

## MEMORANDUM

TO: CITIZENS ADVISORY COMMITTEE (CAC) & OTHER INTERESTED PARTIES

FROM: PLANNING & DEVELOPMENT DEPARTMENT

DATE: June 10, 2016

SUBJECT: PUBLIC MEETING NOTICE AND AGENDA

The regularly scheduled meeting of the CAC will be held **Tuesday, June 21, 2016 at 7:30 p.m. in the Executive Conference Room of City Hall, 40 Severance Circle.** If you are unable to attend please call Nancy McLaughlin at 291-4845 or email [nmclaughlin@clvhts.com](mailto:nmclaughlin@clvhts.com) in advance of the meeting so that your absence can be recorded as being excused.

## A G E N D A

1. CALL TO ORDER/ROLL CALL
2. APPROVAL OF MINUTES  
-May 17, 2016
3. STAFF REPORTS
4. UNFINISHED BUSINESS  
-vote on standing rules
5. NEW BUSINESS
6. ADJOURNMENT