPORTS

Nancy McLaughlin reviewed the financial statement, noting that there were no unusual expenditures. The City has not yet received our 2016 grant agreement, but programs are continuing using available funds. The Blanche waterline is complete and the Cedar Lee Streetscape and streets resurfacing are both underway.

UNFINISHED BUSINESS

Changes to the Standing Rules which were discussed at the May meeting were discussed again to include some changes to the wording proposed. After much discussion, the following wording was approved for chair remarks to be made at

meetings where guests are present:

Good evening. My name is _____ and I am the current Chair of the Citizens Advisory Committee. On behalf of the entire Committee I wish to welcome you to our meeting. By way of background, let me note that Cleveland Heights is designated as an Entitlement Community which receives CDBG funds directly from the Department of Housing and Urban Development (HUD). These funds enable the City to facilitate a viable community by providing decent housing and a suitable living environment and by expanding economic opportunities for our citizens.

I ask that you refrain from speaking during the meeting so that the members of the committee can conduct their business as needed. If there is sufficient time at the end of the meeting and no CAC member objects, I may ask guests if they have any questions related to CDBG funding. Although this is a public meeting, nothing in the City Charter or the Codified Ordinances mandate public participation at CAC meetings.

Please note that material being used and/or distributed is for CAC members only. Guests should speak to the staff liaison after the meeting to find out how to obtain material of interest.

NEW BUSINESS

Nancy announced that the applications for 2017 funding were made available on June 2 and will be due back on July 11. Public Hearings will be on August 9 and 16 at 7:00 p.m. in Council Chambers. She also asked those members who want their August packets sent electronically to let her know as soon as possible. All other members will receive paper copies, delivered to their homes by July 26.

Nancy reminded all members of the schedule for public hearings in August and the deliberation meetings in September. She explained the hearing process, subcommittee responsibilities and the deliberations in September.

With no further business to discuss, the meeting was adjourned at 8:10.

Allison McCallum, Chair

Amanda Shaffer, Secretary