

**City of Cleveland Heights
Citizens Advisory Committee
May 17, 2016**

Executive Conference Room, Cleveland Heights City Hall

MEMBERS PRESENT

David Benson	Allison McCallum
Vetella Camper	Marian Morton
Bradley Eckert	T. Nadas
Dawn Ellis	Donalene Poduska
Cory Farmer	Amanda Shaffer
Jonathan Goldman	Katura Simmons
Christine Henry	Steve Titchenal
Robin Koslen	Meg Vanderbilt
Gail Larson	Parker Zabell
Menachem Lubling	

MEMBERS ABSENT

Kim DeNero-Ackroyd	(exc.)	Sarah West
Douglas Dykes	(exc.)	

STAFF PRESENT

Nancy McLaughlin
Allan Butler

CALL TO ORDER

Allison McCallum called the meeting to order at 7:30. Amanda Shaffer called the roll; a quorum was present.

PRESENTATION

Nancy McLaughlin explained that Rick Wagner was unable to attend the meeting and sent Allan Butler, Chief Housing Inspector and Neighborhood Relations coordinator, in his place. Allan and Nancy also explained that Rick will be retiring in July and Allan will be taking over his duties. Allan answered questions regarding nuisance properties as well as the changeover taking place in the Building Department. Legislation was passed to enter into a contract with SAFEbuilt for building department services as the City has been unable to hire inspectors with the proper qualifications to meet Ohio code.

MINUTES

Minutes of the April 19, 2016 meeting were approved as presented.

STAFF REPORTS

Nancy McLaughlin reviewed the financial statement noting that there were no unusual expenditures. There is still no word on when our grant agreement will be available and funds released. Many of the rehab programs got underway when the weather broke in April. Nancy noted that the Blanche Road waterline project and the Cedar Lee Streetscape are both underway and the road resurfacing program will begin soon. These projects are either fully or partially funded with CDBG funds and will help the City in meeting its October 31 timeliness deadline.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Review Local Goals and Objectives

CAC considered the Goals and Objectives as shown below. A motion was made to accept the Goals and Objectives as presented. That motion was passed 18-0.

GOAL I.

Ensure the availability and sustainability of decent housing and a suitable living environment for all Cleveland Heights residents.

OBJECTIVE A: Preserve and maintain the housing stock and create housing opportunities especially for low- and moderate-income persons.

OBJECTIVE B: Encourage the integration of population groups within the community and promote an increase in the diversity and vitality of neighborhoods.

OBJECTIVE C: Maximize the independence of targeted population groups by providing services which expand choices.

OBJECTIVE D: Maintain safe, functional, and healthy neighborhoods by providing services which improve the physical environment, especially in low- and moderate-income areas.

OBJECTIVE E: Provide support services to youth, identifiable low- and moderate-income persons and special population groups* in the community.

GOAL II.

Expand economic opportunities for persons of low- and moderate-income.

OBJECTIVE A: Alleviate physical and economic distress and create viable commercial areas through prevention of the deterioration of commercial districts.

OBJECTIVE B: Stimulate private investment to create and retain employment and entrepreneurial opportunities, especially for low- and moderate-income persons.

*As of this date, HUD defined special population groups as the following: Elderly, Frail Elderly, Severe Mental Illness, Physical Disability, Developmental Disability, Alcohol/Drug Abuse, HIV/AIDS and Victims of Domestic Violence.

The committee received the "standing rules" as approved in April 2015. They are required to be approved annually. Members asked that a paragraph be included that the chair will read to welcome guests and explain how the meeting will progress, their expected behavior, etc. Nancy will add that paragraph and the vote will take place at the June meeting.

Nancy also reviewed a possible change to the CDBG application. She shared a copy of the Quarterly Report that all Public Service agencies are required to submit. The information on the report answers most of the questions included on the "outcome measurement" chart of the current application. The chart continues to present a problem to applicants and results in many questions from CAC. The committee agreed that asking applicants to supply the data from the report directly to the application should help clarify the application. Members asked that Nancy include the question about the Cleveland Heights residents on the application as well as information about the duplicated number of persons served.

There will be an orientation session for all applicants who wish to attend on June 2 at 10:00 a.m. Application packets will be available that day. Applications are due back to the City by July 11 at 5:00 p.m. Nancy encouraged CAC members to share the information with any organization that might be interested in applying.

With no other business, the meeting adjourned at 8:30.

Allison McCallum, Chair

Amanda Shaffer, Secretary